

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, October 21, 2013

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher conducted the flag salute
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Glen Warren, Michael Demagalski, Charlynn Newton, and Robert Kindel, Jr.

Excused: Councilor Broome

Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Public Works Director Blake Boyles, Deputy City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 10/07/2013 Council meeting

Motion by Warren. Seconded by Demagalski to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

Lincoln Israel, 10205 NW Curtis Street, presented a petition to Council signed by the residents who live on Curtis Street. The petition is asking the City to place a safety barrier between the old and new sections of Curtis Street. They were asking this to be installed primarily for safety reasons. They do not want to see an increase in vehicular traffic on their street. They don't want to lose the dynamic their neighborhood has established. There is already a premium for parking and they would prefer not to fight for space with additional vehicles from the new development.

6. **PRESENTATION:**
Swearing in of Reserve Police Officer Todd Duncan

Chief Snyder introduced our newest Reserve Police Officer to the Council. Officer Duncan has over 40 years of experience and is now going to dedicate his time to the City of North Plains. Snyder performed the swearing in of Officer Duncan.

7. **PUBLIC HEARING:**

None Scheduled

8. **NEW BUSINESS:**

- A. Consider waiving fees for Holiday Jingle and Elephant Garlic Festival.
- B. Consider waiving fees for the use of Jessie Mays Community Hall by the North Plains Community Garden Club.
- C. Consider waiving fees for the use of Jessie Mays for the North Plains Senior Center Crab Feed fundraiser on January 18, 2014.

Mayor Hatcher noted that items 8A, 8B, and 8C were all considerations of waiving fees for the use of Jessie Mays. He asked Council if they could agree to approve the three items in one motion.

Lenahan had a consideration to address before agreeing to one motion. She stated that the North Plains Events Association is not an organization that raises funds for events as stated in the staff report. She wanted this to be clarified in case someone were to see the staff report think fundraising was one of their tasks. It is so noted.

Motion by Demagalski. Seconded by Warren to approve the waiver of fees for Agenda Items 8A through 8C. The motion was approved unanimously.

- D. Discussion of street naming policy in new developments and with renaming of streets

Council was presented with a broad list of categories of street naming suggestions that could be deferred to developers for new subdivisions. DeBry was hoping to get a pool of names started and then add to it periodically. Council agreed that this is good start for a street naming policy but would like to see a bit more historical background for the names submitted before making a decision. Hatcher stated he would like to see consistency in streets vs. avenues for north/south or east/west designations. Councilors who have additional suggestions may submit these names to DeBry and she will forward to Council at the next meeting.

- E. Approval of Resolution No. 1803 Suspending Charges for Fee In Lieu of Construction of Street Improvements

DeBry presented the staff report. The Fee in Lieu has been temporary suspended since 4/14/13. During this suspension the City has experienced an increase in requests for infill building permits for residences. The mechanism we have in place with this Fee in Lieu has not fulfilled its original purpose of ensuring the improvement of public streets. Property owners paying the fee do not see the improvements to their properties. Staff would like to see this Fee in Lieu permanently suspended. There are other options that are available to collect funds for street improvements. Discussion ensued. The Code requires curb, gutters, sidewalks and street

improvements as a condition of approval for new infill development. An alternative mechanism for collecting the funds for street improvements could be to put a lien on the properties affected when a street improvement project is actually undertaken. Lenahan stated that property owners should all be made aware that they are responsible for street improvements in front of their property.

Motion by Demagalski. Seconded by Warren to adopt Resolution Number 1803 permanently suspending charges for Fee in Lieu of construction of street improvements. The motion was approved by a 5/1 split with Lenahan voting opposed.

F. Discussion and decision of specific draft City Policies

The draft city policies were distributed at the 9/16/13 council meeting. Council was asked to review this packet of material for approval at the 10/21/13 meeting. DeBry presented her suggestion on how to proceed with the process of approving these policies. Lenahan suggested they start from the beginning of the list and work on about ten polices at each Council meeting for the next few months. Hard copies of the policies will be made available to the Councilors who would like to work on them that way. Councilors will be notified which policies will be looked at on November 4, 2013.

G. Review of September Check Register

Council reviewed the September Check Register. No action was taken as this item was informational only.

9. **UNFINISHED BUSINESS:**

A. None Scheduled

10. **ORDINANCES:**

FIRST READING:

A. None Scheduled

SECOND READING:

B. None Scheduled

11. **STAFF REPORTS**

DeBry reported on the Wascoe street park project the Eagle Scouts have been working on. They have added two new benches with planter boxes. They also removed all the debris from removing the fencing and the old safety barrier. They will be earning their merit badge with the completion of this project. Boyles stated that we will need to add some Do Not Enter signs and other type of reflective barrier to prevent vehicles from trying to enter this little neighborhood park.

The Pumpkin Fun Run is scheduled for this coming Saturday, October 26. There are 62 entries for the Run at this point in time. We are anticipating more entries the day of the race. Recology has donated the mini pumpkins for the pumpkin launching contest. Staff did a test run with the slingshots at Jessie Mays and they work well. The costume parade will start at 11:30 a.m. The staging area is at Kaybern and Main Streets.

Boyles reported on the Claxtar Street project. It is nearing completion. Also, Boyles met with ODOT regarding the tunnel project that coincides with the walking trail. ODOT has drawn up three concepts for the tunnel. Boyles will be attending a seminar on Wednesday and Thursday that covers post-earthquake training which will provide ideas to speed up restoration after an incident.

Chief Snyder reported he and Officer Thurber spent two days at firearms training last week. They are also preparing for the Pumpkin Fun Run event on the 26th. Snyder also stated that the department will be entering the busy time of training in the next few months. He has a seminar coming up on major incidents at schools.

12. COUNCIL REPORTS

Mayor Report:

Hatcher mentioned the gift certificates that Council has awarded staff in past years for the Thanksgiving and Christmas holidays. He requested approval of these gift certificates be an agenda item at the next meeting.

Hatcher reported that he had DeBry compose a letter that would begin the process of moving all the intellectual property surrounding the Elephant Garlic Festival from the North Plains Chamber of Commerce to the City of North Plains. He stated they are working on a press release that we are moving forward with the North Plains Elephant Garlic Festival to a new phase where things are coming together the way they should be. Contacts are being made with the different groups who have been involved with the festivals in past years.

Council Reports:

Lenahan brought up the congestion issues on Pacific Street between Main Street and Meadow Drive. She said people are almost getting hit with vehicles being parked along the narrow street and visibility being poor. She is concerned because a new seven home development is going in to add to the mix. Council asked that this be added as a discussion item on the next agenda.

Warren mentioned the corner at the west end of Highland Court is becoming an issue where a semi-trailer is being parked near the road barrier.

Warren reported he is meeting with the pastor of Evergreen Christian Church on Tuesday and will be making a decision on the skate park equipment.

13. **ADVICE/INFORMATION ITEMS:**

- Saturday, October 26: North Plains Pumpkin Fun Run, from 7:00 a.m. with the pumpkin pancake breakfast at the Senior Center then events throughout the day at Jessie Mays Community Hall. (See NPFun.org for details)
- Thursday, October 31, Halloween Treats at the library starting at 11:00 a.m.
- Monday, November 11: Veteran's Day—City Offices and Library Closed
- Saturday, November 16: North Plains Senior Center Holiday Bazaar at the Senior Center: 9:00-3:00
- Thursday and Friday, November 28 & 29: Thanksgiving Holiday—City Offices and Library Closed

14. **ADJOURNMENT:** Mayor Hatcher adjourned the meeting at 8:47 p.m.



Teri Lenahan, Council President



Margaret L. Reh, Deputy Recorder

Date approved 11/4/13