



## MINUTES

City Council - REGULAR Session Meeting

Monday, October 2, 2017 North Plains Senior Center 7:00 PM

**COUNCIL  
PRESENT:**

Mayor Teri Lenahan; Council President Sherrie Simmons;  
Councilors: Garth Eimers, Larry Gonzales, Robert Kindel, Jr.,  
Cameron Martinez, Russ Sheldon,

**COUNCIL  
EXCUSED:**

N/A

**STAFF PRESENT:**

City Manager Don Otterman; Debbie Smith-Wagar, Finance;  
City Recorder Lori Lesmeister

**OTHER**

Spencer Parsons, Beery Elsner Hammond;

**1 CALL TO ORDER**

Mayor Lenahan called the Regular Session of the City Council to order.

**2 PLEDGE OF ALLEGIANCE**

Mayor Lenahan led the Council in the flag salute.

**3 ROLL CALL**

**4 CONSENT AGENDA:**

(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

- a) Approval of October 2, 2017 City Council Regular Session Agenda
- b) Approval of September 18, 2017 City Council Minutes.

*Motion to approve the Consent Agenda. Moved by Councilor Eimers. Second by Councilor Simmons. Motion was approved unanimously.*

**5 PUBLIC COMMENT: None**

**6 PRESENTATION: None**

**7 STAFF REPORTS**

Given at the second Council Meeting of each month

**8 PUBLIC HEARING:**

- a) **Supplemental Budget**

Public Hearing opened at 7:02 pm. No public comment. Questions were asked of Debbie Wager-Smith, Finance, by Council and answered satisfactorily. Clarification

was made that the budget numbers in Resolution No. 1981 are correct and there was an oversight on the spreadsheet that was included in the Agenda Packet omitting the Reserve for Future Expenditure line from the spreadsheet.

Public Hearing closed at 7:07 pm.

*Move that City Council adopt Resolution No. 1981 adopting the supplemental budget for FY 2017-18.*

Moved by Councilor Kindel. Second by Councilor Eimers.

Motion was approved unanimously.

## 9 NEW BUSINESS:

### a) **Maseeh College of Engineering and Computer Science, Portland State University (MCECS)**

Norman Eder and Renjeng Su from Maseeh College of Engineering and Computer Science, Portland State University, spoke about an opportunity for students to work with the City of North Plains on a project to be determined at a later date. The project would not cost the city anything and would provide a learning experience for the students while benefiting the city at the same time. Questions and discussion ensued. There was positive response from all Council members and they thanks Mr. Eder and Mr. Renjeng for the opportunity to discuss the program at Portland State University.

*Move that the City Council approve the Memorandum of Understanding with the Maseeh College of Engineering and Computer Science.*

Moved by Councilor Eimers. Second by Councilor Simmons.

Motion was approved unanimously.

### b) Discussion on acquiring certain property for future public trail improvements and connectivity.

To be discussed after the Executive Session

## 10 UNFINISHED BUSINESS: None

## 11 ORDINANCES:

### a) **Second Reading**

Ordinance No. 448, an Ordinance renaming a portion of NW Wascoe Street to NW 325th Avenue

*Move to do Second Reading by title only of Ordinance No. 448 renaming a portion of NW Wascoe Street to NW 325th Avenue*

Moved by Councilor Simmons. Second by Councilor Gonzales.

Motion was approved unanimously.

*Move to adopt Ordinance No. 448 renaming a portion of NW Wascoe Street to NW 325th Avenue*

Moved by Councilor Simmons. Second by Councilor Gonzales.

Motion was approved unanimously.

## 12 CITY MANAGER REPORT

- a) City Manager Don Otterman stated that the city needs to update the Parks Master Plan. The plan was originally adopted in 2009 and has not been updated since then. The Parks SDC Ordinance needs to be updated, but this cannot happen until the Parks Master Plan has been updated. The new north expansion area is not included in the current master plan. Otterman would like to develop a request for proposals (RFP) and discuss it with the Parks & Rec Board at their October meeting. Once that has been discussed and Otterman has received the boards input, it will be sent out to get proposals from consultants that specialize in Parks Master Plans. After receiving the proposals the Parks & Rec Board would work with Otterman to develop a list of consultants to interview and make a recommendation to Council to approve a consultant and a contract for their services. Once there is a new Parks Master Plan we would have Deb Gilardi update the Park SDC Ordinance and have Council approve it. Otterman expects this to happen after the first of the new year (2018). Councilor Eimers would like citizen input on the Parks Master Plan. This can be done by a survey. Lenahan said that a survey was last done in 2009. Discussion ensued.

We are developing a Request for Proposals for engineering of the water reservoir. The City of Hillsboro will assist us in reviewing proposals from engineering firms. We are looking at deciding if we should build a two million gallon, or a three million gallon reservoir, as well as how to get the funding for the project.

## 13 COUNCIL REPORTS

- a) Councilor Kindel asked about getting an email from a developer that has done business in North Plains asking to meet for coffee with him. Other Councilors said they had also received the same email. Kindel had questions on whether this would cause a possible exparte contact issue. City attorney, Spencer Parson says to be careful in this situation. Just because there is not a land use application on file yet doesn't mean that it isn't known that one is pending. He suggests to direct the person to speak directly with Staff rather than Council.
- b) Review October 2017 Council Calendar

Mayor Lenahan will be attending the Oct. 11, 2017 Planning Commission meeting in place of Councilor Simmons.

## 14 ADVICE/INFORMATION ITEMS:

## 15 EXECUTIVE SESSION

Adjourn to Executive Session in accordance with ORS 192.660(2)(e) regarding real property transactions at 8:19 pm.

Out of Executive Session at 8:46 pm.

- a) Reopen regular Council Meeting at 8:47 pm

*Move to approve Resolution No. 1979 declaring the need to acquire certain property for the future public trail improvements and connectivity.*

Moved by Councilor Kindel. Second by Councilor Eimers.

Motion was approved unanimously.

**16 ADJOURNMENT:**

Mayor Lenahan adjourned the Regular Session of the City Council at 8:48 pm.

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Teri Lenahan, Mayor

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Lori Lesmeister, City Recorder

Date Approved \_\_\_\_\_