



MINUTES

City Council - REGULAR Session Meeting

Monday, November 20, 2017 North Plains Senior Center 7:00 PM

COUNCIL PRESENT:

Mayor Teri Lenahan; Council President Sherrie Simmons;
Councilors: Larry Gonzales, Robert Kindel, Jr., Cameron Martinez,

COUNCIL EXCUSED:

Councilor Eimers and Council Sheldon

STAFF PRESENT:

City Manager Don Otterman; Library Director Will Worthey; Chief of Police Jesse Baker; Public Works Director; City Recorder Lori Lesmeister

OTHER

1 CALL TO ORDER

Mayor Lenahan called the Regular Session of the City Council to order at 7:00 PM

2 PLEDGE OF ALLEGIANCE

3 ROLL CALL

a) Councilors Eimers and Sheldon excused

4 CONSENT AGENDA:

(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

a) Approval of November 20, 2017 City Council Regular Session Agenda

b) Approval of November 6, 2017 City Council Minutes.

Motion to approve the Consent Agenda.

Moved by Councilor Simmons. Second by Councilor Martinez.

Motion was approved unanimously.

5 PUBLIC COMMENT:

a) Mike VanDomelen owns a 100 acre dairy farm between Glencoe Rd. and the east annexation area. He and his family members that own the acreage are in consensus that they would like their property to be brought into the Urban Growth Boundary (UGB) when the city is ready to take the next steps in that process. Questions and a brief discussion ensued.

6 PRESENTATION

a) Erika Warhus with urbsworks

PowerPoint presentation on the North Plains Outreach Workshop on Housing Design by March McInelly.

Questions and discussion ensued. It was requested that the urbsworks survey be kept up on the city website for another two weeks. Survey was put back up on the city website Nov. 21, 2017.

7 STAFF REPORTS

a) Library Director's Monthly Department Report

Worthey noted that circulation at the North Plains Library was up 3% in October, while all other libraries in Washington County had drops in circulation. County-wide automated material handling will be 'turned on' in Feb/March of 2018, so as he predicted, he will not need to hire any extra staff.

b) Chief of Police Monthly Department Report

Chief Baker introduced Jason Bynon to Council and he was sworn in as a North Plains Reserve Police Officer.

c) Public Works Director's Monthly Department Report

Boyles is working with the county on a noxious vegetation that has been brought to his attention by a resident. He said the city's ordinance is rather vague with regards to the issue so he is also working with the city attorney to possibly update the ordinance. Boyles said that it is time to start thinking about setting goals/ideas for the 2018 mural work. It was noted that it does not necessarily need to be a mural, it could possibly be a facade change to a business.

d) Land use applications for the previous month

Report will be provided at the 2nd meeting of each month

e) Finance Report

City Manager Otterman noted that the discrepancy in the Public Works line item will be corrected by next month. City Recorder stated that an email was received from the State of Oregon letting us know that we will be receiving an additional payment in mid-December from the marijuana tax. It will be a much smaller amount than the check received earlier this fall. Otterman was asked if this would require a supplemental budget. He said it would and that he will be discussing it with Debbie Smith-Wager, our finance person.

8 PUBLIC HEARING: NONE

9 NEW BUSINESS:

- a) Swearing in of new Reserve Officer Jason Bynon

See 7B above.

- b) Municipal Code Chapter 8.05

City Manager Otterman confirmed that the city code that is in place is sufficient to address any possible issues with homeless people camping in the city limits and actually gives the city three ways to address/cover the issue.

- c) Approval of contract with Andrew (Andy) Varner for position of City Manager of North Plains

Executive Session in accordance with ORS 192.660(2)(a) regarding employment of public officer, staff member or individual.

Adjourn Regular Meeting to Executive Session 8:15pm

Adjourn Executive Session to Regular Meeting 8:45pm

Move to approve the contract with Andrew Varner with the changes discussed during Executive Session

Moved by Councilor Simmons. Second by Councilor Gonzales.

Motion was approved unanimously.

10 UNFINISHED BUSINESS: NONE

11 ORDINANCES: NONE

12 CITY MANAGER REPORT

- a) Otterman said that the RFQ to update the Parks & Rec Master Plan has been posted in the Daily Journal of Commerce as well as on the city website. There have been three requests so far, with the closing date set at December 15, 2017. He will have two Parks & Rec board members along with Public Works Director Boyles do the interviews. Otterman hopes to have a recommendation to present to Council by the second meeting in January with the completion of the Master Plan by the end of June 2018.

Statements of qualification for the Reservoir Project are due the end of November. There will hopefully be a contract in place by the second Council meeting in January for Council approval. There will be a One-Stop meeting in January to discuss financing.

There will be a URA meeting following the December 4, 2017 City Council meeting. Nick Popenuk with Tiberius Solutions will be giving an update on the Urban Renewal Tax Increment projections. Otterman said Council will need to go over their goal list and make adjustments and prioritize items.

13 COUNCIL REPORTS

- a) Council reports will be provided by the Mayor and City Councilors on meetings attended and other items

City Recorder Lesmeister let Council know about the Planning Commission work session with Rudy Kadlub next Tuesday, November 28, 2018 from 6:00-7:00 pm to start the discussion on a 100 year growth plan. Council requested that Lesmeister email them the work session info tomorrow morning so that they can attend if they are able to. That email was sent as requested.

Gonzales attended the Nov. 8, 2018 Planning Commission meeting and gave a brief update. They recommended approval of the Housing Needs Analysis and the Zone changes. They continued until the December 13, 2017 Planning Commission meeting the Economic Opportunities Analysis and the Comp Plan amendments. They also recommended that staff add in the Urbanization piece into Chapter 14. Council will have their annual Holiday gathering after the Dec. 18, 2017 Council meeting.

- b) Review December 2017 Council Calendar

14 ADVICE/INFORMATION ITEMS:

15 EXECUTIVE SESSION

Adjourn to Executive Session in accordance with ORS 192.660(2)(a) regarding employment of public officer. staff member or individual

- a) See item 9C above

16 ADJOURNMENT:

Mayor Lenahan adjourned the Regular Session of the City Council at 8:57pm

Teri Lenahan, Mayor

Lori Lesmeister, City Recorder

Date Approved _____