

CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
March 25, 2015, 6:00 P.M.
North Plains City Hall
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Doug Nunnenkamp called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE:** Nunnenkamp led the flag salute.
3. **ROLL CALL:**
Board Members: Chair Doug Nunnenkamp; Patti Burns; Heather LaBonte; Teri Lenahan
Excused: Joanna Orgill
Staff: Public Works Director Blake Boyles; City Recorder Margaret Reh
Visitors: Trista Papen, Alex Ugarte (arrived at 7:00 p.m.)

4. **REGULAR SESSION AGENDA**

- A. **Approval of Regular Session Agenda**

Motion by Lenahan. Seconded by Burns to approve the Regular Session Agenda for March 25, 2015. Motion was approved unanimously.

5. **REGULAR SESSION MINUTES**

- A. **Approval of February 25, 2015 Regular Session Minutes**

Motion by Burns. Seconded by LaBonte to approve the Regular Session Minutes for February 25, 2015. Motion was approved unanimously.

6. **PUBLIC COMMENT**

7. **NEW BUSINESS**

- A. **Discussion of an additional play feature or new amenity at LaMordden Park**

Boyles presented a staff report. The site is still under construction for repairs to the water feature. There is an area in the park with a 28 foot diameter that would accommodate one to two pieces of play equipment. Discussion ensued. The Board will need to look into the options available for funding the installation of new equipment. Boyles will contact the equipment distributor to acquire more details of what equipment could be coupled together to fit in to the space and report back to the Board at a future meeting.

- B. **Nomination of a replacement Vice Chair for Parks Board. Position was vacated with the resignation of Hildegard Miles**

Chair Nunnenkamp explained that with the resignation of Board Member Miles, the position of Vice Chair was vacated.

Motion by LaBonte. Second by Burns to nominate Board Member Lenahan to the position of Vice Chair. Motion was approved unanimously.

8. UNFINISHED BUSINESS

A. Discussion of status of Woofter Architecture and the design stage of Jessie Mays remodel

On March 2nd, City Council approved Resolution No.1878, allowing the City to enter into a contract with Woofter Architecture for the design phase of the Jessie Mays Community Hall and Park remodel project. Once this contract is established, the Parks Board will be working on the finishing touches of the design phase of this project. During this part of the phase it is important to continue to get input from the public. The Parks Board will have a display set up at the Volunteer Recognition Night and have a means of gathering input from those in attendance. Discussion ensued regarding options for obtaining feedback. Staff will add a static link to the city website to simplify access to the information posted. Citizens can access the conceptual plan submitted by Woofter Architecture and other information the Board has provided. Staff will design an electronic comment form for ease of input from the public.

B. Continued discussion and revision of the North Plains Parks and Open Space Master Plan

The Parks Board continued discussing and revising the Parks and Open Space Master Plan. The suggested revisions and changes will be applied to this document as it is being worked on. The Board will review and will bring all the edits back upon completion of the review.

9. ADDITIONAL PARKS BOARD BUSINESS.

The Board would like the Parks Capital Fund (131) budget report to be included in the Agenda Packet on a monthly basis. Staff will coordinate with the Finance Manager with the timeliness of the report.

Boyles has a meeting next with Tony Spiering to discuss the turtle pond. This is something that may become a part of the ODOT project that includes the walking trail that travels under the Glencoe overpass.

There may be another scout project coming forward that will add birdhouses to the Vern Galaway park along with the bat houses.

Boyles is working with Asplundh and the possibility of acquiring wood chips to add to the trail along the Vern Galaway trail.

10. ADJOURNMENT:

The next meeting is scheduled to be held on Wednesday, April 22, 2015 at 6:00 p.m. at the North Plains City Hall. The meeting was adjourned at 8:30 p.m.

Submitted by:


Margaret L. Reh, City Recorder

Date Minutes Approved: 04/22/15