

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING**  
**MINUTES REGULAR SESSION**  
NORTH PLAINS SENIOR CENTER  
31450 NW Commercial  
Monday, January 6, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher conducted the flag salute
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Broome, Michael Demagalski, Robert Kindel, Jr., Charlynn Newton, and Glen Warren

**Staff present:** Library Director Debbie Brodie, Chief of Police Bill Snyder, Deputy City Recorder Margaret Reh

4. **CONSENT AGENDA:**

A. Approval of regular session agenda

Mayor Hatcher asked Council, at the suggestion of Kindel, to remove Agenda Item 9A from tonight's agenda. They felt it was important to have City Manager DeBry present for the discussions regarding policies. Motion by Kindel and seconded by Broome to take Agenda Item 9A off the agenda and move it to the next meeting that DeBry is present. Discussion followed. The motion was passed with a split 6-1 vote with Newton voting against.

B. Approval of minutes of 12/16/2013 Council meeting

Hatcher asked for a motion to approve the consent agenda with the amendment to remove Agenda Item 9A from tonight's agenda. Motion by Warren and seconded by Broome to approve the Consent Agenda with the suggested amendment. The motion was passed with a split 6-1 vote with Newton voting against.

5. **PUBLIC COMMENT:**

The Friends of the North Plains Public Library President, Margaret Reh, addressed the Council regarding two upcoming events. Reh invited the Council to attend the William Stafford Centennial Celebration on Friday, January 17 at 7:00 p.m. and the 7<sup>th</sup> Annual One Book One Community (OBOC) kick-off on Saturday, February 1, 2014 at 6:30 at the library. The OBOC event is free to the public and includes a free copy of the book "Running the Rift" by Naomi Benaron and free Rwandan food being prepared by Sam Munyandamutsa of the Pacific Northwest Rwandan Association. Sam will also be telling his story of growing up in Rwanda.

6. **PRESENTATION:**  
None Scheduled

7. **PUBLIC HEARING:**

None Scheduled

8. **NEW BUSINESS:**

A. **Appointment of City Councilor Representatives to Various Area Boards, Commissions and Committees**

Council discussed the commitment to the various organizations in which North Plains has representation. Nominations were made followed by motions.

Motion by Hatcher and seconded by Warren to nominate Teri Lenahan as Council President for 2014. The motion was approved unanimously.

Motion by Warren and seconded by Kindel to appoint Warren as the primary and Demagalski as the alternate Council member representative to serve on the Metropolitan Area Communications Commission (MACC).

Motion by Warren and seconded by Kindel to appoint Warren as the primary and Demagalski as the alternate Council member representative to serve on the Tualatin Valley Community Access Television Committee.

Motion by Lenahan and seconded by Warren to appoint Hatcher as the primary and DeBry as the alternate Council member representatives to serve on the Washington County Coordinating Committee.

Motion by Lenahan and seconded by Warren to appoint Kindel as the primary and Demagalski as the alternate Council member representatives to serve on the Washington County Oregon Community Development Block Grant Policy Advisory Committee.

Motion by Kindel and seconded by Lenahan to appoint Hatcher as the primary and one as the alternate Council member representatives to serve on the Metro Policy Advisory Committee (MPAC)

Motion by Demagalski and seconded by Warren to appoint Lenahan as the primary and DeBry as the alternate Council member representatives to serve on the Columbia Pacific Economic Development District (Col Pac).

B. **Newton to report on the 88<sup>th</sup> Annual Conference of the League of Oregon Cities and the National League of Cities: Congress of Cities and Exposition.**

Councilor Newton attended the 88<sup>th</sup> Annual Conference of the League of Oregon Cities in Portland on September 27-28 and the National League of Cities: Congress of Cities and Exposition in Seattle on November 14-16. These conferences provide valuable information and training that are important to the health of our community.

The main theme of the classes she attended were for economic development and revitalization of downtown areas. She has a lot of notes and even asked the speakers for an electronic copy of their slide presentations. The classes at these conferences were taught by teams of three that included mayors, city councilors and city managers, who have accomplished projects that would pertain to things we are trying to do.

Newton also reported the League of Oregon Cities provide small community classes and have funds available through different websites. There are various resources that are available for funding projects the city may want to do to better themselves; resources for attending classes; resources for providing classes for local elected officials and/or staff; and resources for owners of businesses to take classes on how to better themselves.

Newton stated there are small obtainable steps that can be taken to work toward a bigger picture regarding economic development. This includes ideas on how to attract businesses to the community and then how to retain small businesses. Newton stated that as councilors, they can go to the small business and ask them how the city can help them obtain goals.

A specific item suggested at the conference, actually at three separate classes, was to light up the commercial areas more. The City working with the Chamber and businesses could discuss ways of adding color lighting that attracts customers to the various establishments. As individuals are driving by a well-lit area, they are more apt to stop to see what activity may be going on. Council would need to decide if the city should help with funding the extra lighting.

Newton would also like to see steps taken to get Tri-Met out here on a more regular schedule. Discussion followed on how it would benefit us and the community but there are also drawbacks as it would be an extra tax for businesses. This would be an item that would have to be voted on by the public.

Urban Renewal funds are another option to investigate opportunities for the community.

Another suggestion would be to relocate the Chamber of Commerce information center from Kim's Styling Center to City Hall.

Newton received a copy of the slide presentation from a National League of Cities speaker on obtainable ideas approved by their economic development team. Hatcher suggested that Newton have Martha e-mail the presentation out to the Council. After viewing the presentation, Council could schedule a work session to explore possibilities.

**9. UNFINISHED BUSINESS:**

A. Discussion and approval of specific draft city policies from number 401-603

Tabled until Tuesday, January 21, 2014.

**10. ORDINANCES:**

**FIRST READING:**

None Scheduled

**SECOND READING:**

A. Ordinance No. 418 to be read by title only for the second reading.

Motion by Lenahan and seconded by Kindel to read Ordinance No. 418 by title only for the second reading. Hatcher asked for any discussion. Warren question what we are actually doing with this property. He was wondering if we are just giving away the property. He stated he does not see how the City can do this. Hatcher explained some of the steps and stages of the process that has taken place over the past few years to come to this decision. It is a piece of land that only this property owner uses and he would be responsible for the maintenance of the road. An easement is still available for all utilities. Demagalski inquired about the ODOT letter. Hatcher explained it wasn't included in the packet at the last meeting, so it was included at Hatcher's request this time. The motion was passed with a 6-1 vote with Warren voting against this second reading.

Mayor Hatcher read the ordinance for the second time by title only:

An ordinance of the City Council of the City of North Plains, Oregon, vacating a portion of Hillcrest Street west from 319<sup>th</sup> Street approximately 1100 linear feet with the vacated area remaining subject to certain easements in favor of the City of North Plains, Portland General Electric and the Oregon Department of Transportation.

Motion by Kindel and seconded by Demagalski to adopt Ordinance No. 418 regarding the vacation of a portion of Hillcrest Street. The motion was passed with a 6-1 vote with Warren voting against the motion.

**11. STAFF REPORTS**

Chief Snyder reported that they will be taken a fresh look at the policy on the security portion of accessing the Law Enforcement Data System (LEDS). The policy has to address the accuracy in how LEDS is accessed. The policy needs to match what needs to be done.

December was a slow month for calls and generating case numbers. Overall though, the number of reported cases has increased to more than the City has ever had. Snyder attributes this to more reporting being done than ever had been before

Snyder reported to Council regarding the police department training that Council had requested. Snyder want to share the actual training records with Council. Snyder presented a slide show listing all the training the officers have had. The training has increase substantially since Snyder has come on board.

Brodie added to Snyder's comments about training stating the training and involvement of library staff with County Cooperative committees has also increased substantially also. She attributes this also to DeBry's support and encouragement of training for staff.

Brodie reiterated to Council the upcoming programs the library is promoting. This includes the William Stafford event, the One Book One Community Kick-off and events throughout February, and the new art exhibit and reception on Friday, January 10. This art exhibit is work from a resident of North Plains.

## **12. COUNCIL REPORTS**

Hatcher reminded Council of an issue that was brought up last summer from Mayor Willey in Hillsboro trying to drum up support for a west side bypass. The legislature said no to Hillsboro conducting a study, but that it had to be Washington County who conducts the study. Looking to put it somewhere. Hillsboro says it needs to go up out of the valley. NP needs to take a stance. Hatcher doesn't see how having a highway go right through the edge of town is going to be good for North Plains. Hatcher wants Council to keep an eye on articles and discussions regarding a future bypass.

There were two thank you cards addressed to the Council that Mayor Hatcher shared with the Council. One card was from police reserve officer Sam Freshner thanking the Council for the gift certificates he received from the Council. The second was a thank you from the Farmers Market thanking the Council for their support throughout the year.

Warren inquired how you would get a street light fixed in your community. He was instructed to contact PGE as they own all the street lights in the City now. Demagalski suggested going to PGE's website and report the pole number and PGE will schedule a crew to come out to fix it.

Kindel reported that the remodel of the Senior Center has seen an increase of \$70,000 for the project. The project has been postponed due to the Community Development program not meeting for over three months. The Senior Center is asking for more money and Councilor Kindel wanted to find out if the Council in agreement on supporting the funding. They have the money in a contingency fund, it is just selling the need to the 13 Board members. Kindel had Judy Dreis address the Council. Dreis stated the kitchen remodel was supposed to have started in September but due to unforeseen additional permits that were needed and the slow process of getting permits from Washington County, the remodel keeps getting pushed out. Now the estimates on equipment has changed because prices have gone up due to being in a new year. The low bid on doing the work was more than the budget estimate. All these things combined created the difference of the \$70,000. Washington County is supportive of the project. Hatcher took a consensus of Council regarding support for the project to continue. The Council expressed a bit of confusion on how funding for the Senior Center is different from the funding for the kitchen remodel and the Meals on Wheels program. However, the consensus of the Council is support for the kitchen remodel to continue.

## **13. ADVICE/INFORMATION ITEMS:**

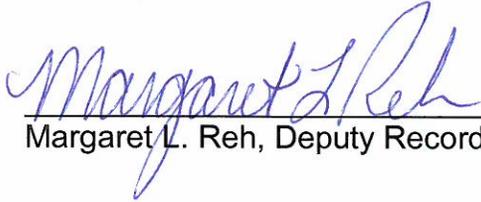
- Friday, January 17, 2014 at 7:00: William Stafford Event-An evening of Conversation, Wine and Poetry with Kim Stafford and the master of ceremonies is Brian Doyle at St. Edward Parish Hall.
- Saturday, January 18, 2014 North Plains Senior Center Crab and Steak Feed at 3:00, 4:30 and 6:00 p.m. at Jessie Mays Community Hall.

- Thursday, January 23, 2014: Joint Legislative Dinner at the Prime Time Restaurant
- Sunday, January 26 from 1:30-5:00: Playdate at Jessie Mays Community Hall

14. **ADJOURNMENT:** Mayor Hatcher adjourned the meeting at 8:22 p.m.



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David Hatcher, Mayor



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Margaret L. Reh, Deputy Recorder

Date approved 01/21/2014