

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Monday, December 15, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher led the flag salute.
3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan, Councilors: Charlynn Newton, Michael Demagalski, and Glen Warren
Excused: Robert Kindel, Jr., and Michael Broome

Staff present: City Manager Martha DeBry; Chief of Police Bill Snyder; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 12/01/2014 Council meeting

Motion by Warren and seconded by Demagalski to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**
None Presented

6. **PRESENTATIONS:**
Mayor Hatcher circulated a Christmas card from the Library Board to the Council.

7. **STAFF REPORTS:**

Chief of Police. Chief Snyder reported Sherry Tracy has expressed an interest in providing Chaplain Services for the Police Department in a volunteer capacity.

Warren asked Snyder if Snyder will be able to get more individuals to volunteer to help with the construction of the canopy for the Food Pantry. They will be moving forward with this project in the next few months.

Included in the Agenda Packet was correspondence from a North Plains citizen complimenting the North Plains Police Department.

Public Works Director. Boyles had surgery today and will be out for the most part until the end of the year.

8. **PUBLIC HEARINGS:**
None Scheduled

9. NEW BUSINESS:

- A. Adoption of Resolution No.1866 canvassing results of the general election held on November 4, 2014.

Motion by Warren and seconded by Lenahan to approve Resolution No. 1866 accepting the canvassing results of the general election held on November 4, 2014. The motion was approved unanimously.

- B. Adoption of Resolution No.1867 selecting Cogan, Owens & Greene to conduct the visioning process for Comprehensive Plan.

DeBry presented the staff report. Discussion ensued regarding the cost of the project vs. the importance of getting the vision for the community defined. A clear vision for the future is essential to create a Comprehensive Plan for the next 20 years. This resolution will authorize the City Manager to enter into an agreement with Cogan, Owens and Greene for community visioning. \$41,000 will be reallocated from the General Fund contingency to cover these costs.

Routine planning processes will be completed by a company called 3J.

Motion by Demagalski and seconded by Lenahan to approve Resolution No. 1867 selecting Cogan, Owens & Greene to conduct the visioning process for Comprehensive Plan. The motion was approved by a 4-1 vote, with Warren opposing.

- C. Review of the Check Register

Council reviewed the items on the November Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. Questions were asked by the Council—most being answered satisfactorily. Warren inquired of the \$27.00 to Clean Water Services at the Pump House. Lenahan inquired of the Moonlight charges for printing. There were two entries for printing for \$451.41 and \$451.26 respectively. DeBry will look into these and get back to Council.

- D. Adoption of Resolution No.1868 declaring surplus equipment and abandoned items.

Motion by Demagalski and seconded by Lenahan to approve Resolution No. 1868 declaring surplus equipment and abandoned items. The motion was approved unanimously.

10. UNFINISHED BUSINESS:

None Scheduled

11. ORDINANCES:

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. CITY MANAGER REPORT

DeBry reported staff is staying very busy. There is one planning application in the works for one subdivision and it has been submitted to 3J for review.

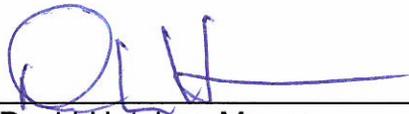
DeBry will be on vacation the last two weeks of the year and Boyles is on a medical leave due to shoulder surgery. Chief Snyder will be acting City Manager in DeBry's absence.

13. COUNCIL REPORTS

14. ADVICE/INFORMATION ITEMS:

- Christmas Holiday, Thursday, December 25-City offices and Library closed
- New Years' Day Holiday, Thursday, January 1, 2014-City offices and Library closed
- North Plains Annual Crab Feed on Saturday, January 17, 2015 at Jessie Mays
- Martin Luther King, Jr. Holiday, Monday, January 19-City offices and Library closed
- An Evening with an Author: Robin Cody, January 24, 2014 at Jessie Mays

15. ADJOURNMENT: Council adjourned the meeting at 8:00 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 01/05/2015