

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION**
North Plains Senior Center
31450 NW Commercial Street
Monday, August 3, 2015

1. **CALL TO ORDER:** Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons and Scott Whitehead.

Staff present: Police Chief Bill Snyder; Library Director Debra Brodie, Public Works Director/Interim City Manager Blake Boyles; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/20/2015 Council meeting

Motion by Lenahan. Second by Simmons to approve the Consent Agenda. Motion was approved unanimously.

5. **PUBLIC COMMENT:**
None were forthcoming

6. **PRESENTATION**
 - A. Swearing in Ceremony of North Plains Reserve Police Officer Jeremy Zundel and Police Officer Eric Shafer

Chief Snyder introduced Police Officer Eric Shafer, the new part-time police officer that replaced Matt Glem and Reserve Officer Jeremy Zundel who is new to the department, to the Council and swore both officers into service.

- B. Recognition of Ten Years of Service—Reserve Officer Ryan Ohlmann

Chief Snyder presented two awards to Reserve Officer Ryan Ohlmann. The first was in recognition of distinguished service for 10 years. Ohlmann joined the department in 2003. He left for a few years to work with the City of Banks. He returned to North Plains and has completed ten years of service for our community.

Ryan also received a meritorious service award for the work he completed in securing the Library and City Hall by installing cameras to enhance our security systems.

7. **STAFF REPORTS:**

Chief of Police. Chief Bill Snyder reported the department is getting ready for the Garlic Festival this coming weekend and preparing for the National Night Out event to take place on Tuesday, August 4, 2015.

Library Director. Debra Brodie reported that library employee Heidi Fuiten has completed five years of service for the City of North Plains and had a card for the Council to sign.

Brodie stated the library has three new employees who are being trained on the systems at the library.

Brodie will be attending the National Night Out and will be distributing educational literature for the upcoming levy for WCCLS and for the Safety Levy for Washington County.

The Library, in conjunction with the Friends of the Library, will be holding their annual book sale at the Elephant Garlic Festival. There is a phenomenal inventory of books that will be for sale and exceptional prices.

8. **PUBLIC HEARING:**

None Scheduled

9. **NEW BUSINESS:**

- A. Review and Discuss Fourth of July Update and Final Report and approval of Resolution No. 1902 Donating Proceeds of the Fourth of July Car Show to the North Plains Senior Center

Boyles stated that Rachael Lembo prepared the financial report, submitted in the Council Agenda Packet, showing the expenses and revenue for the Fourth of July event. Scott Aldrich appeared before the Council and reported on what went well and what could be improved if the Council decides to have the Fourth of July celebration in 2016. Aldrich had submitted a report listing suggestions that was included in the Council Packets.

Russ Sheldon, representing the North Plains Chamber of Commerce, reported the Chamber has a check for \$2,350 to provide to the City from the proceeds raised for the fireworks display. Sheldon stated that the earlier the Council makes a decision to proceed with a Fourth of July celebration for 2016, the better it will be for a successful fundraising campaign for a fireworks display.

Discussion ensued regarding some possible changes in format for the event, if it is decided to proceed with a celebration next year.

Council discussed the Fourth of July Car Show and the fact that it was a fundraiser for the North Plains Senior Center. The proceeds amounted to \$446. Motion by Whitehead. Second by Lenahan to approve Resolution No. 1902 Donating Proceeds of the Fourth of July Car Show to the North Plains Senior Center. Motion was approved unanimously.

B. Review and Discuss Regional Trails and Greenways maps

Library Director Debra Brodie presented a staff report regarding the possibility of the City of North Plains actively participating in the Metro Regional Trails and Greenways planning process and having representation on their committee. This could enable future connections of North Plains' walking trails with regional trails and greenways. Becoming a part of this process could open doors to funding.

Discussion ensued. This information will be presented to the Parks Board at their next meeting.

Council would like to see the walking trail parks map updated that is in the stand in front of City Hall.

Council would also like an article in the City newsletter informing people about the Galaway Trail. They also want to find out how many people use the trail and how many people know about the trail. Council would like to see the Turtle Pond become a destination attraction to people inside and outside the community.

10. **UNFINISHED BUSINESS:**

None presented

11. **ORDINANCES:**

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. **CITY MANAGER REPORT**

Boyles informed the Council there was an inquiry to open a business to provide a medical marijuana facility. This will be going in at one of the open offices in the Martin sheet metal building. Sherry Bateman is the interested party. She already owns a medical marijuana facility in Seaside.

Public Works will be having the west end of Cottage Street oiled this week to provide dust control for the properties located in the area.

Washington County has pushed out the date for the railroad crossing repair on Glencoe Road to the month of October. Once the repair is started it will be completed within three days.

On August 27, 2015, North Plains will be sponsoring a tour of the city for representatives from the Department of Land Conservation and Development (DLCD). They are interested

in seeing the growth in the town and will also be looking at the old Dant Russell creosote site.

Boyles is researching the cost estimates for converting the site on the northeast corner of Kaybern and Main Street to a parking lot. He is looking at some different ideas on how to use the property. The City collects about \$600/month right now in rent for this property. The thought is to gravel the area and leave it a pervious surface.

Boyles met with first potential designer for the project at the four corners of Glencoe and Commercial Streets. Woofter Architecture wasn't really interested in working on this project.

The committee to discuss the mural project met in July and discussed several ideas for themes for painting the tin buildings on Commercial Street. The next mural committee meeting will be August 24.

The City Recorder will begin to use an agenda management software program to help streamline the agenda packet preparation. The intent is to assist in continuing to get the agenda packet to the Council in a timelier manner. Boyles stated that getting the packets out earlier will enable the Councilors to be able to read the packets before the Council meetings and be better prepared for the meetings.

Simmons requested some more information regarding the plans for the curve on West Union by the Sunset Ridge development. Boyles will send information out to the Council.

13. COUNCIL REPORTS

Hatcher told the Council that the author visit featuring northwest author Molly Gloss, at the library on July 25, 2015, was another exceptional event. He stated it is incredible that we have these events here in town that cost the citizens nothing and is easily accessible. He would like to encourage the Councilors to attend the next event which will feature Dr. Kathy Masarie and will be take place on Saturday, October 24 at 7:00 p.m.

Lenahan described the line-up of events for the National Night Out planned for tomorrow night, Tuesday, August 04, 2015 at 6:30 p.m.

This will be a busy week for everyone with the National Night Out on Tuesday, the Thursday Marketplace and the Elephant Garlic Festival on Friday, Saturday and Sunday.

The Concerts in the Park begin on Friday, August 14 and will take place each Friday night in August. We are hoping attendance will be better this year than previous years.

Councilor Kindel stated a URA workshop is scheduled for Monday, August 17, 2015 to discuss the possible purchasing of the Vanderzanden property on Commercial Street. Kindel would like everyone to come prepared. Kindel asks that each member be thinking about: 1.) if they want to purchase or not purchase the property; 2.) What price would you want to provide as a counteroffer; and 3.) if purchased, what do you want to see the City to do with the property. Kindel would like each URA Board member to notify Blake of their

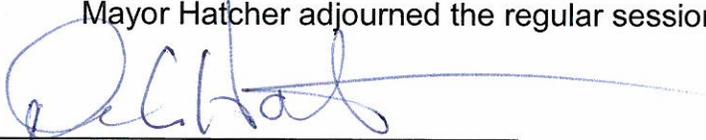
input by e-mail no later than August 12. Staff will find out if the URA can meet in an Executive Session.

14. ADVICE/INFORMATION ITEMS:

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.
- National Night Out-Tuesday, August 4, 2015 at Jessie Mays Community Park
- North Plains Elephant Garlic Festival-August 7-8-9
- Concerts in the Park-Friday nights in August

15. ADJOURNMENT:

Mayor Hatcher adjourned the regular session of the City Council at 8:24 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 09/08/2015