

**CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION AGENDA
WEDNESDAY, NOVEMBER 19, 2014, 6:00 P.M.
NORTH PLAINS SENIOR CENTER, 31450 NW Commercial Street**

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Regular Session Agenda
 - B. Approval of October 22, 2014 Regular Session Minutes
5. **NEW BUSINESS**
 - A. Interview Park Board Applicant: Joanna Orgill
6. **UNFINISHED BUSINESS**
 - A. Review plans for Jessie Mays remodel submitted by Woofter Architecture.
 - B. Discuss location for next Parks Board meeting on Tuesday, December 2. Woofter will be joining us with plans for Jessie Mays on December 2, do we want to meet at Jessie Mays Community Hall or the North Plains Senior Center?
7. **ADDITIONAL BUSINESS**
Time allowed for Board members to bring up old, unfinished or additional issues before the meeting is closed.
8. **ADJOURNMENT**

If you require special accommodations to permit your attendance at a meeting, please contact the City Recorder by calling (503) 647-5555 or e-mailing margaret@northplains.org before 4:00 p.m., five calendar days prior to the meeting.

City Parks Board Meetings are tentatively scheduled to be at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon, on the 4th Wednesday of the month.
The next three meetings are scheduled to be held on the following dates at 6:00 pm:

December 2, 2014

Cancel December 24, 2014

January 28, 2015

**CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
October 22, 2014, 6:00 P.M.
North Plains Senior Center
31450 NW Commercial Street**

1. **CALL TO ORDER:** Vice Chair Hildegard Miles called the meeting to order at 6:04 p.m.
2. **FLAG SALUTE:** Miles led the pledge of allegiance.
3. **ROLL CALL:**
Board Members: Vice Chair Hildegard Miles; Teri Lenahan, Heather LaBonte, and Doug Nunnenkamp.

Excused Absence: Charlynn Newton

Staff: Public Works Director Blake Boyles, City Recorder Margaret Reh.

Visitors: Patti Burns, Sherrie Simmons, Norma Tucker, David Hatcher

Woofter Architecture: Jonathan Bolch, Miles Woofter, Willis DeWitt

4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Regular Session Agenda
 - B. Approval of September 24, 2014 Regular Session Minutes
 - C. Approval of October 15, 2014 Special Session Minutes

Motion by Nunnenkamp. Second by Lenahan to approve the Consent Agenda. Motion was approved unanimously.

5. **UNFINISHED BUSINESS**
 - A. Continue discussion with Woofter Architecture Firm regarding the facility needs assessment and preliminary conceptual design for Jessie Mays Park

Miles Woofter, of Woofter Architecture, laid out his proposed agenda for their presentation for the night. It was suggested to stay broad in this phase of the process and not get bogged down with the details.

Woofter inquired of the Board what they see the function of the park to be and what events and crowds are expected to be accommodated. As the town grows, are we expecting to be able to accommodate everyone and all events at Jessie Mays? Is it possible that as growth continues a new building may be constructed in another location that would hold larger crowds? What do we need now and what will the needs be in the next ten years?

The three design concepts that were presented at the Chili Cook-off were discussed in more detail. Woofter stated the structural engineer examined the building and found the existing building to be sound and in no need of structural improvement or repairs. The bones of the building are good. They reported the existing wood timbers extend up beyond the dropped ceiling and are in great shape. There is a possibility of raising the ceiling and exposing the beams.

Woofter presented all three schemes and the strategies on how to attack the building.

- A. Porches and extended covered space all around the building.
- B. Expanding and making a double-wide building.
- C. Create an L-shape by adding a completely new structure adjacent to the north side of the building.

Woofter provided slides of samples of features in other parks in the Portland area to give a visual of what some concepts may look like and some features that may work at Jessie Mays Park.

Discussion ensued regarding the various options for parking around the park. The space between the rows in the existing lot can be shortened to make more room; the parking lot could be moved to the southeast corner of the park; it is possible to install 90° parking spaces around the perimeter of the park; close off the street and perhaps vacate 309th and use the right-of-way to extend parking.

Discussion ensued on creating better pedestrian access—this would improve the perimeter circulation with sidewalks around the park and some meandering pathways through the park. Also discussed the various access points and entrances to the park.

The Board would like staff to continue to compile the information from the questionnaires as they come in both from the various organizations and individuals.

Members of the North Plains Events Association were in attendance at the meeting and stated what their needs and wants would be with the remodel of the building and the park.

Smaller groups could be accommodated in a meeting room that could be constructed to the south of the building.

Consensus of the group was a preference for Concept A for the building, which would extend the roofline around the perimeter of the whole building. This would be an effective way to use the existing structure—expand the space and capture more area. The Board discussed two options—one side could become enclosed and the second side could be left as a covered porch; or the extensions on both sides of the existing building could become enclosed areas, not porches. They suggested the walls become a bank of windows and doors looking out at the park on both sides. This design seemed the most flowing. It was suggested to install an outdoor stage off the northeast corner of the building, where the ball park is now located. The kitchen could be opened up to be a concession window to the outside.

The Board has agreed that this will be a phase in project.

Concern was indicated that the issue of providing a more inviting entrance has not really been addressed. The entrance to the building was the major issue that initiated this remodel project being taken on. The Board expressed that Woofter work on a concept that truly improves the entrance to the building.

It was decided the Board will meet on Wednesday, November 19, 2014 at 6:00 p.m. Woofter will integrate comments and consolidate in to one preferred site and building concept for preliminary review by the Board at the November 19 meeting. Reviewing this preferred concept at this meeting will put the Board in a better position to approve the concept and proceed with finalizing one scheme.

A second meeting with the Board and Woofter Architecture will be held on Tuesday, December 2, 2014 at 6:00 p.m. The Board will present their comments. Woofter can finalize the Feasibility Study by December 16. At this last meeting for the Feasibility study, additional renderings and draft architectural, structural, civil engineering, and landscape narratives will be reviewed. All documentation will be in the reports. They will also provide a price concept to give an idea of the rough magnitude of what it will cost.

6. **NEW BUSINESS**

None Scheduled

7. **ADDITIONAL PARKS BOARD BUSINESS.** None discussed.

8. **ADJOURNMENT:**

The meeting was adjourned at 8:19 p.m.

Submitted by:

Margaret L. Reh, City Recorder

Date Minutes Approved: _____



APPLICATION FOR APPOINTMENT TO THE CITY OF NORTH PLAINS PARKS BOARD

The information provided in this application is considered public information and may be used in announcing your appointment.

The North Plains Parks Board was formed through a recent ordinance. Between 5 and 9 members will be appointed to the Board. This Board will replace the Parks Advisory Committee and will have additional responsibilities such as reviewing recreation programs. Qualifications for appointment to membership on the Parks Board include demonstration of positive interest in the development, operation and maintenance of public parks, open spaces and trails in North Plains and status as a resident or representative of a property or business owner within the city limits. The Board shall be comprised of at least one, but not more than two, city councilors and one, but not more than two Planning Commissioners. Initial term lengths will be 2 years. There is no compensation for participation on this Board.

Appointments are made by the City Council following review of applications and applicant interviews. Please plan to attend the Council meeting at which your application is to be considered.

Name Joanna Orgill Date: 11/1/14

Mailing Address 31118 NW Cottage Street, North Plains OR 97133

Street Address 31118 NW Cottage Street, North Plains, OR 97133

Occupation Physician Assistant; Homemaker E-Mail joanna.lee7@gmail.com

Please provide brief answers to the following questions. If additional space is needed, use the back of this page or attach a separate page.

1. **Why would you like to serve on the Parks Board?** As the mother of two young children, I regularly use the current facilities for recreation, and I would like to give input and help with their improvement and expansion. I am excited about the upcoming plans for future park projects. I think I could bring a new insight and perspective to the Parks Board.
2. **What do you think are the most important park issues now facing North Plains?** The most pressing issues include how to expand and link existing parks, trails, and sidewalks to encourage healthy, safe, and active lifestyles for residents of all ages. It is important to establish modern, accessible recreational areas that create focal points for the community, as well as the means to walk between them.
3. **Do you have any special interests or qualifications that you would bring to the Board?** We recently moved to North Plains and have regularly used recreational facilities in several other cities. I feel this perspective would be useful in bringing innovative ideas to North Plains. In addition, I enjoy the outdoors and my husband and I are avid runners. I have a special interest in the linking of sidewalks and trails for safe walking and exercise. I am also interested in creating safe environments for the recreation of children.

Thank you for applying. Your interest is appreciated.

Site Plan

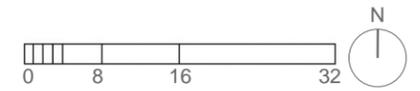
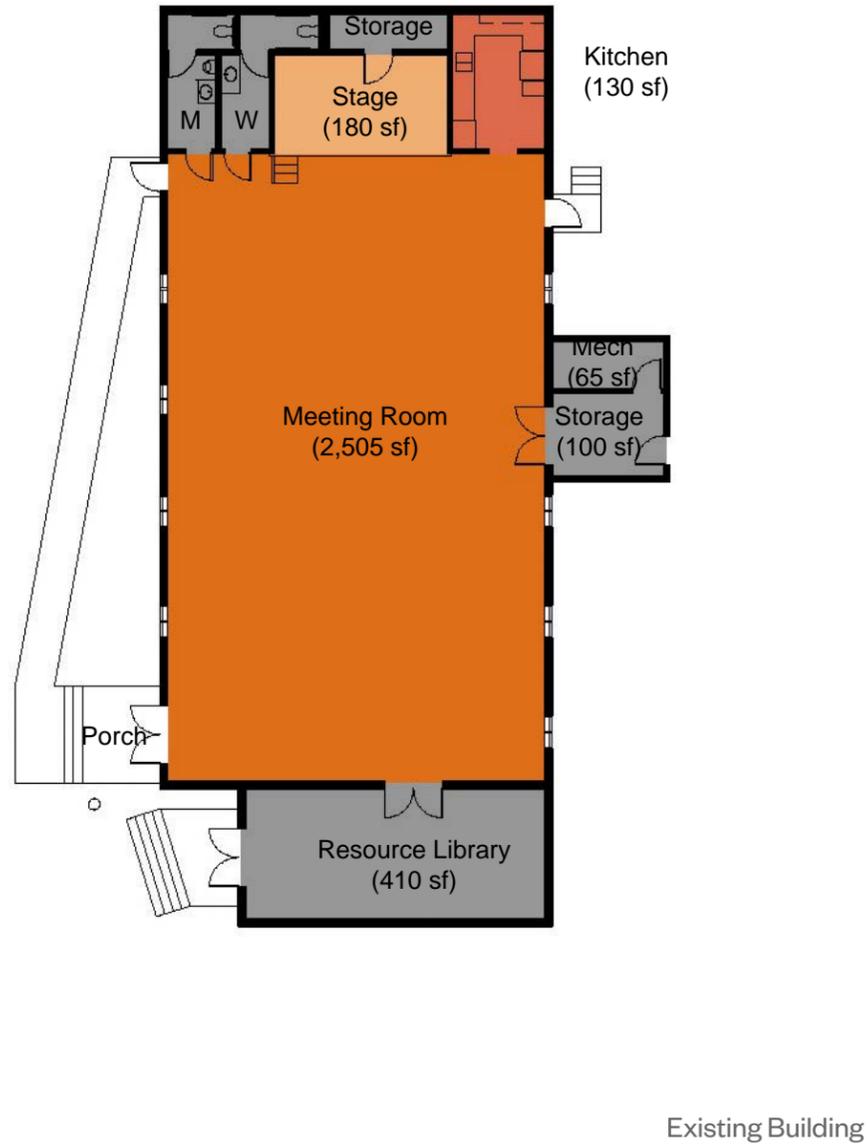




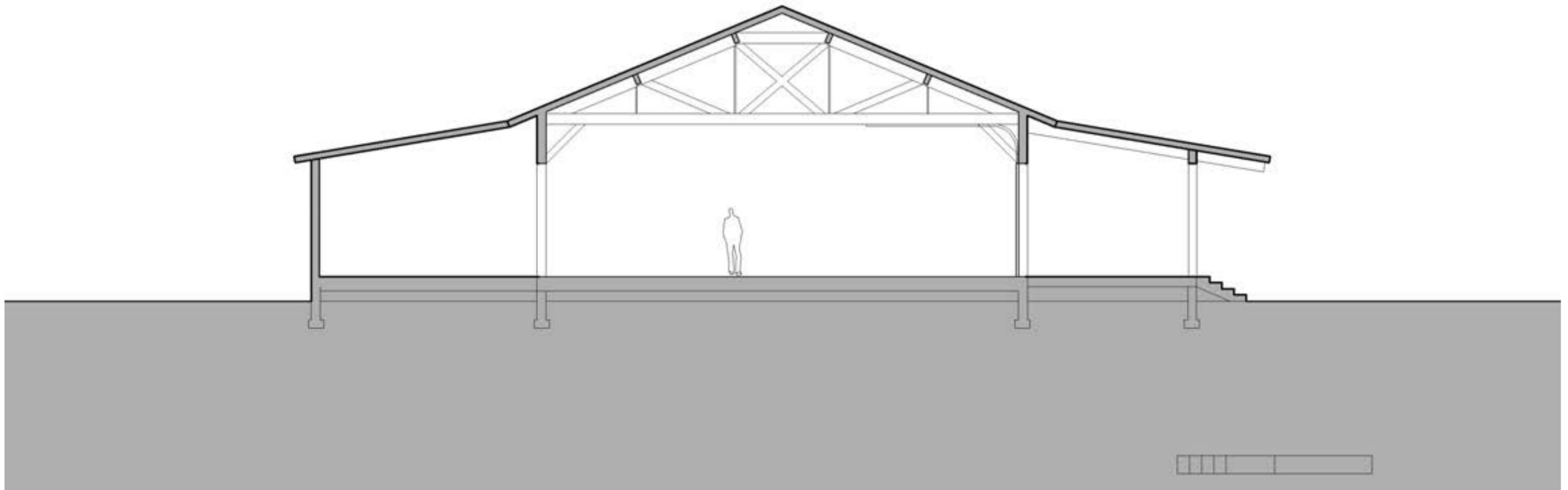




Floor Plan



Building Section





Beaverton Farmers' Market



Sprout Marketplace, Springfield, OR

Precedents–Picnic and Play Areas–Westmoreland Park







