

CITY OF NORTH PLAINS PARKS BOARD  
REGULAR SESSION MINUTES  
April 22, 2015, 6:00 P.M.  
North Plains City Hall  
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Nunnenkamp called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE:** Nunnenkamp led the flag salute.
3. **ROLL CALL:**  
Board Members: Chair Doug Nunnenkamp; Joanna Orgill; Heather LaBonte  
Excused: Patti Burns; Teri Lenahan  
Staff: Public Works Director Blake Boyles; City Recorder Margaret Reh
4. **REGULAR SESSION AGENDA**
  - A. Approval of Regular Session Agenda

Motion by LaBonte. Seconded by Orgill to approve the Regular Session Agenda for April 22, 2015. Motion was approved unanimously.

5. **REGULAR SESSION MINUTES**
  - A. Approval of March 25, 2015 Regular Session Minutes

Motion by LaBonte. Seconded by Orgill to approve the Regular Session Minutes for March 25, 2015. Motion was approved unanimously.

6. **PUBLIC COMMENT**

Joanna Orgill inquired of the Parks Board if public park space could be used by groups to organize a garage sale during the North Plains Citywide Garage Sale that would be a fundraiser for a local youth group. Discussion ensued regarding some options. Boyles said he would check on the options and get back to Orgill.

7. **NEW BUSINESS**  
None Scheduled

8. **UNFINISHED BUSINESS**
  - A. Continued discussion and revision of the North Plains Parks and Open Space Master Plan

The Parks Board continued discussing and revising the Parks and Open Space Master Plan. The suggested revisions and changes will be applied to this document as it is being worked on. The Board will review and will bring all the edits back upon completion of the review. Discussion ensued regarding pocket parks and descriptions of parks. Blake will

color code the map per the discussion. When this Master Plan is completed it can be used for grant applications.

Trails, Pathways and Bikeways: Discussion ensued regarding trails, pathways and bikeways on page 20 of the Parks and Open Space Master Plan. It was suggested to have an extra 25 foot easement in the riparian corridor and having no impervious surface along the creek. This could be a means of designating that extra 25 foot buffer to be a part of our trail system. It was suggested that the option of this easement should be defined in the code for future development. It could remain an easement and not be owned by the City to prevent the City from being liable for the area. An easement to the area is measured from the center of the creek and usually has a three foot cyclone fence required by Clean Water Services (CWS). We need to tighten the Comprehensive Plan where it addresses how the riparian area is to be designated and reserved. After discussion it was suggested to change the verbiage in the second paragraph of this section to say, "New development is required to dedicate riparian areas outside the CWS 50 feet and dedicate 25 feet on McKay Creek and 15 feet on Ghost Creek beyond CWS requirement of 50 ft. and a high priority should be placed to acquire access to adjacent corridor areas within the City through the use of land conservation trusts, easements, donations and other mechanisms."

Motion by LaBonte. Second by Orgill that the Parks Board approved sending a recommendation to the Planning Commission to consider amending the Comprehensive Plan to reflect a 25' riparian easement along McKay Creek and a 15' riparian easement along Ghost Creek outside the existing CWS buffer for the parks and trail system. Motion was approved unanimously.

It was decided that the Board will incorporate Appendix A into the final version of the Parks and Open Space Master Plan. The Board would then update the Master Plan as new parks are developed.

**9. ADDITIONAL PARKS BOARD BUSINESS.**

A. Review of the Parks Capital Fund (131) budget report.

The Parks Capital Fund (131) budget report that was included in the Agenda Packet was the same report the Board viewed at the March 25 Parks Board meeting as the new report was not yet generated. The most recent report will start to be included in the Agenda Packets on a monthly basis.

B. Parks Equipment Update

Boyles presented samples of some park equipment that could possibly be used in the pocket parks. Discussion ensued. It was decided that you don't get much for the amount of money they are charging for this equipment. It was suggested to share the information with the HOA in the neighborhood around LaMordden Park. Boyles will forward the information to Trista Papan.

C. Other Updates and Additional Business

Boyles presented an update on the Turtle Park/Habitat. Discussion ensued. (01:36:00 on the audio recording)

Boyles stated there was no further information regarding an update with Woofter. DeBry is working up the contract with Woofter. The scope of work was distributed to the Parks Board.

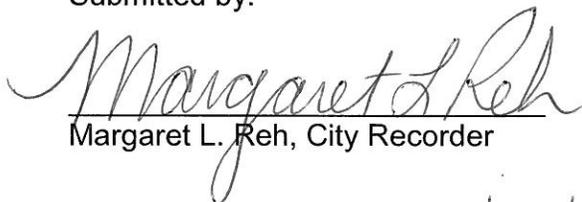
Boyles provided an update regarding the Vern Galloway walking path and that it will be overlaid with wood chips that will be provided by Asplundh. The boy scouts will be spreading the wood chips. Discussion ensued.

Boyles provided an update on the Sunset Ridge and a pathway that is under discussion to connect that development with a walking path all the way to Glencoe. The County is willing to assist with the bridge just west of McKay Fields. Boyles has met with a Washington County Bridge Inspector. The various parties are looking at options. Discussion ensued.

10. ADJOURNMENT:

The next meeting is scheduled to be held on Wednesday, May 27, 2015 at 6:00 p.m. at the North Plains City Hall. The meeting was adjourned at 8:00 p.m.

Submitted by:

  
Margaret L. Reh, City Recorder

Date Minutes Approved: 05/27/2015