

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, July 15, 2013 7:00 P.M.**

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher conducted the flag salute
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Charlynn Newton, Glen Warren, Michael Broome, and Robert Kindel, Jr.

Absent excused: Michael Demagalski

Staff present: City Manager Martha DeBry, Account Clerk Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/1/2013 Council meeting

Motion by Broome. Seconded by Warren to approve the Consent Agenda as presented. The motion was approved unanimously.

5. **PUBLIC COMMENT:**
There was none forthcoming.

6. **PRESENTATION:**
 - A. Senator Bruce Starr presenting a legislative wrap-up

Senator Starr graciously thanked the Council for giving him space on the agenda to speak. The Legislative Session wrapped up last week and Senator Starr wanted to give a synopsis to the Council from his perspective. Starr spoke of the composting bill that was moved through; the education budget; the Judicial Crime System budget; a bonding bill; and the Columbia River Crossing bill that did not pass since the Washington State Legislature adjourned without making a decision on the matter.

Starr stated a summary of the Session will be reported and distributed from the League of Oregon Cities that usually proves to be a great resource of information on the Session.

Starr invited questions from the Council conversed with them regarding topics that came up.

- B. Fill-the-Boot Proclamation: Muscular Dystrophy Association—Wally David, Fill-the-Boot Project Coordinator

Wally David, MDA Representative, and Trevor Herb, Washington County Fire District 2, presented a report to Council regarding the Muscular Dystrophy Association which leads the world in research for neuromuscular diseases. The Fill-the-Boot fundraising campaign is one of the largest pillars of support for the MDA. Mr. David was asking the Council to allow and support the Fill-the-Boot campaign to take place on September 7-8, 2013 at the corner of Glencoe and Commercial Streets.

Motion by Kindel. Seconded by Warren to adopt the Fill-the-Boot Proclamation for the weekend of September 7-8, 2013. The motion was approved unanimously.

Mayor Hatcher presented the signed Proclamation to Mr. David for the fundraising event.

7. **PUBLIC HEARING:**
None Scheduled

8. **NEW BUSINESS:**
A. Council to proclaim Tuesday, August 6, 2013 as National Night Out

DeBry reported that Officer Tim Thurber is assisting with organizing the event, together with Councilor Lenahan. He is working on having other law enforcement agencies in attendance. Activities will include a fingerprinting station, hot dog give-away, bicycle helmet give-away and emergency vehicle demonstrations. This will be a slightly different program this year as all the stations will be moved outside to the field and the parking lot.

Motion by Lenahan. Seconded by Warren to adopt the National Night Out Proclamation for August 6, 2013. The motion was approved unanimously.

B. Council to review the June Check Register

Council reviewed the Check Register reports for June and asked a few clarifying questions. Hatcher asked for a report on what the Police Reserves are actually costing the City. He understands that we don't pay them a salary, but there are costs associated with having this program. DeBry will report back to the Council.

C. Council to discuss renewing of contract with City Manager

City Manager DeBry's contract expired on June 30, 2013. DeBry and Hatcher had a brief conversation earlier regarding a few items in the contract and presented those items for discussion with the Council. These included suggestions of changing the administrative leave hours from 40 hours per year to 80 hours per year; a change in severance package which is currently four months' pay if termination is for reason other than cause; and what the term of this contract should be.

Council agreed for the length of the contract to be two years and agreed to increase the administrative leave to 80 hours per year.

Council discussed the severance package at great length. Suggestions regarding the severance package included 1) leaving it at four months' severance pay; 2) increasing the first year of the contract to five months' severance pay followed by the second year of the contract

to six months compensation; 3) increasing the severance package to six months compensation with the contract. Council could not come to a consensus regarding the length of the severance package. Hatcher asked for a motion. Motion by Kindel. Seconded by Warren to increase the severance package for the 2013-15 contract to six months. The vote was split 5-1 with Lenahan opposing the increase.

Hatcher clarified the next steps to completing this contract will be 1) DeBry will submit a completed contract to the City Attorney and 2) the contract will be brought back to the Council for approval.

Hatcher expressed his appreciation to the Council and thanked the Council for good discussions they have on issues that come before them.

9. UNFINISHED BUSINESS:

10. ORDINANCES:

FIRST READING:

A. None Scheduled.

SECOND READING:

B. None Scheduled

11. STAFF REPORTS

DeBry stated the Claxtar Street project is going well. There have been some complaints from residents recently regarding the width of their driveways—some wanting two driveways and the elevation of the street in comparison to their yards.

Boyles is out with medical issues. Public Works employee Ben Duyck is also out with medical issues. Snyder is on vacation.

Public Works is busy getting Jessie Mays Community Park ready for the Garlic Festival. They are very short handed at this time. Much of their time is trimming the plum trees which are full this year and hanging very low.

DeBry reported an issue with a nuisance abatement on Pacific Street with a resident. The City has been working with this individual for over a year regarding inoperable vehicles that he has on his lawn that are not behind a fenced in area.

12. COUNCIL REPORTS

The August 2013 Council Calendar was distributed in the packets for Council to review.

Lenahan asked if something could be put on the website announcing the Neighborhood Meeting taking place regarding the east expansion area on Wednesday, July 17, 2013 at 6:30 p.m. at Jessie Mays.

Hatcher met with Polygon and the owner of the east expansion area prior to the Planning Commission Study Session that took place on July 10th. Hatcher was not able to attend the Study Session. Newton attended the Study Session and gave a few details regarding the adjustments needing to take place because of an area that has now been declared a wetlands.

Lenahan brought up the issue Cindy Sagar brought before the Council last session regarding the poor visibility at Pacific at the entrance to the Oak Meadows development. Lenahan has walked this area numerous times since the last meeting and expressed a concern that the issue needs to be addressed. Discussion surrounding some possible options took place. DeBry suggested we need to do a prioritization of Transportation Development projects.

Lenahan stated that she has a plan to submit regarding the signage to be installed at the corner of Commercial Street and Glencoe Road. This is a project the URA has been looking into.

Newton informed the Council the Knights of Pythias have a microwave to donate for the kitchen at Jessie Mays Community Hall. Newton will deliver it.

Warren stated that the old swing at Jessie Mays needs to be dealt with. DeBry will have Public Works take care of it.

Warren stated the need to develop a committee to get the process of building a new City Hall in order. He wants to see progress on this in the next year. DeBry stated this should be done in the context of the URA.

13. ADVICE/INFORMATION ITEMS:

- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.
- Summer Fest and Garlic Out West Festival August 9-10-11, 2013
- Concerts in the Park—Friday evenings at 6:30 during August

14. ADJOURNMENT: Mayor Hatcher adjourned the meeting at 9:47 p.m.



David Hatcher, Mayor



Margaret L. Reh, Deputy Recorder

Date approved 8/19/13