

CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
November 19, 2014, 6:00 P.M.
North Plains Senior Center
31450 NW Commercial Street

1. **CALL TO ORDER:** Chair Charlynn Newton called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE:** Newton led the pledge of allegiance.
3. **ROLL CALL:**
Board Members: Chair Charlynn Newton; Vice Chair Hildegard Miles; Teri Lenahan, and Doug Nunnenkamp.

Excused Absence: Heather LaBonte

Staff: Public Works Director Blake Boyles, City Recorder Margaret Reh.

Visitors: Joanna Orgill

4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Regular Session Agenda
 - B. Approval of October 22, 2014 Regular Session Minutes

Motion by Lenahan. Second by Nunnenkamp to approve the Consent Agenda. Motion was approved unanimously.

5. **NEW BUSINESS**
 - A. Interview Park Board Applicant: Joanna Orgill

Joanna Orgill was welcomed by Chair Newton. The Board interviewed Orgill for one of the open positions for the Parks Board.

Motion by Nunnenkamp. Second by Lenahan to make a recommendation to the City Council to appoint Joanna Orgill to the Parks Board. Motion was approved unanimously.

6. **UNFINISHED BUSINESS**
 - A. Review plans for Jessie Mays remodel submitted by Woofter Architecture.

The Board reviewed the draft site plans submitted by Woofter Architecture. Input received from the City, from citizens and non-profit organizations had been sent to the firm to be incorporated into the plans. Discussion ensued. The following suggestions were sent to Woofter for further implementation.

EXTERIOR:

Since we have removed the tennis courts, we need to have something for those who will miss it. Maybe we can add an activity wall—some kind of ball wall that an individual could hit a tennis ball against. Move the basketball court to one side or the other to accommodate this

wall.

The outdoor bathrooms take up too much real estate. The Board would like to see them not be as large. Perhaps just make each of them large enough for one toilet and have them be ADA accessible. Also, please change the orientation of the entrance to these outside bathrooms to the west wall of the building. It will be easier and safer for children to use the bathrooms adjacent to the play area, instead of having to go around a blind corner to gain access to the bathroom.

Electrical outlets in the hard surface area.

Lighting for the grounds?

Quick connects for water hookups; hose bibs and water availability all around the exterior of the building. Be able to hook up food-safe hoses on both sides of the field.

The parking on 309th is great as it is not actually closing off the street. Century Link will still be accessible. We would not need to vacate the street if there is still access through 309th.

Create a semicircular cement stage, centered and coming off the porch on the east side of the building. Perhaps a dormer or some type of protective covering above the stage area for extra protection for bands and those using the stage. Have steps coming down from the stage in a radius all the way around. Can Woofter let us know how large the stage could actually be? (16 x 20? Maybe larger).

Remove the stage in the middle of the grass.

We will need an enclosed area for a dumpster (aesthetically pleasing and lockable) near the kitchen area on the north end of the building.

Clarification that the south end of the building has a U-turn drop off area under the covering and easy access into the building?

Identify and clearly mark handicap parking and accessibility.

INTERIOR:

Reshape the Lobby. We want a warm welcoming lobby. Remove the storage area east of the interior bathrooms. Move the bathrooms apart from each other and have the entrances to the bathrooms face each other instead of out to the lobby. Because of the increase in people who can fit into the building, we need to increase the number of interior toilets.

Have the entrance to the Community Room be double doors between the bathrooms and directly across from the entrance to the large Meeting Room.

Mechanical Room: water heater and furnace; HVAC and AC; heat pump

There will be an increase in electrical usage, where would a large electrical panel be installed?

It would need to be lockable.

The kitchen looks too small. The hallway is too large. Not an efficient use of room. Can we combine the two? Is it legal to access a mechanical room from a kitchen area?

Loading dock-how wide is it? Is it a garage door that lifts up at the loading access on the north end? Is it elevated? Is there egress/ingress around the loading dock for a person to get in and out of that area?

With this increase in the interior space, we will have more items (tables, chairs) that will need to be stowed away. Maybe box in a large area on the east side of the Meeting Room or a portion of the porch that could be used for storage. May have to move the existing door out of the Meeting Room to the porch to accommodate this.

7. **ADDITIONAL PARKS BOARD BUSINESS**. None discussed.

8. **ADJOURNMENT:**

The next meeting will be held on Tuesday, December 2, 2014 at 6:00 p.m. at the Jessie Mays Community hall, with Woofter Architecture attending. The meeting was adjourned at 7:39 p.m.

Submitted by:



Margaret L. Reh, City Recorder

Date Minutes Approved: 12/02/2014