



# MINUTES

## PLANNING COMMISSION - REGULAR Session Meeting

Wednesday, January 13, 2016 North Plains Senior Center 7:00 PM

### COMMISSIONERS PRESENT:

Chairperson Stewart King; Vice Chairperson Heather LaBonte  
Planning Commissioners: Garth Eimers, James Fage, Larry Gonzales,  
Lonnie Knodel, Doug Nunnenkamp

### STAFF PRESENT:

City Manager Blake Boyles; City Recorder Margaret Reh

#### 1 CALL TO ORDER

Chair Stewart King called the meeting to order at 7:00 p.m.

#### 2 PLEDGE OF ALLEGIANCE

Chair King led the Planning Commission in the flag salute.

#### 3 ELECTION OF 2016 CHAIRPERSON AND VICE-CHAIRPERSON

##### a) Nominations and election of 2016 North Plains Planning Commission Chairperson

Following proper protocol of opening and closing the floor for nomination for the position of Chairperson, the following motion was made:

*Motion to elect Stewart King to the position of the North Plains Planning Commission Chairperson. Moved by Planning Commissioner LaBonte. Second by Planning Commissioner Nunnenkamp. Motion was approved unanimously.*

##### b) Nominations and election of 2016 North Plains Planning Commission Vice-Chairperson

Following proper protocol of opening and closing the floor for nomination for the position of Chairperson, the following motion was made:

*Motion to elect Heather LaBonte to the position of the North Plains Planning Commission Vice-Chairperson. Moved by Planning Commissioner Nunnenkamp. Second by Planning Commissioner Gonzales. Motion was approved unanimously.*

#### 4 APPROVAL OF MINUTES:

##### a) Review and approval of December 9, 2015, Planning Commission Regular Session Minutes

*Motion to approve the December 9, 2015 Regular Session Planning Commission Minutes. Moved by Planning Commissioner Eimers. Second by Planning Commissioner Nunnenkamp. Motion was approved unanimously.*

**5 PUBLIC COMMENT:**

None were forthcoming.

**6 PUBLIC HEARING: (Continued from December 9, 2015)**

- a) File No: 15-031: Continued Review of Municipal Code 16-Zoning and Development Revisions for Comprehensive Plan process and Recommendation to City Council. Materials were distributed at the December 9, 2015 meeting.

Commission Chair King stated for the record this public hearing remains open from the December 9, 2015 Planning Commission meeting.

Planning Commissioner Eimers updated the board regarding the status of the work the sub-committee has completed. Eimers stated they will be finalizing some of the sections and they will be distributed via e-mail so the Commissioners can start reviewing the chapters. The plan is to come prepared to the February 10 so they can complete the review of the sections of the code.

Discussion ensued regarding options on minimum lot size in R-2.5 for single family dwellings and multi-family units.

The public hearing was declared to remain open until the date certain of February 10, 2016.

**7 NEW BUSINESS:**

- a) Distribution of the City Council Calendar of Meetings. Listed on this document is the ex officio attending the 2016 scheduled Planning Commission meetings.

No action taken. This item was for information only.

**8 UNFINISHED BUSINESS:**

- a) Update from Municipal Code Sub-committee on status of revisions of Chapter 16.

Most of this update was discussed during the public hearing earlier in the meeting. The sub-committee will try to get copies of the finished draft distributed to the Commissioners so they will have time to review them thoroughly prior to the next meeting on February 10.

**9 PLANNING COMMISSION COMMENTS**

None were forthcoming.

**10 STAFF COMMENTS**

Boyles informed the Commission that a Planning Commission work shop has been scheduled on February 17, 2016 at Jessie Mays Community Hall at 7:00 p.m. Steve Faust of Cogen Owens and Greene, and Heather Austin of 3J Consulting will be in attendance to go over ideas and the vision framework to pass the work on to the Vision Implementation Work Group.

**11 ADJOURNMENT:**

The next Regular Session of the Planning Commission is scheduled for Wednesday, February 10, 2016. It is currently scheduled to be held at the North Plains Senior Center. Chair King adjourned the meeting at 7:19 p.m.

Submitted by:

  
Margaret L. Reh, City Recorder

Date Minutes Approved 02/10/2016