MINUTES
CITY OF NORTH PLAINS
BUDGET COMMITTEE MEETING SPECIAL SESSION
APRIL 28, 2014
JESSIE MAYS COMMUNITY HALL - 30975 NW HILLCREST STREET

1. **CALL TO ORDER**
Chair Kindel called the meeting to order at 7:00 p.m.

2. **FLAG SALUTE**
Chair Kindel conducted the flag salute.

3. **ROLL CALL**
Committee:
Present: Marrina Abeln, Michael Broome, David Hatcher, Cynthia Hirst, Robert Kindel Jr., Teri Lenahan, Charlynn Newton, Marilyn Firth, Orvalle Lengele, Vernon Epling, and Glen Warren

Excused: Michael Demagalski

Staff: City Manager Martha DeBry; Finance Director Rachael Lembo; Police Chief Bill Snyder; Library Volunteer Coordinator Carol Aldrich; City Recorder Margaret Reh

Visitors: Mark Susbauer

4. **CONSENT AGENDA**
   A. **Special Session Agenda Approval**

   B. **Minute Approval**
      1. **April 14, 2014 Special Session**

Committee member Broome moved to approve the Consent Agenda. Motion seconded by Hatcher. Motion was approved unanimously

5. **PUBLIC COMMENTS**
None were forthcoming.

6. **Budget Message and Review** (Continued from 04/14/14 NP Budget Meeting)
   A. **State Revenue Sharing**

DeBry explained that the State requires that we hold two public hearings before we are able to note the possible uses of State Revenue Sharing funds and allowing us to accept the State Revenue Sharing funds. The Budget Committee opened the public hearing at the April 14, 2014 meeting, the public was given the opportunity to comment on the possible use of the State Revenue Sharing. There were no comments from the audience regarding this matter. The public hearing was closed. The meeting was continued to

today's date. DeBry refreshed the Committee on the details of the State Revenue Sharing requirements. This was the first of two hearings, the second will be before the City Council on June 2, 2014. At that time it will be determined what the proposed uses of these funds will be.

B. Proposed 2014 – 2015 Budget

1. **Budget Revisions Review**. The City Manager who is the Budget Officer and the North Plains Finance Director will continue to present the budget message and continue to review the various funds and departments. This is continued from the April 14, 2014, Special Session meeting.

Finance Director Lembo continued to present the budget message to the Committee beginning with the Street Fund in detail. There were discussions regarding Claxtar Street; increase in Street and Water Fund transfers out to the General Fund for personal services over the past two years; SDCs; Contingency Fund; Parks Maintenance which is in the General Fund.

At the 4/14/14 Budget meeting the Committee asked for some further clarifying information. DeBry and Lembo prepared a report for the committee and presented it. The written report was distributed to the Committee. The issues included: Property taxes and assessment; inclusion of new homes in estimated property tax revenue; financial history of Recology; restrictions on use of revenue from Recology; indirect cost of staff working on events; Clean Water Services franchise fee and the General Fund; costs associated with hiring a Reserve Police Officer; Cost of each department in the General Fund; contracting with the Sheriff's office vs. maintaining a police department.

2. **Set Additional Meeting Date(s).** The Budget Committee determined to meet again on Monday, May 12, 2014 at 7:00 p.m. at Jessie Mays Community Hall.

7. ADJOURNMENT: Kindel adjourned the meeting at 9:56 p.m.

Robert Kindel

Robert Kindel, Jr., Budget Committee Chairperson

Margaret L Reh

Margaret L. Reh, City Recorder

Date approved 05/12/2014