

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING**
North Plains Senior Center
31450 NW Commercial Street
Tuesday, September 8, 2015 – 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
 - A. Approval of 09/08/2015 regular session agenda
 - B. Approval of minutes of 08/03/2015 City Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION**
 - A. Recognition of Police Officer of the Year—Todd Duncan
 - B. Proclamation for Muscular Dystrophy Association (MDA) and the “Fill the Boot” fundraiser by Washington County Fire District 2.
7. **STAFF REPORTS**

Staff report will be provided by the Chief of Police and the Library Director (includes 2016 Ready to Read Grant Application submitted by Jackie Welch, Youth Librarian, North Plains Public Library)
8. **PUBLIC HEARING:**

None Scheduled
9. **NEW BUSINESS:**
 - A. Discussion of City Councilor / City Manager / Employee communication
 - B. Discussion of nuisance abatement costs and approval of proceeding with abatement of property at 10945 318th Avenue
 - C. CDBG Recognition-Teri Lenahan replacing Robert Kindel as primary representative.

- D. Adopt Resolution No.1903 authorizing the Mayor to enter into an Intergovernmental Agreement between Washington County and the City of North Plains for Maintenance of Storm Sewer Structures and a Water Quality Swale on NW West Union Road and NW Jackson School Road
- E. Review of July 2015 Check Register

10. UNFINISHED BUSINESS:

None Scheduled

11. ORDINANCES:

FIRST READING

None Scheduled

SECOND READING

None Scheduled

12. CITY MANAGER REPORT

13. COUNCIL REPORTS

- A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.
- B. September 2015 Council Calendar

14. ADVICE/INFORMATION ITEMS:

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.

15. ADJOURNMENT:

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

The following City Council Meetings are scheduled to be held at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon.

The meetings will be held on the following dates at 7:00 p.m.:

Monday, Sept 21, 2015

Monday, October 5, 2015

Monday, October 19, 2015

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Monday, August 3, 2015

1. **CALL TO ORDER:** Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons and Scott Whitehead.

Staff present: Police Chief Bill Snyder; Library Director Debra Brodie, Public Works Director/Interim City Manager Blake Boyles; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/20/2015 Council meeting

Motion by Lenahan. Second by Simmons to approve the Consent Agenda. Motion was approved unanimously.

5. **PUBLIC COMMENT:**
None were forthcoming

6. **PRESENTATION**
 - A. Swearing in Ceremony of North Plains Reserve Police Officer Jeremy Zundel and Police Officer Eric Shafer

Chief Snyder introduced Police Officer Eric Shafer, the new part-time police officer that replaced Matt Glem and Reserve Officer Jeremy Zundel who is new to the department, to the Council and swore both officers into service.

- B. Recognition of Ten Years of Service—Reserve Officer Ryan Ohlmann

Chief Snyder presented two awards to Reserve Officer Ryan Ohlmann. The first was in recognition of distinguished service for 10 years. Ohlmann joined the department in 2003. He left for a few years to work with the City of Banks. He returned to North Plains and has completed ten years of service for our community.

Ryan also received a meritorious service award for the work he completed in securing the Library and City Hall by installing cameras to enhance our security systems.

7. **STAFF REPORTS:**

Chief of Police. Chief Bill Snyder reported the department is getting ready for the Garlic Festival this coming weekend and preparing for the National Night Out event to take place on Tuesday, August 4, 2015.

Library Director. Debra Brodie reported that library employee Heidi Fuiten has completed five years of service for the City of North Plains and had a card for the Council to sign.

Brodie stated the library has three new employees who are being trained on the systems at the library.

Brodie will be attending the National Night Out and will be distributing educational literature for the upcoming levy for WCCLS and for the Safety Levy for Washington County.

The Library, in conjunction with the Friends of the Library, will be holding their annual book sale at the Elephant Garlic Festival. There is a phenomenal inventory of books that will be for sale and exceptional prices.

8. **PUBLIC HEARING:**

None Scheduled

9. **NEW BUSINESS:**

- A. Review and Discuss Fourth of July Update and Final Report and approval of Resolution No. 1902 Donating Proceeds of the Fourth of July Car Show to the North Plains Senior Center

Boyles stated that Rachael Lembo prepared the financial report, submitted in the Council Agenda Packet, showing the expenses and revenue for the Fourth of July event. Scott Aldrich appeared before the Council and reported on what went well and what could be improved if the Council decides to have the Fourth of July celebration in 2016. Aldrich had submitted a report listing suggestions that was included in the Council Packets.

Russ Sheldon, representing the North Plains Chamber of Commerce, reported the Chamber has a check for \$2,350 to provide to the City from the proceeds raised for the fireworks display. Sheldon stated that the earlier the Council makes a decision to proceed with a Fourth of July celebration for 2016, the better it will be for a successful fundraising campaign for a fireworks display.

Discussion ensued regarding some possible changes in format for the event, if it is decided to proceed with a celebration next year.

Council discussed the Fourth of July Car Show and the fact that it was a fundraiser for the North Plains Senior Center. The proceeds amounted to \$446. Motion by Whitehead. Second by Lenahan to approve Resolution No. 1902 Donating Proceeds of the Fourth of July Car Show to the North Plains Senior Center. Motion was approved unanimously.

B. Review and Discuss Regional Trails and Greenways maps

Library Director Debra Brodie presented a staff report regarding the possibility of the City of North Plains actively participating in the Metro Regional Trails and Greenways planning process and having representation on their committee. This could enable future connections of North Plains' walking trails with regional trails and greenways. Becoming a part of this process could open doors to funding.

Discussion ensued. This information will be presented to the Parks Board at their next meeting.

Council would like to see the walking trail parks map updated that is in the stand in front of City Hall.

Council would also like an article in the City newsletter informing people about the Galaway Trail. They also want to find out how many people use the trail and how many people know about the trail. Council would like to see the Turtle Pond become a destination attraction to people inside and outside the community.

10. **UNFINISHED BUSINESS:**

None presented

11. **ORDINANCES:**

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. **CITY MANAGER REPORT**

Boyles informed the Council there was an inquiry to open a business to provide a medical marijuana facility. This will be going in at one of the open offices in the Martin sheet metal building. Sherry Bateman is the interested party. She already owns a medical marijuana facility in Seaside.

Public Works will be having the west end of Cottage Street oiled this week to provide dust control for the properties located in the area.

Washington County has pushed out the date for the railroad crossing repair on Glencoe Road to the month of October. Once the repair is started it will be completed within three days.

On August 27, 2015, North Plains will be sponsoring a tour of the city for representatives from the Department of Land Conservation and Development (DLCD). They are interested

in seeing the growth in the town and will also be looking at the old Dant Russell creosote site.

Boyles is researching the cost estimates for converting the site on the northeast corner of Kaybern and Main Street to a parking lot. He is looking at some different ideas on how to use the property. The City collects about \$600/month right now in rent for this property. The thought is to gravel the area and leave it a pervious surface.

Boyles met with first potential designer for the project at the four corners of Glencoe and Commercial Streets. Woofter Architecture wasn't really interested in working on this project.

The committee to discuss the mural project met in July and discussed several ideas for themes for painting the tin buildings on Commercial Street. The next mural committee meeting will be August 24.

The City Recorder will begin to use an agenda management software program to help streamline the agenda packet preparation. The intent is to assist in continuing to get the agenda packet to the Council in a timelier manner. Boyles stated that getting the packets out earlier will enable the Councilors to be able to read the packets before the Council meetings and be better prepared for the meetings.

Simmons requested some more information regarding the plans for the curve on West Union by the Sunset Ridge development. Boyles will send information out to the Council.

13. COUNCIL REPORTS

Hatcher told the Council that the author visit featuring northwest author Molly Gloss, at the library on July 25, 2015, was another exceptional event. He stated it is incredible that we have these events here in town that cost the citizens nothing and is easily accessible. He would like to encourage the Councilors to attend the next event which will feature Dr. Kathy Masarie and will be take place on Saturday, October 24 at 7:00 p.m.

Lenahan described the line-up of events for the National Night Out planned for tomorrow night, Tuesday, August 04, 2015 at 6:30 p.m.

This will be a busy week for everyone with the National Night Out on Tuesday, the Thursday Marketplace and the Elephant Garlic Festival on Friday, Saturday and Sunday.

The Concerts in the Park begin on Friday, August 14 and will take place each Friday night in August. We are hoping attendance will be better this year than previous years.

Councilor Kindel stated a URA workshop is scheduled for Monday, August 17, 2015 to discuss the possible purchasing of the Vanderzanden property on Commercial Street. Kindel would like everyone to come prepared. Kindel asks that each member be thinking about: 1.) if they want to purchase or not purchase the property; 2.) What price would you want to provide as a counteroffer; and 3.) if purchased, what do you want to see the City to do with the property. Kindel would like each URA Board member to notify Blake of their

input by e-mail no later than August 12. Staff will find out if the URA can meet in an Executive Session.

14. ADVICE/INFORMATION ITEMS:

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.
- National Night Out-Tuesday, August 4, 2015 at Jessie Mays Community Park
- North Plains Elephant Garlic Festival-August 7-8-9
- Concerts in the Park-Friday nights in August

15. ADJOURNMENT:

Mayor Hatcher adjourned the regular session of the City Council at 8:24 p.m.

David Hatcher, Mayor

Margaret L. Reh, City Recorder

Date approved _____

City of North Plains
Oregon

Proclamation

Muscular Dystrophy Association 2015 Fill-the-Boot

WHEREAS, Washington County Fire District 2 has been working with the Muscular Dystrophy Association in their fight against neuromuscular disease; and

WHEREAS, “Fill-the-Boot” is an opportunity for Oregon fire fighters to ask community members to drop donations into their fire boots to help local families served by MDA in the state. This year, 2015, marks the 61st anniversary of the partnership between firefighters and MDA in the fight against muscle wasting diseases; and

WHEREAS, Washington County Fire District 2 has spent many hours collecting money on the streets for this campaign; and

WHEREAS, firefighters, locally and nationally, are the largest contributors to the MDA. Washington County Fire District 2 Firefighters collected \$5,521.86 in 2012, \$9,694.81 in 2013, and \$7,590.00 in 2014 to help in the fight against 43 different types of neuromuscular diseases.

NOW, THEREFORE, the Mayor and City Council of the City of North Plains, Oregon do hereby proclaim Saturday, September 12, 2015 as:

Washington County Fire District 2 “Fill-the-Boot” Day for the City of North Plains.

Given unto my hand this 8th day of September, 2015.

Signed,

David Hatcher
Mayor

City of North Plains

City Manager/ Public Works Department

9/3/2015

TO: City Council

Department Heads

FROM: Blake Boyles, Acting City Manager/Public Works Director

SUBJECT: DEPARTMENT REPORT

- Sunset Ridge Subdivision coordination
- McKay Creek Crossing Subdivision coordination
- Washington Co. design work West Union Rd sidewalk connectivity
- Meetings with Washington Co/ ODOT regarding funding for trail project
- ODOT Interchange landscape
- WCCLS
- Emergency Management
- Washington Co /P&W crossing coordination
- East side tank property location
- Envision review

Public Works Crews are working on the following projects/tasks:

- Mowing
- Cross Connection
- Locates
- Facilities maintenance
- Water samples
- Construction inspection - Sunset Ridge... sidewalk installation
- Weed spraying
- Play ground structure repair
- Vehicle maintenance
- Leak repair Cottage St
- Irrigation repair
- Trail mowing
- Garlic Festival preparation

Future reports will include tasks accomplished and those pending. If there is any other information you may want to see in the report, please let me know.-

**City of North Plains
Police Department
9/3/15**

**TO: Blake Boyles, City Manager
City Council
Department Heads**

FROM: Bill Snyder, Police Chief

SUBJ.: August 2015 DEPARTMENT REPORT

Eric Shafer will likely go to the Oregon Police Academy in either November 2015 or January 2016. Still waiting for an absolute confirmation.

Please congratulate Felicia Stevens as she is our newest reserve officer starting September 8th.

Back to school night at North Plains Elementary is at 6pm on 9-3-15. Police will be in attendance.

Activity	2015 Aug	2015 July	2015 June	2015 May	2015 Apr	2015 Mar	2015 FEB	2015 Jan	2014 Dec	2014 Nov	2014 Oct	2014 Sept	2014 Aug	2014 July	2014 June	2014 May	2014 Apr	2014 Mar	2014 Feb	2014 Jan	2013 Dec	2013 Nov	2013 Oct	2013 Sep	2013 Aug	2013 July	2013 June	2013 May	2013 April	2013 March	2013 Feb	2013 Jan							
Agency Assist	2		1	1		3	2	2		3		1	1	2	1			1	3	3	NA	-	5	-	1	1	-	4	-	1	1	-							
Animal Bite/Complaint										1					-	-	-	-	-	-	-	-	1	-	1	-	-	1	-	-	-	-							
Arson - Possible																												1	-	-	-	-	-						
Assault	2	1arrest			1	arrest	1		2	1	1		1		-	2	1		-	-	NA	-	-	1	-	-	1	1	-	-	1	-							
Burglary							1			2	1			1	-	1	-	1	-	-	NA	-	1	1	-	1	-	-	-	1	1	1	1						
Child Abuse								1							-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	-	1						
Child Neglect										2		1			-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	1						
Criminal Mischief		1	1	1		1					1	1		1	2		3	-	-	-	-	-	-	-	-	1	-	-	1	1	2	1	2						
Death Investigation										1					-	-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	1						
Detox Arrest															-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-						
Domestic Argument	2																																						
Drug Arrest			1				1					1	1	2	-	1	2	1	1	2	NA	4	-	-	-	1	1	3	2	2	2	1	1						
Drug Investigation					1				1						-	2	1	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-					
DUII	1	1			1	1	1					1	1	1	-	1	-	-	-	1	-	NA	-	2	-	1	1	1	-	1	-	-	-						
False Information Arrest															-	-	-	-	-	-	NA	1	-	-	-	-	-	-	-	-	-	-	-	-					
Forgery											1				-	-	-	-	-	-	-	1	-	1	-	-	-	-	-	-	-	-	-	-					
Found Property															-	-	-	-	-	1	1	NA	2	2	1	1	1	1	1	1	-	-	1	-					
Fraud						1	1		1	1					-	1	4	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	-	-	-				
Furnishing Alcohol to Minor				arrest2											-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
Harrassment		1				arrest1						1		1	1	1	-	1	-	1	NA	-	1	1	-	-	1	-	1	-	1	-	1	-					
Hit and Run														1	-	-	-	1	-	-	NA	1	-	1	-	-	1	1	1	1	1	-	-	-	-				
Identity Theft	1														-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-				
Information Report				2	1	2	1	2	4	2	1		4	1	-	3	1	-	4	NA	2	-	3	1	2	7	-	3	3	1	3	1	3	3					
Interfering Arrest											1			1	-	-	-	-	-	-	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-				
Littering Arrest	2														-	1	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-				
Menacing Arrest															-	1	-	-	-	-	NA	-	-	1	-	-	-	-	-	-	-	-	-	-	-				
Police Mental Hold		1	2							1			1		1		1	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-			
Police Protective Custody															-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-			
Possession of Weapon											1																												
Rape II				1											-	1	-	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Reckless Driving															-	-	-	-	-	2	-	NA	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-		
Recovery of Stolen Property															-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-		
Runaway				1	1				1		1		1		-	-	1	-	-	-	NA	2	-	-	-	-	-	2	-	-	-	-	-	-	-	-	-		
Sex Abuse III					1	arrest1	1		Arrest 1	1	1			1																									
Prostitution		1													-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Stolen Vehicle (UUV)			1				1								-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	
Theft	2		1	2	1	1	2			3	2	1	2	2	2	2	1	1	1	2	NA	1	6	2	1	3	-	-	1	1	-	-	-	-	-	-	2		
Theft-Arrest						1																																	
Traffic Related Reports							1				1				-	1	2	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Trespass II	2		1					3					1		-	-	-	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vehicle - Accident		1	1									1	2	1	-	-	-	-	-	2	-	NA	1	3	3	-	1	-	1	-	-	-	-	-	-	-	-	-	
Vehicle - Accident (Fatal)															-	-	-	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Vehicle - Eluding Arrest			1												-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Vehicle - Stolen													1		-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	1	-
Vehicle - Unlawful Entry								1			2		1		-	-	-	-	-	-	-	-	-	-	-	-	1	3	-	1	2	2	-	-	-	-	-	-	
Vehicle - Tow												1			-	1	-	-	-	3	1	1	NA	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	
Violation Release Arrest							1								-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-
Warrant arrest	2		2	1	1	2						1			-	-	-	-	-	1	1	NA	1	-	-	1	4	-	-	1	1	1	1	1	1	1	1	1	
Welfare Check	1			1		2									-	2	-	1	-	1	NA	1	-	2	-	1	1	1	1	2	-	5	-	-	-	-	-		
Total Arrests/Reports/ Investigations	17	7	12	10	8	16	13	9	10	18	14	10	16	13	8	16	21	12	15	19	NA	18	21	20	11	21	20	18	17	15	17	15	17	15	15	15			
Total Patrol Hours	397	312.5	328.5	358	210	286.00	353.50	341.00	178.50	136.50	262.00	340.00	318.00	320.00	244.25	210.50																							
Total Reserve Hours	91	94	259.5	153	141.5	114.50	127.00	222.00	89.50	134.50	147.50	131.50	121.50	152.50	136.50	79.50																							

City of North Plains - Library Department – September 8, 2015

TO: Acting City Manager Blake Boyles and City Council Members
FROM: Debbie Brodie, Library Director
SUBJECT: DEPARTMENT REPORT

Statistics for Fiscal Year 2014-2015:

The Library checked out **60,889** physical items – books, magazines, DVDs, and other media, while **2,523** e-books were checked out by North Plains' card holders.

There were **37,652** people who came into the Library during open hours.

The Library's public computers were used for **4,640** hours, and there were **1,494** hours of wireless use.

Since July 1, **1,089** people have attended Storytimes, **309** people have attended the First Friday Flicks, **993** people have attended a Super Saturday/Wacky Wednesday/Summer Reading event, and **397** people came to LEGO Palooza days.

Since July 1, **484** people have attended one or more Art Receptions, Book Club meetings, Author Lectures, Writers' Group meetings, classes, and Library Volunteer Recognition events.

Statistics for the Month of July, 2015:

The Library checked out **5,281** physical items – books, magazines, DVDs, and other media, while **263** e-books were checked out by North Plains' card holders.

The Library's public computers were used for **457** hours, and there were **184** hours of wireless use.

The Library has **251** Facebook "friends," and the website was viewed **1,717** times.

In July, **42** people attended Storytimes and **291** people attended Wacky Wednesday Summer Reading events.

Full statistics may be viewed at www.nplibrary.org under Library Board/Library Statistics.

Free Drawing and Painting Classes. Learn How to Capture Your World with Watercolor and Pen. The North Plains Public Library has received a grant from Lifetime Arts, Inc. to host a free skill-building art workshop series for adults 55 and older to foster mastery of drawing, painting, and art journaling. Led by professional teaching artist, Valerie Sjodin, classes will be held at the Jessie Mays Community Hall on Thursdays from September 10 through October 29 from 1 to 3 p.m. At the culmination of the classes, on Friday evening, October 30, there will be a free public celebration at the North Plains Public Library beginning at 6 p.m. to showcase the finished art products and highlight the achievements of every participant.

“Creative Aging” is the practice of engaging older adults in participatory, professionally run arts programs with a focus on social engagement and skills mastery. This movement is about providing opportunity for meaningful creative expression through arts workshops. Proponents of creative aging recognize growing older as a time of life with abundant but untapped potential for personal growth and enhanced well-being.

In this grant-funded 8-week workshop series, participants will explore the process of making a visual book, learning drawing with pencil and pen, learning watercolor painting, and applying journaling techniques to accompany the images. Participants will be encouraged to celebrate their local community and nature, and to build relationships with neighbors in a relaxed environment. Processes will include painting from life and photo reference. All supplies will be provided at no cost to participants.

Class space is limited to 20 people, aged 55 and older. Participants are expected to attend all 8 classes. Register by calling the North Plains Public Library at 503-647-5051. For information about Lifetime Arts, Inc. and Creative Aging, visit this website: <http://www.lifetimearts.org/>. For information about Valerie Sjodin, visit her website: <http://valeriesjodin.com/>.

Library Card Sign-up Month and Lucky Library Barcode Contest

Since 1987, Library Card Sign-up Month has been held each September to mark the beginning of the school year. It is a time when the American Library Association and libraries across the country remind parents that a library card is the most important school supply of all. In North Plains, we celebrate the month with the Lucky Library Barcode Contest. Match your library card with the numbers on the barcode list each week to win your choice of yummy prizes.

Banned Books Week – Celebrating the Freedom to Read. Banned Books Week is an annual event, and will be held this year from **September 27 through October 3**. It highlights the value of free and open access to information. Banned Books Week brings together the entire book community – librarians, booksellers, publishers, journalists, teachers, and readers of all types – in shared support of the freedom to seek and to express ideas, even those some consider unorthodox or unpopular. Come to the Library to see our display celebrating the freedom to read.

Free Math and Science Tutoring. North Plains Public Library now has a Math and Science Tutor available to assist students every other Saturday. Math tutoring is available for students in elementary through college grade levels. Science tutoring is available for elementary and middle school grade levels. Please call the library at 503-647-5051 to make a reservation.

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

- **September 2** Storytime with Miss Marion: Who’s Going To School?
- **September 9** Storytime with Teacher Barbara: Song and Dance
- **September 16** Special Guest Storytime: Nicki and Her Pet Tarantula, Walkity

- **September 23** Storytime with Youth Librarian Jackie: Hippos
- **September 30** Storytime with Youth Librarian Jackie: Birds

Writers' Group. Share your writing projects and receive feedback from peers on **Thursday, September 3** at 6:30 p.m. New members are welcome to join. (This is not a teacher/trainer-led class.)

First Friday Flick. Join us at Jessie Mays Community Hall on **Friday, September 4** at 6 p.m. to watch *McFarland USA*, a PG-rated movie about a cross-country coach who comes to a poor city in California and transforms a team of high school boys into champion runners.

Holiday Closure. The Library will be closed on **Monday, September 7** for Labor Day.

Friends of the Library. There will be a general meeting of the Friends on **Monday, September 14** at the Library from 7:30-9 p.m. New members are welcome to attend.

Quilt Display. The quilt on display above the checkout desk throughout the month of **September** is by Marlene Thomas of the West Side Quilters Guild. About the quilt, she reports, "I saw the pattern at a quilt fair. I was with my daughter, and she loves bears so I bought the pattern and made the quilt with homespun fabrics. The bears and trees are appliqued, and the bear paw blocks are pieced."

Art Exhibit. The art exhibit in **September and October** will be photography by Portland resident Benjamin Kaufman.

Library Book Club. The Book Club will meet at the Library on **Wednesday, September 30** at 7:30 p.m. to discuss *All the Light We Cannot See* by Anthony Doerr. The author, whose book won the 2015 Pulitzer Prize for fiction, has created an amazing novel about a blind French girl and a German boy whose paths converge in occupied France as both endure the devastation of World War II. New members are welcome to attend.



2016 Ready to Read Grant Application Due August 31, 2015

Library's LEGAL name: NORTH PLAINS PUBLIC LIBRARY	County in which library resides: WASHINGTON
Alternate library name:	
Library's MAILING address: 31360 NW COMMERCIAL STREET, NORTH PLAINS OR 97133	

Library director's name: DEBBIE BRODIE
Email address: <u>DBRODIE@WCCLS.ORG</u>
Phone number: 503 647-5051

Key contact's name (if not director): JACKIE WELCH
Key contact's position/job title: YOUTH LIBRARIAN
Email address: JACKIEW@WCCLS.ORG
Phone number: 503 647-5051

All library directors and key contacts will be subscribed to the Ready to Read email list to receive grant deadline reminders and other information regarding the grant. If you would like additional members of your staff who are involved in your library's grant project to be subscribed to this email list, please list them here.

Name:	Email address:

Please check the box next to the project(s) you are applying to fund with this grant.

- Early literacy: complete and submit pages 3-5
- Summer reading: complete and submit pages 6-8

Complete and submit to the State Library page 1, page 2, and the pages of the application related to the project(s) you are applying to fund with this grant.

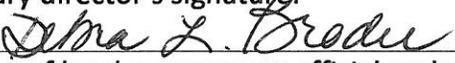
SUBMIT APPLICATIONS BY AUGUST 31, 2015

Choose one of the following methods for submitting your application so it is date-stamped by August 31, 2015. Applications must include appropriate original, faxed, or digital signatures.

- Email: ferol.weyand@state.or.us
- Fax: 503-378-6439
- Mail: Oregon State Library, Ready to Read, 250 Winter St. NE Salem, OR 97301

CERTIFICATION OF READY TO READ GRANT APPLICATION

To the best of our knowledge, the information on this application is correct. We certify that, when the Ready to Read grant is received, grant funds will supplement the library's budget from local sources to establish, develop, or improve public library early literacy services for young children 0-6 years old and/or the statewide summer reading program for youth 0-14 years old.

Library director's name: DEBBIE BRODIE	
Library director's signature: 	Date: 08/26/15
Name of local government official authorized to apply for grants: BLAKE BOYLES	
Local official's title: ACTING CITY MANAGER	
Local official's signature: 	Date: 08/26/15

STATE LIBRARY USE ONLY			
Yes	No	The applicant described activities that will help youth achieve the outcomes specified in this grant.	
Yes	No	No SRP activities	The applicant will use the statewide summer reading program.
Yes	No	Everything listed in the budget is described in the application.	
Yes	No	The applicant submitted a complete application, with the required signatures, and date-stamped by August 31, 2015.	

EARLY LITERACY PROJECT PROPOSAL (BIRTH-6 YEAR OLDS)

Grant-funded early literacy projects strive to achieve the following two outcomes:

- ✓ Young children develop the six early literacy skills by the time they start kindergarten.
- ✓ Adults enjoy reading, singing, talking, writing, and playing with their young children regularly to help them develop early literacy skills.

1. Describe the grant-funded early literacy activities your library plans to implement to achieve these two outcomes.
2. Do the activities you described above include early literacy training? Read the attached definitions sheet to find out what is considered early literacy training.
 Yes
 No
3. Do the activities you described above include outreach? Read the attached definitions sheet to find out what is considered outreach.
 Yes
 No
4. Do the activities you described above support a partnership project? Read the attached definitions sheet to find out what is considered a partnership.
 Yes
 No
5. What changes related to early literacy skills do you hope to see young children make as a result of participating in the activities you described above?
6. What changes related to reading, singing, talking, writing, and playing with their young children do you hope to see adults make as a result of participating in the activities you described above?
7. Check the box next to one or more method you plan to use to evaluate whether or not young children and adults make the changes you hope to see. Read the back of the attached definitions sheet to learn more about these evaluation methods.
 Interview
 Observation
 Survey
8. How many people do you estimate will participate in your grant-funded early literacy project activities?
_____ N/A (We aren't doing a project in which people will attend a program or participate in an activity.)
_____ Birth - Preschool
_____ Kindergarten - 3rd grade
_____ 4th grade - 5th grade
_____ 6th grade - 8th grade
_____ 9th grade - 12th grade
_____ Total birth - 12th grade youth

_____ Adults
 _____ % of birth - 12th grade youth who participating with an adult

9. How will you collect the above participation data when you implement your project?

- Sign-up/registration forms
- Head counts at programs and staff will make best guess about age
- Survey/completed activity log
- Other, please explain

EARLY LITERACY PROJECT BUDGET

	List things necessary for implementing your Ready to Read project	Amount of <u>Ready to Read</u> funds used to pay for this	Amount of <u>Library Budget</u> used to pay for this	Amount of <u>other sources</u> used to pay for this	<u>TOTAL</u>
Library Staff					
Materials for Circulating Collection					
Equipment, Furniture, and/or Fixtures					
Contracted Programs					
Incentives					
Other					
TOTAL					

SUMMER READING PROJECT PROPOSAL (BIRTH-14 YEAR OLDS)

Grant-funded summer reading projects strive to achieve the following outcomes:

- ✓ Youth maintain or improve their literacy skills over the summer.
- ✓ Youth demonstrate their love of reading and learning by choosing to engage in these activities during their free time.
- ✓ Adults enjoy spending time engaging in literacy activities with youth regularly to help them develop literacy skills.

1. Describe the grant-funded summer reading activities your library plans to implement to achieve these three outcomes.

The North Plains Library will issue “logs” to registered pre-readers, children, and teens for tracking their reading over the summer. The Summer Reading Program log for children and teens will encourage participants to read 20 hours or 20 books. The Little Tykes Program for pre-readers will not include reading 20 hours or 20 books, but will instead list 9 activities in which to engage, including those from Every Child Ready to Read and including reading together with a family member.

As incentive to keep reading, three times during the summer, children, and teens will be able to come to the library and “spin and win” for prizes. They will be required to bring their reading logs with them and show that they have been reading in order to be allowed to spin. When a participant spins and lands on a number, he or she will get that amount in raffle tickets and will put the tickets into designated jars to win various prizes, e.g. bowling passes, pizza party coupons, book sets, etc. At the end of the summer, if the participants have achieved their reading goals, they will receive more prizes. Finishers receive a free book, a Blazers ticket, and an Oaks Park Amusement Park coupon. In addition to those prizes, pre-readers can pick out a puppet.

In addition to the reading logs, entertainment events will be offered for families throughout the summer which will feature magicians, jugglers, a Little Tykes performer and more. Even though these are not reading events, they encourage kids to participate in the summer reading program. Kids who might not generally use the library or who think they do not like reading can come to an event and see what the library has to offer. There are events for all different interests. Once they have been to an event, the hope is that they will feel more comfortable coming to the library, sign up for summer reading, and start checking out books to read for fun. Presumably, they will see friends at the events – friends who are participating in the Summer Reading Program – and that will further inspire/encourage the reluctant ones to sign up.

The library will partner with the North Plains Elementary School to encourage all students to sign up for the Summer Reading Program.

2. Do the activities you described above include outreach? Read the attached definitions sheet to find out what is considered outreach.

- Yes
 No

3. Do the activities you described above support a partnership project? Read the attached definitions sheet to find out what is considered a partnership.

- Yes
 No

4. What changes related to maintaining or improving literacy skills do you hope to see youth make as a result of participating in the activities you described above?

It is anticipated that the incentives for youth to engage in reading in order to “spin and win” prizes and in order to finish the program with the promise of more prizes (offering a carrot) will foster a desire to discover new authors and new subjects of interest to them. This should in turn foster a desire to read even more, and in doing so, there will be improvement in overall literacy skills. Youth will have not only retained but perhaps also improved upon the literacy skills learned in school the previous year.

5. What changes related to developing a love of reading and learning do you hope to see school-age youth make as a result of participating in the activities you described above?

Although the reading logs and prizes encourage children to read in order to increase their literacy skills, it is also hoped that they develop a simple love of reading, that they do it for fun.

The activities for families throughout the summer also encourage children who are less interested in reading to come to the library and will hopefully show them the library is an interesting place, safe, and that it has books and magazines and computers for their enjoyment. Becoming comfortable with the library will make them more likely to check out books and read for fun.

6. What changes related to engaging in literacy activities with their youth do you hope to see adults make as a result of participating in the activities you described above?

Adults are required to engage with pre-readers as part of our Little Tykes activity log and are encouraged to engage with youth by attending the Library’s entertainment events together. This joint participation should inspire conversation and discussion among family members about the activities, about book characters, about storylines, and the like.

7. Check the box next to one or more method you plan to use to evaluate whether or not youth and adults make the changes you hope to see. Read the back of the attached definitions sheet to learn more about these evaluation methods.

- Interview
- Observation
- Survey

8. How many people do you estimate will participate in your grant-funded summer reading project activities?

 N/A (We aren’t doing a project in which people will attend a program or participate in an activity.)

- 150 Birth - Preschool
- 300 Kindergarten - 3rd grade
- 150 4th grade - 5th grade
- 50 6th grade - 8th grade
- 50 9th grade - 12th grade
- 700 Total birth - 12th grade youth
- 150 Adults
- 25% of Birth - 12th grade youth who will be participating with an adult

9. How will you collect the above participation data when you implement your project?

- Sign-up/registration forms
- Head counts at programs (Staff will make best guess about age)
- Survey
- Other, please explain

STATEWIDE SUMMER READING PROGRAM PROJECT BUDGET

	List things necessary for implementing your Ready to Read project	Amount of <u>Ready to Read</u> funds used to pay for this	Amount of <u>Library Budget</u> used to pay for this	Amount of <u>other sources</u> used to pay for this	<u>TOTAL</u>
Library Staff			\$4,465		\$4,465
Materials for Circulating Collection					
Equipment, Furniture, and/or Fixtures					
Contracted Programs	Oregon College Savings Plan performer			\$300	\$2,425
	WCCLS-Paid Performers			\$800	
	Wacky Wednesday Performers	\$200	\$600		
	Performer for Little Tykes Kick-off	\$200			
	End of Program performer		\$325		
Incentives	Giveaway books	\$300	\$100		\$800
	Spin/Win Prizes	\$300	\$100		
Other					
TOTAL		\$1,000	\$5,590	\$1,100	\$7,690



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: September 8, 2015
To: Mayor and City Council
From: Police Chief Bill Snyder
Subject: Nuisance abatement costs and approval of proceeding with abatement of property at 10945 NW 318th Avenue

Request: Council to review and discuss the costs associated with proceeding with the abatement process on the property located at 10945 NW 318th Avenue in North Plains.

Background: The City previously worked with a property owner on an abatement issue that ended up taking three years to resolve. This case involved multiple attempts by staff and police personnel to work with the property owner. Various options were presented to that property owner that could have been taken. The issue ended up in court resulting in the City having magistrate granted authority to abate the property. The total hard cost to the City was \$4,150 which covered towing costs and attorney fees.

This new property abatement issue has the appearance that it could be a lengthy process similar to Speight's. Chief Snyder, at the suggestion of legal, is seeking direction from the Council if staff and police personnel should continue to pursue this nuisance abatement at 10945 NW 318th Avenue.

Fiscal Impact: Pursuing this new abatement issue could cost up to \$4000 to resolve.

Environmental Issues: Municipal Code: 4.10. No person shall cause or permit on property owned or controlled by him a nuisance affecting public health. Vermin infestation. The infestation of real property, improvements thereon, or accumulations of debris, solid waste or other matter located thereon, with rats, mice, rodents, vermin and other related or similar animals. For purposes of this section, the term "infestation" means the nesting, use, occupancy or location of one or more rats or mice, or rodents, or vermin or other related or similar animals on real property, improvements thereon, or in accumulations of debris, solid waste or other matter located thereon. Lumber, logs or piling placed or stored in a manner so as to be attractive, dangerous and accessible to children. The term "junk" as used in this section, includes all discarded motor vehicles, motor vehicle parts, machinery, machinery parts, appliances or parts thereof, iron or other metal, glass, paper, timber, wood or other waste or discarded material.

Sample Motion: I move to authorize Chief Snyder to proceed with the nuisance abatement process on the property located at 10945 NW 318th Avenue.

Attachments: Photos of the site.











WARNING 10 DAY NOTICE

NOTICE TO ABATE NUISANCE

North Plains Municipal Code (NPMC) Chapter 4.10 declares a number of property conditions and activities to be nuisances and a violation of the Municipal Code. That Chapter makes a “person in charge of property” responsible for a property’s condition and responsible for the abatement of nuisances located on the property. The Municipal Code also provides that notice of the nuisance’s existence is to be sent to the owner of the property if different than the person in charge.

This notice serves as the notice required by NPMC 4.10.210 that the City of North Plains has determined that property under your control and/or ownership (described below) has nuisances (described below).

You, as the person in charge and/or owner are responsible for and hereby directed to abate the nuisances within ten (10) days of the date of this notice OR you can file a written protest with the City Recorder setting out the reasons why no nuisance in fact exists.

Location of Property: 10945 NW 318th Avenue
North Plains, Washington County, Oregon

Description of Nuisances: Junk

Applicable NPMC provision: 4.10.150

Date of Notice: October 29th, 2014

Nuisance is to be abated: November 10th, 2014.

Under the terms of the Municipal Code, the City has the ability to impose a fine of up to \$1,000 per day if the nuisance is not timely abated and to abate the nuisance itself imposing all the costs on the property as an assessment lien.

If you believe that no nuisance in fact exists, you have the right to file a written protest with the City. The written protest must set out the basis for your position and **MUST BE RECEIVED** not later than 4:30 p.m. on November 10th, 2014.

The matter will then be referred to the City Manager and you will have an opportunity to be heard on your protest at a scheduled hearing. You will receive notice of the time and date of the City Manager’s hearing.

If you have any questions, you should contact The City of North Plains at (503) 647-5555. The Municipal Code is available at www.cityofnp.org

WARNING 10 DAY NOTICE

NOTICE TO ABATE NUISANCE

North Plains Municipal Code (NPMC) Chapter 4.10 declares a number of property conditions and activities to be nuisances and a violation of the Municipal Code. That Chapter makes a “person in charge of property” responsible for a property’s condition and responsible for the abatement of nuisances located on the property. The Municipal Code also provides that notice of the nuisance’s existence is to be sent to the owner of the property if different than the person in charge.

This notice serves as the notice required by NPMC 4.10.210 that the City of North Plains has determined that property under your control and/or ownership (described below) has nuisances (described below).

You, as the person in charge and/or owner are responsible for and hereby directed to abate the nuisances within ten (10) days of the date of this notice OR you can file a written protest with the City Recorder setting out the reasons why no nuisance in fact exists.

Location of Property: 10945 NW 318th Avenue
North Plains, Washington County, Oregon

Description of Nuisances: Junk
Discarded Vehicles

Applicable NPMC provision: 4.10.150
5.10.010

Date of Notice: June 25th, 2015

Nuisance is to be abated: July 6th, 2015.

Under the terms of the Municipal Code, the City has the ability to impose a fine of up to \$1,000 per day if the nuisance is not timely abated and to abate the nuisance itself imposing all the costs on the property as an assessment lien.

If you believe that no nuisance in fact exists, you have the right to file a written protest with the City. The written protest must set out the basis for your position and **MUST BE RECEIVED** not later than 4:30 p.m. on July 6th, 2015.

The matter will then be referred to the City Manager and you will have an opportunity to be heard on your protest at a scheduled hearing. You will receive notice of the time and date of the City Manager’s hearing.

If you have any questions, you should contact The City of North Plains at (503) 647-5555. The Municipal Code is available at www.cityofnp.org

WARNING

10 DAY NOTICE

NOTICE TO ABATE NUISANCE

North Plains Municipal Code (NPMC) Chapter 4.10 declares a number of property conditions and activities to be nuisances and a violation of the Municipal Code. That Chapter makes a "person in charge of property" responsible for a property's condition and responsible for the abatement of nuisances located on the property. The Municipal Code also provides that notice of the nuisance's existence is to be sent to the owner of the property if different than the person in charge.

This notice serves as the notice required by NPMC 4.10.210 that the City of North Plains has determined that property under your ownership (described below) has nuisances (described below).

You, as the person in charge and/or owner are responsible for and hereby directed to abate the nuisance within ten (10) days of the date of this notice OR you can file a written protest with the City Recorder setting out the reasons why no nuisance in fact exists.

Location of Property: **31130 NW Pacific Street, T1N, R3W, Section 1DC, Tax Lot 4900, North Plains, Washington County, Oregon**

Description of Nuisance: **Junk, Debris, and Tall Grass and Weeds**

Applicable NPMC provision: **4.10.150 - Junk and 4.10.090 - Noxious Vegetation**

Date of Notice: **April 19, 2011**

Date nuisance is to be abated: **April 29, 2011**

Under the terms of the Municipal Code, the City has the ability to impose a fine and, if the nuisance is not timely abated, to abate the nuisance itself imposing all the costs on the property as an assessment lien.

If you believe that no nuisance in fact exists, you have the right to file a written protest with the City Recorder. The written protest must set out the basis for your position and **MUST BE RECEIVED** not later than 4:30 p.m. on April 29, 2011.

The matter will then be referred to the City Manager and you will have an opportunity to be heard on your protest at a scheduled hearing. You will receive notice of the time and date of the City Manager's hearing.

If you have any questions, you should contact Police Officer Tim Thurber at (503) 647-2604.

From: Bill Snyder [bills@northplains.org]
Sent: Tuesday, May 17, 2011 11:41 AM
To: 'Lisa Gibson'
Subject: FW: Don Speight
Attachments: IMG_0560.JPG; IMG_0557.JPG; IMG_0558.JPG; IMG_0559.JPG

This is what I sent, FYI. Hope this helps.

Chief William Snyder
North Plains Police Department
31360 NW Commercial Street
North Plains, OR 97133
(503) 647-2604

From: Bill Snyder [mailto:bills@northplains.org]
Sent: Tuesday, May 03, 2011 11:36 AM
To: 'Pam Smith'
Subject: Don Speight

4-6-11 Drove by address and took photographs.

4-29-11 Met with Don Speight at his residence to talk about clean up solutions

5-3-11 Updated status to Mr. Otterman

Chief William Snyder
North Plains Police Department
31360 NW Commercial Street
North Plains, OR 97133
(503) 647-2604



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 19, 2015
To: Mayor and City Council
From: Public Works Director and Interim City Manager Blake Boyles
Subject: New North Plains Primary Representative to the Community Development Block Grant (CDBG) Program

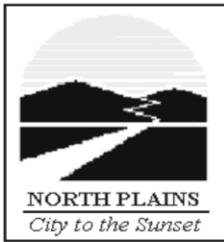
Request: The Council will recognize a change in the Primary Representative to the Community Development Block Grant (CDBG) Program. Councilor Kindel has served in this capacity for over 30 years. Kindel will be stepping down to be the alternate for this committee. Councilor Teri Lenahan will become the primary representative for the CDBG for the City of North Plains.

Background: The Washington County Office of Community Development: Policy Advisory Board administers the Community Development Block Grant Program (CDBG), and the HOME Investment Partnerships Program (HOME) for Washington County along with other programs that benefit low and moderate income families. This committee reviews the county's Grant Program funds.

Fiscal Impact: There is no fiscal impact with this item.

Environmental Issues: None

Recommendation: This item is informational only.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: September 8, 2015
To: Mayor and City Council
From: Public Works Director and Interim City Manager Blake Boyles
Subject: Resolution No.1903 authorizing the Mayor to enter into an Intergovernmental Agreement between Washington County and the City of North Plains for Maintenance of Storm Sewer Structures and a Water Quality Swale on NW West Union Road and NW Jackson School Road

Request: Council to approve Resolution No.1903 authorizing the Mayor to enter into an Intergovernmental Agreement (IGA) between Washington County and the City of North Plains for maintenance of storm sewer structures and a water quality swale on NW West Union Road and NW Jackson School Road.

Background: Sunset Ridge, a new development being constructed at NW West Union Road and NW Jackson School Road, includes a water quality swale in the NW West Union Road right-of-way and a system of storm sewer pipes and structures in the NW Jackson School Road right-of-way.

Washington County is the road authority responsible for road maintenance on NW West Union Road and NW Jackson School Road. The City of North Plains has requested and Washington County has agreed to allow the City to occupy a portion of the NW West Union Road and NW Jackson School Road rights-of-way for the purpose of maintaining, repairing and servicing these systems. All costs, responsibilities and obligations associated with this system in the County right-of-way will be allocated to City of North Plains.

Fiscal Impact: The fiscal impact is unknown at this time.

Environmental Issues: Environmental issues will be addressed if and when any maintenance and repairs are needed.

Recommendation: Council to approve Resolution No. 1903.

Sample Motion: Motion to adopt Resolution No.1903 authorizing the Mayor to enter into an Intergovernmental Agreement between Washington County and the City of North Plains for Maintenance of Storm Sewer Structures and a Water Quality Swale on NW West Union Road and NW Jackson School Road.

Attachment – Resolution No.1903; Agreement

RESOLUTION NO. 1903

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON,
AUTHORIZING THE MAYOR TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT
BETWEEN WASHINGTON COUNTY AND THE CITY OF NORTH PLAINS FOR
MAINTENANCE OF STORM SEWER STRUCTURES AND A WATER QUALITY SWALE ON
NW WEST UNION ROAD AND NW JACKSON SCHOOL ROAD**

WHEREAS, a new development is being constructed at NW West Union Road and NW Jackson School Road which includes a water quality swale in the NW West Union Road right-of-way and a system of storm sewer pipes and structures in the NW Jackson School Road right-of-way; and

WHEREAS, the County is the road authority responsible for road maintenance on NW West Union Road and NW Jackson School Road; and

WHEREAS, the City will occupy a portion of the NW West Union Road and NW Jackson School Road rights-of-way for the purpose of maintaining, repairing and servicing these systems; and

WHEREAS, all costs, responsibilities and obligations associated with this system in the County right-of-way will be allocated to City of North Plains.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:

Section 1. The Mayor is authorized to execute an Intergovernmental Agreement between Washington County in the State of Oregon and City of North Plains, Oregon detailing the maintenance of storm sewer structures and a water quality swale on NW West Union Road and NW Jackson School Road, a copy of which is marked Exhibit "A".

Section 2. This Resolution shall become effective immediately upon adoption by the City Council.

INTRODUCED AND ADOPTED this 8th day of September, 2015.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, City Recorder

INTERGOVERNMENTAL AGREEMENT BETWEEN

Washington County and the City of North Plains

FOR MAINTENANCE OF STORM SEWER STRUCTURES
AND A WATER QUALITY SWALE ON NW WEST UNION ROAD
AND NW JACKSON SCHOOL ROAD

THIS INTERGOVERNMENTAL AGREEMENT is entered into between Washington County, a political subdivision of the State of Oregon, acting by and through its elected officials, hereinafter referred to as "COUNTY"; and the City of North Plains, a municipal corporation, acting by and through its City Council, hereinafter referred to as "CITY."

RECITALS

1. ORS 190.010 authorizes agencies to enter into intergovernmental agreements for the performance of any or all functions and activities that a party to the agreement has the authority to perform.
2. COUNTY is the road authority responsible for road maintenance on NW West Union Road (Market Road 14) and NW Jackson School Road (County Road 1012).
3. CITY has annexed their city limits to the northerly right-of-way line of NW West Union Road and the westerly right-of-way line of NW Jackson School Road.
4. CITY has permitted a development (*Sunset Ridge* – City Case File #13-041-01) to occur at the southwest corner of the NW West Union Road and NW Jackson School Road which includes a water quality swale in the NW West Union Road right-of-way and a system of storm sewer pipes and structures in the NW Jackson School Road right-of-way, collectively hereafter referred to as "SYSTEM".
5. CITY has requested and COUNTY has agreed to allow CITY to occupy a portion of the NW West Union Road and NW Jackson School Road rights-of-way for the purpose of maintaining, repairing and servicing SYSTEM as depicted in Exhibit A.
6. It is the desire of COUNTY and CITY to enter into an agreement to allocate all responsibilities and obligations associated with SYSTEM in the County right-of-way to CITY.

AGREEMENT

NOW, THEREFORE, in consideration of the terms, conditions and covenants set forth below, the parties hereto agree as follows:

1. CITY OBLIGATIONS

- 1.1 Upon execution of this Agreement, CITY shall assume all costs and responsibilities associated with the maintenance, repair and servicing of SYSTEM.
- 1.2 CITY shall be responsible for repair and restoration of any feature, either public or private, that is damaged by CITY or their contractor, during the course of maintenance, repair or servicing of SYSTEM.
- 1.3 CITY shall be responsible for all obligations associated with water quality compliance, including reporting to local, state and federal agencies with respect to the maintenance and performance of SYSTEM.
- 1.4 CITY shall submit copies of all compliance reports prepared as part of City Obligation item 1.3 to COUNTY. Submittals shall be provided annually no later than July 1. At the time of this Agreement, reports shall be sent to:

Washington County, Oregon
Department of Land Use and Transportation
Operations & Maintenance Division
Attn: Environmental Services Section
1400 SW Walnut Street, MS 51
Hillsboro, OR 97123

In the event that the location of the Environmental Services Section relocates from the above referenced address, CITY shall submit the reports to the most current location. The Operations & Maintenance Division will endeavor to notify CITY of any address changes. However, it is incumbent on CITY to ensure the documentation is transmitted to the appropriate location.

- 1.5 Whenever CITY, or their contractor, is occupying a travel lane or working in the right-of-way of a County road, they shall comply with the General Conditions established in Exhibit B.
- 1.6 CITY shall require all contractors it hires to perform work on the SYSTEM to indemnify and hold harmless "Washington County, Oregon, its elected and appointed officials, officers, agents, employees and volunteers" as well as including

those persons and entity as additional insureds on insurance coverage required for work performed on SYSTEM.

- 1.7 Prior to making any improvements, alterations or modifications to SYSTEM, CITY shall provide plans to implement such improvements, alterations or modifications to the COUNTY for review and comment.

2. COUNTY OBLIGATIONS

- 2.1 COUNTY grants CITY the use of County right-of-way as illustrated in Exhibit A for the purposes of maintaining SYSTEM as described by this Agreement. The right to enter and use COUNTY right-of-way shall commence upon issuance of a County right-of-way permit approving CITY's SYSTEM.
- 2.2 COUNTY shall provide timely reviews and comments to CITY with respect to future improvements or modifications to SYSTEM. However, COUNTY is not obligated to approve or otherwise authorize improvements or modifications to SYSTEM beyond the terms of this original Agreement.

3. COMPENSATION

- 3.1 CITY shall not invoice or otherwise pursue, from COUNTY, any funds or compensation for CITY's work associated with maintaining, servicing, or repairing CITY's SYSTEM.
- 3.2 CITY shall include in any CITY contract with a contractor that said contractor shall not invoice nor otherwise pursue any funds or compensation for work associated with maintenance, servicing or repair of CITY's SYSTEM from the COUNTY. In the event CITY's contractor seeks compensation from COUNTY for work associated with maintenance, servicing or repair of CITY's SYSTEM, CITY shall intervene to enforce its contract and this Agreement and reimburse COUNTY for any funds it may be required to pay.
- 3.3 COUNTY shall not invoice or otherwise pursue, from CITY, any funds or compensation associated with allowing CITY or their contractor to occupy the County right-of-way for the sole purpose of maintaining, servicing, or repairing SYSTEM.

4. GENERAL PROVISIONS

4.1 LAWS OF OREGON

The parties shall comply with all applicable laws and regulations regarding the

handling and expenditure of public funds. This Agreement shall be construed and enforced in accordance with the laws of the State of Oregon. All relevant provisions required by ORS Chapter 279A and 279C to be included in public contracts are incorporated and made a part of this Agreement as if fully set forth herein.

4.2 DEFAULT

Time is of essence in the performance of the Agreement. Either party shall be deemed to be in default if it fails to comply with any provisions of this Agreement. The non-defaulting party shall provide the other party with written notice of default and allow thirty (30) days within which to cure the defect.

4.3 INDEMNIFICATION

This Agreement is for the benefit of the parties only. Each party agrees to indemnify and hold harmless the other party, and its officers, employees, and agents, from and against all claims, demands and causes of actions and suits of any kind or nature for personal injury, death or damage to property on account of or arising out of services performed, the omissions of services or in any way resulting from the negligent or wrongful acts or omissions of the indemnifying party and its officers, employees and agents. To the extent applicable, the above indemnification is subject to and shall not exceed the limits of liability of the Oregon Tort Claims Act (ORS 30.260 through 30.300). In addition, each party shall be solely responsible for any contract claims, delay damages or similar items arising from or caused by the action or inaction of the party under this agreement.

4.4 MODIFICATION OF AGREEMENT

No waiver, consent, modification or change of terms of this Agreement shall be binding unless in writing and signed by both parties.

4.5 DISPUTE RESOLUTION

The parties shall attempt to informally resolve any dispute concerning any party's performance or decisions under this Agreement, or regarding the terms, conditions or meaning of this Agreement. A neutral third party may be used if the parties agree to facilitate these negotiations. In the event of an impasse in the resolution of any dispute, the issue shall be submitted to the governing bodies of both parties for a recommendation or resolution.

4.6 REMEDIES

Subject to the provisions in paragraph 4.5, any party may institute legal action to

cure, correct or remedy any default, to enforce any covenant or agreement herein, or to enjoin any threatened or attempted violation of this Agreement. All legal actions shall be initiated in Washington County Circuit Court. The parties, by signature of their authorized representatives below, consent to the personal jurisdiction of that court.

4.7 EXCUSED PERFORMANCE

In addition to the specific provisions of this Agreement, performance by any party shall not be in default where delays or default is due to war, insurrection, strikes, walkouts, riots, floods, drought, earthquakes, fires, casualties, acts of God, governmental restrictions imposed on mandated by governmental entities other than the parties, enactment of conflicting state or federal laws or regulations, new or supplementary environmental regulation, litigation or similar bases for excused performance that are not within the reasonable control to the party to be excused.

4.8 SEVERABILITY

If any one or more of the provisions contained in this Agreement is invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions of the Agreement will not be affected or impaired in any way.

4.9 INTEGRATION

This Agreement is the entire agreement of the parties on its subject and supersedes any prior discussions or agreements regarding the same subject.

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5. TERM OF AGREEMENT

- 5.1 This Agreement is perpetual in nature. Notwithstanding its perpetual nature, this Agreement may be terminated or cancelled by mutual consent of the parties by the party intending to terminate giving the other party notice of its intent to terminate or otherwise cancel the Agreement not less than sixty (60) days prior to the proposed termination date. The consent of the non-terminating party shall not be unreasonably withheld.

- 5.2 In the event of termination of this Agreement, the parties shall, in good faith, agree to such reasonable provisions for winding up this Agreement and planning for the disposition of the SYSTEM and for paying for any additional costs necessary.

DATED this _____ day of _____, 2015.

CITY OF NORTH PLAINS, OREGON

WASHINGTON COUNTY, OREGON

MAYOR

CHAIR, BOARD OF COMMISSIONERS

ATTEST:

RECORDING SECRETARY

APPROVED AS TO FORM:

APPROVED AS TO FORM:

City Counsel

County Counsel

Exhibit B
GENERAL CONDITIONS

1. This agreement does not authorize any activity on privately owned property or public rights-of-way not under the control and jurisdiction of Washington County.
2. Follow the direction of Washington County staff if actual site conditions warrant the need to modify any previously approved construction, traffic control, or erosion control plan.
3. Obtain County approval prior to modifying the scope of the allowed work.
4. Communicate and coordinate, as needed, with adjacent residents, businesses, and other service providers (i.e. utilities, transit providers, garbage haulers, etc.) that may be impacted by the work associated with this agreement.
5. Comply with all applicable city, county, state and federal laws and regulations associated with the performance of the work authorized by this agreement. Laws and regulations listed in these General Conditions are for courtesy purposes only. These listings are not intended to be comprehensive. It is the responsibility of CITY or their contractor to be knowledgeable about all applicable laws and regulations.
6. Obtain any other permits, licenses, or authorizations required by other utilities, public agencies, or organizations for performing work authorized under this agreement.
7. ATTENTION: Oregon law requires you to follow rules adopted by the Oregon Utility Notification Center. Those rules are set forth in OAR 952-001-0010 through OAR 952-001-0100. You may obtain copies of the rules by calling the center. The telephone number for the Oregon Utility Notification Center is (503) 232-1987, (800) 332-2344, or 811. You can also visit www.digsafelyoregon.com for more information. The Oregon Utility Notification Center One Call locates telephone number in the greater Portland Metropolitan area is (503) 246-6699.
8. Establish and maintain work zone traffic control in compliance with the *Oregon Temporary Traffic Control Handbook for Operations of Three Days or Less* (December 2011) any time vehicle or pedestrian traffic is influenced by the work. For work requiring devices in place longer than three (3) days, a site specific traffic control plan based on the principles in Part 6 of the MUTCD, the Oregon Supplement and ODOT's 2008 Standard Drawings TM800 – TM871, is required. All traffic control devices shall meet or exceed the NCHRP 350 requirements for crashworthiness.
9. Comply with the work zone traffic control requirements of future version of ODOT's short term traffic control handbook and any future changes to the MUTCD, the Oregon supplement to the MUTCD, and any NCHRP reports associated with traffic control devices.
10. Accommodate all road users at all times including motorists, bicyclists, pedestrians, and those with disabilities or impairments. Install and maintain additional temporary signing and traffic control devices

Exhibit B
GENERAL CONDITIONS

for the control of non-motorized vehicles and pedestrians where a reasonable volume of these users are expected and where work is expected to last longer than one hour. Maintain safe accessibility or provide suitable alternate routes in, through, or around work areas.

11. Limit work & activity (construction, restoration, erosion control, etc) to no more than 1,000 lineal feet at any one time.
12. Do not store or park any equipment, vehicles, or materials in the right-of-way overnight unless approved by Washington County.
13. Utilize construction materials and methods to maintain at least one travel lane at all times. Adjust work zone to ensure no vehicles are stopped, held or restricted for more than fifteen (15) minutes. Lane restrictions may be allowed in accordance with an approved traffic control plan and according to the following table:

Functional Classification	Mon – Fri (except on day preceding holiday)		Day preceding a holiday
	Earliest Start Time	Latest End Time	Latest End Time
Arterial	9:00 a.m.	3:30 p.m.	12:00 p.m.
Collector/ Neighborhood Route	8:30 a.m.	4:00 p.m.	
Local	8:00 a.m.	5:00 p.m.	

14. Suspend work on the following holidays: **New Year’s Day** (Jan 1), **Martin Luther King Day** (3rd Mon in Jan), **President’s Day** (3rd Mon in Feb), **Memorial Day** (last Monday in May), **Independence Day** (Jul 4), **Labor Day** (1st Monday in Sept), **Veteran’s Day** (Nov 11) **Thanksgiving** (4th Thursday & 4th Friday in Nov), **Christmas Day** (Dec 25).

When a holiday falls on a Saturday, the observed holiday is the preceding Friday.
When a holiday falls on a Sunday, the observed holiday is the following Monday.

15. Comply with Washington County’s *Best Management Practices for Routine Road Maintenance* (December 2010) as well as Clean Water Services’ *Erosion Prevention and Sediment Control Standards* and the appropriate best management practices outlined in Clean Water Services’ *Design and Construction Standards*.

Ensure all equipment is clean and leak free with sufficient and appropriate spill prevention and clean up materials on site and the personnel involved with the approved activity are familiar with and proficient in the use of these materials. When not being actively used for the approved activity, remove construction equipment from the right-of-way. Do not park, re-fuel, or service equipment or store hazardous materials directly over or uphill from catch basins, drainage inlets, or manholes or within 150 feet of any wetland, waterway, or resource water. When reasonably available, re-fuel over an impervious surface and use absorbent pads to collect spilled fuel.

Exhibit B
GENERAL CONDITIONS

Install and maintain appropriate erosion and sediment control devices, in accordance with an approved Erosion and Sediment Control Plan (ESCP) to ensure that all catch basins, drainage inlets, manholes, wetlands, waterways, and resource waters are sufficiently protected from erosion and sediment. In the absence of a formal ESCP, comply with Clean Water Services' *Erosion Prevention and Sediment Control* Standards.

NOTE: Washington County and Clean Water Services may update, revise, rename, amend or supersede the best management practices and standards described in this section from time to time. It is the sole responsibility of the CITY to ensure compliance with the best management practices and standards applicable during the entire term of the IGA and when any maintenance work is conducted.

16. Preserve and protect all public and private infrastructure ensuring that these facilities continue to properly function during the course of the agreed upon activity, including, but not limited to, underground storm drainage systems, open drainage systems, culverts, roof drains, field inlets and drains, irrigation systems, traffic control devices, and illumination.
17. Restore all existing infrastructure, affected by the agreed upon activity, to original or better condition. Restoration includes, but is not limited to, the road surface, base and subgrade, pavement markings, drainage facilities, signs, safety appurtenances, bicycle and pedestrian facilities, vegetation or landscaping and any other feature affected by the activity. Restoration of the right-of-way shall be completed in a timely manner and to the County's satisfaction.
18. Re-establish surfaces to their pre-existing grade at the end of each work day. For Asphaltic surfaces or Portland cement concrete, interim re-establishment shall be with either hot mix or cold mix asphaltic concrete and shall be in place for no longer than fourteen (14) calendar days. Beyond fourteen (14) calendar days, permanent right-of-way restoration shall be used unless approved by the County. STEEL PLATES are NOT an acceptable interim solution unless prior approval has been obtained through Washington County.
19. Preserve and protect survey monuments, public land corners and any accessory associated with these features. If interference, removal, or destruction is necessary, comply with ORS 209.140 through ORS 209.155. Additionally, utility infrastructure may not be placed within one foot of a survey monument location noted on a subdivision or partition plat, in accordance with ORS 92.044. The Washington County Surveyor can be reached at (503) 846-8723.
20. Comply with Washington County's Noise Control Ordinance established in Chapter 8.24 of the County's *Code of Ordinances*. Acquire a variance to the noise ordinance, when needed.
21. Interaction with the County, other agencies, service providers and the public shall be in a professional, courteous and timely manner.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: September 8, 2015
 To: Mayor and City Council
 From: City Manager Blake Boyles
 Subject: July 2015 Check Register

Background: At the second City Council meeting of each month staff has provided a print out of the check register batches showing the checks that were issued the previous month. These reports are broken down to the individual batches of check runs. There is detail listed that may be beneficial in explaining the expense.

The accounting format uses three sections that identify the Fund, Department and Account. This allows Council to see where expenses were coded. For example: 110-421-610224 stands for General Fund (110), Police (421), Fuel (610224)

General Fund, by department

110-411 Culture and Recreation
 110-419 General Government
 110-421 Police
 110-433 Public Works
 110-452 Parks
 110-455 Library
 110-465 Planning

Other Funds, by fund

111-433 Streets
 210-433 Water
 130-433 TDT Tax Fund
 131-452 Parks Capital
 132-433 Traffic Impact Fee
 009-093 Vehicle/Equip Reserve
 113-463 Urban Renewal Agency

Non-expense accounts

110-000-100200 Prepaid Expense (coded to expense acct in subsequent year)
 110-000-200001-5 Benefits offset by employee deduction
 110-000-200011 Rental Deposit Refund
 210-000-200200 Utility Deposit Refund

Fiscal Impact: The register reflects actual expenses of the City. All payments to vendors, consultants and other agencies are shown on the registers, as well as reimbursements to employees. Payroll checks are the only expenses not reflected on the register.

Recommendation: This item is informational only.

Accounts Payable

Computer Check Proof List by Vendor

User: sbaker
 Printed: 07/08/2015 - 10:02AM
 Batch: 00001.07.2015 - July Batch 1

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: 3JCON	3J Consulting, Inc.			Check Sequence: 1	ACH Enabled: False
1735	14-240.50 Jewett-Cameron	1,383.00	06/30/2015	110-465-330000	
1736	14-240.60 Verboort Gordon Road Partition	1,383.00	06/30/2015	110-465-330000	
1737	14-240.40 North Plains Planning - on call	2,295.00	06/30/2015	110-465-330000	
	Check Total:	5,061.00			
Vendor: 3M 001	3M			Check Sequence: 2	ACH Enabled: False
06162015	Software Support	1,464.00	06/30/2015	110-455-330102	
	Check Total:	1,464.00			
Vendor: BES009	BEST BUY IN TOWN			Check Sequence: 3	ACH Enabled: False
1246903		263.00	06/30/2015	110-452-610000	
	Check Total:	263.00			
Vendor: CIT010	CITY OF HILLSBORO - Police Dept.			Check Sequence: 4	ACH Enabled: False
3190	2013 Office Pro for MDT's	1,999.20	06/30/2015	110-421-330102	
	Check Total:	1,999.20			
Vendor: COG001	Cogan Owens Greene			Check Sequence: 5	ACH Enabled: False
5628	Vision to Comprehensive Planning	4,576.08	06/30/2015	110-465-330000	
	Check Total:	4,576.08			
Vendor: ERS070	EMERGENCY RESPONDER SER., INC.			Check Sequence: 6	ACH Enabled: False
15-080 OR	2013 Dodge Charger	622.00	06/30/2015	110-421-610000	
	Check Total:	622.00			
Vendor: HOS001	HOSS PAVING INC.			Check Sequence: 7	ACH Enabled: False
8993	Asphalt on Pacific	49,644.00	06/30/2015	111-000-431110	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	49,644.00			
Vendor: ING060	INGRAM LIBRARY SERVICES			Check Sequence: 8	ACH Enabled: False
85726524		972.27	06/30/2015	110-455-640000	
85737444		215.69	06/30/2015	110-455-640000	
85744119		47.43	06/30/2015	110-455-640000	
85753054		106.14	06/30/2015	110-455-640000	
85802786		35.08	06/30/2015	110-455-640000	
85855061		104.08	06/30/2015	110-455-640000	
	Check Total:	1,480.69			
Vendor: ONE001	ONE CALL CONCEPTS, INC.			Check Sequence: 9	ACH Enabled: False
5060432	June- 36 tickets	47.52	06/30/2015	110-433-340000	
	Check Total:	47.52			
Vendor: ORE044	OREGONIAN			Check Sequence: 10	ACH Enabled: False
06232015	we/fr/sa/su	6.00	06/30/2015	110-455-640000	
06232015	we/fr/sa/su	306.00	06/30/2015	110-000-100200	
	Check Total:	312.00			
Vendor: RON060	RON-JONS UNLIMITED, INC.			Check Sequence: 11	ACH Enabled: False
23714		166.00	06/30/2015	110-452-340000	
	Check Total:	166.00			
Vendor: SUN001	SUNSHINE INC.			Check Sequence: 12	ACH Enabled: False
796416		524.43	06/30/2015	110-433-610224	
	Check Total:	524.43			
	Total for Check Run:	66,159.92			
	Total of Number of Checks:	12			

Accounts Payable

Computer Check Proof List by Vendor

User: sbaker
 Printed: 07/08/2015 - 11:13AM
 Batch: 00002.07.2015 - July Batch 2

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: CHEESMA 70815	Chuck Cheesman Performance by Chuck Cheesman	200.00	07/08/2015	Check Sequence: 1 110-455-610000	ACH Enabled: False
	Check Total:	200.00			
Vendor: DAV001 13029 13036	DAVIS LOCK & SAFE- NPPL Rekey NPPL Rekey	275.00 82.50	07/08/2015 07/08/2015	Check Sequence: 2 110-455-330000 110-455-330000	ACH Enabled: False
	Check Total:	357.50			
Vendor: ICOMPAS 15391	ICOMPASS Meeting Management Solutions	2,350.00	07/08/2015	Check Sequence: 3 110-419-330102	ACH Enabled: False
	Check Total:	2,350.00			
Vendor: KEY020 008507	KEY GOVERNMENT FINANCE, INC. 2013 Dodge Charger	9,583.09	07/08/2015	Check Sequence: 4 110-421-370000	ACH Enabled: False
	Check Total:	9,583.09			
Vendor: MOON 96471	MOONLIGHT BPO newsletter printing July	522.00	07/08/2015	Check Sequence: 5 110-419-330104	ACH Enabled: False
	Check Total:	522.00			
Vendor: NOR009 07062015	NP SENIOR CENTER 4th of july breakfast (30) and Pies (22)	287.72	07/08/2015	Check Sequence: 6 110-411-300101	ACH Enabled: False
	Check Total:	287.72			
Vendor: ORE001 2015	OR. ASSOC. CHIEFS OF POLICE 2015 OACP Membership Dues	150.00	07/08/2015	Check Sequence: 7 110-421-350000	ACH Enabled: False

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	150.00			
Vendor: OR111 07082015	OREGON STATE POLICE NPPL fingerprints Sayago, Hzel	33.00	07/08/2015	Check Sequence: 8 110-419-330000	ACH Enabled: False
	Check Total:	33.00			
Vendor: RIT101 08192015	RICHARD RITCHEY Wed Aug 19, 2015	325.00	07/08/2015	Check Sequence: 9 110-455-610000	ACH Enabled: False
	Check Total:	325.00			
Vendor: STAGES 702215	STAGES Performing Arts Youth Academy Performance by STAGES	25.00	07/08/2015	Check Sequence: 10 110-455-610000	ACH Enabled: False
	Check Total:	25.00			
Vendor: TCM060 761387	TEMP CONTROL MECHANICAL City Hall 07/01/2015-07/31/2015	318.25	07/08/2015	Check Sequence: 11 110-419-340101	ACH Enabled: False
	Check Total:	318.25			
	Total for Check Run:	14,151.56			
	Total of Number of Checks:	11			

Accounts Payable

Computer Check Proof List by Vendor

User: sbaker
 Printed: 08/04/2015 - 10:25AM
 Batch: 00005.06.2015 - July ACH for FY15

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ADP001 07102015	ADP, INC. Payroll ending 06/28/2015	190.19	06/30/2015	110-419-330105	Check Sequence: 1 ACH Enabled: True
	Check Total:	190.19			
Vendor: AT&027 07262015	AT&T WIRELESS SERVICE 06/06-07/05	32.30	06/30/2015	110-433-310000	Check Sequence: 2 ACH Enabled: True
	Check Total:	32.30			
Vendor: CHE001 44804974	CHEVRON Police	1,099.46	06/30/2015	110-421-610224	Check Sequence: 3 ACH Enabled: True
	Check Total:	1,099.46			
Vendor: CIT009 07122015	CITY OF HILLSBORO - Utility Billing 05/01/2015-05/29/2015 7974 units	9,808.02	06/30/2015	210-433-610600	Check Sequence: 4 ACH Enabled: True
	Check Total:	9,808.02			
Vendor: CLE002 07092015 07092015 07092015 07092015 07092015 07092015 07092015	CLEAN WATER SERVICES City Hall 0557858-01 05/01/2015-06/30/2015 JMCH 055722-01 05/01/2015-06/30/2015 Kaybern 055765-04 05/01/2015-06/30/2015 Library 082993-01 05/01/2015-06/30/2015 Pump House 055699-01 05/01/2015-06/30/2015 Yellow House 048068-07 05/01/2015-06/30/2015 Kaybern 055764-04 05/01/2015-06/30/2015	217.22 231.22 8.10 153.72 27.00 92.72 22.95	06/30/2015 06/30/2015 06/30/2015 06/30/2015 06/30/2015 06/30/2015 06/30/2015	110-419-310000 110-452-310000 110-419-310000 110-455-310000 210-433-310000 110-419-310000 110-419-310000	Check Sequence: 5 ACH Enabled: True
	Check Total:	752.93			
Vendor: NOR014 07142015 07142015	NW NATURAL GAS CO. Yellow House 2752977-5 05/29/2015-06/26/2015 Library 1651678-3 05/29/2015-06/26/2015	2.55 6.73	06/30/2015 06/30/2015	110-419-310000 110-455-310000	Check Sequence: 6 ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
07142015	City Hall 452946-7 05/29/2015-06/26/2015	4.91	06/30/2015	110-419-310000	
07142015	Pump House 453113-3 05/29/2015-06/26/2015	35.70	06/30/2015	210-433-310000	
07142015	JMCH 453042-4 05/29/2015-06/26/2015	1.46	06/30/2015	110-452-310000	
	Check Total:	51.35			
Vendor: POA100	PACIFIC OFFICE AUTOMATION			Check Sequence: 7	ACH Enabled: True
46122204	City Hall copier 06/15-07/14/2015	865.17	06/30/2015	110-419-340100	
	Check Total:	865.17			
Vendor: POR013	PORTLAND GENERAL ELECTRIC			Check Sequence: 8	ACH Enabled: True
07202015	Abt ES NW Main 297576-8488869 06/01/2015-4	16.22	06/30/2015	111-433-640000	
07202015	JMCH 2 97576-3626588 06/01/2015-06/30/2015	64.74	06/30/2015	110-452-310000	
07202015	Chamber2 551334-762100 0 06/01/2015-06/30/2	16.12	06/30/2015	110-452-310000	
07202015	Glencoe/Highland 297576-90046	0.00	06/30/2015	111-433-640000	
07202015	Water 297576-8196009 06/01/2015-06/30/2015	15.78	06/30/2015	210-433-310000	
07202015	Library 137997-8213477 06/01/2015-06/30/2015	395.13	06/30/2015	110-455-310000	
07202015	Chamber 10 20234-3332 8 05/31/2015-06/30/20	17.20	06/30/2015	110-452-310000	
07202015	Pump House 297576-2624915 06/01/2015-06/30	430.88	06/30/2015	210-433-310000	
07202015	Street Lights 297576-1251090	0.00	06/30/2015	111-433-640000	
07202015	City Hall 29756-2234087 05/30/2015-06/29/201	449.10	06/30/2015	110-419-310000	
07202015	PW 297576-3336402 06/01/2015-06/30/2015	50.68	06/30/2015	110-433-310000	
07202015	Main & Wascoe 297576-8502552 06/01/2015-06	16.56	06/30/2015	111-433-640000	
07202015	Yellow House 2975765121653 06/01/2015-06/30	31.67	06/30/2015	110-419-310000	
07272015	Street Lights 297576-1251090 06/09-07/09/2015	1,973.62	06/30/2015	111-433-640000	
	Check Total:	3,477.70			
Vendor: TMO100	T-MOBILE			Check Sequence: 9	ACH Enabled: True
07132015	05/21-06/20	95.27	06/30/2015	110-421-330108	
	Check Total:	95.27			
Vendor: VIS004	VISA/ CARDMEMBER SERVICE			Check Sequence: 10	ACH Enabled: True
Aldrich 6/24/15	RALLYE PRODUCTIONS INC 800-23620	429.45	06/30/2015	110-000-100200	
Baker 6/24/15	Phone extensions in City Hall	285.00	06/30/2015	110-419-330000	
Baker 6/24/15	Mail USPS	6.00	06/30/2015	110-419-330000	
Baker 6/24/15	Mail USPS	6.75	06/30/2015	110-419-330000	
Boyles 6/24/15	AMAZON.COM AMZN.COM/B	8.37	06/30/2015	210-433-630000	
Boyles 6/24/15	C&C SMART FOODS2505401 ALOHA	7.29	06/30/2015	110-419-610000	
Boyles 6/24/15	DAVIS LOCK AND SAFE BEAVERTON	12.00	06/30/2015	110-419-610000	
Boyles 6/24/15	LOWES #01558* HILLSBORO	23.09	06/30/2015	110-433-610000	
Boyles 6/24/15	OCC PARKING GARAGE PORTLAND	10.00	06/30/2015	110-419-300000	

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Boyles 6/24/15	Oregon Emergency Manag 503-326-3	100.00	06/30/2015	110-419-350000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	86.07	06/30/2015	110-455-640000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	124.63	06/30/2015	110-455-640000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	14.97	06/30/2015	110-455-640000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	-0.03	06/30/2015	110-455-640000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	-0.05	06/30/2015	110-455-640000	
Brodie 6/24/15	Amazon.com AMZN.COM/B	16.97	06/30/2015	110-455-640000	
Brodie 6/24/15	SUBURBAN ACE HARDWARE ALOHA	21.99	06/30/2015	110-455-640000	
Brodie 6/24/15	SUBURBAN ACE HARDWARE ALOHA	1.99	06/30/2015	110-455-610000	
Brodie 6/24/15	TARGET 00009100 BEAVERTON	62.62	06/30/2015	110-455-610000	
Brodie 6/24/15	USPS 40068901034002402 BEAVERTON	4.53	06/30/2015	110-455-610000	
Brodie 6/24/15	USPS 40388802534004143 HILLSBORO	5.18	06/30/2015	110-455-610000	
Debry 6/24/15	FACEBOOK FFJA28N9M2 650-61877	16.17	06/30/2015	110-419-330000	
Nelson 6/24/15	AMAZON MKTPLACE PMTS AMZN.COM/B	34.05	06/30/2015	110-455-640000	
Reh 6/24/15	Certified Letter USPS	5.04	06/30/2015	110-419-610000	
Reh 6/24/15	250 ft. Mailing Letters Planning	50.00	06/30/2015	110-455-330000	
Schoelich 6/24/15	HILLSBORO BODY deductible for damage	515.00	06/30/2015	110-433-340000	
Snyder 6/24/15	FEDEXOFFICE photo print	4.99	06/30/2015	110-421-610000	
Snyder 6/24/15	Home Depot - Shed Hardware	65.00	06/30/2015	110-421-610000	
Welch 6/24/15	AMAZON MKTPLACE PMTS AMZN.COM/B	6.45	06/30/2015	110-455-610000	
Welch 6/24/15	Amazon.com AMZN.COM/B	47.93	06/30/2015	110-455-640000	
Welch 6/24/15	SCHOLASTIC BOOK FAIRS LAKE MARY	401.81	06/30/2015	110-455-610000	
Welch 6/24/15	UPSTART/EDUPRESS 866-89053	15.00	06/30/2015	110-455-610000	
	Check Total:	2,388.26			
	Total for Check Run:	18,760.65			
	Total of Number of Checks:	10			

Accounts Payable

Computer Check Proof List by Vendor

User: sbaker
 Printed: 08/04/2015 - 11:05AM
 Batch: 00004.07.2015 - July ACH FY 16

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
Vendor: ADP001 07242015	ADP, INC. Period ending on 07/12/2015	181.90	07/15/2015	110-419-330105	ACH Enabled: True
	Check Total:	181.90			
Vendor: ASI100 07022015 07182015	ASI Flex - Auto Pay ASI Deductions for Pay Date 07/02/2015 ASI Deductions for Pay Date 07/17/2015	264.16 264.16	07/15/2015 07/15/2015	110-000-200001 110-000-200001	ACH Enabled: True
	Check Total:	528.32			
Vendor: CIS015 July 2015 July 2015 July 2015 July 2015	CIS - EBS	46.20 2,953.27 2,320.75 1,692.96	07/31/2015 07/31/2015 07/31/2015 07/31/2015	110-000-200005 110-433-210000 110-419-210000 110-421-210000	ACH Enabled: True
	Check Total:	7,013.18			
Vendor: COM001 07132015 07212015	COMCAST Library 07/03-08/02 Jessie Mays 07/09-08/08	89.26 49.33	07/15/2015 07/15/2015	110-455-310000 110-452-310000	ACH Enabled: True
	Check Total:	138.59			
Vendor: CIT007 07022015 07172015 07312015	ING - State of OR Plan pay date 07/02/2015 pay date 07/17/2015 pay date 07/31/2015	1,000.00 1,000.00 977.44	07/15/2015 07/15/2015 07/31/2015	110-000-200003 110-000-200003 110-000-200003	ACH Enabled: True
	Check Total:	2,977.44			
Vendor: NAB100 July 2015	North American Bankcard NPPL Credit Card Fees	7.95	07/31/2015	110-455-330000	ACH Enabled: True

Invoice No	Description	Amount	Payment Date	Acct Number	Reference
	Check Total:	7.95			
Vendor: 02192	PERS Deposit			Check Sequence: 7	ACH Enabled: True
07202015	IAP Balance	45.87	07/31/2015	110-000-200004	
07202015	Pension Balance	60.55	07/31/2015	110-000-200004	
07202015	RHIA Balance	3.75	07/31/2015	110-000-200004	
July 2015		2,862.15	07/15/2015	110-000-200004	
July 2015		5,162.67	07/15/2015	110-000-200004	
July 2015		255.22	07/15/2015	110-000-200004	
	Check Total:	8,390.21			
Vendor: POR013	PORTLAND GENERAL ELECTRIC			Check Sequence: 8	ACH Enabled: True
07202015	Glencoe/Highland 297576-90046	20.88	07/31/2015	111-433-640000	
	Check Total:	20.88			
	Total for Check Run:	19,258.47			
	Total of Number of Checks:	8			

September 2015 Council Calendar

Meeting	Primary	Alternate	Note	Date
North Plains Thursday Marketplace			5:00-8:00 on Commercial Street	09/03
First Friday Flick-Movie Night			6:00 at Jessie Mays Community Hall	09/04
Labor Day Holiday: City offices and Library CLOSED				09/07
City Council			7:00 p.m. at North Plains Senior Center	09/08
Planning Commission	Whitehead		2 nd Wednesday @ 7 p.m.	09/09
North Plains Thursday Marketplace			5:00-8:00 on Commercial Street	09/10
Washington County Office of Community Development Policy Advisory Board	Lenahan	Kindel	2 nd Thursday @ 7 p.m.	09/10
Washington County Coordinating Committee (WCCC)	Hatcher	Boyles	2 nd Monday @ 12 noon	09/14
Joint City Council / Planning Commission Workshop			7:00 at Jessie Mays	09/14
Library Board	Simmons		3 rd Wednesday @ 7:00	09/16
North Plains Thursday Marketplace				09/17
City Council			7:00 p.m. at North Plains Senior Center	09/21
Metro Policy Advisory Committee (MPAC)	Hatcher	Lenahan	4 th Wednesday @ 5 p.m.	09/23
Parks Board & Jessie Mays Remodel Decision Making Team			4 th Wednesday @ 6 p.m. & 7:00 p.m. at Jessie Mays Hall	09/23
North Plains Thursday Marketplace – Season End				09/24
Metropolitan Area Communications Commission (MACC)				
	Whitehead	Newton		