

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING**
North Plains Senior Center
31450 NW Commercial Street
Monday, August 3, 2015 – 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/20/2015 Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION**
 - A. Swearing in Ceremony of North Plains Police Officers Jeremy Zundel and Eric Shafer
 - B. Recognition of Ten Years of Service—Reserve Officer Ryan Ohlmann
Police Officer of the Year—Todd Duncan
7. **STAFF REPORTS**

Staff report will be provided by the Chief of Police and the Library Director
8. **PUBLIC HEARING:**

None Scheduled
9. **NEW BUSINESS:**
 - A. Review and Discuss Fourth of July Update and Final Report
 - B. Review and Discuss Regional Trails and Greenways maps
10. **UNFINISHED BUSINESS:**

None Scheduled

11. ORDINANCES:

FIRST READING

None Scheduled

SECOND READING

None Scheduled

12. CITY MANAGER REPORT

13. COUNCIL REPORTS

A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.

B. August 2015 Council Calendar

14. ADVICE/INFORMATION ITEMS:

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.
- National Night Out-Tuesday, August 4, 2015 at Jessie Mays Community Park
- North Plains Elephant Garlic Festival-August 7-8-9
- Concerts in the Park-Friday nights in August

15. ADJOURNMENT:

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

The following City Council Meetings are scheduled to be held at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon.

The meetings will be held on the following dates at 7:00 p.m.:

Monday, August 17, 2015 (Cancelled) Tuesday, September 8, 2015 Monday, August 3, 2015

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Monday, July 20, 2015

1. **CALL TO ORDER:** Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons and Scott Whitehead.

Staff present: Police Chief Bill Snyder; Police Officer Jesse Baker; Public Works Director/Interim City Manager Blake Boyles; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/06/2015 Council meeting

Motion by Kindel. Second by Simmons to approve the Consent Agenda. Motion was approved unanimously.

5. **PUBLIC COMMENT:**
None were forthcoming
6. **PRESENTATION**
 - A. Swearing in Ceremony of North Plains Police Officer Jesse Baker

Chief Snyder and Officer Baker received a call for service that they responded to, so this agenda item was moved down until they returned to the Council meeting.

7. **STAFF REPORTS:**

Chief of Police. Chief Snyder gave his report later upon his return to the Council meeting.

Library Director. Debra Brodie gives her staff report to the Council at the first Council meeting of the month.

8. **PUBLIC HEARING:**
None Scheduled

9. NEW BUSINESS:

A. Adopt Resolution No.1900 Granting and Authorizing the Mayor to Execute a Non-Exclusive Cable Franchise to Comcast of Oregon II, Inc.

Fred Christ, Policy and Regulatory Affairs Manager of Metropolitan Area Communications Commission (MACC), presented a summary of his report on the franchise agreements placed before the Council. This information was included in the Council Agenda Packets for this meeting. Christ stated that Councilor Whitehead is the Council's representative with MACC and was recently appointed the Secretary/Treasurer. MACC has been in negotiations with Comcast since February 2013 and have come to an agreement. Century Link had recently requested to be allowed to provide services and are entering into contract with MACC. Both Century Link and Comcast will pay 5% on same basis of revenues for franchise fees to the City. Discussion ensued regarding the level of services that could be expected from both companies.

Mayor Hatcher inquired about the possibility of getting a reduction in fees for service at the North Plains Senior Center for internet services. Fred Christ explained that this franchise is for cable television, but stated there were two representatives here from the companies that could address some options. Tim Goodman, Director of Government Affairs for Comcast, stated the Senior Center could contact him and he will follow up on what may be available for non-profits. He left his contact information. Karen Stewart, Director of Local Government Affairs for Century Link, presented some of the product options and features of what Century Link will be able to offer the community. Discussion ensued.

Motion by Whitehead. Second by Lenahan to adopt Resolution No.1900 granting and authorizing the Mayor to execute a non-exclusive cable franchise to Comcast of Oregon II, Inc. The motion was approved unanimously.

B. Adopt Resolution No.1901 Granting and Authorizing the Mayor to Execute a Non-Exclusive Cable Franchise to Qwest Broadband Services, Inc. D/B/A CenturyLink

Motion by Lenahan. Second by Whitehead to adopt Resolution No.1901 granting and authorizing the Mayor to execute a non-exclusive cable franchise to Qwest Broadband Services, Inc. D/B/A CenturyLink. The motion was approved unanimously.

C. Review June 2015 Check Register

Council reviewed the items on the June Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. A few questions were asked by the Council and were satisfactorily answered by staff.

10. UNFINISHED BUSINESS:

None presented

11. ORDINANCES:

FIRST READING:

INTRODUCTION, FIRST READING AND POSSIBLE ADOPTION OF ORDINANCE NO. 425

- A. Introduction, first reading and possible adoption of Ordinance No. 425— An Ordinance of the City Council of the City of North Plains, Oregon, Amending Municipal Code Section 15.02.190 (Comprehensive Plan Land Use Map) And 16.10.006 (Zoning Districts-Boundaries)--Eggiman Property

The proposal of having the introduction of this ordinance and the reading and adoption all take place in one meeting was legally noticed one week in advance. All Councilors present were in agreement to read Ordinance No. 425 in one hearing. This is a land use issue and the 120 day process deadline was close to expiring.

Motion by Kindel. Second by Whitehead to read Ordinance No. 425 by title only in one meeting as agreed upon. The motion was approved unanimously.

Mayor Hatcher read, by title only, Ordinance No. 425 an Ordinance of the City Council of the City of North Plains, Oregon, Amending Municipal Code Section 15.02.190 (Comprehensive Plan Land Use Map) And 16.10.006 (Zoning Districts-Boundaries)--Eggiman Property

Motion by Whitehead. Second by Kindel to adopt Ordinance No. 425. The motion was approved by a split vote of 6-1, with Lenahan voting against.

SECOND READING:

None Scheduled

6. PRESENTATION

- A. Swearing in Ceremony of North Plains Police Officer Jesse Baker



Chief Snyder and Officer Baker had received a call for service that they had to respond to earlier on in this meeting, so this agenda item was moved down until they returned to the Council meeting. Upon their return, Chief Snyder swore Officer Baker into office.

12. CITY MANAGER REPORT

Boyles reported that he and Mayor Hatcher gave a tour, to a group of Commissioners from other counties and representatives of ODOT, of our overpass. They were out visiting various ODOT projects. They were very impressed with our overpass, the pathway and tunnel going under the bridge.

Wednesday will be the first meeting of the mural sub-committee for the downtown beautification project which includes the corrugated buildings on Commercial Street. Eight representative from various groups in town will be participating.

Boyles is continuing to search for property for a future reservoir. The Applebee property, which would have been a good contender, had just been sold.

A fire hydrant was hit by a combine that swung out too far last week. Public Works completed the repair.

7. STAFF REPORTS:

Chief of Police: Chief Snyder reported on the Horning's Hideout event that took place over the weekend. There was a large increase in traffic during the event. The department did not have any reports of incidents this year.

Eric Shafer was hired for the part-time Police Officer position. He will be working 25 hrs/week. Shafer will be receiving more training in the next few months. Snyder and Shafer will attend the next Council meeting for his swearing in.

13. COUNCIL REPORTS

Hatcher reviewed the August calendar with the Council. Hatcher encouraged all the Councilors to attend the Thursday Marketplace. Lenahan gave a brief update on National Night Out and put out a challenge to the Council to see if the whole Council could attend this event. Hatcher reminded the group that there will be only one Council meeting in August. Council will meet on August 3, 2015 but will not meet for the regularly scheduled second meeting of the month which would have been held on August 17, 2015. Lenahan also reminded the Council that the Concerts in the Park will once again take place every Friday night in August.

Kindel reported that the Library Board elected new officers for the next year.

Staff asked Council if they want to proceed with the Concerts in the Park for the 2016 season. Since Council is cutting back on events the City is sponsoring, staff wanted direction with this program. The concerts are not well attended and the deadline for grant applications with the Cultural Coalition of Washington County is approaching. Council

asked that if we do receive the grant can it be turned down if Council decides later to not proceed with the Concerts in the Park. Staff thought that could be an option.

14. ADVICE/INFORMATION ITEMS:

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.
- An Evening with an Author: Molly Gloss 7 p.m. at the library
- National Night Out-Tuesday, August 4, 2015 at Jessie Mays Community Park
- North Plains Elephant Garlic Festival-August 7-8-9
- Concerts in the Park-Friday nights in August

15. ADJOURNMENT:

Mayor Hatcher adjourned the regular session of the City Council at 7:44 p.m.

David Hatcher, Mayor

Margaret L. Reh, City Recorder

Date approved _____



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: July 30, 2015
To: Mayor and City Council
From: Police Chief Bill Snyder
Subject: Police Officer of the Year – Recognition of Years of Service

Request: Council hear presentation on Officer of the Year award; Distinguished Volunteer Service Award; and Meritorious Service Award.

Background: Each year the Chief of Police Bill Snyder recognizes an officer who demonstrated extraordinary commitment in the service of the North Plains community. This year the Chief is recognizing Reserve Officer Todd Duncan. Officer Duncan unfailingly covers shifts at the drop of a hat. He is extremely helpful and will take the initiative in completing tasks for the police department. This is all done in a volunteer capacity.

Reserve Officer Ryan Ohlmann is being recognized for the Distinguished Volunteer Service Award for outstanding community service for over 13 years.

Reserve Officer Ryan Ohlmann is also receiving the Meritorious Service Award for his assistance in securing the Library and City Hall by installing cameras to enhance our security systems.

City of North Plains

City Manager/ Public Works Department

7/29/2015

TO: City Council

Department Heads

FROM: Blake Boyles, Acting City Manager/Public Works Director

SUBJECT: DEPARTMENT REPORT

- Sunset Ridge Subdivision coordination
- PGE power pedestal coordination
- Washington Co. design work West Union Rd sidewalk connectivity
- Meetings with Washington Co/ ODOT regarding funding for trail project
- ODOT Interchange landscape
- WCCLS
- Emergency Management
- Washington Co /P&W crossing coordination
- East side tank property location
- Envision Meeting
- SCA grant application

Public Works Crews are working on the following projects/tasks:

- Mowing ditchlines
- Cross Connection
- Locates
- Facilities maintenance
- Water samples
- Construction inspection - Sunset Ridge... sidewalk installation
- Weed spraying
- Mowing
- Play ground structure repair
- Vehicle maintenance
- Leak repair Cottage St
- Irrigation repair
- Chip installation parks and garden
- Trail mowing
- Garlic Festival preparation

Future reports will include tasks accomplished and those pending. If there is any other information you may want to see in the report, please let me know.-

**City of North Plains
Police Department
7/30/15**

**TO: Blake Boyles, City Manager
City Council
Department Heads**

FROM: Bill Snyder, Police Chief

SUBJ.: July 2015 DEPARTMENT REPORT

Please congratulate Eric Shafer as he is our new part time officer starting July 13th.

Also please congratulate Jeremy Zundel as he is our newest reserve officer starting July 20th.

We will be doing departmental performance evaluations during August.

Reminder that National Night out is Tuesday the 4th at Jessie Mays at 6:30 p.m.

Activity	2015 July	2015 June	2015 May	2015 Apr	2015 Mar	2015 FEB	2015 Jan	2014 Dec	2014 Nov	2014 Oct	2014 Sept	2014 Aug	2014 July	2014 June	2014 May	2014 Apr	2014 Mar	2014 Feb	2014 Jan	2013 Dec	2013 Nov	2013 Oct	2013 Sep	2013 Aug	2013 July	2013 June	2013 May	2013 April	2013 March	2013 Feb	2013 Jan	
Agency Assist		1	1		3	2	2		3		1	1	2	1			1	3	3	NA	-	5	-	1	1	-	4	-	1	1	-	
Animal Bite/Complaint									1					-	-	-	-	-	-	-	1	-	1	-	-	1	-	-	-	-	-	
Arson - Possible														-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Assault	1arrest			1arrest		1		2	1	1		1		-	2	1	-	-	-	NA	-	-	1	-	-	1	1	-	-	1	-	
Burglary					1				2	1			1	-	1	-	1	-	-	NA	-	1	1	-	1	-	-	1	1	1	1	
Child Abuse							1							-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	1	
Child Neglect									2		1			-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	1	
Criminal Mischief	1	1	1		1					1	1		1	2		3	-	-	-	-	-	-	-	1	-	-	1	1	2	1	2	
Death Investigation									1					-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	1	
Detox Arrest														-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Drug Arrest		1				1					1	1	2	-	1	2	1	1	2	NA	4	-	-	1	1	3	2	2	2	1	1	
Drug Investigation				1				1						-	2	1	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	
DUII	1			1	1	1					1	1	1	-	1	-	-	1	-	NA	-	2	-	1	1	1	-	1	-	-		
False Information Arrest														-	-	-	-	-	-	NA	1	-	-	-	-	-	-	-	-	-	-	
Forgery										1				-	-	-	-	-	-	-	1	-	1	-	-	-	-	-	-	-	-	
Found Property														-	-	-	-	1	1	NA	2	2	1	1	1	1	1	1	-	-	1	-
Fraud					1	1		1	1					-	1	4	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	-	
Furnishing Alcohol to Minor			arrest2											-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Harrasment	1			arrest1							1		1	1	1	-	1	-	1	NA	-	1	1	-	-	1	-	1	-	1	-	
Hit and Run												1	-	-	-	1	-	-	-	NA	1	-	1	-	-	1	1	1	1	-	-	
Identity Theft														-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Information Report			2	1	2	1	2	4	2	1		4	1	-		3	1	-	4	NA	2	-	3	1	2	7	-	3	3	1	3	
Interfering Arrest										1			1	-	-	-	-	-	-	-	-	1	1	-	-	-	-	-	-	-	-	
Littering Arrest														-		1	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Menacing Arrest														-		1	-	-	-	NA	-	-	1	-	-	-	-	-	-	-	-	
Police Mental Hold	1	2							1			1	1	1	1	-	-	-	-	NA	-	-	-	-	-	-	-	-	-	1	-	
Police Protective Custody														-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-	
Possession of Weapon											1																					
Rape II			1											-	1	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-	
Reckless Driving														-	-	-	-	2	-	NA	-	-	-	-	1	-	-	-	-	-	-	
Recovery of Stolen Property														-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	
Runaway			1	1				1		1		1		-		1	-	-	-	NA	2	-	-	-	-	-	2	-	-	-	-	
Sex Abuse III				1arrest1	1		Arrest 1	1	1	1			1																			
Prostitution	1													-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	
Stolen Vehicle (UUV)		1			1									-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	
Theft		1	2	1	1	2			3	2	1	2	2	2	2	1	1	1	2	NA	1	6	2	1	3	-	-	1	1	-	2	
Theft-Arrest					1																											
Traffic Related Reports					1					1				-	1	2	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	
Trespass II		1					3					1		-	-	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-	
Vehicle - Accident	1	1									1	2	1	-	-	-	-	2	-	NA	1	3	3	-	1	-	1	-	-	-		
Vehicle - Accident (Fatal)														-	-	-	1	-	-	NA	-	-	-	-	-	-	-	-	-	-	-	
Vehicle - Eluding Arrest		1												-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	
Vehicle - Stolen												1		-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	1	-	
Vehicle - Unlawful Entry							1			2		1		-	-	-	-	-	-	-	-	-	-	1	3	-	1	2	2	-	-	
Vehicle - Tow											1			-	1	-	3	1	1	NA	-	-	-	-	-	-	-	-	-	-	1	
Violation Release Arrest						1								-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-	
Warrant arrest		2	1	1	2						1			-	-	-	-	1	1	NA	1	-	-	1	4	-	-	1	1	1	1	
Welfare Check			1		2									-	2	-	1	-	1	NA	1	-	2	-	1	1	1	1	2	-	5	

Total Arrests/Reports/Investigations	7	12	10	8	16	13	9	10	18	14	10	16	13	8	16	21	12	15	19	NA	18	21	20	11	21	20	18	17	15	17	15
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Total Patrol Hours	332.5	328.5	358	210	286.00	353.50	341.00	178.50	136.50	262.00	340.00	318.00	320.00	244.25	210.50																		
Total Reserve Hours	114	259.5	153	141.5	114.50	127.00	222.00	89.50	134.50	147.50	131.50	121.50	152.50	136.50	79.50																		

City of North Plains - Library Department – August 3, 2015

TO: Acting City Manager Blake Boyles and City Council Members
FROM: Debbie Brodie, Library Director
SUBJECT: DEPARTMENT REPORT

Statistics for the Month of June, 2015:

The Library checked out **5,241** physical items – books, magazines, DVDs, and other media, while **287** e-books were checked out by North Plains card holders.

There were **3,271** people who came into the Library during open hours.

The Library's public computers were used for **447** hours, and there were **136** hours of wireless use.

The Library has **237** Facebook "friends," and the website was viewed **1,608** times.

Since July 1, **1,089** people have attended Storytimes, **309** people have attended the First Friday Flicks, **993** people have attended a Super Saturday/Wacky Wednesday/Summer Reading event, and **397** people came to LEGO Palooza days.

Since July 1, **484** people have attended one or more Art Receptions, Book Club meetings, Author Lectures, Writers' Group meetings, classes, and Library Volunteer Recognition events.

Full statistics may be viewed at www.nplibrary.org under Library Board/Library Statistics.

National Night Out. This annual community-building event has been celebrated across North America on the first Tuesday of August since 1983. It promotes police and community partnerships and neighborhood camaraderie to make our communities safer. This year's event will take place from 6 to 8 p.m. on **Tuesday, August 4** at Jessie Mays Community Park. The Washington County Sheriff's Department and the Cooperative Library Services (WCCLS) will have educational information available about upcoming November levy elections.

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

- **August 5** Storytime with Miss Marion: Family Fun
- **August 12** Storytime with Teacher Barbara: Bathtime
- **August 19** Special Guest Storytime: MetroWest Ambulance
- **August 26** Storytime with Youth Librarian Jackie: Kangaroos

Summer Reading Program Wacky Wednesdays.

- **August 5** Amazing Food Detective

Someone has been calling the Amazing Food Detective to report health crimes, but who is responsible? Join the Amazing Food Detective on his newest caper — inside the body. Participants will go on a magical journey full of animated rhymes, catchy songs, and surprising puppets. All ages are welcome to attend this free event which begins at 1 p.m.. Popcorn provided!

- **August 12 LEGO Palooza**

Come get a taste of our newest school-year program - Lego Palooza! This special summer edition runs from 1-2 p.m. We'll provide the LEGOs, and you provide your imagination to build fantastic creations. Ages 3 and up are welcome to attend this free event. Popcorn provided!

- **August 19 Reptile Man and End of Summer Reading Program Party**

Come celebrate the end of summer and the end of the Summer Reading Program with the Reptile Man. Meet snakes, turtles, lizards, and more! You don't want to miss this party! All ages are welcome to attend this free event which begins at 1 p.m. Popcorn provided!

Summer Reading Teen Program. On **Thursday, August 6** at 3 p.m. at the North Plains Senior Center (31450 NW Commercial Street, North Plains), teens can participate in **Brad Clark's Comic Workshop**. Discover the process of creating comics. There will be games and activities for everyone, including writing, drawing and "inking" contests. Attendees will receive a free comic book! Cosplay attire is encouraged. Participants must be entering grades 6-12, and this free program is limited to the first 20 teens to arrive.

Summer Reading Challenge. The *Every Hero Has a Story* Summer Reading Challenge ends on August 31. Library Staff-Board-Volunteers versus North Plains Readers. Who will win the contest to read one million pages? Be sure to report the number of book pages you've read this summer before the end of the month.

Writers' Group. Share your writing projects and receive feedback from peers on **Thursday, August 6** at 6:30 p.m. New members are welcome to join. (This is not a teacher/trainer-led class.)

Friends of the Library Book Sale at the Elephant Garlic Festival. Come to Jessie Mays Community Park (30975 NW Hillcrest Street, North Plains) during the 18th Annual North Plains' Garlic Festival on **August 7, 8, and 9**, to enjoy music, food, crafts, and a fabulous used book sale! All proceeds from this sale benefit the North Plains Public Library. The Book Sale hours of operation are:

Friday	August 7	12-6 p.m.
Saturday	August 8	10 a.m. -6 p.m.
Sunday	August 9	10 a.m. -2 p.m.

There will be hundreds of gently used books at low prices from which to choose, including the following genres: Popular Fiction, Nonfiction, Children's, Young Adult, Self-Help, Textbooks, Reference, Crafts, Gardening, Coffee Table Art, Cookbooks, Decorating,

Psychology, Romance, Technology, Engineering , History, and Political Science. There are also audiobooks, DVDs, VHS tapes, and multi-volume sets.

First Friday Flick –The Friday, August 7 movie has been cancelled because of the Elephant Garlic Festival. Movie showings will resume on Friday, September 4.

Free Math and Science Tutoring. North Plains Public Library now has a Math and Science Tutor available to assist students. Math tutoring is available for students in elementary through college grade levels. Science tutoring is available for elementary and middle school grade levels. Appointments for summer tutoring on **Sunday, August 9** between 3 and 5 p.m. and on **Sunday, August 23** between 3 and 5 p.m. are now being taken. Please call the library at 503 647-5051 to make a reservation.

Friends of the Library. The Monday, August 10 meeting has been cancelled because of the Elephant Garlic Festival. The next meeting of the Friends will be held on Monday, September 14.

YMCA “Sports of All Sorts” Youth Camp at Jessie Mays. Are your kids looking for something to do this summer? Check out the YMCA camp that will be happening at Jessie Mays from **August 17 through 21** for boys and girls ages 7-12. Registration forms are available online at <http://ymcacw.org/westside-summer>, at City Hall, or at the Library. Financial assistance is also available.

Quilt Display. The quilt on display above the checkout desk throughout the month of **August** is a revised version of “Japanese Fans” designed by Judy Niemeyer, a member of the Westside Quilters Guild. It measures 96” square and was pieced by Margaret McConnell of Sherwood. It was quilted by multi-award-winner Rhonda K. Beyer. All the fabrics are Japanese-styled, many with a gold-print overlay. Silk batting and gold-colored thread were used, and each “fan” features a different quilting pattern.

Art Exhibit. The art exhibit in **August** will be a showing of seasonal quilts made by local resident Diane Link. Diane started quilting over 32 years ago. She took a beginning class and has taught herself the rest. She usually makes her quilts as gifts for newborns and friends, or for her home, and it is these gems that Diane has on display at the Library. She machine-pieces and usually hand-quilts. Of note are the flag quilt, which was made when her son commissioned with the USMC, the blue and yellow pineapple star quilt from the book, Pineapple Stars by Sharon Rexroad, and the Lone Iris quilt, which is a pattern from the Lake Oswego quilting store, Pine Needle.

Library Book Club. The Book Club will meet again in September.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 3, 2015
To: Mayor and City Council
From: Public Works Director and Interim City Manager Blake Boyles
Subject: Fourth of July 2015 Event Recap and Approval of Resolution No. 1902
Donating Proceeds of the Fourth of July Car Show to the North Plains Senior Center

Background: A Fourth of July financial reconciliation has been prepared by Finance Manager Rachael Lembo. These numbers include a few estimates but are not expected to change significantly.

Revenues were up from the prior year, though still \$600 short of budget. Total revenues raised were \$6,900.

Expenses were down approx. \$4,400 from the prior year, primarily due to the change of contracting with a coordinator rather than using hourly employees to plan the event. Expenses were over budget by approx. \$1,100, due to the cost of alcohol insurance. Last year this insurance was purchased by the BBQ event, with coverage extending through the Fourth of July event. As there was no BBQ event this year, the coverage had to be purchased by the Fourth of July event.

The net proceeds of the car show to be donated to the Senior Center are \$446.

A memo from Scott Aldrich, coordinator of the event, to City Manager Blake Boyles is attached to provide a summary of this year's event, and Scott's recommendations for next year.

Fiscal Impact: A financial reconciliation is attached. Including Public Works staff time, the event cost the City \$15,682 (total expenses less revenue raised). The budgeted cost to the City was \$14,000. This overage will be addressed as other Culture and Recreation events occur, where potential savings may offset this. Otherwise savings in other departments can be used to offset this and will be adjusted with a supplemental budget.

Recommendation: I move to adopt Resolution 1902, A Resolution of City Council of the City of North Plains, Oregon, donating proceeds of the Fourth of July Car Show to the North Plains Senior Center.

Attachment – Fourth of July 2015 Financial Reconciliation

Attachment – Fourth of July Wrap Up from Scott Aldrich

Attachment – Resolution No. 1902

July 12, 2015

Blake Boyles
City Manager
City of North Plains
31360 NW Commercial St.
North Plains, OR 97133

Re: July 4th Event

Blake:

Our 4th of July committee met last Tuesday, to give feedback on this year's event. Comments made were:

- Overall participation in the event was about half of last year, heat and it being a 3 day weekend apparently the culprits.
- There were half as many cars in the car show compared to last year but feedback from drivers indicated that the event ran more smoothly and was more fun with the introduction of games, breakfast and a full "goodie" bag. It was noted, however, that volunteers for the car show came from outside North Plains. We were unable to staff the event locally. The Senior Center ran out of food, so many of the car show participants were not able to have breakfast as promised. We set up a large tent for shade and had a coffee/donut vendor for early morning; both added to the success of the event despite the low numbers.
- There were half as many vendors though the quality, of food in particular, was good.
- Parade participation was equal to last year. Feedback on the parade was very positive from the singing of the star Spangled Banner to the local flavor of the participants. Having a local veteran for the Grand Marshal seemed to be a good idea. Most thought the parade was too late in the afternoon, however.
- The kid's activities were a big hit, well thought out and creative
- Attendance at the beer garden was down significantly. We needed more signage to designate the area as a beer garden, to advertise more. It was noted that there were no issues with "The Watering Hole" this year, a pleasant change.
- Both bands, Mean Satisfaction in the morning and Whiskey Union in the evening, were well received. Unfortunately the evening attendance was poor. We did not have to deal with power issues this year for the band, all ran smoothly.
- The pie eating contest went well, more girls participated this year.
- Disappointed that the Native American group was a no-show.
- Set up and clean up went extremely well, thanks to the number of volunteers this year. A local Boy Scout Troop played a key role in that.
- The Chamber did an excellent job in promoting the fireworks.

I thought the committee did a good job in setting a course for success; we were all disappointed that more people did not take advantage of all the event had to offer. I do have a couple of recommendations for next year:

- Go back to an earlier start for the parade.
- Consider a “beerfest” rather than a beer garden bringing in a variety of beers and appealing to the IPA beer crowd.
- Reach out to some of the middle school music programs to get bands in the parade. There were at least a dozen middle school bands in the Junior Rose Parade, we might get some of them to come out.
- End the event about 5 and focus on building up the fireworks viewing participation. The last two years we have paid good money for an evening band but nearly everyone has gone home. When the parade ends so does the car show, when the pie eating contest ends the families go home. Very few are left to enjoy the evening music. We tried to stretch things out so people would be around but it makes for too long a day.
- Turn the sprinkler system off along Glencoe so those watching the fireworks don’t get wet. It’s happened 3 years in a row.
- Put fundraising for the day events and the fireworks in the hands of the Chamber, and start earlier, and you’ll probably get the events fully paid for.
- Emphasize community involvement, promote more volunteerism. Too often 10% are doing 90% of the work.

Thank you for giving me the opportunity to serve the community of North Plains!

Sincerely,

Scott Aldrich

City of North Plains
 Fourth of July 2015 Reconciliation
 as of July 29, 2015

	Prior Year July 4, 2014	Budget	Current Year July 4, 2015	Variance
Revenue				
Sponsorship/Donations	3,229	7,500	5,101	
Car Show Sponsors	525		200	
Car Show Registrations	1,121		1,080	
Vendor	750		520	
Info Booth/Sales	423			
Total Revenue	6,048	7,500	6,901	(599)
Expenses				
Coordinator	8,598	4,200	4,200	
Fireworks	10,000	10,000	10,000	
Bands	2,278	2,500	2,050	
Portable Toilets	1,488	1,500	1,600	
Alcohol Insurance	-	-	1,230	A
Planning and Materials	1,086	1,000	886	
Car show	721	800	834	
Marketing	759			
Kids Area	482			
Car Show Donation to Senior Center	230		446	
	25,642	20,000	21,246	1,246
Public Works time	1,576	1,500	1,337	(163)
Total Expense	27,218	21,500	22,583	1,083
Net Revenue	(21,170)	(14,000)	(15,682)	(1,682)

Notes

A - Last year the alcohol insurance purchased by the BBQ event covered the 4th event also.

RESOLUTION NUMBER 1902

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS,
OREGON, DONATING PROCEEDS OF THE FOURTH OF JULY CAR SHOW TO THE
NORTH PLAINS SENIOR CENTER**

WHEREAS, the Fourth of July Car Show is a fundraiser for the North Plains Senior Center; and

WHEREAS, a total of \$1,280.00 in revenues from sponsors and participants was received; and

WHEREAS, a total of \$834.00 in expenses were dispersed for the event.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
NORTH PLAINS, OREGON, AS FOLLOWS:**

Section 1. A total of \$446.00 shall be donated to the North Plains Senior Center.

Section 2. This Resolution shall become effective immediately upon adoption by the City Council.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, City Recorder



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 3, 2015
To: Mayor and City Council
From: Library Director Debra Brodie
Subject: McKay Creek / Metro Regional Trails and Greenways

Request: Enable the City of North Plains to actively participate in the Metro Regional Trails and Greenways planning process in order to plan for the future connection of North Plains' walking trails with regional trails and greenways.

Background: Please refer to the Metro Regional Trails and Greenways map. North of #14 Crescent Park Trail and south of #21 Helvetia Trail, there is a regional greenway corridor which includes McKay Creek. Presently, North Plains is not part of the Metro council of governments, so Metro's regional planning efforts do not extend to North Plains. However, our city's plans for parks and greenways along McKay Creek are compatible with the Metro designation of McKay Creek as a greenway corridor. Participating in the Metro planning process would give North Plains a seat at the table. It would allow City Councilors and Parks Board members to be informed of developments, and it offers the potential to help guide regional decisions that affect our part of the county.

McKay Creek: This 24-mile-long, north-to-south flowing waterway runs 3.68 miles between the US Hwy 26 Bridge in North Plains and the Glencoe Road Bridge in Hillsboro (BLM, Tualatin Basin, Dairy Creek Watershed, Stream Mile Index).

North Plains: The City of North Plains has identified an interest in acquiring acreage within the city limits which encompasses McKay Creek for park/greenway purposes (Parks and Recreation Capital Facilities Master Plan Update, 2009). There is also an existing plan to create an in-city McKay Creek Greenway which would connect to the Ghost Creek Greenway where the tunnel under the new Glencoe overpass is located (North Plains Parks and Recreation Facilities Master Plan, Appendix A, Community Trails Plan, 2012).

Hillsboro: The City of Hillsboro, a participant in the Metro Regional Trails and Greenways system, is currently developing a community Trail System Master Plan, and one of the primary planned initiatives is the Crescent Park Greenway, envisioned as a greenway with a trail that encircles the western side of Hillsboro with connections along Waibel, McKay, and Dairy Creeks, as well as the Tualatin River. It would connect each

end of the Rock Creek Trail to create a continuous loop around the City (City of Hillsboro, Trails Master Plan DRAFT).

Washington County: Except for managing Hagg Lake resources, Washington County government is not in the business of acquiring, developing, or managing parks or greenways. Instead, it serves as a partner in helping develop areas located within unincorporated Washington County. At the County's Planning Commission Hearing held on July 1, 2015, proposed Ordinance No. 799 was reviewed. Among other things, it includes a recommendation to update the Comprehensive Framework Plan for the Urban Area and Community Development Code to classify Regional Trails from *desirable facilities* to *essential services* (http://www.co.washington.or.us/lut/divisions/longrangeplanning/upload/799_pc_mtg_pkt_070115.pdf). This change would have favorable implications for potential future funding of trails and should be supported. The initial public hearing before the Board of Commissioners about Ordinance No. 799 is scheduled for 10 a.m. on August 4, 2015

Oregon Metro: This governmental agency manages the boundary that separates urban from rural land in the Portland area. It also works with communities to plan for future growth and meet needs in various areas, including recreation. There are twelve hundred miles of connected trails and greenways planned for the Portland region. The vision to develop these trails began in 1992 with the Metropolitan Greenspaces Plan. Of these regional trails, more than 400 miles have been developed, and 95% are owned and operated by cities, counties, and districts. Metro's function is to convene stakeholders and facilitate meetings. It owns and operates very few regional trails itself.

From: <http://www.oregonmetro.gov/> (Regional Trails and Greenways):

“Regional trails differ from local trails in that they are usually larger in scope – crossing neighborhood lines and linking cities, counties and even states. As excellent places for hikers, walkers, runners, cyclists, and paddlers to exercise and experience nature, regional trails are destinations unto themselves – but they also take us from the places we live to the places we learn, work, shop and play. Regional trails are typically separated from roads. Their off-street nature make trails more pleasant for recreational users by reducing interactions with vehicular traffic, which also make them quicker routes for pedestrian and bike commuters.

“Regional trail and greenway projects can take years to grow from concept to reality. They are often quite complex, involving many land owners and the help of hundreds – or thousands – of citizens. Determining a workable alignment, securing the trail right-of-way and finding the resources for trail design and construction all take time, energy and money. Regional trails are typically built in phases as funding becomes available and trail corridors are secured. Some projects have received big boosts from special dedicated funding sources – such as Metro's two natural areas bond measures, passed by voters in 1995 and 2006. Other projects are built one section at a time, a new stretch of asphalt added year after year after year. State and federal sources of support have also been instrumental in planning and building the regional trails system.”

Fiscal Impact: None currently; planning process being conducted at this time.

Environmental Issues: None known; planning process being conducted at this time.

Recommendations:

1) Authorize staff or assign a Parks Board member to participate in the regional trails planning process to foster trail and greenway connectivity between North Plains and the region.

2) Amend the North Plains Parks and Recreation Capital Facilities Master Plan to include wording about the desire to see a McKay Creek Greenway developed to run from the proposed Crescent Park Greenway in Hillsboro to the portion of the walking trail created under the Glencoe Road overpass that replaced the existing culvert (US26/Glencoe Road Interchange Area Management Plan). This has been suggested as the first step in showing a serious interest in developing a greenway plan.

3) Create relationships with Oregon Metro, Washington County, and the City of Hillsboro that will facilitate the creation of a master plan to develop a McKay Creek Greenway by making contacts and attending meetings. The Metro Regional Trails and Greenways map will be updated in November 2015, and the Metro Regional Trails and Greenways System Plan will be adopted in March 2016. In order for a McKay Creek Greenway to be considered for inclusion as a proposed trail in the update and the plan, the City of North Plains must demonstrate a genuine interest in this project to other stakeholders.

4) Provide volunteers and actively participate in the National Bicycle and Pedestrian Documentation Project taking place this September, 2015:

<http://www.portlandoregon.gov/transportation/article/259235>

5) Attend and participate in the next Metro Regional Trails and Greenways meeting on Wednesday, October 28, 2015 at Oregon Metro offices in downtown Portland.

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Regional trails and greenways

Metro
oregonmetro.gov
June 2014



- | | | | | | | | | |
|----------------------------------|------------------------------|---------------------------------|-------------------------------------|------------------------------|-----------------------------------|--------------------------------|-----------------------------|-------------------------------|
| 1. Banks-Vernonia Trail | 8. Butler Buttes Trail | 15. Crown Zellerbach Trail** | 22. Highway 47 Trail | 29. Ice Age Tonquin Trail | 36. Oregon City Loop Trail | 43. River Terrace Trail | 50. Stafford to Canby Trail | 58. Trolley Trail |
| 2. Beaver Creek Trail | 9. Cazadero Trail | 16. East Buttes Powerline Trail | 23. Hillsboro to Banks Trail | 30. Kelley Creek Trail | 37. Oregon Electric Railway Trail | 44. Rock Creek Trail | 51. Stafford Trail | 59. Tualatin River Greenway |
| 3. Beaver Lake Trail | 10. Clackamas River Greenway | 17. Fanno Creek Trail | 24. Hillsdale to Lake Oswego Trail* | 31. Marine Drive Trail | 38. Pacific Greenway Trail | 45. Rosemont Trail | 52. Sullivan's Gulch Trail | 60. Tualatin Valley Trail |
| 4. Beaverton Creek Trail* | 11. Columbia Slough Trail | 18. Gales Creek Trail | 25. Historic Barlow Road Trail | 32. Marquam Trail | 39. Peninsula Crossing Trail | 46. Salmonberry Corridor Trail | 53. Sunrise Corridor Trail | 61. Waterhouse Trail |
| 5. Beaverton to Milwaukie Trail | 12. Cooper Mountain Trail | 19. Gresham-Fairview Trail | 26. Historic Columbia River Highway | 33. McKay Creek Greenway | 40. Red Electric Trail | 47. Sandy River Greenway | 54. Sunshine Valley Trail | 62. Westside Trail* |
| 6. Bridgeport to Milwaukie Trail | 13. Council Creek Trail | 20. Hagg Lake Trail | 27. I-205 Trail | 34. Mount Scott Trail* | 41. Reedville Trail | 48. Scouters Mountain Trail* | 55. Terwilliger Trail | 63. Wildwood Trail |
| 7. Bronson Creek Trail | 14. Crescent Park Trail | 21. Helvetia Trail | 28. I-84 Trail | 35. North Clackamas Greenway | 42. Richardson Creek Trail | 49. Springwater Trail | 56. Tickle Creek Trail | 64. Willamette River Greenway |

* Alignments shown on map are simplified for cartographic purposes. Additional on-street segments are shown in individual trail master plans.

** Not shown on map. Located in Columbia County, Oregon.

August 2015 Council Calendar

Meeting	Primary	Alternate	Note	Date
City Council			7:00 p.m. at North Plains Senior Center	08/03
National Night Out			Tuesday @ 6:30 at Jessie Mays Community Park	08/04
North Plains Thursday Marketplace			5:00-8:00 on Commercial Street	08/06
North Plains Elephant Garlic Festival-All weekend!			Jessie Mays Community Park	08/7-8-9
Washington County Coordinating Committee (WCCC)	Hatcher	Boyles	2 nd Monday @ 12 noon	08/10
Planning Commission	Simmons		2 nd Wednesday @ 7 p.m.	08/12
North Plains Thursday Marketplace			5:00-8:00 on Commercial Street	08/13
Washington County Office of Community Development Policy Advisory Board	Kindel	Lenahan	2 nd Thursday @ 7 p.m.	08/13
Friday Night Concert in the Park-Strawberry Roan			Jessie Mays Grassy Field	08/14
City Council (Cancelled)			7:00 p.m. at North Plains Senior Center	08/17
URA Board			7:00 p.m. at North Plains Senior Center	08/17
Library Board	King		3 rd Wednesday @ 7:00	08/19
North Plains Thursday Marketplace				08/20
Friday Night Concert in the Park-After the Rain (Mitch & Sunny)			Jessie Mays Grassy Field	08/21
Parks Board			4 th Wednesday @ 6 p.m.	08/26
Metro Policy Advisory Committee (MPAC)	Hatcher	Lenahan	4 th Wednesday @ 5 p.m.	08/26
North Plains Thursday Marketplace				08/27
Friday Night Concert in the Park-Garcia Birthday Band			Jessie Mays Grassy Field	08/28
Metropolitan Area Communications Commission (MACC)	Whitehead	Newton		