

MINUTES

PARKS BOARD - REGULAR Session Meeting

Wednesday, January 27, 2016 North Plains Senior Center 6:00 PM

PARKS BOARD

MEMBERS PRESENT:

Chairperson Doug Nunnenkamp; Board Members: Patti Burns, Evan King, Heather LaBonte, Teri Lenahan, Joanna Orgill (Recorder's note: Arrived at 6:04 p.m.)

STAFF PRESENT:

City Recorder Margaret Reh

1 CALL TO ORDER

Chair Nunnenkamp called the meeting to order at 6:00 p.m.

2 PLEDGE OF ALLEGIANCE

Chair Nunnenkamp lead the Board in the flag salute.

3 CONSENT AGENDA:

a) Approval of 01/27/2016 Parks Board Regular Session Agenda

b) Approval of minutes of 12/16/2015 Regular Session Parks Board meeting.

Motion to approve the Consent Agenda. Moved by Parks Board Member LaBonte. Second by Parks Board Member Lenahan. Motion was approved unanimously.

4 ELECTION OF 2016 CHAIRPERSON AND VICE-CHAIRPERSON

a) Election of 2016 Parks Board Chairperson

Following the proper protocol of the nomination process, a motion was made by Lenahan, second by LaBonte, to appoint Doug Nunnenkamp as the 2016 Parks Board Chairperson.

b) Election of 2016 Parks Board Vice-Chairperson

Following the proper protocol of the nomination process, a motion was made by LaBonte, second by Burns, to appoint Teri Lenahan as the 2016 Parks Board Vice-Chairperson.

5 PUBLIC COMMENT: None were forthcoming

6 NEW BUSINESS:

a) Woofter Architecture: Review of Jessie Mays Renovation Project progress

Miles Woofter and Jonathan Bolch of Woofter Architecture presented their outline specification and systems narrative of the design for the Jessie Mays Renovation project. Copies of the document were part of the Parks Board Agenda Packet that

was distributed to the Board and posted on the city website. The presentation included three main components: design outline specification; the site design systems narrative document; and design drawings. The written description of systems will help define of the scope of the project and target costs.

Discussion ensued regarding Clean Water Services (CWS) requirements and means of dealing with the storm water management; parking stall requirements; project costs vs. city costs for street improvements; landscaping requirements; phasing options; and required street improvements.

Woofter will submit a final cost option report to City Staff.

b) Discussion regarding the East Expansion area and the Hillsboro School District Developable Parks Land

Robert Bobosky, property owner of the east expansion area, was invited to the Parks Board to discuss the 10 acre proposed Hillsboro School District site in the eastern expansion area. The property owners of the eastern expansion area had previously met with the Hillsboro School District. A tentative agreement was reached that once the land has been annexed, the developer and the School District would like to work with the City to come up with a plan for the development of the four acres the school district would designate as park area, even if an educational facility isn't scheduled to be built until further down the road.

The Hillsboro School District is receptive to the idea of working with Polygon Northwest on these possible improvements to the park land area. Any improvement would need to be consistent with the standards the school district has for elementary schools. This would be developed as a part of Phase II in the eastern expansion area and would only happen once that land is annexed into the city limits.

Discussion ensued regarding the logistics of this property being used by the City for park land prior to the school district determining the need for a school to be built.

The consensus of the Parks Board is to be a part of the conversation regarding this opportunity and have a role in design improvements, if it should come to that. Bobosky will be in contact with the City when Polygon and the Hillsboro School District start discussing possibilities.

c) Review and possible Re-establishment of Park Board Term ending dates

Boyles provided a staff report that laid out the scenario that lead to so many of the Parks Board members terminating on the same date. The consensus of the Board is to recommend the following term end dates to City Council:

Term ending 6/30/2017: Nunnenkamp, Lenahan, Burns

Term ending 6/30/2018: LaBonte, King, Orgill

d) Discussion of possible donation of property adjacent to McKay Creek Crossing Subdivision

In October 2015, Vince Biggi, property owner of the McKay Creek Subdivision, had offered the 5.96 acres of unused property to the City for a sales price of \$45,000. The Parks Board declined the offer. Biggi is now offering to donate this parcel of land adjacent to McKay Creek to the City of North Plains to be used as future park land.

Biggi requested that if the land is to become a future park, it be named for the Bartlett family who originally owned the parcel.

Boyles had consulted with the City Attorney and it was suggested to accept the property, but to not categorize the area as a park at this time. It could be used in the future as mitigation property for wetland work for another parks project.

Discussion ensued.

Motion to recommend to the North Plains City Council that the suggested land being donated by Mr. Biggi be considered for parks use and not mitigation and any future naming of the park that may be developed, the Bartlett family name should be considered. Moved by Parks Board Member LaBonte. Second by Parks Board Member Lenahan. Motion was approved unanimously.

e) Review the Trails and Walking Path Plan

This item was table until the next meeting.

7 UNFINISHED BUSINESS:

a) Review and discussion of the revisions completed from the second pass of the North Plains Parks and Open Space Master Plan

The Parks Board continued discussion and completed the revisions on the second pass through the North Plains Parks and Open Space Master Plan. Discussion continued from last month regarding the vision for our parks system and the steps to take to get there. The Board emphasized the importance of establishing guidelines to ensure developers must include park area in a development.

8 ADDITIONAL BUSINESS

a) Review of the Parks Capital Fund (131) budget report

The Parks Capital Fund budget report was provided as an informational document for the Board. No action taken.

b) Parks Board Comments

Parks Board member Orgill stated she was a bit fearful of the backlash that may be received when citizens realize how much of the Jessie Mays park area may be lost due to the parking requirements of the Zoning and Development Code.

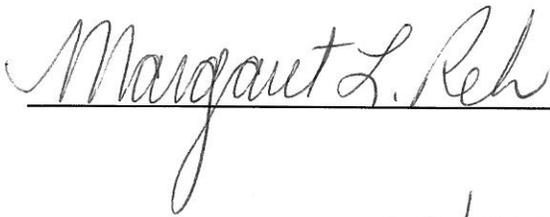
9 CITY MANAGER REPORT (No report given-Boyles was not in attendance)

10 ADJOURNMENT:

Chair Nunnenkamp adjourned the meeting at 8:09 p.m.

The next meeting of the Parks Board will be Wednesday, February 24, 2016 at 6:00 p.m.

Submitted By:



Margaret L. Reh, City Recorder

Date Minutes Approved 02/24/2016