

CITY OF NORTH PLAINS
City Council Meeting—Regular Session
Monday, March 4, 2013 – 7:00 P.M.
MINUTES

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher conducted the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Councilors: Michael Broome, Michael Demagalski, Charlynn Newton, Glen Warren, Robert Kindel, Jr.

Excused: Council President Teri Lenahan

Staff present: Public Works Director Blake Boyles, Chief of Police Bill Snyder, Library Director Debbie Brodie, Recording Clerk Gail Waibel, Account Clerk Margaret Reh

City Manager Martha DeBry was excused

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 2/19/2013 Council meeting

Motion by Warren, seconded by Demagalski to approve the Consent Agenda as presented. The motion was approved unanimously

5. **PUBLIC COMMENT:**

There was no public comment forthcoming.

6. **PRESENTATION:**

- A. Proclamation: April 1-6, 2013 National Community Development Week by the National Community Development Association

Public Works Director Boyles informed the Council of the details surrounding this proclamation. Councilor Kindel serves as the North Plains representative to the Office of Community Development with Washington County. The City of North Plains has been a recipient of nearly three million dollars since the program's inception. Kindel stated his strong support of both the Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program. This proclamation resolves that the community of North Plains is a supporter of these programs and urges Congress and the Administration to recognize the outstanding work being done locally and nationally by these two programs by supporting increased funding for both programs in FY 2014.

Motion made by Kindel, seconded by Demagalski to acknowledge this proclamation. Motion was approved unanimously.

7. **PUBLIC HEARING:**

A. None Scheduled

8. **NEW BUSINESS:**

A. Eagle Scout Project Request: Wascoe right-of-way at Main Street

Eagle Scout Logan Miller and Scout master Mitchell Couch presented a proposal to the Council to organize a project that creates a small pedestrian park/garden within the right-of-way at Wascoe Street and Main Street in North Plains. Boyles presented the staff report. This proposal was also presented to the Parks Advisory Committee (PAC) at their February 27, 2013 meeting. Discussion ensued in regard to legal issues and citizens input into the project. Boyles informed Council staff had discussed the request with the City Attorney. The City Attorney indicated the proposal cannot be something permanent or the street would have to be vacated. There was discussion in regard to whether a survey of the property owners in the area had been conducted. No neighborhood survey was conducted to date. There was discussion regarding the materials and design of the walkway. Miller said most of the materials have been donated, however, he requested \$200 from the City to go toward some materials not being donated.

Mayor Hatcher polled the Council and it was the consensus that the Eagle Scout Project to create a small pedestrian park/garden within the right-of-way at Wascoe Street and Main Street should be approved. Mayor Hatcher advised Miller to stay in contact with City Manager DeBry for assistance.

It was noted that after completion of the pedestrian walkway, some minor ongoing maintenance would be required. Mayor Hatcher thanked Miller and said he was excited about the Eagle Scout project. He reiterated that Miller should remain in contact with City Manager DeBry.

B. Council to adopt Resolution No. 1780: A Resolution of the City Council of the City of North Plains, Oregon, Authorizing Specific Requests for the 2013 Farmers Market.

Doug Nunnenkamp, President of the Farmers' Market Board presented a list of requests regarding specific needs for the operation of the 2013 Farmer's Market. This includes authorization for street closure of NW 314th Avenue from NW Commercial Street to NW Kaybern Street for the Farmer's Market activities. Boyles presented the staff report. Also included in the list was a request for the City to purchase 3-4 banners that may be installed on light poles along Glencoe for the duration of the Farmer's Market. No decision was made regarding the purchase of the banners.

Motion by Demagalski seconded by Kindel to adopt Resolution No. 1780, a resolution of the City Council of the City of North Plains, Oregon, authorizing specific requests for the 2013 Farmers Market. The motion was approved unanimously.

9. **UNFINISHED BUSINESS:**
None scheduled

10. **ORDINANCES**

A. **DISCUSSION:**

Municipal Chapter 1.40 Parks Advisory Committee-Discussion. Participation of City Council Members on Parks Advisory Committee

Boyles presented the staff report. Council is revisiting the purpose and structure of the Parks Advisory Committee (PAC). The PAC has been an ad hoc committee of the City. Its appointment has been temporary in nature and the PAC can only make recommendations to the Council. Council discussed making the PAC a standing committee of the Council. There was also discussion in regard to City Councilors and staff serving as members of the Committee. The staff report included the City Attorney's opinion in regard City Councilors serving on the PAC. It was generally agreed City staff should not be members of the PAC, however, a staff member would attend the meetings. This item was for discussion only. Staff will bring the ordinance to the City Council for consideration of first reading at a future Council meeting.

B. **INTRODUCTION:**

Ordinance No. 414 Municipal Chapter 3.01 Sanitary Sewer System; An Ordinance of the City Council of the City of North Plains, Oregon, Amending Chapter 3.01 of Municipal Code Regarding Sanitary Sewer System. Reading for the first time by title only

Boyles explained that this ordinance is to clean up the language of Municipal Chapter 3.01. United Sewerage Agency has been reconstituted at Clean Water Services and most buildings in North Plains were connected to the sanitary sewer system making some of the language in the ordinance appear outdated.

Motion by Demagalski, seconded by Warren to read Ordinance No. 414, an Ordinance of the City Council of the City of North Plains, Oregon amending Chapter 3.01 of Municipal Code regarding Sanitary Sewer System by title only for the first time. The motion was approved unanimously.

Mayor Hatcher read Ordinance No. 414 the first time by title only.

11. **STAFF REPORTS**

The City Manager's written report was included in the packet.

Boyle reported the Claxter Street project opens for bids on March 14, 2013. He will be sending out notices of the status to residents who will be impacted by the project.

The ODOT interchange is staying on target. There will be a closure near the end of March. ODOT will give the City notice of when the closure will begin. Boyles is continuing to work with ODOT on the construction coordination of the interchange and pedestrian trail.

The necessary repairs at the yellow house have been completed. Each department of the City has now moved materials into the building for storage. The Food Bank has also moved their supplies into the building. They will be operational next week.

Chief Snyder reported the Police Department is continuing their training. They have completed the emergency vehicle training and will now begin their firearms training.

Debbie Brodie directed the Council to her written report. She highlighted the Genealogy Classes being offered. There are only two spots left. If the interest continues to be high, they may consider offering the class again in April or May.

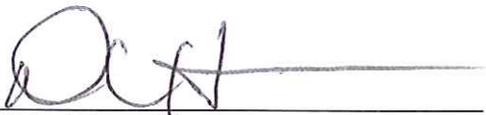
12. COUNCIL REPORTS

Council reviewed the March 2013 Council Calendar confirming Councilors' attendance at assigned meetings. Kindel will be attending the Library Board and Mayor Hatcher will be attending Planning Commission.

Mayor Hatcher asked Council if they want to continue meeting at the North Plains Senior Center. The consensus was to meet at the Senior Center for the March 18th meeting, with some rearrangement of the Council seats.

Hatcher will be meeting with Senator Starr and others in Salem to research Oregon Zoning laws to site composting facilities out in farming communities and away from municipalities.

13. ADJOURNMENT: Mayor Hatcher adjourned the meeting at 7:46 p.m.



David Hatcher, Mayor



Martha DeBry, City Manager/Recorder

Date approved 3/21/13