

**MINUTES
CITY OF NORTH PLAINS
BUDGET COMMITTEE MEETING SPECIAL SESSION
APRIL 14, 2014
JESSIE MAYS COMMUNITY HALL - 30975 NW HILLCREST STREET**

1. CALL TO ORDER

Past Vice Chair Lenahan called the meeting to order at 7:00 p.m.

2. FLAG SALUTE

Past Vice Chair Lenahan conducted the flag salute.

3. ROLL CALL

Committee:

Present: Marrina Abeln, Michael Broome, Michael Demagalski, David Hatcher, Cynthia Hirst, Robert Kindel Jr., Teri Lenahan, Charlynn Newton, Marilyn Firth, Orvalle Lengele, Vernon Epling, and Glen Warren

Staff: City Manager Martha DeBry, Public Works Director Blake Boyles, Finance Director Rachael Lembo; Police Chief Bill Snyder; Deputy City Recorder Margaret Reh

Visitors: None

4. OFFICER ELECTIONS

A. Nomination and Election of Budget Chairperson. Lenahan called for Committee nominations for Budget Chairperson.

Hatcher presented a motion to nominate and elect Kindel for Budget Chairperson. Motion was seconded by Warren. The motion was approved unanimously.

B. Nomination and Election of Budget Vice Chairperson. Kindel called for Committee nominations for Budget Vice Chairperson. Lenahan nominated Newton for Budget Vice Chairperson. The Committee were all in agreement for this appointment.

5. CONSENT AGENDA

A. Special Session Agenda Approval

B. Minute Approval

1. May 13, 2013, Special Session

Committee member Hatcher moved to approve the Consent Agenda. Motion seconded by Warren. Motion was approved unanimously

6. PUBLIC COMMENTS

None were forthcoming.

7. PUBLIC HEARING

2014-2015 Budget

A. Proposed 2014-2015 Budget

1. Budget Message Presentation and Fund Budget Review

Budget materials had been distributed to the Committee via Dropbox.com and made available to both the Budget Committee members and the public on the City website at www.northplains.org. Printed copies of the entire packet were made available to committee members who had requested them. Review copies were also made available for the public who attended the meeting. The budget message is available for review as part of the budget document that was distributed and made available on-line. An audio copy of the meeting has been posted to the North Plains website at www.northplains.org.

Chairperson Kindel opened the public hearing at 7:05 p.m.

City Manager DeBry stated she would be presenting the budget message and Finance Director Rachael Lembo would be walking the committee through each fund and answer questions along the way.

Budget Committee members that are also members of the City Council argued that the salary step range document should not be a part of the budget document until after City Council has reviewed and approved the document. DeBry stated that the only changes to the document were to reduce the number of steps from six to five—there will be no changes in salaries. DeBry also stated the salary step range document it is a vital part of the whole budget that needs to be approved. Lenahan stated she did not like the way DeBry went about it. DeBry stated this is the same process that has been followed for the past two budget cycles.

Chairperson Kindel asked that staff provide Council with the Salary Step Range document at the April 21, 2014 meeting for approval.

Lembo continued going through the General Fund documents.

Street fund and Recology: Lenahan wants to know what Recology has taken in from inception to now. Including the increase in tonnage while they were accepting commercial waste. Lenahan is curious to see what it started at and the actuals for the past few years. Maybe have Recology report to the Budget Committee or to the City Council. Lenahan wants it written with more explanation. There is some confusion surrounding the history of the Recology fund and Lenahan thinks we all need to get on the same page.

Water franchise. It was questioned as to why the city has a water franchise fee. It was in place when DeBry came on board. Some discussion included what this fee covers and how it works. It is another tool to recoup costs. The Committee requested more information on the water franchise fee and the Clean Water Services franchise fees and how they fit into street and water funds and how they affect the General Fund.

Recorder's Note: Councilor Demagalski had to excuse himself to go to work at 9:24 p.m.

North Plains is heavily weighted on water fund to pay for General Fund. Our employee costs are high and these expenses need to get be lowered. Staff needs to be aligned for what the Council wants.

During the discussion of the Police Department budget, Broome suggested dropping the police department and not paying all these fees. Discussion ensued regarding contracting with the Washington County Sheriff's department. DeBry stated they would report back with the study that was completed in 2010 and with information from the Washington County Sheriff's office regarding their coverage in the City of Cornelius.

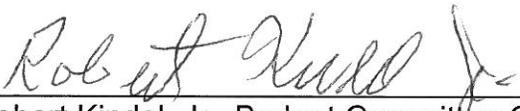
Discussion ensued regarding the Non-departmental Fund. It is another way of tracking the expenditures and transferring them to the respective department. Lembo stated this is a cleaner way to track these expenditures by keeping all the transfers together. This is a State term. If it is confusing to the Committee and the Committee wants to keep the transfer amounts by department, it can be changed.

The Budget Committee completed evaluating the General Fund.

Kindel declared the Budget Committee meeting to be continued to Monday, April 28th at 7:00 p.m. at Jessie Mays Community Hall.

Chair Kindel closed the public hearing at 9:55 p.m.

8. ADJOURNMENT: Kindel adjourned the meeting at 9:56 p.m.



Robert Kindel, Jr., Budget Committee Chairperson



Margaret L. Reh, Deputy City Recorder

Date approved 04/28/2014