

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Monday, June 16, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher led the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Charlynn Newton, Robert Kindel, Jr., and Glen Warren (*arrived at 7:03 p.m.*)

Excused Absence: Michael Demagalski, Michael Broome

Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Public Works Director Blake Boyles, City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 06/02/2014 Council meeting

Motion by Lenahan and seconded by Kindel to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

Bill Duyck, 35525 NW Harrington Road, Cornelius, Oregon, owner of Duyck's Garage addressed the Council regarding the mess that was left on his business property after the Smokehouse Summit BBQ competition. He stated they found ten spots where grease had been dumped on the property and some grease was dumped down the rain drain. Clean Water Services has been notified and will clean the drain. He understands that events like this is to help promote business, but felt more could have been done to include the existing businesses. He suggested that a booth at the event could have been offered to businesses. Duyck also stated he has not received much information yet regarding the Fourth of July Celebration and would like to at least get a map to plan around.

Janet Munkres of Oregon Coffee Roasters, 31830 NW Commercial Street addressed the Council regarding the mess that was left in front of her business property after the Smokehouse Summit BBQ competition. Disastrous is what Munkres called it. She stated there was 30 feet of garbage in front of her building which included raw meat. She submitted photographs of the condition the parking area was in when she arrived on Monday. She stated that Public Works was very helpful and had a plan to get it all cleaned up. Between Public Works and Garbarino's the entire parking lot was cleared out within 48 hours. She doesn't feel this event is the type of event that is good for North Plains.

Justin Spiering of Global Electric, 10801 NW Main Street, addressed the Council regarding issues he experience during the Smokehouse Summit BBQ competition. He stated the first he heard anything about event was Thursday at 4:00, two days before the event. He was

not aware of the upcoming street closures which affected his business. Other issues he mentioned were: a generator right outside his door; people coming to his door asking him questions about the event; buckets of food left outside his business; difficulty getting his mail from the post office.

Kindel asked if there is going to be a post-event critique meeting. DeBry stated there will be and affected businesses will be invited.

6. **PRESENTATIONS:**
None Scheduled

7. **STAFF REPORTS:**

Public Works: Public Works Director Boyles reported Public Works have been very busy with clean up this past week. Boyles is also working on a Special Cities Allotment grant. There are two streets that are being evaluated: Pacific Street between Main and 320th and Pacific Street between Main and 313th. A study four years ago shows the amount of traffic has increased from 278 cars per day to 800 cars per day.

Two public works employees will be in classes this week updating their certification for water distribution. Also, Boyles will be on vacation for the next ten days. Mike Schoelich will be checking in at City Hall during Boyles' absence.

Police Dept: Chief Snyder reported that Officer Thurber will be retiring on July 1. Officer Thurber will be greatly missed. The position is being advertised. The police staff is ramping up for fire arms training. Snyder stated they are working on getting Officer Shafer qualified on the range and continue to get him trained in a vehicle. Snyder has been tied up in a trial for the past few weeks. It is over now so they are moving forward.

Thurber and the other officers did not have a single police issue to report from the Smokehouse Summit.

Library Director: Library Director Brodie reports to the Council at the first meeting of each month.

8. **PUBLIC HEARINGS:**
None Scheduled

9. **NEW BUSINESS:**
A. **Discussion of Water Rate Structure**

DeBry presented the staff report which included the revenues and expenses of the water fund. The Budget Committee recommended that Council review the water rate structure and expenses. Most of North Plains' water revenue is derived from residential customers. Rates have been established to raise enough capital to fund projects on a 20 year horizon. The consequence of planning to pay cash for projects in the future is that residents who have been burdened since 2005 with servicing large debt for the JWC transmission line, are also shouldering the bulk burden for large projects that will occur in the early 2020's. In other words water rates will continue to be extraordinarily high through 2025. Increases will be

needed on an annual basis until capital funding needs can be met in 2020. After 2021 this strategy will build reserves very rapidly for future projects. Currently, almost \$1.1 million is kept in reserve for operations and capital projects. Staff is seeking direction from Council if they would want to reduce water rates now or in the future, or if Council would be willing to consider future debt for future projects.

Discussion ensued. Council directed staff to stay the course. Council wants to watch what happens with the additional SDCs with the new development and take into account revenue from 300-400 new homes in the next few years. They also want to track which capital projects will be taken on and which will be postponed further. They suggested to revisit this in a couple of years.

B. Approval of Resolution No. 1844 Accepting Dedication of Public Rights of Way and Easements in the Sunset Ridge Subdivision

DeBry presented the staff report. The final plat for the Sunset Ridge subdivision has been submitted to the City. The plat included dedication of newly created public roads. The Planning Commission had approved the plat subject to the Council's approval of street names. The proposed resolution before the Council would authorized the City Manager to sign the plat on behalf of the City and confirm the street name selection. It is Council's job tonight to discuss and approve the dedication of the right-of-ways

Discussion ensued regarding who has what authority regarding assigning street names. It is within the Council prevue to name streets. Planning Commission also has the authority to name streets using the suggested names listed in the policy. Stacy Connery, Pacific Design was in the audience with the plans for the development in hand. She will contact the County to verify which numerical designation shall be applied to each north/south street.

Motion by Lenahan. Second by Warren to adopt Resolution Number 1844 with the proposed changes in the north and south directional streets in the plat to be renamed to numbered streets. This would include NW King, NW Shaddon, Dobbins Avenue and Davis Drive. Motion passed with a 3-2 split vote with Kindel and Newton voting against.

C. Review and Discussion of May 2014 Check Register

There was brief discussion regarding the items listed on the May 2014 check register. No action was taken on this item as it was informational only.

10. **UNFINISHED BUSINESS:**
None Scheduled

11. **ORDINANCES:**

FIRST READING:
None Scheduled

SECOND READING:
None Scheduled

12. CITY MANAGER REPORT

DeBry reported that everyone survived the Smokehouse Summit. Now staff is moving on to the Fourth of July festivities. They will make sure the outreach is done to the businesses that will be affected by the street closures and the events taking place in town.

Pam Smith will be transitioning out of the office and Tim Thurber will be retiring on July 1, 2014. The open police officer position has been posted.

13. COUNCIL REPORTS

Hatcher attended the fundraiser breakfast at Applebee's for the police team for the Hood to Coast Relay team on 6/14/14. Snyder reported they made a little over \$400 toward their goal of \$10,000 which will be used for cancer research. Hatcher stated he purchased one of the mugs the police department is selling to raise money.

Hatcher also reported to Council the grand opening of the LaMordden Park was Saturday, June 14. There were about 20 people in attendance, many of them friends and family of the LaMorddens.

Councilor Warren was not able to attend the Planning Commission on June 11 and Councilor Broom will be attending the Library Board meeting on June 18.

14. ADVICE/INFORMATION ITEMS:

- 4th of July Celebration-Full day of activities on Friday, July 4 on Commercial Street
- North Plains Marketplace every Thursday evening on Commercial Street
- 234th Army Band-Concert in the Park, Wednesday, July 16 at Jessie Mays @ 6:30.

15. EXECUTIVE SESSION: *(No action may be taken in executive session. If action needs to be taken, the Council will do so in regular session.)*

The regular session of the Council meeting was adjourned to Executive Session. After a short break it was decided to postpone the Executive Session until the next City Council meeting due to a health issue of one of the councilors.

16. ADJOURNMENT: Mayor Hatcher reconvened the regular session and adjourned the meeting at 9:04 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 7/7/2014