

**CITY OF NORTH PLAINS**  
**City Council Meeting – Regular Session**  
Tuesday, February 19, 2013 - 7:00 P.M.  
**MINUTES**

1. **CALL TO ORDER:** Mayor Hatcher called the meeting to order at 7:01 p.m.
2. **PLEDGE OF ALLEGIANCE:** Opening Flag Ceremony provided by Troop 873
3. **ROLL CALL**

**Council present:** Mayor David Hatcher, Council President Teri Lenahan,  
Councilors: Michael Demagalski, Charlynn Newton, Glen Warren

**Excused absent:** Councilors: Michael Broome, Robert Kindel, Jr.

**Staff present:** City Manager Martha DeBry, Police Chief Bill Snyder, Account Clerk Margaret Reh

4. **CONSENT AGENDA**

- A. Approval of regular session agenda
- B. Approval of minutes of 2/04/2013 Council meeting

Motion by Warren, seconded by Demagalski to approve the Consent Agenda as presented. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

There was no public comment forthcoming.

6. **PRESENTATION:**

- A. Troop 873 explaining the requirements of "Citizenship in the Community" merit badge, which is required for all Eagle Scouts.

Matthew Jansen of Troop 873 presented a report on the requirements for becoming an Eagle Scout. One of the requirements is attending a government meeting and writing a paper discussing an agenda item.

Mayor Hatcher thanked Mr. Jansen for his report.

- B. Presentation by PGE for Participation in Biggest Loser Competition with the City of Banks

Edgar Wales, EnergyTrust of Oregon appeared before the Council. He informed Council that the City of Banks was deemed the winner of PGE's "Biggest (Energy) Loser" contest between the two cities. He stated that North Plains had 17 businesses participating compared to 8 businesses in Banks, and explained that this was mainly an awareness campaign to help promote energy efficiencies. There are now many other cities that are participating in competitions of this nature.

Mr. Wales presented Mayor Hatcher with a certificate for the City's participation in the campaign.

**7. PUBLIC HEARING:**

- A. Requesting approval of Resolution No. 1779. A Resolution of the City Council of the City of North Plains, Oregon adopting the Supplemental Budget for 2012-13.

Mayor Hatcher asked for the staff report before opening the public hearing. DeBry stated there were a few minor changes to the supplemental budget as discussed in January. No further changes had been made.

Mayor Hatcher opened the public hearing at 7:20 p.m. There was no testimony; Mayor Hatcher closed the public hearing at 7:21p.m.

Motion by Lenahan, seconded by Warren to adopt Resolution No. 1779, a resolution of the City Council of the City of North Plains, Oregon adopting the Supplemental Budget for 2012-13. The motion was approved unanimously.

**8. NEW BUSINESS:**

- A. January 2013 Check Register

Council members reviewed the check register for January 2013. There were a few expense items discussed. This item for discussion only; no action was taken.

- B. NPEA request for seed money for Summer Fest & Garlic Out West

City Manager DeBry presented the request from Sherrie Simmons of the North Plains Event Association (NPEA) requesting the City provide assistance with seed money for the 2013 Summer Fest & Garlic Out West festival. NPEA is asking to borrow \$3,000 from the City and would pay it back by November 15, 2013.

Mayor Hatcher and Council President Lenahan disclosed that they are members of the North Plains Event Association.

Council discussed the money budgeted for City Council events and how this may impact those events.

Motion was made by Councilor Demagalski and seconded by Warren to loan \$3,000.00 to NPEA. Motion was passed unanimously. City Manager DeBry will draft an agreement between the City and NPEA for repayment of the loan.

C. Discussion of moving the City Council meetings to the North Plains Senior Center

City Manager DeBry presented the staff report followed by a brief Council discussion. Council opted to move the meetings to the North Plains Senior Center, and to review the change after a few months.

D. Eagle Scout Project Request: Wascoe right-of-way at Main Street

Item postponed until the March 4, 2013 due to illness by the requestor.

E. Police Department Statistical Report

Chief Snyder presented the Council with a Crime Analysis Statistics report prepared by the Hillsboro Police Department. This was a calls-for-service data report compiled from 2010-2012. This report was requested by Chief Snyder to determine what percentage of North Plains calls were being handled by the Washington County Sheriff's Department.

9. **UNFINISHED BUSINESS:**

None scheduled.

10. **ORDINANCES**

A. **SECOND READING:**

Ordinance No. 413 – An ordinance of the City Council of the City of North Plains, Oregon, amending Zoning and Development Code Amendment: 12-009-01-ZDA—Ordinance Revisions. Ordinance No. 413 was read the first time by title only at the February 4, 2013 Council meeting.

City Manager DeBry asked the Council to consider deferring Section 16.80—Sign Standards, of the Zoning and Development Code from the second reading and adoption. DeBry explained that the section needs to be revisited by the Planning Commission. Discussion ensued. There are many other changes to Chapter 16 that the Planning Commission has been working on over the past months that should be moved forward.

Motion was made by Newton, seconded by Demagalski to read Ordinance No. 413 by title only for the second time with the exclusion of Section 16.80-Sign Standards. The motion was passed with a 3-2 vote. Councilors voting in favor: Hatcher, Demagalski, Newton; Councilors voting against: Lenahan and Warren.

Motion by Demagalski, seconded by Newton, to adopt Ordinance No. 413, an ordinance of the City Council of the City of North Plains, Oregon, amending Zoning and Development Code Amendment: 12-009-01-ZDA—Ordinance Revisions, with the exception of Section 16.80—Sign Standards. The motion passed with a 3-2 vote. Councilors voting in favor: Hatcher, Demagalski, Newton; Councilors voting Against: Lenahan and Warren.

## 11. STAFF REPORTS

Mayor Hatcher asked that the staff reports be moved up on the agenda and place before the executive session.

DeBry updated the Council on the status of development projects in the City. DR Horton should be breaking ground next month.

Public Works Director Boyles is working on the 4<sup>th</sup> of July Celebration preparations.

Chief Snyder updated the Council on the training that he and the department have been involved in.

## 12. COUNCIL REPORTS

Council received copies of the March 2013 Council Calendar.

Mayor Hatcher reminded Council of Senator Starr's Town Hall meeting Wednesday, February 20, 2013 at 6:30. Councilor Lenahan extended the invitation to Scout Troop 873 to attend the event.

The Sock Hop will be on Friday, February 22, 2013 at Jessie Mays Community Hall.

Councilor Warren reported that TVCTV is advertising all our events on their channels. There is a link to their website that we can submit our items and they will take care of it from there.

Lenahan pointed out an article regarding the Summer Fest & Garlic Out West. She also stated that a website is being developed on GarlicOutWest.org.

Newton stated that she is still not receiving e-mails from MPAC. DeBry stated that staff would update that information.

## 13. EXECUTIVE SESSION: *(No action may be taken in executive session. If action needs to be taken, the Council will do so in regular session.)*

- A. Adjourn to Executive Session in accordance with ORS 192.660(2)(i) regarding employee performance evaluations

1) To review employee performance of the City Manager

Mayor Hatcher called the executive session to order at 8:20 p.m. Reh read the required ORS statement in regard to executive sessions, and was then excused from the executive session.

The executive session was called to review and evaluate the employment-related performance of the City Manager who does not request an open hearing.

An Executive Session was convened under ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager who does not request an open hearing.

At 9:43 p.m. Mayor Hatcher reconvened in regular session.

14. ADJOURNMENT

There was no further action taken and the Mayor declared the regular session adjourned at 9:46 p.m.

  
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David Hatcher, Mayor

  
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Martha DeBry, City Manager/Recorder

Date approved 3/12/13