

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING  
MINUTES REGULAR SESSION**

North Plains Senior Center  
31450 NW Commercial Street  
Monday, July 20, 2015

1. **CALL TO ORDER:** Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons and Scott Whitehead.

**Staff present:** Police Chief Bill Snyder; Police Officer Jesse Baker; Public Works Director/Interim City Manager Blake Boyles; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
  - A. Approval of regular session agenda
  - B. Approval of minutes of 07/06/2015 Council meeting

Motion by Kindel. Second by Simmons to approve the Consent Agenda. Motion was approved unanimously.

5. **PUBLIC COMMENT:**  
None were forthcoming

6. **PRESENTATION**
  - A. Swearing in Ceremony of North Plains Police Officer Jesse Baker

Chief Snyder and Officer Baker received a call for service that they responded to, so this agenda item was moved down until they returned to the Council meeting.

7. **STAFF REPORTS:**

**Chief of Police.** Chief Snyder gave his report later upon his return to the Council meeting.

**Library Director.** Debra Brodie gives her staff report to the Council at the first Council meeting of the month.

8. **PUBLIC HEARING:**  
None Scheduled

9. **NEW BUSINESS:**

A. Adopt Resolution No.1900 Granting and Authorizing the Mayor to Execute a Non-Exclusive Cable Franchise to Comcast of Oregon II, Inc.

Fred Christ, Policy and Regulatory Affairs Manager of Metropolitan Area Communications Commission (MACC), presented a summary of his report on the franchise agreements placed before the Council. This information was included in the Council Agenda Packets for this meeting. Christ stated that Councilor Whitehead is the Council's representative with MACC and was recently appointed the Secretary/Treasurer. MACC has been in negotiations with Comcast since February 2013 and have come to an agreement. Century Link had recently requested to be allowed to provide services and are entering into contract with MACC. Both Century Link and Comcast will pay 5% on same basis of revenues for franchise fees to the City. Discussion ensued regarding the level of services that could be expected from both companies.

Mayor Hatcher inquired about the possibility of getting a reduction in fees for service at the North Plains Senior Center for internet services. Fred Christ explained that this franchise is for cable television, but stated there were two representatives here from the companies that could address some options. Tim Goodman, Director of Government Affairs for Comcast, stated the Senior Center could contact him and he will follow up on what may be available for non-profits. He left his contact information. Karen Stewart, Director of Local Government Affairs for Century Link, presented some of the product options and features of what Century Link will be able to offer the community. Discussion ensued.

Motion by Whitehead. Second by Lenahan to adopt Resolution No.1900 granting and authorizing the Mayor to execute a non-exclusive cable franchise to Comcast of Oregon II, Inc. The motion was approved unanimously.

B. Adopt Resolution No.1901 Granting and Authorizing the Mayor to Execute a Non-Exclusive Cable Franchise to Qwest Broadband Services, Inc. D/B/A CenturyLink

Motion by Lenahan. Second by Whitehead to adopt Resolution No.1901 granting and authorizing the Mayor to execute a non-exclusive cable franchise to Qwest Broadband Services, Inc. D/B/A CenturyLink. The motion was approved unanimously.

C. Review June 2015 Check Register

Council reviewed the items on the June Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. A few questions were asked by the Council and were satisfactorily answered by staff.

10. **UNFINISHED BUSINESS:**  
None presented

11. **ORDINANCES:**

**FIRST READING:**

**INTRODUCTION, FIRST READING AND POSSIBLE ADOPTION OF ORDINANCE NO. 425**

- A. Introduction, first reading and possible adoption of Ordinance No. 425— An Ordinance of the City Council of the City of North Plains, Oregon, Amending Municipal Code Section 15.02.190 (Comprehensive Plan Land Use Map) And 16.10.006 (Zoning Districts-Boundaries)--Eggiman Property

The proposal of having the introduction of this ordinance and the reading and adoption all take place in one meeting was legally noticed one week in advance. All Councilors present were in agreement to read Ordinance No. 425 in one hearing. This is a land use issue and the 120 day process deadline was close to expiring.

Motion by Kindel. Second by Whitehead to read Ordinance No. 425 by title only in one meeting as agreed upon. The motion was approved unanimously.

Mayor Hatcher read, by title only, Ordinance No. 425 an Ordinance of the City Council of the City of North Plains, Oregon, Amending Municipal Code Section 15.02.190 (Comprehensive Plan Land Use Map) And 16.10.006 (Zoning Districts-Boundaries)--Eggiman Property

Motion by Whitehead. Second by Kindel to adopt Ordinance No. 425. The motion was approved by a split vote of 6-1, with Lenahan voting against.

**SECOND READING:**

None Scheduled

6. **PRESENTATION**

- A. Swearing in Ceremony of North Plains Police Officer Jesse Baker



Chief Snyder and Officer Baker had received a call for service that they had to respond to earlier on in this meeting, so this agenda item was moved down until they returned to the Council meeting. Upon their return, Chief Snyder swore Officer Baker into office.

## **12. CITY MANAGER REPORT**

Boyles reported that he and Mayor Hatcher gave a tour, to a group of Commissioners from other counties and representatives of ODOT, of our overpass. They were out visiting various ODOT projects. They were very impressed with our overpass, the pathway and tunnel going under the bridge.

Wednesday will be the first meeting of the mural sub-committee for the downtown beautification project which includes the corrugated buildings on Commercial Street. Eight representative from various groups in town will be participating.

Boyles is continuing to search for property for a future reservoir. The Applebee property, which would have been a good contender, had just been sold.

A fire hydrant was hit by a combine that swung out too far last week. Public Works completed the repair.

## **7. STAFF REPORTS:**

**Chief of Police:** Chief Snyder reported on the Horning's Hideout event that took place over the weekend. There was a large increase in traffic during the event. The department did not have any reports of incidents this year.

Eric Shafer was hired for the part-time Police Officer position. He will be working 25 hrs/week. Shafer will be receiving more training in the next few months. Snyder and Shafer will attend the next Council meeting for his swearing in.

## **13. COUNCIL REPORTS**

Hatcher reviewed the August calendar with the Council. Hatcher encouraged all the Councilors to attend the Thursday Marketplace. Lenahan gave a brief update on National Night Out and put out a challenge to the Council to see if the whole Council could attend this event. Hatcher reminded the group that there will be only one Council meeting in August. Council will meet on August 3, 2015 but will not meet for the regularly scheduled second meeting of the month which would have been held on August 17, 2015. Lenahan also reminded the Council that the Concerts in the Park will once again take place every Friday night in August.

Kindel reported that the Library Board elected new officers for the next year.

Staff asked Council if they want to proceed with the Concerts in the Park for the 2016 season. Since Council is cutting back on events the City is sponsoring, staff wanted direction with this program. The concerts are not well attended and the deadline for grant applications with the Cultural Coalition of Washington County is approaching. Council

asked that if we do receive the grant can it be turned down if Council decides later to not proceed with the Concerts in the Park. Staff thought that could be an option.

14. **ADVICE/INFORMATION ITEMS:**

- Thursday Marketplace-every Thursday this summer on Commercial Street from 5:00-8:00 p.m.
- An Evening with an Author: Molly Gloss 7 p.m. at the library
- National Night Out-Tuesday, August 4, 2015 at Jessie Mays Community Park
- North Plains Elephant Garlic Festival-August 7-8-9
- Concerts in the Park-Friday nights in August

15. **ADJOURNMENT:**

Mayor Hatcher adjourned the regular session of the City Council at 7:44 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 08/03/15