

**BUDGET COMMITTEE – CITY OF NORTH PLAINS
SPECIAL SESSION
AGENDA**

Monday, April 13, 2015 - 7:00 P.M.
Jessie Mays Community Hall
30975 NW Hillcrest Street, North Plains, Oregon 97133

1. **CALL TO ORDER**

2. **FLAG SALUTE**

3. **ROLL CALL**

4. **OFFICER ELECTIONS**

A. Nomination and Election of Chairperson

B. Nomination and Election of Vice Chairperson

5. **CONSENT AGENDA**

A. Special Session Agenda Approval

B. Minute Approval

1. May 12, 2014, Special Session

6. **PUBLIC COMMENTS**

This additional time is provided for questions or statements by persons in the audience on ANY item of City business listed or not on the agenda. Comments may be limited at the Chairperson's discretion. Persons must complete the sign up sheet providing their name and the item to address with the Committee prior to the start of the meeting.

7. **PUBLIC HEARING**

A. **Proposed 2015 – 2016 Budget**

1. Budget Message Presentation and Fund Budget Review. *The North Plains Finance Director will present the budget message indicating significant changes to the proposed fiscal year budget, as well as review the proposed revenues and expenditures in the various funds.*

This public hearing will also include an opportunity for public input on possible uses of the State Revenue Sharing Funds.

2. Additional Meeting Date(s). *The Committee will meet to continue discussion on Monday, April 20, 2015 at 7 p.m. at Jessie Mays Community Hall.*

8. **ADJOURNMENT**

Additional City Budget Committee Meetings are will be scheduled at Jessie Mays Community Hall, 30975 NW Hillcrest Street, North Plains, Oregon, at the discretion of the Budget Committee.

**MINUTES
CITY OF NORTH PLAINS
BUDGET COMMITTEE MEETING SPECIAL SESSION
May 12, 2014
JESSIE MAYS COMMUNITY HALL - 30975 NW HILLCREST STREET**

1. CALL TO ORDER

Chair Kindel called the meeting to order at 7:03 p.m.

2. FLAG SALUTE

Chair Kindel conducted the flag salute.

3. ROLL CALL

Committee:

Present: Marrina Abeln, Michael Broome, Michael Demagalski, David Hatcher, Cynthia Hirst, Robert Kindel Jr., Teri Lenahan, Charlynn Newton, Orvalle Lengele and Vernon Epling.

Excused: Marilyn Firth, Glen Warren

Staff: City Manager Martha DeBry; Finance Director Rachael Lembo; Police Chief Bill Snyder; Library Volunteer Coordinator Carol Aldrich; City Recorder Margaret Reh

Visitors: Mark Susbauer, Stephanie Farris

4. CONSENT AGENDA

A. Special Session Agenda Approval

B. Minute Approval

1. April 28, 2014 Special Session

Committee member Hatcher moved to approve the Consent Agenda. Motion seconded by Lenahan. Motion was approved unanimously

5. PUBLIC COMMENTS

None were forthcoming.

6. Budget Message and Review (Continued from 04/28/14 NP Budget Meeting)

A. Proposed 2014 – 2015 Budget

1. Budget Revisions Review.

Finance Director Lembo continued to present the budget message to the Committee. Lembo began with the changes that had been discussed at previous meetings and stated they could go back and look at the detail by fund if the Committee wanted to. Discussion ensued.

Suggested budget changes for the FY2014-15 North Plains Budget that were discussed were as follows:

- Increase BBQ revenue from \$12k to \$40k
- Increase BBQ expense from \$12k to \$40k
- Increase Water Contingency from \$48k to \$500k
- Decrease Water Unappropriated Fund Balance-Committed to Capital Projects from \$399,194 to \$0. This could be used to acquire property necessary for a new water tower.
- Decrease Water Unappropriated Fund Balance-Unrestricted from \$998,986 to \$946,180.
- Increase Parks Capital Contingency from \$19k to \$512,210
- Decrease Parks Unappropriated Fund Balance from \$493,210 to \$0. This would then be available if the Parks Board and City Council want to move forward with any expansion projects at Jessie Mays Community Hall.
- Increase TDT Contingency from \$0 to \$200k. This could be used for the West Union project connectivity and the possibility of a bridge crossing over McKay Creek.
- Decrease TDT Unappropriated Fund Balance from \$831,241 to \$631,241
- Moving the Parks Department into the Public Works Department.

Motion by Hirst for the Budget Committee to recommend that City Council discuss the need for a policy to be in place for Recology Fund disbursements. Second by Lenahan. Motion passed unanimously.

Motion by Hirst for the Budget Committee to recommend that City Council review the reason the City charges itself a water franchise fee. Second by Lenahan. Motion carried unanimously.

Motion by Demagalski to recommend to City Council to adopt the budget as presented but with the suggested amendments listed above. Motion failed for lack of a second.

Motion by Hatcher to recommend to City Council the adoption of North Plains FY2014-15 Budget as presented but with the suggested amendments listed above with the exception the last item which stated to move the Parks Department into the Public Works Department. Second by Demagalski. Motion carried with a unanimous vote.

7. ADJOURNMENT:

Kindel adjourned the meeting at 9:04 p.m. Kindel thanked the Budget Committee members for all their hard work and commitment to this process.

Robert Kindel, Jr., Budget Committee Chairperson

Margaret L. Reh, City Recorder

Date approved: __Sometime in 2015__