

**PRELIMINARY AGENDA  
REGULAR SESSION  
CITY OF NORTH PLAINS, CITY COUNCIL MEETING**

Jessie Mays Community Hall  
30975 NW Hillcrest Street  
Monday, July 1, 2013 – 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
  - A. Approval of regular session agenda
  - B. Approval of minutes of 06/17/2013 Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION:**  
None Scheduled
7. **PUBLIC HEARING:**  
None Scheduled
8. **NEW BUSINESS:**
  - A. Council to consider Resolution No. 1793 appointing Stephanie Farris to the North Plains Public Library Board of Directors.
  - B. Council to consider Resolution No. 1794 which appoints members to the North Plains Parks Board.
  - C. Council to consider Resolution No. 1795 approving the waiver of fees and closure of Main Street between Main and Kaybern for Senior Center fundraiser sponsored by Last Waterin’ Hole.
  - D. Council to consider Resolution No. 1796 approving the lease purchase of a new police vehicle and authorizing the City Manager to execute a lease agreement related to the lease purchase at a vehicle cost not to exceed \$34,533.90
  - E. Council to discuss August City Council meeting dates. Generally only one meeting is held in August.

9. **UNFINISHED BUSINESS:**

None Scheduled

10. **ORDINANCES:**

**FIRST READING:**

None Scheduled.

**SECOND READING:**

None Scheduled.

11. **STAFF REPORTS**

Staff reports will be provided by the City Manager, Public Works Director, Police Chief, and Library Director

12. **COUNCIL REPORTS**

A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.

B. July 2013 Council Calendar

13. **ADVICE/INFORMATION ITEMS:**

- July 4<sup>th</sup> Celebration: 07/04/13 Commercial Street from Main to 311<sup>th</sup>
- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.

14. **ADJOURNMENT**

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North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

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**City Council Meetings are normally scheduled to be held at the North Plains Senior Center. They will be held at 31450 NW Commercial Street, North Plains, Oregon, on the following dates at 7:00 p.m.:**

**Monday, July 15, 2013**

**Monday, August 5, 2013**

**Monday, August 19, 2013**

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING  
MINUTES REGULAR SESSION  
NORTH PLAINS SENIOR CENTER  
31450 NW Commercial  
Monday, June 17, 2013 7:00 P.M.**

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:08 p.m.
2. **PLEDGE OF ALLEGIANCE:** None as flag salute was already conducted during URA Board Meeting.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Broome, Michael Demagalski, Charlynn Newton, Glen Warren and Robert Kindel, Jr.

**Staff present:** City Manager Martha DeBry, Chief of Police Bill Snyder, Public Works Director Blake Boyles, Library Director Debbie Brodie, Account Clerk Margaret Reh

4. **CONSENT AGENDA:**
  - A. Approval of regular session agenda
  - B. Approval of minutes of 06/03/2013 Council meeting

Motion by Broome, seconded by Warren to approve the Consent Agenda as presented. The motion was approved unanimously.

5. **PUBLIC COMMENT:**  
There were none forthcoming
6. **PRESENTATION:**  
None Scheduled
7. **PUBLIC HEARING:**  
None Scheduled
8. **NEW BUSINESS:**
  - A. Discussion of Washington County proposal to implement a Road Maintenance Fee on Vehicle Registrations.

DeBry stated that this item came before the Washington County Coordinating Committee and they are being asked for a recommendation to give to the Washington County Board of Commissioners. This is a proposed vehicle registration fee to support road maintenance that may be imposed on Washington County vehicles along with the existing vehicle registrations. Identifying a new source of funding for road maintenance is important as gas taxes are likely to decline in future years as more vehicles become highly fuel efficient or require no gas at all. Vehicle registrations provide a direct nexus between car use and road maintenance.

This fee will only be used for road maintenance. DeBry is looking for a recommendation from Council to forward on to the Coordinating Committee. The recommendation should provide direction regarding if these fees would be taken to the voters on a countywide basis or if the Washington County Board of Commissioners impose this fee.

Discussion ensued. The Council felt there needed to be more outreach and discussion on this issue at the Board level. The Council would like to see this go out to the voters—they did not feel that the Board of Commissioners should impose the fee.

B. Council to review May 2013 Check Register

Council reviewed the Check Register. Lenahan questioned the purchase of the desktop computers. DeBry explained the need for the computers throughout the departments.

**9. UNFINISHED BUSINESS:**

A. 4<sup>th</sup> of July Festivities Planning Update

A map of the proposed layout for the festivities was submitted with the Council packet. As of June 11, 2013 the City has 33 vendors signed up, including a variety of food booths, crafts and community organizations. Car show registrations are anticipated to increase in the coming weeks, with more 100 vehicles registering on the day of the show. Activities are scheduled throughout the day. We are keeping the Senior Center as the hub of all the festivities. The music will be set up in front of the Community Garden. There is a website set up for this event at [www.NP4July.org](http://www.NP4July.org). We are in the need of much more volunteer help.

B. Council to discuss and provide direction regarding a discount water rate structure.

DeBry presented her staff report. Council had asked DeBry to provide further direction regarding offering water discounts to residents in need. DeBry submitted an inquiry to the League of Oregon Cities - City Managers' list serve. Of the 23 cities that responded, 8 offered programs. After discussion, Council decided that it would be very difficult to implement and manage this type of program. Staff will continue the practice that is now in place to work with customers on an as-needed basis in the management of their water bill. Council did not want DeBry to pursue discounts any further.

**10. ORDINANCES:**

**FIRST READING:**

A. None Scheduled.

**SECOND READING:**

B. None Scheduled

**11. STAFF REPORTS**

DeBry reported the City is a recipient of \$1,000 grant from the Cultural Coalition of Washington

County to be used with the Concerts in the Park. This grant will help us secure a wider range of bands to perform during the August Concerts in the Park.

There will be a community outreach meeting conducted by the Hindu Education Center that is proposed off of Beach Road immediately south of North Plains.

DeBry informed the Council of the Hillsboro School District's decision to have half time principals at four of the elementary schools in the district—North Plains being one of them. The North Plains PTO is looking into options to increase funding to get a full time principal. There has been discussion of partnering with the City in working with this issue.

Boyles reported the department is continuing to work on the 4<sup>th</sup> of July projects.

DR Horton has put the asphalt down on the roads around the development.

The Highway 26 easement project is slowing down a bit. A scope of work and the cost of the project is being completed. There are a few issues with eminent domain that need to be worked on.

Snyder reported the Police Department has been very busy with calls these past few weeks.

Brodie reported that the library has been very busy with the Summer Reading Program now in full swing. There are programs for all ages with many activities and prizes for participants. This Summer Reading Program was established to promote literacy during the summer months.

First Friday Flick will take place on July 5<sup>th</sup> and they will be showing the movie "Oz-The Great and Powerful."

Brodie reported she is hiring a new employee to help backfill the hours that Reh is now dedicating to the job at City Hall. The library will have nine paid part-time employees.

## **12. COUNCIL REPORTS**

The July 2013 Council Calendar was distributed in the packets for Council to review.

Hatcher asked Boyles if he had heard anything back from the Eagle Scouts regarding the project on Wascoe and Main Streets. Boyles explained he has not heard back yet.

Hatcher reported he attended the Farmer's Market on Saturday. He said 175 people had already been though by 11:00 a.m.

Kindel reported on the Chamber of Commerce meeting. Kindel, Mitch Ward, Stewart King, and Russ Sheldon were elected as new Directors. It was a fairly contentious meeting. The Treasurer was asked to step down and she refused. The viability of the Oregon Garlic Festival in Banks is being questioned and the Chamber will need to make a decision by July 1<sup>st</sup> if they are going to continue with the festival in Banks. Kindel said the Chamber will be meeting again on 7/1/13 at 5:30 and he will report to the Council the outcome of that meeting.

**13. ADVICE/INFORMATION ITEMS:**

- July 4<sup>th</sup> Celebration: 07/04/13 Commercial Street from Main to 311<sup>th</sup>
- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.

**14. EXECUTIVE SESSION:**

All members of the audience and staff were asked to leave the chambers for the Executive Session. Hatcher informed DeBry they will notify her when she should return. Hatcher adjourned the meeting into executive session at 8:35. DeBry was invited back into the Executive Session at 9:45.

Hatcher opened the Council meeting to the public at 10:50. Hatcher asked for confirmation from DeBry regarding her current salary. Motion by Warren. Seconded by Lenahan to increase DeBry's salary to Step D in the salary range. The motion was approved unanimously.

**15. ADJOURNMENT:** Mayor Hatcher adjourned the meeting at 10:54 p.m.

\_\_\_\_\_  
David Hatcher, Mayor

\_\_\_\_\_  
Martha DeBry, City Manager/Recorder

Date approved \_\_\_\_\_



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: June 25, 2013  
To: City Council  
From: City Manager Martha DeBry  
Subject: Resolution No. 1793 appointing member to the North Plains Library Board

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**Request:** Appoint Stephanie Farris as a member to the North Plains Public Library Board of Directors.

**Background:** The Library Board received applications from residents for appointment to the Board. The Board reviewed and interviewed applicants at the June Library Board meeting. They are forwarding their recommendation to the Council to review for appointment of Stephanie Farris to that Board.

**Fiscal Impact:** Appointment has no fiscal impact.

**Sample Motion:** I move to adopt Resolution No. 1793 appointing Stephanie Farris as a member to the North Plains Public Library Board of Directors.

**RESOLUTION NUMBER 1793**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS,  
OREGON, APPOINTING A MEMBER TO THE NORTH PLAINS LIBRARY BOARD**

**WHEREAS**, the City Council of the City of North Plains adopted Resolution Number 1089 on April 15, 2002, establishing the North Plains Public Library; and

**WHEREAS**, Resolution Number 1089 established a Library Board and the terms the Library Board members would serve; and

**WHEREAS**, Municipal Code Chapter 1.25 establishes the membership, established a Library Board and the organization and rules of Library Board members.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
THE CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:**

**Section 1.** Stephanie Farris is appointed to the Library Board for a four (4) year term expiring June 30, 2017.

**Section 2.** This Resolution shall become effective immediately upon adoption by the City Council.

**INTRODUCED AND ADOPTED** this 1<sup>st</sup> day of July, 2013.

**CITY OF NORTH PLAINS, OREGON**

BY: \_\_\_\_\_  
David Hatcher, Mayor

ATTEST:

BY: \_\_\_\_\_  
Margaret L. Reh, Deputy City Recorder



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: June 19, 2013  
 To: City Council  
 From: City Manager Martha DeBry  
 Subject: Resolution No. 1794 appointing members to the North Plains Parks Board

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**Request:** Appoint members to the newly configured Parks Board.

**Background:** Council recently adopted Municipal Code section 1.40 which provides that Council can appoint a Parks Board which will assist in the oversight of parks and recreation programs in North Plains.

The City has received applications from residents Brandon Willson and Hildegard Miles; Planning Commission Doug Nunnenkamp and Planning Commission Heather LaBonte for appointment to the Board.

Additionally, Council may appoint one or two Councilors to the Board. Both Council President Teri Lenahan and Councilor Charlynn Newton have expressed an interest in serving on the Board.

The code provides that the Mayor shall determine the initial term lengths for Board members to ensure there are overlapping terms. Staff is recommending the following:

Appointee	Expiration of Term
Nunnenkamp	7/1/2017
LaBonte	7/1/2015
Lenahan	7/1/2017
Newton	7/1/2015
Willson	7/1/2017
Miles	7/1/2015

**Fiscal Impact:** Appointment has no fiscal impact.

**Sample Motion:** I move to adopt Resolution No. 1794 appointing members to the North Plains Parks Board.

**RESOLUTION NO. 1794**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON,  
APPOINTING MEMBERS TO THE NORTH PLAINS PARKS BOARD**

**WHEREAS**, Municipal Code Section 1.40 provides that the City Council appoints the members of the North Plains Parks Board; and

**WHEREAS**, the City requested members of public submit applications to become members of the Parks Board; and

**WHEREAS**, Mr. Brandon Willson and Ms. Hildegard Miles have applied to become a member of the Parks Board; and

**WHEREAS**, Council may appoint one Councilor to sit as a voting member of the Parks Board; and

**WHEREAS**, Council may appoint up to two members of Planning Commission to sit as a voting member of the Parks Board; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON** appoints the following persons to be serve on the Parks Board.

Planning Commissioner Doug Nunnenkamp  
Planning Commissioner Heather LeBonte  
Resident Bandon Willson  
Resident Hildegard Miles  
Councilor President Teri Lenahan  
Councilor Charlynn Newton

**INTRODUCED AND ADOPTED** this 1st day of July, 2013.

**CITY OF NORTH PLAINS, OREGON**

BY: \_\_\_\_\_  
David Hatcher, Mayor

ATTEST:

BY: \_\_\_\_\_  
Margaret Reh, Deputy City Recorder



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: June 19, 2013  
To: City Council  
From: City Manager Martha DeBry  
Subject: Resolution No. 1795 waiving fees associated with the July 20th Hoedown event sponsored by the Last Waterin' Hole.

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**Request:** Approve requests by Last Waterin' Hole to waive fees for fund raising event to benefit the North Plains Seniors Center.

**Background:** For the past eight years a "Poker Run" has been held to benefit the North Plains Senior Center. Last year the Waterin' Hole hosted the event which raised over \$3,000 for the Center that helps the North Plains community by providing meals on wheels, low-cost lunches, and a food pantry.

The Last Waterin' Hole is proposing a similar "Cruise In"/Hoedown event that will feature a ride/drive by both motorcycles and vintage cars on July 20, 2013. The section of NW Main Street between NW Kaybern Street and NW Commercial Street will be closed from 8:00 a.m. to 11:00 p.m. A band will provide music in the afternoon and early evening hours, while food and beverages are sold. Last year's event ran smoothly, and there were no complaints about the location, duration or noise from the event.

Like last year, because this event benefits the Senior Center, the applicant is requesting:

- Waiver of temporary liquor license application processing fee of \$35.00
- Recommend approval to the Oregon Liquor Control Commission of the temporary license
- Authorization and waiver of Street Closure Permit Special Event fee of \$300.00

**Fiscal Impact:** By waiving the fees, the City will forgo \$335.00 in revenue.

**Sample Motion:** I move to adopt Resolution No. 1795 waiving fees associated with the July 20<sup>th</sup> fundraising event sponsored by the Last Waterin' Hole, and authorizing the street closure and temporary liquor license approval recommendation to the OLCC.

**RESOLUTION NO. 1795**

**A RESOLUTION OF THE CITY OF NORTH PLAINS, OREGON, APPROVING THE WAIVER OF FEES AND CLOSURE OF MAIN STREET BETWEEN MAIN AND KAYBERN FOR SENIOR CENTER FUNDRAISER SPONSORED BY LAST WATERIN' HOLE**

**WHEREAS**, for the past eight years a Poker Run has been held to benefit the North Plains Senior Center; and

**WHEREAS**, in 2012 the Last Waterin' Hole hosted the event which raised over \$3,000 for the Center that helps the community by providing Meals On Wheels, low-cost lunches, and a food pantry; and

**WHEREAS**, the Last Waterin' Hole is proposing a similar "Cruise In" event that will feature a ride/drive by both motorcycles and vintage cars on July 20, 2013; and

**WHEREAS**, the event requires a section of NW Main Street between NW Kaybern Street and NW Commercial Street will be closed from 8:00 a.m. to 11:00 p.m.; and

**WHEREAS**, service of alcohol at the event has not created an issue in the past.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON**, that Main Street may be closed on July 20, 2013; the fees associated with the closure are waived and the service of alcohol are waived and the City recommends Oregon Liquor License Commission grant a temporary service license on that date.

**INTRODUCED AND ADOPTED** this 1st day of July, 2013

**CITY OF NORTH PLAINS, OREGON**

BY: \_\_\_\_\_  
David Hatcher, Mayor

ATTEST:

BY: \_\_\_\_\_  
Margaret Reh, Deputy City Recorder



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: June 27, 2013

To: City Council

From: Martha DeBry, City Manager

Subject: Resolution No. 1796 Approving Acquisition of a New Police Vehicle

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**Request:** Council authorize the lease purchase of a new marked police vehicle in an amount not to exceed \$34,533.90.

**Background:** The 2013-14 budget includes the funds for the purchase of a full-fitted police car.

**Fiscal Impact:** Entering into a lease will bind the City to the purchase price of \$34,533.90. The exact terms of lease including the interest rate have not yet been negotiated. Police vehicles are typically depreciated over 7 years.

**Sample Motion:** I move to adopt Resolution No. 1796 approving the purchase of a new police vehicle, as presented.



# Estimate

Date	Estimate #
5/21/2013	204

Safety Vehicle Systems  
 2240 Judson Steet se  
 OR 97302

Name / Address
North Plains PD

Project				
Item	Description	Qty	Rate	Total
	2013 Charger			
Misc	2013 Dodge Charger V8 29A	1	24,451.00	24,451.00
Doc Fee	Doc fee	1	250.00	250.00
SVS-Charger	2011+ Charger fuse panel	1	499.00	499.00
EV-DCIM3E	Dodge Charger interface module (Has wigwag and rear tail light flash)	1	130.00	130.00
SA315P	Whelen Siren Speaker With bracket	2	165.00	330.00
BK0753CGR11	Front Bumper and lighting PB450L4 ALUM BUMPER WHELEN	1	630.00	630.00
11.1005SF	Rear lights LED Flasher	1	30.00	30.00
ELUC2S010B	Universal UnderCover™ LED Insert Blue (donated)	2	0.00	0.00
SX8EKB	Light bar Whelen 49" Liberty 12/4 lightbar with LED take down and alley lights	1	1,382.77	1,382.77
EGHST1M	Deck Lights SoundOff Ghost Blue/Amber Led light	1	68.20	68.20
EGHST1K	SoundOff Ghost Red/Amber Led light	1	68.20	68.20
Misc	SVS-Ghost bracket	2	13.00	26.00
SVS-CHGBAR	Prisoner Area 2011+ Metal Window Bars	1	100.00	100.00
04.6116.C00	Interior Dome light White	1	15.00	15.00
PK0600CGR11SCA	Setina #10S C RP UNCOATED POLY PARTITION 11+ Charger	1	567.77	567.77
ST0380CGR11	2PC LOWER EXTENSION PANEL 11-12 CHARGER	1	59.64	59.64
CARCG121220	Aedec Dodge Charger rear seat with center out seat belts 11+	1	434.29	434.29
	Officer area			
<b>Total</b>				



# Estimate

Date	Estimate #
5/21/2013	204

Safety Vehicle Systems  
 2240 Judson Steet se  
 OR 97302

Name / Address
North Plains PD

Project				
Item	Description	Qty	Rate	Total
SVS-CHGR-Con	2011+ Charger Console with 18" of face plate area	1	299.00	299.00
SVS-6038	Flat Dual Cupholder with	1	55.00	55.00
SVS-6034	SVS armrest with pad	1	65.00	65.00
GK10342UHKSV...	Setina Dual universal lock with HK key	1	325.00	325.00
VF4	Potter & Brumfield 40 Amp relay (blackout)	7	4.00	28.00
14.0553	3 Acc Outlet box 12V	1	20.00	20.00
P46SLC	2% Whelen Spotlight	1	169.74	169.74
425-2827	Jotto Charger console mounting base. Attaches to side of consoles and mounts to any Jotto desk arm	1	90.00	90.00
425-1188	Jotto 2 piece articulating arm	1	65.00	65.00
425-5330	P2 Mounting plate for Panasonic tough book dock	1	50.40	50.40
WPKM1	Siren controller	1	39.00	39.00
U480K-15	Park kill module	1	830.00	830.00
UMNCT-SM	100/200 60A, 480K lighting controller and siren amp	1	39.89	39.89
382461	480K SM microphone	1	39.89	39.89
60692	Antenna			
	Larsen RG58 dual shield co ax antenna cable	3	15.00	45.00
	BMLPVDB800/1900 Maxrad	1	38.00	38.00
	806-960mhz/1710-1900mhz dual band 2db gain low profile black antenna			
38367	806-896 mhz unity gain base loaded quarterwave antenna black 3/4"	1	15.00	15.00
35951	152-162mhz black unity 1/4 wave antenna black	1	18.00	18.00
Labor	All Labor to perform job	35	65.00	2,275.00
shop Supplies	wire, zip ties, loom, nuts, bolts	1	114.00	114.00
freight	Shipping charges	1	130.00	130.00
Graphics	Graphics and install	1	781.00	781.00
<b>Total</b>				<b>\$34,533.90</b>

# Leasing Specialists, LLC

4775 Portland Road, NE  
Salem, OR 97305

MUNICIPAL LEASING

MUNICIPAL RENTAL

## MUNICIPAL LEASE PURCHASE RATE QUOTE FOR FINANCING

DATE: 6/10/13 FROM: Ed Anderson  
 Manny Amador PHONE: 719-313-9161  
 QUOTE: 2348 CELL: 719-439-8907  
 LESSEE: City of North Plains FAX: 800-918-3761  
 FOR: Police Department  
 STATE: OR  
 LEASED PROPERTY: One (1) New 2013 Dodge Charger w/ Police Equipment

Leased Property Cost	Other Adjustments To Net Equipment	Total Amount Financed	Total # of Pmts/Pmts per Year	Payment	# Pmts in Adv	Doc Fee
\$34,511.07		\$34,511.07	4/1	\$9,259.00	1	\$350.00

Numbers contingent upon credit approval and the signing and prompt return of all required documentation.

A Municipal Lease Purchase Agreement has standard non-appropriation protections for the Lessee and provides the Lessee with an option to purchase the leased property for \$1.00 after the timely making of all lease payments.

Quote valid for 30 days.

Other Adjustments include any : down payment to vendor, buyout of prior lease, sales taxes and credit for trade-in.

**RESOLUTION NO. 1796**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON,  
APPROVING THE LEASE PURCHASE OF A NEW POLICE VEHICLE FROM SAFETY  
VEHICLE SYSTEMS, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A  
LEASE AGREEMENT RELATED TO THE LEASE PURCHASE AT A VEHICLE COST  
NOT TO EXCEED \$34,533.90**

**WHEREAS**, the City operates a Police Department and having well maintained vehicles is essential to ensure prompt response to emergencies; and

**WHEREAS**, the Police Department seeks to promote its visibility within the community by traveling in marked vehicles; and

**WHEREAS**, the City Council established a Policy to address the allocation of funds annually to purchase Police vehicles; and

**WHEREAS**, the City adopted the 2013 - 2014 annual budget which included funds for the purchase of Police vehicles.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE  
CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:**

**Section 1.** Approve the lease purchase of one new 2013 Dodge Charger Police vehicle from Safety Vehicle Systems in the amount of \$34,533.90.

**Section 2.** Authorize the negotiation of a finance contract for the lease purchase of the vehicle described in the quote from Safety Vehicle Systems, a copy of which is marked Exhibit "A", attached hereto and by this reference incorporated herein.

**Section 3.** Authorize the City Manager to execute the documents necessary for the City to enter into a Lease Agreement for purchase of the Police vehicle through a financial lending institution.

**Section 4.** This Resolution shall become effective immediately upon adoption by the City Council.

**INTRODUCED AND ADOPTED** this 1st day of July, 2013.

**CITY OF NORTH PLAINS, OREGON**

BY: \_\_\_\_\_  
David Hatcher, Mayor

ATTEST:

BY: \_\_\_\_\_  
Margaret L. Reh, Deputy City Recorder

**City of North Plains  
Police Department  
6/26/13**

**TO: Martha DeBry, City  
Manager  
City Council  
Department Heads**

**FROM: Bill Snyder, Police Chief**

**SUBJ.: DEPARTMENT REPORT**

During June we've continued to spend time working on the ODOT traffic grant at the overpass construction zone. Officer Jody Petersen is our new regular officer. Jody will be primarily working late evening shifts. During the month of June Officer Petersen has already made three drug arrests and one DUII arrest.

The following are the numbers regarding criminal reports/activity for June:

<b>Activity</b>	<b>2013 June</b>
Furnishing alco arrest	1
Dog Bite	1
Burglary	0
Drug/possession arrest	3
Information reports	7
Unlawful vehicle entry	0
Hit and Run	1
Criminal Mischief	0
Runaway	2
Assault II arrest	1
DUII arrest	1
Welfare check	1
Harassment	1
Found property	1



City of North Plains

Public Works Department

6/26/2013

**TO:** Martha DeBry, City Manager  
City Council  
Department Heads

**FROM:** Blake Boyles, Public Works Director

**SUBJECT:** DEPARTMENT REPORT

I am currently working on the following projects/ tasks:

- CDBG Project Management –NW Claxtar St -8” Waterline and Street project underway since May 13, waterline and service lines tied over. Storm being installed this week, curbs maybe week of July 8.
- Construction coordination with ODOT on interchange/ pedestrian trail working on Easement survey
- Updating The Emergency Manual, Emergency Management planning/updating
- NIMS (National Incident Management System) Training –compliance requirements ...Ongoing
- Glencoe Pedestrian Tunnel coordination
- July 4<sup>th</sup> planning
- Highland Ct Subdivision coordination,
- McKay Fields Subdivision coordination

Public Works Crews are working on the following projects/tasks:

- Equipment Maintenance
- Building Maintenance
- Meter installation and repair
- Monthly meter reading
- Locates, Locating entire areas for Highland Ct and Claxtar projects
- Street surface evaluation/prep for crack sealing
- July 4<sup>th</sup> preparation
- Ditchline weed eating
- Curb painting
- Claxtar St Project inspection

Future reports will include tasks accomplished and those pending. If there is any other information you may want to see in the report, please let me know.-

# City of North Plains - Library Department – July 1 - August 5, 2013

**TO:** Martha DeBry, City Manager, and to City Council Members  
**FROM:** Debbie Brodie, Library Director  
**SUBJECT:** DEPARTMENT REPORT

**Holiday Closure.** The Library will be closed on Thursday, **July 4** for Independence Day.

**Summer Reading Programs for All Ages.** Program registration ends for pre-readers, children, and teens in North Plains at 7:30 p.m. on Monday, July 15. The deadline for adults to register is Saturday, August 31. For details, check this website: <http://www.wccls.org/srp2013>.

**Wacky Wednesdays.** The popular Super Saturday events which take place each month during the school year are replaced during the summer by weekly Wednesday programs. All events are free and take place at the Jessie Mays Community Hall beginning at 1 p.m. The July line-up includes:

**July 3 Digging on Mars.** Evergreen Aviation and Space Museum representatives will teach a hands-on lesson about Mars with a focus on aviation- and space-related science, technology, engineering, and mathematics. All ages are welcome to attend.

**July 10 Rock N' Roll Kindy with Mo Philips.** This super interactive rock 'n' roll show is all about creating music and having a good time. All ages are welcome to attend.

**July 17 Dragon Theater Puppets Presents "I Dig Dinosaurs."** Join explorer, archaeologist, and host Shawnry Connery as he builds a time machine and travels through time with an exciting cast of characters to learn about the amazing world of the dinosaurs. All ages are welcome to attend.

**July 24 A Fool's Tale with Buster's Red Nose Revue.** Join Buster in his misadventures through the wondrously wacky world of the clown. His physical comedy will leave your face cracked up and belly splitting! All ages are welcome to attend.

**July 31 Smarty Pants Game Show.** Eating well...saving energy...bike safety. It doesn't exactly sound like summer vacation, but kids all over are laughing, learning, and earning the title "Smarty Pants," with this exciting traveling game show from the Educational Theatre Program. All ages are welcome to attend.

**Teen Archery Event.** Teens entering 6<sup>th</sup> - 12<sup>th</sup> grades are invited to learn how to shoot a bow and arrow from the Archers Afield professionals of Tigard. All skill levels are welcome, but the group size will be limited to first 30 teens who show up. Be at the Jessie Mays Community Hall on **July 23** at 4:00 p.m. to participate in this free event.

**Storytimes.** Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

**July 3** Storytime with Miss Marion: Celebrations!  
**July 10** Storytime with Children's Librarian Kay: Pockets and Kangaroos  
**July 17** Special Guest Storytime: MetroWest Ambulance  
**July 24** Storytime with Youth Librarian Jackie: Wolves  
**July 31** Storytime with Youth Librarian Jackie: Transportation

**First Friday Flick.** The PG-rated film from Walt Disney Pictures to be shown on **July 5** at 6 p.m. is based on the popular Wizard of Oz books by L. Frank Baum. Just as magician and illusionist Oscar Diggs is enchanting his audience at a Kansas circus, a tornado blows in, and he is magically transported to the land of Oz in a hot-air balloon. There is where the adventure really begins! Seating is limited. Refreshments will be served.

**Friends of the Library Meeting.** There will be a regular meeting of the Friends on Monday, **July 8** at the Library from 7:30-9 p.m. New members are welcome to attend.

**Library Board Meeting.** The next scheduled regular meeting of the Library Board will begin at 7:30 p.m. on Wednesday, **July 17**.

**Library Book Club.** The Thursday, **July 18** selection to be discussed is The Alchemist by Brazilian-born author Paulo Coelho. First written in Portuguese and published in 1988, this allegorical novel features a young Andalusian shepherd on his journey to Egypt following his recurring dream of finding treasure there. This international best seller holds the record as the most translated book by a living author. The meeting will begin at 7:00 p.m. at the Library. New members are welcome. Refreshments will be served.

**Craft Night.** Bring your knitting, crocheting, or other personal craft projects to the Library on Thursday, **July 25** from 6-8 p.m. for an evening of camaraderie and dedicated handiwork time.

**Sara Twitty Paintings on Exhibit.** Seattle-based artist and illustrator, Sara Twitty, will be exhibiting her work at the Library through the month of July. Examples of her art may also be viewed at <http://saratwittyart.blogspot.com/>. Twitty is the illustrator for the young adult books written by local author, Kirstin Pulioff.

**Writers' Group.** Because of the July 4 holiday closure, the Writers' Group will not meet this month. The next meeting is scheduled for Thursday, **August 1** at 6 p.m.

**Quilt Display.** This month's quilt on display over the checkout desk at the Library features the well-known "Dresden Plate" pattern. It is a beautiful, handmade, depression-era quilt, formerly owned by the grandmother of local resident Roni Andrews.

There are only six weeks left to enter to win the showpiece quilt donated by The Westside Quilters Guild for the Library's annual fundraising raffle. Tickets may be purchased at the Library and are \$1 each or 6 for \$5. The drawing will be held on Sunday, August 11 at the Jessie Mays Community Hall during Summer Fest & Garlic Out West.

# July 2013 Council Calendar

Meeting	Primary	Alternate	Note	Date
<b>City Council</b>			<b>7:00 p.m.</b>	7/1
4 <sup>th</sup> of July Celebration			Commercial Street	7/4
North Plains Farmer's Market			314 <sup>th</sup> Street & Commercial	7/6
Washington County Coordinating Committee (WCCC)	Hatcher	DeBry	2 <sup>nd</sup> Monday @ 12 noon	7/8
Planning Commission	Warren		2 <sup>nd</sup> Wednesday @ 7 p.m.	7/10
Washington County Office of Community Development: Policy Advisory Board	Kindel	Demagalski	2 <sup>nd</sup> Thursday @ 7 p.m.	7/11
North Plains Farmer's Market			314 <sup>th</sup> Street & Commercial	7/13
<b>City Council</b>			<b>7:00 p.m.</b>	7/15
Library Board	Broome		3 <sup>rd</sup> Wednesday @ 7 p.m.	7/17
North Plains Farmer's Market			314 <sup>th</sup> Street & Commercial	7/20
Metro Policy Advisory Committee (MPAC)	Hatcher	Newton	4 <sup>th</sup> Wednesday @ 5 p.m.	7/24
Parks Board			4 <sup>th</sup> Wednesday @ 6:30 p.m.	7/24
North Plains Farmer's Market			314 <sup>th</sup> Street & Commercial	7/27
Metropolitan Area Communications Commission (MACC)	Warren	Lenahan		
Northwest Oregon Area Commission on Transportation (NWACT)	Lenahan	DeBry		