



## MINUTES

### City Council - REGULAR Session Meeting

Monday, June 6, 2016 North Plains Senior Center 7:00 PM

**COUNCIL PRESENT:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sherrie Simmons, Scott Whitehead

**COUNCIL EXCUSED:** Charlynn Newton

**STAFF PRESENT:** City Manager Blake Boyles; Library Director Debra Brodie; Acting Chief of Police Jesse Baker; City Recorder Margaret Reh

#### 1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

#### 2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

#### 3 CONSENT AGENDA:

- a) Approval of June 6, 2016 City Council Regular Session Agenda
- b) Approval of May 16, 2016 City Council Minutes.

*Motion to approve the Consent Agenda. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.*

#### 4 PUBLIC COMMENT:

Pat Ewing, 31389 NW Commercial Street, North Plains, Oregon 97133 approached the Council asking that they reconsider their decision to allow the Farmer's Market to take place on Commercial Street. She stated it is very inconvenient for her and her neighbor. She also stated she watched a number of large trucks having difficulty navigating the corners of the designated detour around the block.

Ewing suggested the new parking lot at the Corner of Kaybern and Main Street could be an excellent location for the Market or to move it back to 314th Avenue.

The Council thanked her for her comments.

#### 5 STAFF REPORTS

- a) Library Director Debra Brodie reminded the Council that holocaust survivor, Alter Wiener will be speaking Thursday evening at Jessie Mays Community Hall. This event is scheduled the same night as the Thursday Marketplace and the Vision Implementation Work Group (VIWG) meeting. She highly encouraged the Councilors who were not attending the VIWG to attend this.

Brodie also informed the Council the July Library Board meeting has been canceled.

- b) North Plains Police Officer Jesse Baker informed the Council the police department now has body cameras. He was able to piggyback on a grant submitted by the Oregon State Police.

The North Plains Police Department will be receiving new AEDs for each of the police vehicles. They're are being given to the department from Tualatin Valley Fire and Rescue. They received them through some grant money.

- c) Public Works Director Blake Boyles reported he is continuing his search for property for the location of the new reservoir.

The crews are finishing up the final details on the parking lot at the corner of Kaybern and Main Streets. The existing shed will be used for storage. There isn't any electricity on the site. The power has been off for years. There will need to be an inspection prior to the electricity being turned on again.

## 6 NEW BUSINESS:

- a) Approval of Resolution No.1937 Council Support and Authorizing Submission of a Transportation and Growth Management (TGM) Grant Application Requesting Funding to Update the Transportation System Plan (TSP).

The North Plains Transportation System Plan (TSP) has not been updated since 2005. There is a strong need to update the TSP, especially with all the expected growth in North Plains. City staff is working on a Transportation Growth Management grant application and one of the requirements is a demonstration of local support. The City Council adopted a resolution showing Council support for staff proceeding with this application and encourages the continuance of updating the TSP for the City of North Plains. This Resolution, along with letters of support from local figures, is vital to the success of being awarded this grant.

*Motion to adopt Resolution No.1937. Moved by Councilor Kindel. Second by Councilor Lenahan. Motion was approved unanimously.*

- b) Approval of Resolution No.1938 Authorizing the Mayor to enter into an agreement with Washington County on behalf of WCCLS for **Public Library Services** with Washington County for Fiscal Years 2016-2017 through 2020-2021.

The City of North Plains operates its library under a five-year Public Library Services Agreement with Washington County on behalf of Washington County Cooperative Library Services (WCCLS). The current Agreement will be expiring on June 30, 2016. An operating levy was approved by voters in November 2015 which will provide funding from WCCLS for another five years. The new Agreement will be effective from July 1, 2016 and continue through June 30, 2021.

*Motion to adopt Resolution No.1938 authorizing the Mayor to enter into an agreement with Washington County on behalf of WCCLS for **Public Library Services** with Washington County for Fiscal Years 2016-2017 through 2020-2021. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.*

- c) Approval of Resolution No.1939 Authorizing the Mayor to enter a five year Agreement with Washington County on behalf of Washington County Cooperative Library Services (WCCLS) for Information Network Services for Fiscal Years 2016-2017 through 2020-2021

Library Director Debra Brodie explained to the Council what this agreement would cover.

*Motion to approve Resolution No.1939.* Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

- d) Discussion Regarding Increasing Revenues for Street Fund

Mayor Hatcher had requested this item be added to the agenda for group discussion. There was some conversation during the budget hearings regarding some options that could be used to increase the street fund. Staff has been looking into new ideas for revenue and will come forward within the next few meetings to illustrate the cost of current repair needs plus future preventative maintenance projects. It could be possible to go for a levy, impose a gas tax, or increase the Transportation Utility fee charged to each residence. Discussion ensued.

Lembo and Boyles have had discussions regarding the advantages and disadvantages of a levy or a gas tax. They have reviewed the capital projects and will calculate how long it would take to raise money to cover the proposed projects.

Boyles stated that one option could be to reduce the base charges on the water fees but then increase the Transportation Utility Fee (TUF). This increase in the fee could help supply the street fund. With all the new homes coming on board there will still be ample funds being collected to continue paying the \$160,000/year loan for the water line. We have been tied into Hillsboro water for eleven years now. Discussion ensued.

Boyles and Lembo will compile comparative data and report back to Council showing the various options.

## 7 **ORDINANCES:**

- a) First Reading  
None Scheduled
- b) Second Reading  
None Scheduled

## 8 **CITY MANAGER REPORT**

- a) Planning Commission will be conducting two legislative public hearings on June 8, 2016. They will be reviewing the Neighborhood Community (NC) zone which is the zone for the proposed annexation areas. They will also be discussing code changes to accommodate marijuana facilities.

The second Vision Implementation Work Group meeting is scheduled for Thursday, June 9, 2016.

Boyles updated the Council on the logistics of the Knights of Pythias conducting the 4th of July parade. Russ Sheldon, representing the Pythians, informed Boyles the Pythians have added the City of North Plains as an additional insured on their insurance policy. A generic banner has been purchased that can be used in upcoming years. Discussion ensued.

Kindel is very concerned about this decision to have a 4th of July parade. He feels that when individuals hear about the parade, they may assume there will be additional activities including fireworks on the 4th. He wants to make sure it is communicated that there will not be a fireworks display put on by the City of North Plains this year. Lenahan wanted to make sure this was added to the City's facebook page.

Boyles informed the Council that he and Councilor Simmons have met with Allison McClay regarding the mural project. There were some misunderstandings with the initial candidate and he has withdrawn from the project. McClay will be undertaking the mural project. Boyles stated we have lost some time with this delay, but it is all for the better.

**9 COUNCIL REPORTS**

Council reviewed the Council calendar.

**10 EXECUTIVE SESSION**

Adjourn to Executive Session in accordance with ORS 192.660(2)(h) regarding Planning and Legal Counsel regarding annexation.

- a) Mayor Hatcher adjourned from the regular session into an Executive Session at 7:41 p.m.

**11 ADJOURNMENT:**

The Council adjourned the Executive Session at 8:38 p.m. No items were discussed further. Mayor Hatcher adjourned the Regular Session of the City Council at 8:38:30 p.m.



Teri Lenahan, Council President



Margaret L. Reh, City Recorder

Date Approved 06/20/2016