

CITY OF NORTH PLAINS PARKS BOARD  
REGULAR SESSION MINUTES  
January 28, 2015, 6:00 P.M.  
North Plains City Hall  
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Doug Nunnenkamp called the meeting to order at 6:02 p.m.
2. **FLAG SALUTE:** Doug Nunnenkamp led the flag salute.
3. **ROLL CALL:**  
**Board Members:** Chair Doug Nunnenkamp; Vice Chair Hildegard Miles; Patti Burns; Heather LaBonte; Joanna Orgill, and Teri Lenahan

**Staff:** Public Works Director Blake Boyles; City Recorder Margaret Reh

4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
  - A. Approval of Regular Session Agenda
  - B. Approval of January 7, 2015 Special Session Minutes

Motion by Burns. Seconded by Miles to approve the Consent Agenda. Motion was approved unanimously.

5. **NEW BUSINESS**

Staff had received a request from a citizen for the City to install a sandbox at the LaMordden Park on Curtis Street. Boyles polled the Board for their opinion on this installation. The Board feels the benefits of having a sandbox feature doesn't outweigh the health risks that could be associated with animals digging in it. Boyles will contact the citizen and inform them of the Board's decision to not allow a sandbox.

6. **UNFINISHED BUSINESS**

- A. Discussion and revision of the North Plains Parks and Open Space Master Plan.

The Board spent some time discussing what their starting point should be in approaching the task of revising the Parks and Open Space Master Plan. They agreed to work from the September 2014 Draft that was last updated on 09/10/14. The Board suggested looking at the current Comprehensive Plan and see what was included in it regarding Parks. The Board decided to add the Vision Statement they created at the last meeting at the beginning of the document. The Vision Statement was revised by adding the word 'safe'. It reads as follows: *To provide our community with safe parks, open spaces, recreational opportunities and a trail system that connects all neighborhoods, parks and schools to enhance health and livability.*

The Board decided to try to remove verbiage from the Parks and Open Space Master Plan that will already be a part of the Comprehensive Plan. Also, they will put many of the lists and descriptions in Appendices to help prevent from having to make revisions to the Plan.

The Board wanted staff to obtain the most recent population count from the census so it could be included in the Plan. The Board also wanted staff to verify the dates that are listed in the Introduction are correct and to research when the original master plan was completed and adopted. It is thought to be the year 2000. Discussion ensued regarding changes that the Board thought should be reflected in the Parks and Open Space Master Plan. Lenahan was the scrivener of the changes. The suggested revisions and changes will be applied to this document as it is being worked on. The Board will review and will bring all the edits back at once.

The Board will continue to work from this same document, which was last revised on 09/10/14. Specific instructions were emphatically stated that another document will not be printed off until the Board provides further direction.

**7. ADDITIONAL PARKS BOARD BUSINESS.**

The Board discussed the Request for Comments form that was distributed to each of the Parks Board members via e-mail regarding the McKay Creek Crossing subdivision. The Board had expressed a desire to receive notices of any pending developments so they could provide input. The Board thought they would be discussing this together and provide input as a group. However, due to the lateness of the hour, the Board decided they would submit their comments to Nunnenkamp for him to compile for submission to the Planning Commission.

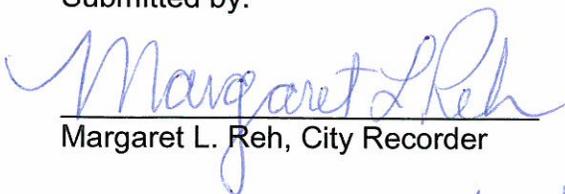
The preliminary subdivision plat application for the McKay Creek Crossing development is posted on the website. The Parks Board Members may reference the application in filling out their Requests for Comments. LaBonte stated that the staff report is not on-line.

It was pointed out that the city website had the wrong plans for Jessie Mays posted in the article on the front page of the website. Miles pointed out that the Mayor presented a report on the Jessie Mays remodel to the North Plains Chamber of Commerce and passed out the old plans. The Chamber was informed they were the wrong plans. The Board was informed that an individual could click on the article and would be directed to the full set of plans that had been submitted by Woofter Architecture during the process of the feasibility study. The Board felt the website should be updated.

**8. ADJOURNMENT:**

The next meeting will be held on Wednesday, February 25, 2015 at 6:00 p.m. at the North Plains City Hall. The meeting was adjourned at 8:08 p.m.

Submitted by:

  
Margaret L. Reh, City Recorder

Date Minutes Approved: 02/25/2015