CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, July 1, 2013 7:00 P.M.

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:09 p.m.

2. **PLEDGE OF ALLEGIANCE**: None as flag salute was already conducted during URA Board Meeting.

3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Demagalski, Charlynn Newton, and Robert Kindel, Jr.

   Absent excused: Glen Warren, Michael Broome

   Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Library Director Debbie Brodie, Account Clerk Margaret Reh

4. **CONSENT AGENDA:**

   A. Approval of regular session agenda

   B. Approval of minutes of 06/17/2013 Council meeting

Motion by Kindel. Seconded by Demagalski to approve the Consent Agenda as presented. The motion was approved unanimously.

Former Mayor Henry Drexel passed away last Wednesday and Hatcher had asked Kindel to share a few words about Hank.

5. **PUBLIC COMMENT:**
   Cindy Sagar, 10365 NW 317th, addressed Council regarding congestion and parking issues at the Corner of 317th and Pacific Streets. This is the area surrounding the ingress and egress at the Oak Meadows Neighborhood. With the increased development in the area, they are seeing a large increase in traffic. Individuals are parking vehicles on Pacific Street which is causing poor visibility clearance. Sagar wanted to alert the Council of the potential hazards and hoping to get some help in addressing this issue.

6. **PRESENTATION:**
   None Scheduled

7. **PUBLIC HEARING:**
   None Scheduled

8. NEW BUSINESS:

A. Council to consider Resolution No. 1793 appointing Stephanie Farris to the North Plains Public Library Board of Directors.

The North Plains Library Board had conducted interviews at the June Library Board Meeting. The Board is recommending Council to appoint Stephanie Farris. Council asked Farris, who was in attendance, a few questions regarding her desire to be on the Library Board.

Kindel thanked her for applying.

Motion by Demagalski. Seconded by Lenahan to approve Resolution No.1793 appointing Stephanie Farris to the North Plains Public Library Board of Directors. The motion was approved unanimously.

B. Council to consider Resolution No. 1794 which appoints members to the North Plains Parks Board.

Council recently adopted Municipal Code section 1.40 which provides that Council can appoint a Parks Board which will assist in the oversight of parks and recreation programs in North Plains.

The City has received applications from residents Brandon Willson and Hildegard Miles; Planning Commission Doug Nunnenkamp and Planning Commission Heather LaBonte for appointment to the Board.

Motion by Demagalski. Seconded by Kindel to approve Resolution No.1794 appointing members to the North Plains Parks Board with a minor change to the wording on the Resolution. The Resolution should read "Council may appoint up to two members of the City Council to sit as a voting member of the Parks Board" instead on "appoint one Councilor." The motion was approved unanimously.

C. Council to consider Resolution No. 1795 approving the waiver of fees and closure of Main Street between Main and Kaybern for Senior Center fundraiser sponsored by Last Waterin' Hole.

For the past eight years a "Poker Run" has been held to benefit the North Plains Senior Center. Last year the Waterin' Hole hosted the event which raised over $3,000 for the Center that helps the North Plains community by providing meals on wheels, low-cost lunches, and a food pantry.

The Council is being asked to waive fees associated with the July 20th fundraising event sponsored by the Last Waterin' Hole, and authorizing the street closure and temporary liquor license approval recommendation to the OLCC.

Motion by Kindel. Seconded by Demagalski to approve Resolution No.1795 approving the waiver of fees and closure of Main Street between Main and Kaybern for Senior Center fundraiser sponsored by Last Waterin' Hole. The motion was approved unanimously.

D. Council to consider Resolution No. 1796 approving the lease purchase of a new police vehicle and authorizing the City Manager to execute a lease agreement related to the lease purchase at a vehicle cost not to exceed $34,533.90

DeBry presented the staff report. The 2013-14 budget includes the funds for the purchase of a full-fitted police car. This resolution is authorizing the City Manager to enter into an agreement to lease purchase a new police vehicle. Having a fleet of new vehicles has successfully reduced the departments repair costs.

Discussion by Council ensued. DeBry reiterated to Council that issuing authorization to purchase had to happen before the purchase could be made. Staff doesn't obtain a lease agreement before the purchase is made. A bill of sale is received and it will be months later after the vehicle is built to our specification and when we take ownership of the vehicles.

Motion by Demagalski. Seconded by Kindel to approve Resolution No.1796 approving the lease purchase of a new police vehicle and authorizing the City Manager to execute a lease agreement related to the lease purchase at a vehicle cost not to exceed $34,533.90. The motion was approved unanimously.

E. Council to discuss August City Council meeting dates. Generally only one meeting is held in August.

Hatcher stated that Council usually take a day off in August and wanted a consensus from Council if that is what they wanted to do and which meeting did they want to cancel. Council decided there will be no meeting August 5, 2013.

9. UNFINISHED BUSINESS:

10. ORDINANCES:

FIRST READING:

A. None Scheduled.

SECOND READING:

B. None Scheduled

11. STAFF REPORTS

DeBry gave a report on the status of preparations for the 4th of July Celebration.

DeBry reported staff received the paperwork for new subdivision on Pacific Avenue—near the Cottage Point at the end of Claxtar. This is a one acre parcel of land that will be a seven lot subdivision.

DeBry reported for Boyles that the Claxtar Street project is moving along well.

Snyder submitted his report in writing to the Council. He also reported that J.Peterson is in full capacity in the new position.

The Construction Zone grant has been extended by the State for the Overpass project. The State has been very pleased with the job the North Plains Police have been doing and increased the hours with this grant.

Brodie thanked the Council for approving the appointment of Stephanie Farris.

Brodie reported the sign-ups for the Summer Reading Program are going very well this year. The Library will have a table set up on the 4th of July in front of the building with the Spin-and-Win Spinner so children can sign up and spin for prizes at the same time.

Brodie will be attending the July 10, 2013 Knights of Pythias meeting. The Knights want to give the library $700.00 toward the purchase of e-readers.

Hatcher asked Doug Nunnenkamp, who was in attendance, if he would update the Council on the Farmer's Market. Nunnenkamp stated there have been four to six vendors at the Market. Berries are what are in season now. There will be more vendors later in the season as more product is harvested. He shared that there are about 60 children who have signed up to be "Sprouts". The "Sprouts" will be getting involved in the various events in the community.

Nunnenkamp also informed Council that the Farm Truck show is being reduced from what they were initially planning. They will not be needing to shut down Commercial Street. They will incorporate the farm trucks with the vendors on 314th with the Farmer's Market.

12. COUNCIL REPORTS

The July 2013 Council Calendar was distributed in the packets for Council to review.

Kindel stated he was watching the trestle work going in at the construction site at the Hwy 26 overpass project. He was asked about the footbridge that is going in under the bridge. Hatcher stated that ODOT is constructing the trail beneath the bridge. There are two pieces we are working on: 1) need to get the money finalized and 2) we need to get the easement rights. Hatcher stated DeBry is working on the easement rights.

Newton reported the Senior Center has requested assistance from Public Works on a few items—including some water seepage problems.

13. ADVICE/INFORMATION ITEMS:

- July 4th Celebration: 07/04/13 Commercial Street from Main to 311th
- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.

14. **ADJOURNMENT:** Mayor Hatcher adjourned the meeting to a work session at 7:48 p.m.

David Hatcher, Mayor

Margaret L. Reh, Deputy Recorder

Date approved 7/15/13