

**CITY OF NORTH PLAINS PARKS BOARD  
REGULAR SESSION AGENDA**

Wednesday, August 26, 2015, 6:00 P.M.  
North Plains City Hall 31360 NW Commercial Street

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **REGULAR SESSION AGENDA**
  - A. Approval of Regular Session Agenda
5. **SPECIAL SESSION MINUTES**
  - A. Approval of July 22, 2015 Special Session Minutes
6. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a "Public Comment Registration form" prior to the meeting. You are not required to give your address when speaking to the Parks Board, only your name. Presentations are limited to five minutes.)*
7. **NEW BUSINESS**
  - A. Discussion of McKay Creek / Metro Regional Trails and Greenways
8. **UNFINISHED BUSINESS**
  - A. Continue the discussion and revision of the North Plains Parks and Open Space Master Plan. The Parks and Open Space Master Plan working document was distributed at the 01/28/2015 Parks Board meeting as a part of the Board Packet.
9. **ADDITIONAL BUSINESS**
  - A. Any old, unfinished or additional issues the Board would like to address before the meeting is closed.
10. **ADJOURNMENT**

\*\*\*\*\*

If you require special accommodations to permit your attendance at a meeting, please contact the City Recorder by calling (503) 647-5555 or e-mailing [margaret@northplains.org](mailto:margaret@northplains.org) before 4:00 p.m., five calendar days prior to the meeting.

City Parks Board Meetings are tentatively scheduled to be at the North Plains City Hall, 31360 NW Commercial Street, North Plains, Oregon, on the 4<sup>th</sup> Wednesday of the month.

The next three meetings are scheduled to be held on the following dates at 6:00 pm:

**September 23, 2015**

**October 28, 2015**

**November 25, 2015**

CITY OF NORTH PLAINS PARKS BOARD  
REGULAR SESSION MINUTES  
July 22, 2015, 6:00 P.M.  
North Plains City Hall  
31360 NW Commercial Street

1. **CALL TO ORDER:** Chair Nunnenkamp called the meeting to order at 6:03 p.m.
2. **FLAG SALUTE:** Nunnenkamp led the flag salute.
3. **ROLL CALL:**  
Board Members: Chair Doug Nunnenkamp; Heather LaBonte; Patti Burns; Teri Lenahan  
Excused: Joanna Orgill  
Staff: Public Works Director Blake Boyles; City Recorder Margaret Reh  
Visitors: Miles Woofter; Jonathan Bolch
4. **REGULAR SESSION AGENDA**
  - A. **Approval of Regular Session Agenda**

Motion by LaBonte. Seconded by Burns to approve the Regular Session Agenda for July 22, 2015. Motion was approved unanimously.

5. **REGULAR SESSION MINUTES**
  - A. **Approval of June 30, 2015 Special Session Minutes**

Motion by Burns. Seconded by LaBonte to approve the Special Session Minutes for June 30, 2015. Motion was approved unanimously.

6. **PUBLIC COMMENT**  
None were forthcoming

7. **NEW BUSINESS**
  - A. **Review Woofter conceptual design of Jessie Mays Community Hall for clarification of details.**

Woofter Architecture submitted an agenda that the Board worked from for this section of the agenda. Miles Woofter stated he would like to revisit the roles of the Parks Board, the Decision Making Team and Woofter Architecture. He wants to make sure that all individuals who have a vested interest in the project are engaged in the discussions.

Jonathan Bolch and Miles Woofter walked the Board through a slide presentation they had prepared. They had incorporated many of the changes that were submitted by the Parks Board and the Decision Making Team into the drawings. These new documents submitted tonight will be posted on the website as part of the Agenda Packet. The group also discussed the phasing aspect of the project and what actually needs to be done during each phase.

Discussion ensued regarding the parking on NW 309<sup>th</sup> Avenue and options regarding this parking suggestion. The Board asked staff to get in touch with Century Link

regarding how the proposed changes in 309<sup>th</sup> may affect CenturyLink and ingress and egress to their property.

Discussion ensued regarding the submitted changes and incorporating the changes into the drawings before the next meeting with Woofter. They understand the importance of storage with this project. The drawings at the next meeting will be more detailed with comments. The next scheduled meeting with Woofter Architecture will be Wednesday, September 23, 2015 at 7:00 p.m. This will be a joint meeting with the Parks Board and the Decision Making Team on September 23, 2015. The Parks Board will meet one hour earlier at 6:00 p.m. to discuss Board business. Woofter will make sure the materials will be available for distribution to the whole team one week in advance—by September 16, 2015. This meeting will take place at the North Plains Senior Center.

October 28, 2015 will be the date of the final documents at the end of the design development. Woofter will issue meeting notes and provide more global priorities from the Decision Making Team.

B. Discussion regarding ways and means of acquiring parks land for future parks.

The Parks Board discussed the importance of acquiring land to develop future parks and the various properties that may be available in the near future that should be acted upon.

**8. UNFINISHED BUSINESS**

A. Continue the discussion and revision of the North Plains Parks and Open Space Master Plan. The Parks and Open Space Master Plan working document was distributed at the 01/28/2015 Parks Board meeting as a part of the Board Packet.

The Board elected to table this agenda item until the August 26, 2015 meeting. The idea is to have this be the only item on the agenda and use it as a great opportunity to hit this hard and complete the first pass. It will then need to be edited and a review process. Will take a great deal of time. This will be our goal to get this done at the August meeting—wrapping up the master plan. August 26, 2013

**9. ADDITIONAL PARKS BOARD BUSINESS.**

A. Any old, unfinished or additional issues the Board would like to address before the meeting is closed.

Nunnenkamp inquired if it is possible to start developing the yellow house and getting it ready to move the Friends of the Library On-line book sale into the facility. Boyles has told the Library Director that if they want to use it they can go ahead and start to clean it up. There is a lot of items in the yellow house that can be surplused. There are a lot of items that are being stored that can be gotten rid of. Discussion ensued regarding what may need to be done to get it ready to be used by the library. Boyles will let Debbie Brodie know that they can move ahead with this project, but the Friends will be doing a lot of the work themselves. Nunnenkamp inquired about funding that may be available

for items that will have a cost associated with it. The Parks Board thinks the yellow house is a perfect venue for the on-line book sales fundraiser.

Boyles gave an update on the Vern Galaway trail that now leads all the way to the tunnel under the overpass.

LaBonte requested that the City website have a Parks tab and that photos of all the parks be place in that folder. This will be one way to inform the citizens of what parks the City has to offer. Perhaps along with photos of the parks sites there could be a list the amenities that are available at each park and a short bio of each park. It was also suggested to acknowledge individuals who were instrumental in the creation of the parks, who donated the land, and who has worked on improving the parks.

Question was raised and discussion followed regarding how the Jessie Mays remodel project may be funded.

**10. ADJOURNMENT:**

The next meeting of the Parks Board will meet Wednesday, August 26, 2015.  
Nunnenkamp adjourned the meeting at 8:11 p.m.

Submitted by:

---

Margaret L. Reh, City Recorder

Date Minutes Approved: \_\_\_\_\_



## CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 19, 2015  
To: North Plains Parks Board  
From: Library Director Debra Brodie  
Subject: McKay Creek / Metro Regional Trails and Greenways

---

**Request:** Enable the City of North Plains to actively participate in the Metro Regional Trails and Greenways planning process in order to plan for the future connection of North Plains' walking trails with regional trails and greenways.

**Background: (This was presented to the City Council on August 3, 2015)**

Please refer to the Metro Regional Trails and Greenways map. North of #14 Crescent Park Trail and south of #21 Helvetia Trail, there is a regional greenway corridor which includes McKay Creek. Presently, North Plains is not part of the Metro council of governments, so Metro's regional planning efforts do not extend to North Plains. However, our city's plans for parks and greenways along McKay Creek are compatible with the Metro designation of McKay Creek as a greenway corridor. Participating in the Metro planning process would give North Plains a seat at the table. It would allow City Councilors and Parks Board members to be informed of developments, and it offers the potential to help guide regional decisions that affect our part of the county.

**McKay Creek:** This 24-mile-long, north-to-south flowing waterway runs 3.68 miles between the US Hwy 26 Bridge in North Plains and the Glencoe Road Bridge in Hillsboro (BLM, Tualatin Basin, Dairy Creek Watershed, Stream Mile Index).

**North Plains:** The City of North Plains has identified an interest in acquiring acreage within the city limits which encompasses McKay Creek for park/greenway purposes (Parks and Recreation Capital Facilities Master Plan Update, 2009). There is also an existing plan to create an in-city McKay Creek Greenway which would connect to the Ghost Creek Greenway where the tunnel under the new Glencoe overpass is located (North Plains Parks and Recreation Facilities Master Plan, Appendix A, Community Trails Plan, 2012).

**Hillsboro:** The City of Hillsboro, a participant in the Metro Regional Trails and Greenways system, is currently developing a community Trail System Master Plan, and one of the primary planned initiatives is the Crescent Park Greenway, envisioned as a greenway with a trail that encircles the western side of Hillsboro with connections along Waibel, McKay, and Dairy Creeks, as well as the Tualatin River. It would connect each

end of the Rock Creek Trail to create a continuous loop around the City (City of Hillsboro, Trails Master Plan DRAFT).

**Washington County:** Except for managing Hagg Lake resources, Washington County government is not in the business of acquiring, developing, or managing parks or greenways. Instead, it serves as a partner in helping develop areas located within unincorporated Washington County. At the County's Planning Commission Hearing held on July 1, 2015, proposed Ordinance No. 799 was reviewed. Among other things, it includes a recommendation to update the Comprehensive Framework Plan for the Urban Area and Community Development Code to classify Regional Trails from *desirable facilities* to *essential services* ([http://www.co.washington.or.us/lut/divisions/longrangeplanning/upload/799\\_pc\\_mtg\\_pkt\\_070115.pdf](http://www.co.washington.or.us/lut/divisions/longrangeplanning/upload/799_pc_mtg_pkt_070115.pdf)). This change would have favorable implications for potential future funding of trails and should be supported. The initial public hearing before the Board of Commissioners about Ordinance No. 799 is scheduled for 10 a.m. on August 4, 2015

**Oregon Metro:** This governmental agency manages the boundary that separates urban from rural land in the Portland area. It also works with communities to plan for future growth and meet needs in various areas, including recreation. There are twelve hundred miles of connected trails and greenways planned for the Portland region. The vision to develop these trails began in 1992 with the Metropolitan Greenspaces Plan. Of these regional trails, more than 400 miles have been developed, and 95% are owned and operated by cities, counties, and districts. Metro's function is to convene stakeholders and facilitate meetings. It owns and operates very few regional trails itself.

From: <http://www.oregonmetro.gov/> (Regional Trails and Greenways):

“Regional trails differ from local trails in that they are usually larger in scope – crossing neighborhood lines and linking cities, counties and even states. As excellent places for hikers, walkers, runners, cyclists, and paddlers to exercise and experience nature, regional trails are destinations unto themselves – but they also take us from the places we live to the places we learn, work, shop and play. Regional trails are typically separated from roads. Their off-street nature make trails more pleasant for recreational users by reducing interactions with vehicular traffic, which also make them quicker routes for pedestrian and bike commuters.

“Regional trail and greenway projects can take years to grow from concept to reality. They are often quite complex, involving many land owners and the help of hundreds – or thousands – of citizens. Determining a workable alignment, securing the trail right-of-way and finding the resources for trail design and construction all take time, energy and money. Regional trails are typically built in phases as funding becomes available and trail corridors are secured. Some projects have received big boosts from special dedicated funding sources – such as Metro's two natural areas bond measures, passed by voters in 1995 and 2006. Other projects are built one section at a time, a new stretch of asphalt added year after year after year. State and federal sources of support have also been instrumental in planning and building the regional trails system.”

**Fiscal Impact:** None currently; planning process being conducted at this time.

**Environmental Issues:** None known; planning process being conducted at this time.

**Recommendations:**

1) Authorize staff or assign a Parks Board member to participate in the regional trails planning process to foster trail and greenway connectivity between North Plains and the region.

2) Amend the North Plains Parks and Recreation Capital Facilities Master Plan to include wording about the desire to see a McKay Creek Greenway developed to run from the proposed Crescent Park Greenway in Hillsboro to the portion of the walking trail created under the Glencoe Road overpass that replaced the existing culvert (US26/Glencoe Road Interchange Area Management Plan). This has been suggested as the first step in showing a serious interest in developing a greenway plan.

3) Create relationships with Oregon Metro, Washington County, and the City of Hillsboro that will facilitate the creation of a master plan to develop a McKay Creek Greenway by making contacts and attending meetings. The Metro Regional Trails and Greenways map will be updated in November 2015, and the Metro Regional Trails and Greenways System Plan will be adopted in March 2016. In order for a McKay Creek Greenway to be considered for inclusion as a proposed trail in the update and the plan, the City of North Plains must demonstrate a genuine interest in this project to other stakeholders.

4) Provide volunteers and actively participate in the National Bicycle and Pedestrian Documentation Project taking place this September, 2015:

<http://www.portlandoregon.gov/transportation/article/259235>

5) Attend and participate in the next Metro Regional Trails and Greenways meeting on Wednesday, October 28, 2015 at Oregon Metro offices in downtown Portland.

**Contacts:**

Joy Lalic Chang

Associate Planner, Washington County Land Use & Transportation

155 N First Avenue, Suite 350

Hillsboro, OR 97124-3072

503-846-3873

[joy\\_chang@co.washington.or.us](mailto:joy_chang@co.washington.or.us)

Lisa Goorjian

Project Manager, City of Hillsboro, Parks & Recreation

4400 NW 229th Avenue

Hillsboro, OR 97124

503-615-6531

[Lisa.goorjian@hillsboro-oregon.gov](mailto:Lisa.goorjian@hillsboro-oregon.gov)

Mel Huie  
Regional Trails Coordinator  
Oregon Metro, Parks Planning & Development  
600 NE Grand Ave.  
Portland, OR 97232-2736  
503-797-1731  
[mel.huie@oregonmetro.gov](mailto:mel.huie@oregonmetro.gov)

Robert Spurlock  
Regional Planner  
Oregon Metro, Parks Planning & Development  
600 NE Grand Ave.  
Portland, OR 97232-2736  
503-813-7560  
[robert.spurlock@oregonmetro.gov](mailto:robert.spurlock@oregonmetro.gov)

David Tetrick  
Trail Counts Coordinator Intern  
Oregon Metro, Parks and Natural Areas Planning  
600 NE Grand Ave.  
Portland, OR 97232-2736  
503-813-7560  
[david.tetrick@oregonmetro.gov](mailto:david.tetrick@oregonmetro.gov)

# Regional trails and greenways

**Metro**  
oregonmetro.gov  
June 2014



- |                                  |                              |                                 |                                     |                              |                                   |                                |                             |                               |
|----------------------------------|------------------------------|---------------------------------|-------------------------------------|------------------------------|-----------------------------------|--------------------------------|-----------------------------|-------------------------------|
| 1. Banks-Vernonia Trail          | 8. Butler Buttes Trail       | 15. Crown Zellerbach Trail**    | 22. Highway 47 Trail                | 29. Ice Age Tonquin Trail    | 36. Oregon City Loop Trail        | 43. River Terrace Trail        | 50. Stafford to Canby Trail | 58. Trolley Trail             |
| 2. Beaver Creek Trail            | 9. Cazadero Trail            | 16. East Buttes Powerline Trail | 23. Hillsboro to Banks Trail        | 30. Kelley Creek Trail       | 37. Oregon Electric Railway Trail | 44. Rock Creek Trail           | 51. Stafford Trail          | 59. Tualatin River Greenway   |
| 3. Beaver Lake Trail             | 10. Clackamas River Greenway | 17. Fanno Creek Trail           | 24. Hillsdale to Lake Oswego Trail* | 31. Marine Drive Trail       | 38. Pacific Greenway Trail        | 45. Rosemont Trail             | 52. Sullivan's Gulch Trail  | 60. Tualatin Valley Trail     |
| 4. Beaverton Creek Trail*        | 11. Columbia Slough Trail    | 18. Gales Creek Trail           | 25. Historic Barlow Road Trail      | 32. Marquam Trail            | 39. Peninsula Crossing Trail      | 46. Salmonberry Corridor Trail | 53. Sunrise Corridor Trail  | 61. Waterhouse Trail          |
| 5. Beaverton to Milwaukie Trail  | 12. Cooper Mountain Trail    | 19. Gresham-Fairview Trail      | 26. Historic Columbia River Highway | 33. McKay Creek Greenway     | 40. Red Electric Trail            | 47. Sandy River Greenway       | 54. Sunshine Valley Trail   | 62. Westside Trail*           |
| 6. Bridgeport to Milwaukie Trail | 13. Council Creek Trail      | 20. Hagg Lake Trail             | 27. I-205 Trail                     | 34. Mount Scott Trail*       | 41. Reedville Trail               | 48. Scouters Mountain Trail*   | 55. Terwilliger Trail       | 63. Wildwood Trail            |
| 7. Bronson Creek Trail           | 14. Crescent Park Trail      | 21. Helvetia Trail              | 28. I-84 Trail                      | 35. North Clackamas Greenway | 42. Richardson Creek Trail        | 49. Springwater Trail          | 56. Tickle Creek Trail      | 64. Willamette River Greenway |

\* Alignments shown on map are simplified for cartographic purposes. Additional on-street segments are shown in individual trail master plans.

\*\* Not shown on map. Located in Columbia County, Oregon.