



MINUTES

**URBAN RENEWAL AGENCY BOARD - Special Session Meeting
Monday, June 20, 2016 North Plains Senior Center 7:00 PM**

DIRECTORS PRESENT: Chairperson Robert Kindel, Jr.; URA Directors: Teri Lenahan, Sherrie Simmons, Scott Whitehead

DIRECTORS ABSENT: Director David Hatcher; Director Charlynn Newton

STAFF PRESENT: Executive Director Blake Boyles

1 CALL TO ORDER

Chair Kindel called the meeting to order at 8:43 p.m.

2 PLEDGE OF ALLEGIANCE

Chair Kindel dispensed with the flag salute as it was performed at the City Council meeting just prior to this URA meeting.

3 CONSENT AGENDA:

- a) Approval of June 20, 2016 Special Session Agenda
- b) Approval of February 1, 2016 URA Board Meeting Minutes

Motion to approve the Consent Agenda. Moved by Director Simmons. Second by Director Whitehead. Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming.

5 PUBLIC HEARING:

- a) Adopt URA Resolution No. 16-0002 - FY2016-17 Budget for Adoption, Making Appropriations and Declaring to Collect the Tax Increment Revenue for Fiscal Year 2016-2017.

Chair Kindel opened the public hearing for Resolution 16-0002 approving the FY2016-17 Budget at 8:45 p.m.

Rachael Lembo presented the staff report. The FY2016-17 budget was reviewed by the URA Budget Committee and recommended for adoption by the URA Board. There are no changes since the URA Budget Committee approved the budget for recommendation.

Boyles updated the URA Board on the city entrance project on Commercial Street at the Glencoe Road intersection. The City is working with the Chamber of Commerce on the signage. Boyles is waiting to hear back from Washington County Visitors Association regarding a grant for this project. Price has come down substantially due to a change in design. Once this project is completed, the URA Board would like to

see the sign code enforced and that no sandwich signs would be allowed any longer. This will need to be enforced. Discussion ensued.

Motion to adopt URA Resolution No.16-0002 adopting the FY2016-17 annual budget.
Moved by Director Lenahan. Second by Director Simmons. Motion was approved unanimously.

6 NEW BUSINESS:

a) Review of FY2015-2016 URA Budget.

Finance Manager Rachael Lembo stated some of the discussion which already took place during the public hearing had to do with this update. The funds for the mural project and the parking lot project were originally listed out in one line item. During the URA Budget Committee meetings discussion ensued regarding allocating staff time to each of these projects. There will be an allocation of personnel and services and an allocation of materials and services from general government and public works. Discussion ensued. No decision was necessary. This item was informational only.

7 ADJOURNMENT:

Chair Kindel adjourned the URA Board meeting at 9:00 p.m.



Robert Kindel, Jr., URA Chairperson



Margaret L. Reh, City Recorder

Date Approved 09/06/2016