



MINUTES

City Council - REGULAR Session Meeting

Tuesday, February 16, 2016 Jessie Mays Community Hall 7:00 PM

COUNCIL PRESENT: Mayor David Hatcher; Council President Teri Lenahan; Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons

COUNCIL EXCUSED: Scott Whitehead

STAFF PRESENT: Director of Public Works/City Manager Blake Boyles; Chief of Police Bill Snyder; City Recorder Margaret Reh

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 CONSENT AGENDA:

- a) Approval of February 16, 2016 City Council Regular Session Agenda
- b) Approval of minutes of 02/01/2016 Council meeting

Motion to approve the Consent Agenda. Moved by Councilor Simmons. Second by Councilor Kindel Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming

5 PRESENTATION

- a) Proclamation National Community Development Week

Councilor Kindel gave a brief introduction. Councilor Lenahan gave an update on the funding for this program. Lenahan encouraged the Council to send letters of support to increase funding for this program. Lenahan will send out a link to the Council.

Motion to approve a proclamation to adopt the week of March 28-April 2, 2016 as National Community Development Week. Mayor Hatcher read the proclamation in its entirety.

- b) Presentation by Division Chief Greg Ladrow and Police Chief Bill Snyder - Regarding the Washington County Communications System Bond Measure

North Plains Police Chief William Snyder and TVF&R Division Chief/Washington County Fire District #2 Administrative Operations Chief Greg Ladrow, presented a factual report to the Council regarding the Emergency Communications System Bond Measure 34-243 that will be on the ballot in May 2016. WCCCA is looking to replace the existing dispatch and radio equipment that is used for emergency response. It

has been 25 years since the original radios and equipment were put in place.

6 STAFF REPORTS

a) Chief of Police Report

Chief Snyder had presented a combined crime statistics report that was compiled by the RegJIN in his written report. Snyder answered clarifying questions asked of him by Council.

Officer Jesse Baker will be attending the Oregon Police Academy in late spring. It was determined that the certification Officer Baker had from out-of-state and through his work at the Veteran's Administration, did not clear the requirements of the State of Oregon. Therefore, Baker is not certified in Oregon and is required to go to the full academy.

b) Public Works Director's Report

Public Works Director Blake Boyles walked the Council through his written report that was submitted in the Council Agenda Packet and provided additional details for each item. A brief discussion ensued regarding the repair of the water tower; the removal of benches from the mini-park at Wascoe Street and Main Street; and the status of the Public Works employees schedule changes due to surgery.

7 PUBLIC HEARING: None Scheduled

8 NEW BUSINESS:

a) Review and adoption of Resolution No.1921 Re-Establishing Term Ending Dates for Members of the North Plains Parks Board

On July 1, 2013, Council adopted Municipal Code section 1.40 creating the North Plains Parks Board. The Council set up initial terms for the applicants that were staggered so that they would not all expire on the same date. However, the ordinance established each succeeding term following the initial appointment for a period of two years. The result of this sequence was five of the terms are set to expire on the same date. The Parks Board presented a recommendation for the Council to approve new expiration dates by resolution.

Motion to adopt Resolution No.1921 establishing term ending dates for members to the North Plains Parks Board. Moved by Councilor Simmons. Second by Councilor Lenahan. Motion was approved unanimously.

b) Review and adoption of Resolution No.1922 Accepting Dedication of Public Rights of Way and Easements in the Sunset Terrace Subdivision

Boyles presented the staff report. Discussion ensued. The plat map of the Sunset Terrace Subdivision presented in the Agenda Packet was the map received from the developer prior to the Planning Commission meeting on February 10, 2016. It was decided at the Planning Commission meeting to have the street be named "Wascoe" throughout the development. The final plat map will reflect that change.

Section 3 of Resolution No.1922 needs to be changed from reading: “the *City Council* approves the street names as proposed on the plat” to “the *Planning Commission* approves the street names as proposed on the plat.”

Motion to adopt Resolution No.1922 accepting dedication of public rights of way and easements in the Sunset Terrace Subdivision with the change to Section 3 as discussed. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

c) Discussion of Offer of Property Adjacent to McKay Creek Crossing as Possible Land Donation to the City

Boyles presented the staff report. The North Plains Parks Board forwarded a recommendation to the Council to accept the offer for a property donation of 5.96 acres in the McKay Creek Crossing area to be used as park land. Discussion ensued regarding the map that was submitted in the Agenda Packet and the logistics of accepting donated land. It was suggested for staff to consult with legal regarding the liability that will be assumed once the City would take ownership of this property. Staff is to report back to Council before a decision is made.

d) Discussion regarding involvement with Hillsboro School District and Developable Parks Land in East Expansion Area

Boyles presented the staff report. He was not in attendance at the Parks Board meeting on January 27, 2016. Councilor Lenahan was at that meeting and offered additional background information to the Council.

Don Maltase, one of the property owners of the east expansion area, addressed the Council. Maltase offered more details to the process of this proposal. As a point of clarification he suggested the language in the staff report reflect that the agreement with the school district is “tentative”. Nothing definitive has been reached yet. They are opening the conversation to include a representation from the City of North Plains. Lenahan reiterated it is important to the Parks Board that they are involved in the conversations with the developer and the Hillsboro School District on this topic.

No action was taken as this is informational only. The Parks Board will be involved with this. Maltase will notify Boyles of a meeting schedule.

e) Review of the January 2016 check register

Council reviewed the items on the September Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify questions Council may have while reviewing the check register. A few clarifying questions were asked by the Council and were satisfactorily answered by staff.

9 UNFINISHED BUSINESS: None Scheduled

10 ORDINANCES:

a) First Reading

None Scheduled

- b) Second Reading
None Scheduled

11 CITY MANAGER REPORT

Kevin Pappé, an employee at Jewett-Cameron met with Boyles. Pappé would like to conduct an Easter seals pledge drive. Pappé was seeking permission to use the Jessie Mays park as a location to direct people to and collect pledges. Pappé will be doing some advertising regarding this fundraiser. He would like to do it the week prior to Easter. Discussion ensued. Council directed Boyles seek legal advice regarding the matter.

Boyles updated the Council on his schedule for the next few weeks.

Boyles updated the Council on the progress of the mural project on Commercial Street.

12 COUNCIL REPORTS

- a) The Council reviewed the March 2016 Council Calendar.

13 ADJOURNMENT:

Mayor Hatcher adjourned the Regular Session of the City Council at 8:16 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date Approved 03/07/2016