



MINUTES

NORTH PLAINS BUDGET COMMITTEE Meeting

Monday, April 11, 2016 Jessie Mays Community Hall 7:00 PM

BUDGET COMMITTEE MEMBERS PRESENT:

Marrina Abeln, David Hatcher, Cynthia Hirst, Robert Kindel, Jr., Teri Lenahan, Lani Miles, Charlynn Newton, Trista Papen, Russ Sheldon, Sherrie Simmons, Scott Whitehead, and Jim Wieskamp

BUDGET COMMITTEE MEMBERS ABSENT:

Vernon Epling

STAFF PRESENT:

City Manager Blake Boyles; Finance Manager Rachael Lembo, Library Director Debra Brodie; City Recorder Margaret Reh

1 CALL TO ORDER

Past Chair Kindel called the 2016 North Plains Budget Committee Session to order at 7:03 p.m.

2 PLEDGE OF ALLEGIANCE

Past Chair Kindel led the Budget Committee in the flag salute.

3 OFFICER ELECTIONS

a) Nomination and Election of Chairperson.

Past Chair Kindel opened the floor for nominations for the 2016-17 Budget Committee Chairperson. Budget Committee Member Teri Lenahan nominated Robert Kindel, Jr. and Budget Committee Member Russ Sheldon nominated Cindy Hirst. There were no other nominations. Past Chair Kindel closed the nominations.

A vote was called for those in favor of Robert Kindel, Jr. as the Budget Committee Chairperson. Those voting in favor of Robert Kindel, Jr. were Marrina Abeln, Lani Miles, Scott Whitehead, Sherrie Simmons, Trista Papen, David Hatcher, and Jim Wieskamp. A vote was called for those in favor of Cindy Hirst as the Budget Committee Chairperson. Those voting in favor of Cindy Hirst were Russ Sheldon, Teri Lenahan, Charlynn Newton, Robert Kindel, Jr., and Cindy Hirst. Robert Kindel, Jr. is the Chairperson for the 2016-17 Budget Committee.

b) Nomination and Election of Vice Chairperson.

Chair Kindel opened the floor for nominations for the 2016-17 Budget Committee Vice Chairperson. Budget Committee Member Marrina Abeln nominated Cindy Hirst. There were no other nominations. Chair Kindel closed the nominations.

A vote was called for those in favor of Cindy Hirst as the 2016-17 Budget Committee Vice Chairperson. The vote was unanimous. Cindy Hirst is the 2016-17 Budget Committee Vice Chairperson.

4 CONSENT AGENDA:

- a) Approval of April 11, 2016 North Plains Budget Committee Special Session Agenda
- b) Approval of minutes of 05/11/2015 North Plains Budget Committee Special Session meeting.

Motion to approve the Consent Agenda. Moved by Budget Committee Member Hatcher. Second by Budget Committee Member Lenahan. Motion was approved unanimously.

5 PUBLIC COMMENT: None were forthcoming.

6 PUBLIC HEARING: 2016-2017 Budget Message and Review

- a) Proposed 2016-2017 Budget

1. Budget message Presentation and Fund Budget Review

Finance Manager Rachael Lembo presented the 2016-17 budget document and fund review. Staff was not able to get the overhead projector to work, so Lembo walked the Committee through the budget process verbally, using what was sent electronically to the members. Discussion ensued. A copy of the audio minutes of the meeting may be listened to at this URL:

http://cityofnp.org/files/9514/6048/2296/041116_NP_Budget_Committee_Audio_Minutes.mp3

A proposal for a one-time transfer from the General Fund to the Street Fund was included in the budget document. This is to help re-balance the Street Fund after the significant costs of the Claxtar project in 2013. Discussion ensued.

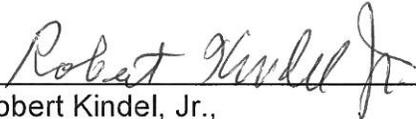
Listed in the budget narrative was the decision to eliminate the Police Chief position and replace it with a Police Sergeant position. A discussion ensued. It was suggested this item should be brought before the City Council as an agenda item to discuss further.

Also included in the budget document was the proposal to change the salary ranges from being step based to a range. This would offer the City more flexibility in the amount of a merit increase that can be offered to staff on an annual basis instead of restricting it to a 5% increase or nothing. Discussion ensued. It was decided this is a policy change and should be presented to the City Council for discussion and approval.

Other changes in staffing, compensation and benefits were discussed, as well as General Fund Revenue. Questions were either responded to by the Finance Manager or the City Manager. Questions that could not be answered during the meeting were noted for follow-up. The budget document was reviewed up to page 29 of the document, General Fund Revenue Detail.

7 ADJOURNMENT:

Chair Kindel continued the Special Session of the North Plains Budget Committee to a date certain of April 25, 2016 to be held after the URA Budget Committee meeting. The meeting was adjourned at 9:01 p.m.



Robert Kindel, Jr.,
Budget Committee Chairperson



Margaret L. Reh, City Recorder

Date Approved 04/25/2016