

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING**
North Plains Senior Center
31450 NW Commercial Street
Monday, June 1, 2015 – 7:00 P.M.

1. **CALL TO ORDER**

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL**

4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*

- A. Approval of regular session agenda
- B. Approval of minutes of 05/18/2015 Council meeting

5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a "Public Comment Registration form" on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*

6. **PRESENTATION**

- A. Proclamation "Be the Match" Firefighters Challenge to Fight against Cancer
- B. Presentation by Washington County Cooperative Library Services (WCCLS) - Eve Calcagno and Washington County Sheriff's office for a proposed levy in the November 2015 election.

7. **STAFF REPORTS**

Staff reports will be provided by the Chief of Police, and the Library Director

8. **PUBLIC HEARINGS:**

- A. None Scheduled

9. **NEW BUSINESS:**

- A. Approval of Resolution No. 1891 Authorizing Street Closures and Waiver of Amplified Music Permit for the 2015 Fourth of July Celebration

10. **UNFINISHED BUSINESS:**

- A. None Scheduled

11. **ORDINANCES:**

FIRST READING:

- A. None Scheduled

SECOND READING:

A. None Scheduled

12. CITY MANAGER REPORT

13. COUNCIL REPORTS

- A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.
- B. June 2015 Council Calendar

14. ADVICE/INFORMATION ITEMS:

- Ice Cream Social and first Thursday Marketplace/Farmers Market of 2015- Thursday, June 4, 2015 from 5-8:00 (Ice Cream Social starts at 6:30)
- Envision North Plains Community Workshop-Thursday, June 11, 2015 from 6:00 p.m. to 8:00 p.m.

15. ADJOURNMENT:

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

The following City Council Meetings are scheduled to be held at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon.

The meetings will be held on the following dates at 7:00 p.m.:

Monday, June 15, 2015

Monday, July 6, 2015

Monday, July 20, 2015

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION**

North Plains Senior Center
31450 NW Commercial Street
Monday, May 18, 2015

1. **CALL TO ORDER:** Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Hatcher led the Council in the flag salute.
3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan Councilors: Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons and Scott Whitehead.

Staff present: Public Works Director Blake Boyles; Police Chief Bill Snyder; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 05/04/2015 Council meeting

Motion by Lenahan. Second by Simmons to approve the Consent Agenda. Motion was approved unanimously.

5. **PUBLIC COMMENT:**

Nathan Kust, Washington County Fire District 2 (WCFD2), addressed the Council regarding an event the Fire Hall is promoting regarding finding a bone marrow donor for an individual close to the firefighters. Christopher Hernandez is the brother of a fellow firefighter who has been part of their high school, intern and volunteer programs for the past four years. Christopher was diagnosed with leukemia at the age of 14. Christopher went through all the treatments and was doing better until recently the cancer spread to his marrow. He is now looking at a lifesaving bone marrow transplant and is looking for a matching donor.

The WCFD2 is hosting the “Be the Match Firefighter Challenge.” This is a two day event beginning on Friday, June 12 in partnership with *Be the Match* and *American Red Cross*. Kust was inviting the Council to participate in the event and requested that the Council issue a proclamation for this event. The proclamation will be presented at the June 1, 2015 Council meeting. Discussion ensued.

6. **PRESENTATION**

- A. North Plains Elementary School Proclamation—100th Anniversary Celebration (1915-2015)

Joyce Reynolds, representing the North Plains Historical Society (NPHS), attended the May 4, 2014 City Council meeting. Reynolds announced that the NPHS, along with the North Plains Elementary School, are planning a 100th birthday party for the school on

Thursday, May 28 in honor of its 100 anniversary. At that time the Council had agreed they would make a proclamation for the occasion.

Motion by Kindel. Second by King for the Mayor to sign the proclamation for the 100th Anniversary of the school and to send the proclamation to the appropriate parties. Motion was carried unanimously.

7. STAFF REPORTS:

Public Works Director/Interim City Manager. Blake Boyles reported there will be an Envision North Plains meeting on Tuesday, May 19, 2015.

The North Plains Community Garden Club has donated 20 hanging flower baskets to the City to install along Commercial Street. There will not be any hanging baskets on Main Street this year. These are larger baskets than have been donated in the past. The Garden Club wanted to focus less quantity but better quality with larger, fuller baskets this year.

Paving will begin on Pacific Street this week. Notices will be distributed to the homeowners that will be affected by project and there will be designated detours during the project.

Boyles will be meeting with Woofter Architecture to discuss the design of Jessie Mays Community Park and the scope of work for the project at the corner of Glencoe and Commercial Street.

Sunset Ridge will be pressure testing and chlorinating the water line in the next few days.

Finance Director Lembo asked that Blake inform the Council that she would like to bring forward a supplemental budget at the June 15 Council meeting.

The boy scouts working on their Eagle Scout projects will be finishing up the installation of the bird houses and the bat houses respectively along the Vern Galloway linear path. They will also be spreading bark chips along the pathway.

The Ice Cream Social is coming up on June 4th and they are looking for volunteers to help scoop the ice cream the night of the event. Lenahan suggested that as many Councilors as possible be available to help with the first round of serving the ice cream.

Chief of Police. Snyder reported they will be posting the position for hiring a full time police officer as Officer Glem is resigning and Officer Peterson will be going to the part time position.

Reserve Officer Eric Shafer is graduating from the Reserve Academy with the Beaverton Police department at 6:00 p.m. on May 28. Snyder invited the Council to attend.

The fundraiser for the Hood to Coast relay team is scheduled for June 6 at 6:00 p.m. at Jessie Mays. Tickets are available for purchase at City Hall for \$25.00. They are hoping to get at least 100 attendees. The money raised will go to cancer research at Providence Health Care facilities.

The community safety cameras have been removed temporarily due to some issues with the signal interfering with an existing Verizon signal and some other technical issues. They will be reinstalled once these issues have been rectified.

Whitehead inquired of the status of the community policing models that Snyder had mentioned at previous Council meetings. Snyder stated he just hasn't had the time to put together a model to present to the Council yet. It will be on hold for a while.

8. PUBLIC HEARING:

A. None Scheduled

9. NEW BUSINESS:

A. Adopt Resolution No. 1889 appointing Blake Boyles as interim City Manager

This resolution was composed by legal and the items listed were suggested to be included by legal. Discussion ensued.

Motion by Lenahan. Second by Kindel to approve Resolution No. 1889 appointing Blake Boyles as interim City Manager. Motion was approved unanimously.

B. Adopt Resolution No. 1890 reappointing Mark Susbauer to the North Plains Library Board

Hatcher stated he has worked with Mark Susbauer at a couple of the Library Board meetings has found Susbauer to be very dialed in to the cause. Susbauer has been a good member of the Board.

Motion by Kindel. Second by Simmons to approve Resolution No. 1890 re-appointing Mark Susbauer to the North Plains Library Board. Motion was approved unanimously.

C. Review of April 2015 Check Register

Council reviewed the items on the April 2015 Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. A few questions were asked by the Council and were satisfactorily answered by staff. Outstanding items are the \$12,000 check to the City of Hillsboro IT. Lenahan thought this was being paid on a monthly basis. Snyder suggested that the City had not yet been charged by Hillsboro IT yet and this was a lump sum for the year. Discussion ensued. Hatcher asked Blake to find out the answer. There was also a question regarding the \$100 donation to the North Plains food pantry. This was discovered to be from the library Fines for Food campaign during the National Library week, but the even amount of \$100 was questioned. This was a pass through of monies received during that week in April and donated to the food pantry.

Lenahan mentioned that during the budget discussions it was decided that there would be a line item that would track donations that the Council approves. She was wondering where that line item was.

10. UNFINISHED BUSINESS:

A. Discussion on setting City Council Goals

Boyles wanted to bring this item back to Council to follow up and discuss the prioritizing of the City goals and possible funding ideas for the goals. Staff would like direction on how to move toward meeting the goals that Council would like. Discussion ensued.

Council decided that the top priority for a goal is to move forward with the directional signage in town and developing the corners of the intersection at Glencoe/Commercial to direct traffic to downtown. Boyles will be meeting with Woofter to get a scope of work that would include surveying, design, and creating a set of plans. Discussion ensued. Also brought up was the idea to include signage at the intersection of West Union Road and Jackson School Road indicating having entered North Plains. This could be a part of aiding a feeling of belonging to North Plains for the new residents in the Sunset Ridge development. This project could be funded through the URA.

Boyles stated he has been in contact with Van Dykes regarding possible improvement of the appearance of the corrugated tin buildings with the painting of murals. Discussion ensued regarding some ideas of themes and the process of completion and what walls would be included. The dimensions will need to be submitted along with requests for bids to paint murals on the frontage of the buildings along Commercial Street. Simmons will look into means of getting this project out to local artists that she may have connections with. This item could be submitted to the URA Board for possible funding. The trees will be removed and there is a possibility of installing sidewalks along the north side of Commercial in front of these buildings.

The Van Dyke building improvement project could lead to the Sidewalk Creation Program. This would require the Council to identify the neighborhoods that have a high need for sidewalks and develop plan for implementation.

Façade improvement program for businesses to encourage revitalization was determined to be a priority goal to work on. Blake will investigate grant options (i.e. SOLv and League of Oregon Cities) and possibly forwarding to the URA Board for funding or a matching grant program. Discussion ensued. The Council will need to develop this façade improvement program.

Snyder stated they are working on more police presence during the early evening hours. He has been encouraging the officers to be more visible in town. Snyder would appreciate feedback from the Council on how it is working.

Discussion ensued regarding Neighborhood Watch and other more updated programs which use social media, such as *Next Door*. This information could be shared at National Night Out.

Creating the downtown parking lot on the corner of Kaybern and Main Street is considered a priority goal. The City will lose the small amount of revenue from the renting of the area when this is converted into a parking lot. If surfaced a good deal of square

footage will be lost due to CWS requirements. But we could create a gravel parking lot for a quicker fix the area to create more parking. Discussion ensued.

Glencoe Road / Railroad crossing repairs could be completed this summer. P&W Railroad were not agreeable in letting the City lay in a pipe simultaneously with this project. The City will need to bore at a later time.

A goal of having more activities for teens was brought up in the goal brainstorming exercise. Boyles will be meeting with a property owner, Steve Schmidt to discuss property on the south end of Glencoe. There is interest from the YMCA about putting in some type of a youth activity facility.

Blake is still in negotiations regarding the walking trail project with ODOT and Washington County. Washington County has expressed a desire to give 307th Avenue to the City of North Plains. This would include the terminus from Van Dyke property to Highland Court. The road is in good condition and has been completely overlaid in the past few years. Blake had some concerns regarding the culverts. It was thought that Recology gives the County money for the use of 307th similar to what the City receives for Highland Court. The Council wants Boyles to check into this. Discussion ensued.

Blake updated the Council on the last four bullet points that the Council concurred at an earlier meeting are ongoing and require multi-year efforts. Some are underway already, so they did not rise to the top to be included in their annual goals: Comprehensive Plan update; Jessie Mays renovation; Pedestrian connectivity between east expansion development and North Plains proper; Water Source tower / Water tank location.

Boyles stated he would take the first bullet points discussed at the beginning of this topic as his marching orders from the Council for the goals to work on. He will report back to the Council on the status.

B. Approval of City Policies Number 103-190 and 701-705

Council discussed the status of these policies. It was unclear why these specific policies were the only ones selected to be included in the packet. Staff will bring this back to the Council. Councilor Newton had some corrections and revisions that she presented. Discussion ensued.

11. ORDINANCES:

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. CITY MANAGER REPORT

This was all reported during the Public Works Director's report earlier this evening.

13. COUNCIL REPORTS

Hatcher reviewed the Council calendar and schedule with the Councilors.

Hatcher stated that after being a part of the recent budget discussions with the Budget Committee, the URA will need to begin to get more aggressive in their direction with purchases and projects. Hatcher would like the URA to discuss the possibility of purchasing the Vanderzanden property located next to the cabinet shop on Commercial Street and possibly rezoning it as commercial property. Boyles had recently spoken with Rankin and the asking price of the property is now down to \$350,000. Staff is to schedule a URA meeting to have this discussion. The URA will also talk about the Council goals that were discussed this evening and will investigate various funding options.

Councilor Newton reported she attended the Planning Commission meeting on May 13 which held three public hearings. In the Municipal Code regarding the zoning and development, there are three sections that will be coming to council due to discrepancies in the zoning map. Planning staff recommends that lower density housing shouldn't be sandwich between high density and commercial. Newton stated chapters 16.125, 16.30, and 16.05 of the code will be coming to Council regarding discrepancies in the zoning.

Discussion ensued regarding the decisions the Planning Commission made at the Planning Commission meeting on May 13.

Councilor Simmons requested that the city newsletter announce that Bertony Faustin won one of the Washington County Visitors Association Hospitality Hero Awards for business for bringing the first winery to North Plains.

14. ADVICE/INFORMATION ITEMS:

- Memorial Day-Monday, May 25: City offices and North Plains Public Library closed
- North Plains Elementary 100th Anniversary "Birthday Party", Thursday, May 28 at 2:00 at the Elementary School
- St. Edward Benefit Auction, Saturday, May 30 starting at 5:00 p.m. at the church. 1/3 of the proceeds benefit the North Plains Senior Center and the Food Bank
- Envision North Plains Community Workshop-Thursday, June 11, 2015 from 6:00 p.m. to 8:00 p.m.

15. ADJOURNMENT:

Council adjourned the regular session of the City Council at 8:50 p.m.

David Hatcher, Mayor

Margaret L. Reh, City Recorder

Date approved _____



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: May 28, 2015
To: City Council
From: City Manager Blake Boyles
Subject: Presentation Regarding Washington County Cooperative Library Services (WCCLS) and the Washington County Sheriff Department Levy

Request: Council hear a presentation regarding the Washington County Cooperative Library Services (WCCLS) levy and the Washington County Sheriff levy.

Background: Representatives of WCCLS and the Sheriff's office have been invited to provide Council with an update on the proposed upcoming levies.

The WCCLS levy represents about 1/3 of the funding for WCCLS. The other 2/3rds provided by Washington County's General Fund.

This year WCCLS is recommending the Board of Commissioners consider increasing the \$.17/\$1,000 assessed valuation levy to \$.22/\$1,000 assessed valuation. Polling completed by WCCLS suggests that residents countywide are likely to support such an increase.

This levy establishes a minimal level of service at libraries that includes 45 hours/week operating hours and full-time librarian. Additional funding will be provided to the two cities that do currently meet the minimum requirements. North Plains meets the hours requirement but it does not meet the staffing requirement. Banks only provides 43 operating hours per week, but has a full-time librarian.

If the Board of Commissioners accepts the recommendation to place the levy on the ballot it will be up for a vote in November, and effective in 2016.

Fiscal Impact: If the levy is adopted the City will be assured continued WCCLS funding for its library through 2021. WCCLS currently provides over half of the funding for the Library. If the levy fails, WCCLS will need to regroup and either reduce funding to all libraries or attempt a future levy.

Recommendation: Council hear the presentation by WCCLS.



DRAFT
**Proposal for a Five-Year
Local Option Levy**

Washington County, Oregon
November 3, 2015 Election



FY2016-17 through FY2020-21



Washington County Cooperative Library Services

Submitted by Sherilyn Lombos, Chair, WCCLS Executive Board

5/12/2015

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Executive Summary

Overview of Levy Proposal

This document provides background information for the Washington County Cooperative Library Services' (WCCLS) replacement levy proposal to the Board of Commissioners on May 12, 2015. The proposal is for a five-year local option levy to support countywide library services for FY2016-17 through FY2020-21. The proposed levy would replace the current levy of \$0.17 per \$1000 of assessed value with a new rate of \$0.22 per \$1000 of assessed value.

The current local option levy (passed on 2010) expires June 30, 2016. That levy was passed by voters with an approval rate of 66%, provides approximately 1/3 of WCCLS funding, and will generate an estimated net amount of \$41.6 million dollars over the five-year term.

The current levy supplements County General Fund support for WCCLS; levy resources provide approximately 33% of support and General Fund resources provide 66%, with 1% from miscellaneous sources. About 80% of WCCLS resources are distributed to member libraries to support operations including open hours, staffing, purchase of materials, and programming to serve all County residents. The remaining resources fund Central Support and Outreach Services that link member libraries together. This includes the infrastructure for the shared library catalog, Internet and Wi-Fi access at member libraries, subscriptions for e-books and research databases, daily Courier deliveries between libraries, early literacy training and support, and coordinated resources for annual summer reading programs. WCCLS also provides outreach services for homebound residents, Spanish-speaking residents and multi-lingual groups, children in care and the Jail library.

The current levy was a maintenance levy. It continued the same rate as the levy approved in 2006, and the goal was to maintain countywide services. Yet, WCCLS and its member libraries were still able to implement service improvements in the last few years. Using budget savings and reserves, WCCLS was able to fund a system wide conversion from barcode tracking of books and other materials to RFID (Radio Frequency Identification) tracking which reduced staff handling and sped up processing. Funds were also directed to the purchase of e-books and e-audiobooks in order to address growing patron demand for new reading formats. Hillsboro expanded its main library on Brookwood Parkway in 2013 and completely remodeled the Shute Park branch in 2014. Banks Public Library expanded in 2012. Beaverton expanded its Murray Scholls Branch in 2015.

Based on research, analysis and discussions with library stakeholders over the course of the last year, analysis of voter polling conducted in January 2015, and assessment of the current economic climate, the WCCLS Executive Board unanimously recommends to the Board of Commissioners that a levy at the rate of \$0.22, an increase of five cents over the current rate, be placed on the November 3, 2015 ballot to cover the five year period of FY2016-17 through FY2020-21. If passed by voters, this would be the first increase in countywide library funding approved since 2006. If approved, the levy would cost the average property owner an additional \$14 in the first year. In addition, the WCCLS Executive Board

recommends that County Counsel be directed to prepare necessary ballot materials. Board of Commissioner meeting dates pertaining to formal discussion of this proposal are scheduled for May 19 and June 2, 2015.

The proposal is estimated to levy a total gross amount of \$69.2 million with an estimated first-year amount levied of \$12.7 million. (Actual levy amounts collected are estimated at 96% of those totals.) For a resident owning an average-priced Washington County home (est. \$255,000 in FY2016-17), the tax impact equates to a first-year annual cost of approximately \$56 or \$4.68 per month. Goals for the proposed levy are:

- Maintain hours and services at 15 member libraries and avoid cuts in service
- Maintain Central Support and Outreach Services that link libraries together
- Support children’s reading programs that average over 280,000 child visits per year including summer reading programs and literacy programs for preschoolers so more children enter school ready to learn
- Fund reading and learning supports for children including online homework and tutoring services designed to improve school success
- Fund the purchase of books and materials that users of all libraries have access to
- Provide operational support for additional library outlets that are planned during the levy cycle to better serve county residents (including Aloha, Cornelius, Bethany and Hillsboro).

The chart below compares the current, expiring levy to the proposed levy. Note that when comparing the current levy to the proposed levy the estimated amounts include not only the proposed increase in the levy rate, but also reflected the cumulative effect of annual increases in countywide assessed values (estimated average increase of 3.75% per year between FY11-12 and FY15-16).

	Current Levy	Proposed Levy	Change
Total est. amount levied (gross)	\$ 43,728,265	\$ 69,208,466	\$ 25,480,201
Est. 1st year levy amount (FY11-12 to FY16-17)	\$ 8,170,451	\$ 12,739,019	\$ 4,568,568
Cost per \$1000/Assessed Value	\$ 0.17	\$ 0.22	\$ 0.05
Est. cost per avg home (FY15-16 to FY16-17)	\$ 41.75	\$ 56.19	\$ 14.44
Monthly cost per avg home	\$ 3.48	\$ 4.68	\$ 1.20

History and Importance of Library Levy

Since the first WCCLS supplemental library levy in FY2007-08, levy funds have been a critical component in stabilizing and maintaining countywide library services and allowing the WCCLS system to grow and evolve to meet the literacy, educational, informational and entertainment needs of Washington County. County funding provides an average of 64% of the operating funds for WCCLS member libraries, and covers all of the central support and outreach costs. The current levy provides one-third of WCCLS funds so continued levy funding is essential to maintaining services for the future.

This cooperative partnership between the County, nine cities and two non-profit organizations is a unique and successful model for library service in Oregon. Service decisions are made based on whether

it is more economical or more efficient to provide the service centrally or at the local library level. Central coordination and funding for shared services allows member libraries to focus on providing high quality direct patron service.

Use of Washington County’s public libraries, as measured by checkouts, outpaced growth in County population for many years. This was particularly true during the recession when many residents turned to the library for resume, interview and job-seeking help, using library computers to search and apply for jobs, using library online tools to prepare for college entrance exams or civil service tests, and as a source of free family entertainment. In recent years, library use has leveled off, but WCCLS member libraries continue to serve about 265,000 active, registered patrons who visit their libraries nearly 4 million times per year, checking out nearly 13 million items annually. The public library system plays a critical role in the early literacy development of our youngest residents. Libraries provide free access to age-appropriate books and other materials and offer training and programs to help parents and care providers to incorporate literacy techniques into their daily routines. This means more children enter school ready to read and ready to learn. Last fiscal year, library-provided programs for children had over 280,000 child visits.

The intent of the proposed levy is to maintain and strategically implement services to meet patron needs through 2021, by:

- Maintaining patron access to basic library services
- Increasing efficiencies in service delivery
- Increasing e-content access and options
- Improving reading and learning support for children and youth.

These initiatives are described in greater detail later in this report.

Proposed Levy Schedule

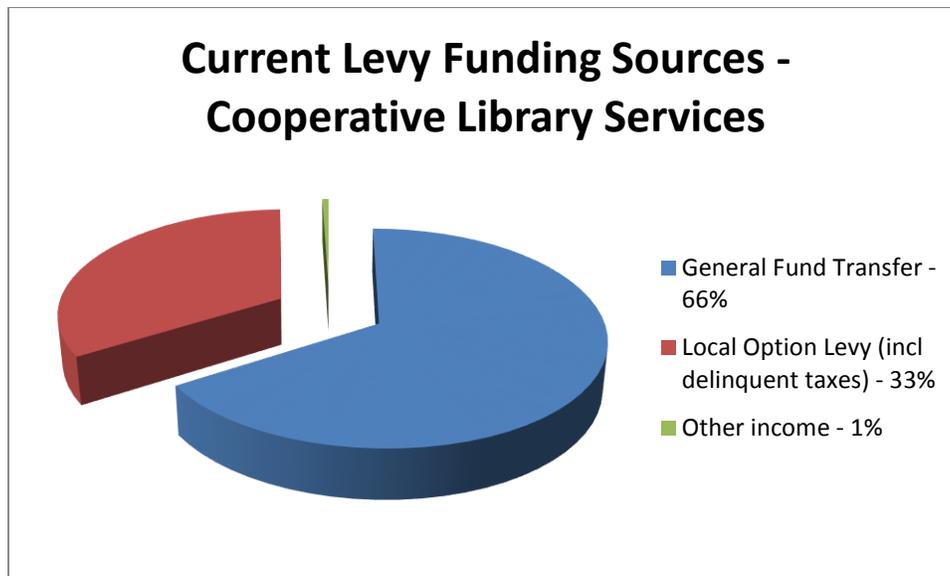
May 2014	WCCLS Policy Group presented levy priorities to the WCCLS Executive Board; Aloha Community Library applied for membership in WCCLS upon levy passage
Sept 2014	WCCLS Executive Board began discussion of levy priorities and funding needs
Jan 2015	Voter survey conducted
Feb 2015	Draft levy recommendations presented to WCCLS Executive Board
April 2015	WCCLS Executive Board approval of levy proposal
May 12, 2015	Transmittal of levy proposal to Board of Commissioners in worksession
May 19, 2015	Board review/approval of proposal; direct County Counsel to draft ballot materials
June 2, 2015	Board reviews/approves Ballot Title and Explanatory Statement
Aug 14, 2015	Measure filing deadline
Nov. 3, 2015	Election Day

Levy Context and Justification

Current Levy Plays Key Role in Financing Countywide Library Services

Where do library dollars come from?

The current levy accounts for 33% of WCCLS revenue, the County’s General Fund Transfer accounts for 66% and the remaining 1% is miscellaneous income. The General Fund Transfer represents the vestigial WCCLS serial levy that was rolled into the County’s Permanent Rate in 1998 by the passage of Ballot Measure 50. The levy rate for WCCLS at that time was \$0.36 per \$1000 of assessed value, or 16% of the County’s permanent tax rate. Since 1998 the Board of Commissioners has allocated General Fund resources annually to WCCLS with increases that approximate the annual increases in assessed value. Levy funds have augmented the General Fund support, beginning with the passage of the local option levy in 2006, and represent a significant portion of countywide library funding. The General Fund Transfer in FY2014-15 is \$17,186,601, and the levy collections total is \$8,669,352.

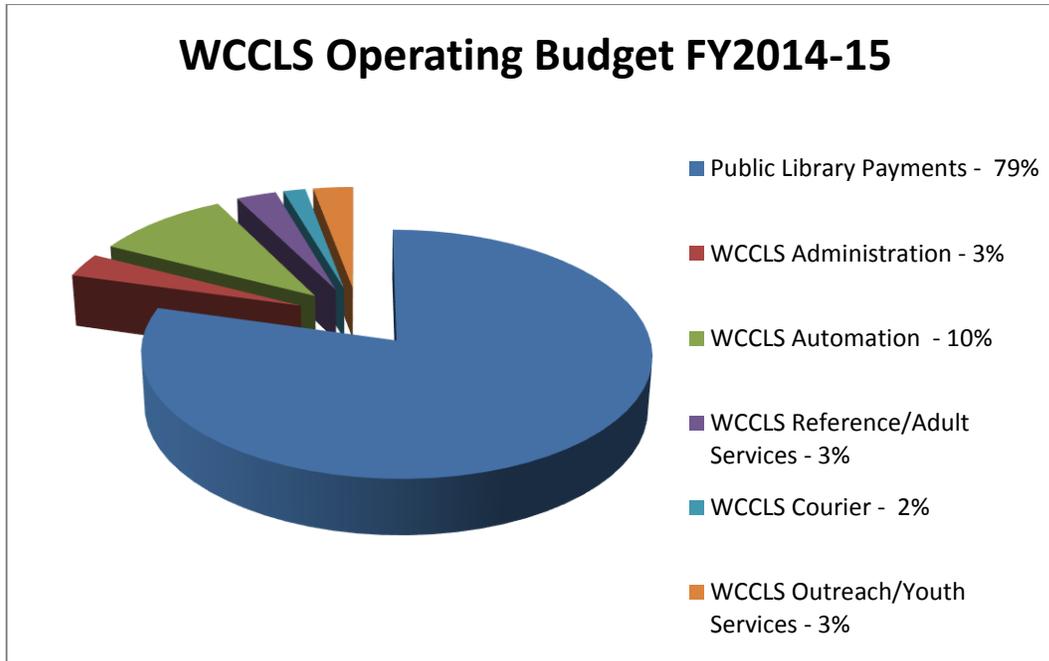


Where do library dollars go?

As defined by the County’s Strategic Plan, WCCLS has three functions. First, WCCLS is the primary funding source for public library operations. Second, WCCLS provides central support services that link libraries together and support countywide service, and third, WCCLS provides outreach to special populations. The operating expenditures for WCCLS are allocated accordingly to public library operations and Central Support and Outreach. In addition, WCCLS maintains a reserve fund (to cover expenses between the beginning of the fiscal year and when taxes are collected), and an Information Systems Reserve Fund of \$600,000.

In FY2014-15, \$20,517,883 will be distributed via Inter-Governmental Agreement to 12 library providers (operating 15 library outlets) to support public library operations. This is 79% of total expenditures. An

estimated \$5,329,619 will be spent this year for Central Support and Outreach services (Administration, Automation, Reference/Adult Services, Courier, and Outreach/Youth Services). Approximately \$5.5 million is held in reserve.



Public Library Operations

Public library service for all county residents is provided through a partnership of the County, nine cities and two non-profit organizations via Inter-Governmental Agreement. WCCLS distributes approximately 80% of its resources to these providers. They are:

- Banks Public Library
- Beaverton City Library – Main Library
 - Beaverton – Murray Scholls Branch
- Cedar Mill Community Library – Main Library
 - Cedar Mill -- Bethany Branch
- Cornelius Public Library
- Forest Grove City Library
- Garden Home Community Library
- Hillsboro Public Library – Main Library
 - Hillsboro – Shute Park Branch
- North Plains Public Library
- Sherwood Public Library
- Tigard Public Library
- Tualatin Public Library
- West Slope Community Library (the only County operated library outlet)

Currently an average of 64% of the annual operating expenditures of these libraries comes from WCCLS. The remainder is from local support (city or organization support, fund-raising, grants, fines & fees, etc.), which varies from one library to the next, depending upon local resources and priorities. Capital costs, such as building bonds related to buying and constructing facilities represent an additional, significant local investment in libraries and are borne at the local level, not through WCCLS funds.

Member libraries use WCCLS funds for staffing to maintain open hours, the purchase of books and other materials, providing programming for all ages, and to cover normal operating expenses such as computer purchases, utilities, janitorial services and facility maintenance.

Central Support and Outreach Services that link libraries together

WCCLS centrally provides services that link libraries together to facilitate countywide sharing of library resources and to benefit member libraries. These services provide the basic infrastructure for the cooperative system, and strategically deploy services when it is more efficient or economical to do so centrally. These include:

- The shared library catalog and the www.wccls.org website (system hardware, software and telecommunications network for all member libraries, robust Internet access for staff and public, cataloging and database control, purchase and maintenance of some library security equipment, 7 day/week staff support)
- Daily Courier deliveries between libraries to fill patron requests and return materials to their home libraries (nearly 7.2 million items per year)
- Purchase of subscriptions to e-resources including e-books, e-audiobooks, and research databases that are available to all users through the wccls.org website
- Coordination and support for youth programming including the annual Summer Reading Program that reaches an estimated 22% of Washington County children, and early literacy materials, training and outreach to parents and child care providers
- Participation and leadership in the Washington County Early Learning Hub to improve the early literacy skills of at-risk children to improve reading and school success
- Outreach services to special populations including mail delivery to residents who are homebound and rotating collections for residential care facilities, outreach to Spanish speaking residents with a focus on children and families, and collection support for the Jail Inmate Library
- Interlibrary Borrowing agreements to expand access for Washington County residents including mediated Interlibrary Borrowing from libraries across the country/world, and direct patron borrowing agreements with four Metro-area library systems (the MIX Agreement), and most other public and academic libraries in Oregon (Oregon Library Passport Program)
- Central coordination of and strategic planning for countywide services, coordinating the annual storytelling festival, and procurement of community sponsorships and partnerships (over \$1.3 million in sponsorships for advertising and reading incentives for the Summer Reading Program in 2014)
- Publicity and public education regarding library services through traditional, electronic and social media outlets

During the current levy cycle WCCLS has had no increase in Full Time Equivalent (FTE) staffing, but we have reallocated staffing resources to meet changing program needs.

How is library use changing?

Since the passage of the current levy in November 2010, libraries have seen many changes in patron desired services and evolving options for providing services and information to patrons.

One of the goals of the current levy was to support people who were looking for work. During the recession, libraries saw increases in library visits and Internet use as residents used free library resources to search and apply for jobs. This included both skilled and professional workers who were in employment transitions, as well as unemployed people with limited job skills. At both ends of this spectrum were people who had not applied for a job for many years, and who had never had to do so electronically. Library-provided electronic resources, educational programs and training were focused on helping residents retool resumes and interviewing skills, research educational options to learn new trades, find scholarships and grants, write business plans, and more. While employment levels have improved recently, this continues to be an important service for our communities. In addition to job resources, libraries see increasing numbers of residents who need access to government services and forms that are now primarily provided via the Internet: tax forms, health insurance and Medicare information and sign-ups, Social Security, Housing and other services. Balancing public access with personal privacy is a growing concern.

Libraries have long focused on service to children in order to develop life-long readers, and support for children's programs is a key goal of the current levy. In addition to providing free access to over 650,000 children's books and other materials, WCCLS member libraries offer over 6,000 programs per year for children birth through elementary school, in English and other languages. Our member libraries are uniquely poised to support the literacy development of young residents and to help their parents be good first teachers. In recent years, state and national attention has focused on the importance of early literacy for preschoolers as a way to prepare children to enter school ready to read and ready to learn. Along with school districts and other agencies, WCCLS has been an integral player in local planning to improve coordination and deployment of early literacy training and outreach targeting the highest-need children and families in our communities. In 2015 WCCLS is initiating a program to deliver reading materials and provide training for home-based child care providers to increase early literacy exposure for children in care. This program focuses on high-need areas, and these services will be offered in both English and Spanish. This is an opportunity to extend service outside library buildings and to share our expertise with community partners.

Oregon educational funding changes over the last decade have led to the elimination of most school-based librarians in Washington County school districts, as funds have been redirected to classroom-only activities. This creates a dilemma for public libraries as we want to continue to support the educational needs of our school children, but we cannot replace the full benefit of in-school library instruction and curriculum-specific collections. Recent efforts by WCCLS member libraries have been directed to working with school district administrations to brainstorm ways that public libraries and schools can work together to address this issue.

Use of traditional library collections of print and media resources has leveled off in recent years. Comparisons between 2011 and 2014 show that total circulation of print materials remains about the same, while circulation of music CD's has declined 41%, and circulation of DVD's has declined 17%. In contrast, circulation of e-books and e-audiobooks has increased 189%. In addition, libraries are circulating e-book readers to patrons who do not have their own devices. WCCLS has offered downloadable e-books since 2010 and in September 2014 added a second e-book vendor option through the wccls.org website. In the last two fiscal years member libraries have directed funds to increase the central purchase of e-books in response to such tremendous patron demand. E-books can be downloaded to e-readers, tablets, laptops, and even smart phones. We expect that this mobile trend will continue to grow in the coming years, and we plan to increase and expand e-resources in the coming years.

Library collections are also diversifying in terms of language to better meet the needs of the increasingly diverse population in Washington County. WCCLS and member libraries have invested especially in Spanish language materials, staffing and programming for children and adults, all to serve the Latino community. WCCLS provided funding for two librarians to attend a large international book exposition in Guadalajara, Mexico in 2015 to purchase Spanish language books on behalf of member libraries.

While member libraries have always offered weekly programs for children (babies, toddlers, preschoolers and school-aged children), they continue to increase the number of programs offered for teens and adults. The WCCLS Long Range Plan describes the public library as the community's front porch – a place where people meet, welcome each other, share stories and information, or relax and spend time together. As such, programs for adults run the gamut from town hall meetings to book talks to music performances to hobby and craft sessions. Hillsboro Public Library has taken this one step further and offers a collection of cake pans for checkout and provides weekly times for the public to print their designs using 3-D printers. Cedar Mill Library circulates media-recording kits and offers programming on how to program Finch robots. Support for the creative process through maker spaces and resources will continue to grow. In addition to needing adequate space for programming, libraries have seen growth in the use of library spaces for group meetings or study sessions, for tutors to work with students in a safe public space, and for entrepreneurs who use library resources to support their business development.

WCCLS has expanded its use of social media since we first began using Facebook to connect with patrons in 2009. We maintain both English and Spanish Facebook accounts and use Twitter, Pinterest, SoundCloud and YouTube at this time. Member libraries also connect with patrons through social media accounts of their own. In 2013 WCCLS initiated *Library Snapshots*, an email newsletter that is sent quarterly to over 140,000 patrons. Our use and integration of new media options will continue to grow as we look for innovative ways to share information with patrons and develop online reading communities, either as external communities, or as an extension of services integrated into WCCLS resources such as reading recommendations and book reviews embedded in the catalog.

The 2015 Proposed Levy: How will funds be used?

The proposed levy will focus on maintaining core library services and strategically implementing services to meet patron needs through 2021. The WCCLS Executive Board is proposing a five-year, fixed rate levy of \$0.22 per \$1000 of Assessed Value to replace the current \$0.17 levy. The proposal includes the following assumptions:

Resources:

- Estimated \$69,208,466 to be levied over the term (estimated \$65,941,120 to be collected)
- Estimated 96% tax collection rate
- Estimated 4% to 4.25% annual increases in Assessed Value
- Assumes annual increases in transfers from the County General Fund will continue to mirror increases in Assessed Value
- Maintain a fund balance (contingency) of 10-15% of annual expenditures, plus a \$600,000 Information Systems Replacement Fund

Expenditures:

- On an annual basis, WCCLS Executive Board will review anticipated resources and recommend appropriate expenditure levels for the annual budget process including Central Support and Outreach services and funds to be distributed to public library providers.
- Funds for public library operations will be distributed as outlined in the Public Library Services Agreement which will be revised and updated after the November 2015 election to take effect July 1, 2016, at the beginning of the new levy cycle.
- On an annual basis, expenditures will not typically exceed revenues in order to maintain adequate reserves; there will be flexibility on an annual basis to adjust for specific needs and changes.

Planning for the proposed levy began in 2013. The WCCLS Policy Group (library directors) explored changes in resources necessary to support countywide library services through the levy term and folded them into four priority areas. These were presented to the Executive Board for inclusion in the levy proposal.

- Maintain patron access to core library services:
 - Maintain hours and services at the current 15 member libraries – assure adequate funding to provide consistent and essential core services at all member libraries and avoid cuts in service, including maintaining open hours, purchasing books and materials for our diverse population, providing programming for all ages, and responding to changing technology.
 - Plan for operating funds for known library additions or expansions during the term of the levy – this includes the addition of the Aloha Community Library as a new member, new and expanded replacement facilities in Cornelius and Bethany, and up to two possible new library outlets in Hillsboro.

- Maintaining Central Support and Outreach programs that link libraries together and provide necessary infrastructure for the Cooperative. This includes an additional 1.0 FTE in the Automation program to address network and IT support for member libraries.
- Increase efficiencies in service delivery:
 - Develop a program to centrally purchase and process high-demand popular adult fiction titles for member libraries to streamline the acquisition process, reduce redundant processes and staff handling of materials, and ultimately get materials to patrons faster.
 - Expand or relocate the Courier warehouse space to accommodate remote storage for member libraries, and purchase and implement Automated Materials Handling (AMH) technology for Courier sorting (add approximately 10,000 sq. ft. total). This will allow libraries to allocate more space for people and programs and retain access to materials that would otherwise be withdrawn due to a lack of space; Courier staff will be able to sort materials with AMH to relieve some tasks currently performed at local libraries.
- Increase e-content access and options:
 - Plan adequate funds to purchase e-books and e-audiobooks to meet patron demand to reduce wait times for downloadable titles and provide broader and deeper collection options to mirror traditional collections. This includes an additional 1.0 FTE in the Reference/Adult Services program to manage the development of electronic collections.
 - Plan for emerging e-content options such as streaming media, and e-magazines providing patrons with multi-media content on mobile platforms. We will be able to respond more nimbly as the marketplace evolves and provide adequate training for library staff to support patron adoption of new services.
- Improve reading and learning supports for children and youth:
 - Add online tutoring services for school-aged children to improve student access to homework support and library resources. Improve access to public library materials by schools, teachers and students to increase educational outcomes. This includes an additional 1.0 FTE in Youth Services Outreach to develop stronger connections with schools and districts.
 - Expand literacy training -- provide state certified basic and advanced early literacy training for child care providers, parents and library staff so that more children in care have access to reading materials and activities at child care sites and libraries, and more children will enter kindergarten ready to read and ready to learn.
 - Expand training about technology and use by young children – provide training for parents so they are better informed about using technology with/by young children and assure that library staff are adequately skilled to answer questions related to technology and young children.

Key Levy Elements and Assumptions

Levy Development and Assumptions

As can be seen in the following table, a number of factors are taken into consideration as the local option levy proposal was developed. The goal is to provide long-term financial sustainability, provide flexibility to respond to fiscal and programmatic changes, and sustain high-quality public library services for all county residents. WCCLS follows assumptions for Assessed Value, annual value increases, collection rates, delinquent taxes, interest rates, etc. as directed by Washington County Finance and as used for the General Fund and other County levy projections.

- The ending fund balance for WCCLS as of the end of FY2015-16 (the end of the expiring levy) is used to estimate the beginning fund balance for the new levy cycle; an estimated \$4.6 million.
- An estimate of taxes to be generated by the new local option levy (\$0.17 cent current levy + \$0.05 cent additional) are calculated based on annual increases in Assessed Value of 4% in FY2016-17 and FY2017-18, and the 4.25% thereafter with an estimated first year tax collection rate of 96%.
- Delinquent tax collections are estimated at 1% of the current property taxes collected; interest earnings are estimated at 1% of General Fund Transfer and current property taxes collected in FY2016-17, and then at 1.25% annually thereafter.
- General Fund Transfers are estimated to increase 4% in FY2016-17 and FY2017-18, and 4.25% annually thereafter, mirroring estimated increases in Assessed Value.
- Departmental revenue is projected to increase 2% annually and is used for program-related projects.
- The Public Library Funding Pool will be adjusted approximately 9.7% from FY2015-16 to FY2016-17, and then will increase 3% annually thereafter, assuming that County Assessed Value (and therefore WCCLS revenue) increases at least 3%. The first-year adjustment is designed to address three things: an annual increase of 3% for the first year of the new levy cycle, a recovery of lost buying power during the current levy cycle when annual increases averaged 2.49% (at least 0.5% below County-calculated cost of living increases) and to provide a one-time adjustment in recognition of service changes that occurred during the current levy cycle in order to support maintenance of services in the new levy cycle.
- If County Assessed Value increases more than 3%, the additional funds will go into a second pool to be used to support operations of new public libraries as they come online, and to serve as a flexible fund for projects and services that evolve over the course of the levy cycle.
- Central Support and Outreach funding includes 3% annual increases in costs for maintenance of current services, plus increased funds associated with the addition of service enhancements recommended for inclusion in this levy cycle.

WCCLS Levy Budget Summary - Proposed Levy

	<i>Proposed Levy Cycle</i>					<u>Current Levy</u> <u>Total</u>	<u>Proposed Levy</u> <u>Total</u>
	<u>FY16-17</u>	<u>FY17-18</u>	<u>FY18-19</u>	<u>FY19-20</u>	<u>FY20-21</u>		
Resources							
Beginning Balance	\$ 4,645,815	\$ 4,809,770	\$ 4,425,205	\$ 4,306,514	\$ 4,579,794	\$ 5,145,476	\$ 4,645,815
General Fund Transfer (varies w/AV)	\$ 18,662,311	\$ 19,408,804	\$ 20,233,678	\$ 21,093,609	\$ 21,990,087	\$ 82,985,958	\$ 101,388,489
Current Property Taxes - 17 cent levy	\$ 9,358,185	\$ 9,732,513	\$ 10,146,144	\$ 10,577,356	\$ 11,026,893	\$ 41,600,519	\$ 50,841,091
Additional Levy Taxes - 5 cents	\$ 2,779,422	\$ 2,890,599	\$ 3,013,450	\$ 3,141,521	\$ 3,275,036	\$ 15,100,029	\$ 15,100,029
Delinquent Taxes (est 1% of collected)	\$ 121,376	\$ 126,231	\$ 131,596	\$ 137,189	\$ 143,019	\$ 443,468	\$ 659,411
Interest Earnings	\$ 121,376	\$ 157,789	\$ 164,495	\$ 171,486	\$ 178,774	\$ 229,707	\$ 793,920
Departmental Revenue	\$ 90,289	\$ 92,095	\$ 93,937	\$ 95,816	\$ 97,732	\$ 412,549	\$ 469,870
Total Revenues	\$ 31,132,960	\$ 32,408,031	\$ 33,783,300	\$ 35,216,977	\$ 36,711,542	\$ 125,672,201	\$ 169,252,810
Total Resources	\$ 35,778,775	\$ 37,217,801	\$ 38,208,505	\$ 39,523,491	\$ 41,291,337	\$ 130,817,677	\$ 192,019,908
Expenditures							
Public Library Support incl Aloha (PLSA)	\$ 23,298,016	\$ 24,034,657	\$ 24,791,897	\$ 25,535,354	\$ 26,301,114	\$ 99,387,731	\$ 123,961,038
New libraries funds & flex project funds	\$ 607,999	\$ 935,319	\$ 1,253,166	\$ 1,292,694	\$ 1,434,065	\$ 684,557	\$ 5,523,242
Central Supt/Outreach +Recom. services	\$ 7,062,990	\$ 7,822,620	\$ 7,856,928	\$ 8,115,649	\$ 8,383,298	\$ 24,207,860	\$ 39,241,484
Total Expenditures	\$ 30,969,005	\$ 32,792,596	\$ 33,901,990	\$ 34,943,696	\$ 36,118,477	\$ 125,577,198	\$ 168,725,765
Central Info Systems Fund Reserve						\$ 600,000	\$ 600,000
Ending Balance	\$ 4,809,770	\$ 4,425,205	\$ 4,306,514	\$ 4,579,794	\$ 5,172,860	\$ 4,640,479	\$ 5,772,860
% of operating expenses	13%	12%	11%	12%	12.53%		
						19%	

Taxpayer Impacts

Below is a comparison of taxpayer impacts for the current versus the proposed levy based on estimates of Countywide Assessed Values and average-priced home values in Washington County.

Current Levy	Countywide Assessed Value	Annual AV Growth	Gross Amount Levied	Levy Rate
2011-12 Actual	\$48,061,478,403		\$8,170,451	\$0.17
2012-13 Actual	\$49,184,385,718	2.34%	\$8,361,346	\$0.17
2013-14 Actual	\$50,975,829,129	3.64%	\$8,665,891	\$0.17
2014-15 Actual	\$53,325,861,950	4.61%	\$9,065,397	\$0.17
2015-16 Estimate	\$55,677,532,462	4.41%	\$9,465,181	\$0.17
Five Yr. Average	\$51,445,017,532	3.75%	\$8,745,653	\$0.17

Impact of Current Levy for Average Home

	Avg Home Assessed Value	Annual Cost	Per Month
2011-12 Actual	\$214,362	\$36.44	\$3.04
2012-13 Actual	\$220,644	\$37.51	\$3.13
2013-14 Actual	\$228,700	\$38.88	\$3.24
2014-15 Actual	\$236,139	\$40.14	\$3.35
2015-16 Estimate	\$245,585	\$41.75	\$3.48
Five Yr. Average	\$229,086	\$38.94	\$3.25

Proposed Levy	Countywide Assessed Value	Annual AV Growth	Gross Amount Levied	Levy Rate
2016-17 Estimate	\$57,904,633,760	4.00%	\$12,739,019	\$0.22
2017-18 Estimate	\$60,220,819,111	4.00%	\$13,248,580	\$0.22
2018-19 Estimate	\$62,780,203,923	4.25%	\$13,811,645	\$0.22
2019-20 Estimate	\$65,448,362,590	4.25%	\$14,398,640	\$0.22
2020-21 Estimate	\$68,229,918,000	4.25%	\$15,010,582	\$0.22
Five Yr. Average	\$62,916,787,477	4.15%	\$13,841,693	\$0.22

Impact of Proposed Levy for Average Home

	Avg Home Assessed Value	Annual Cost	Per Month
2016-17 Estimate	\$255,408	\$56.19	\$4.68
2017-18 Estimate	\$265,624	\$58.44	\$4.87
2018-19 Estimate	\$276,913	\$60.92	\$5.08
2019-20 Estimate	\$288,682	\$63.51	\$5.29
2020-21 Estimate	\$300,951	\$66.21	\$5.52
Five Yr. Average	\$277,516	\$61.05	\$5.09

Current Levy Cost for Average Home Compared to Proposed Levy Cost

Change	Annual Cost	Per Month
Current Levy Average Cost	\$38.94	\$3.25
Proposed Levy Average Cost	\$61.05	\$5.09
Change	\$22.11	\$1.84

Note: Changes in dollar amounts when comparing current and proposed levies include not only the increase in tax rate, but increases in countywide Assessed Value over time (FY2011-12 to FY2020-21).

Appendix ?

City of North Plains

Public Works Department

5/28/2015

TO: City Council
Department Heads

FROM: Blake Boyles, Acting City Manager/Public Works Director

SUBJECT: DEPARTMENT REPORT

- Sunset Ridge Subdivision coordination
- PGE power pedestal coordination
- Washington Co. design work West Union Rd sidewalk connectivity
- Meetings with Washington Co/ ODOT regarding funding for trail project
- ODOT Interchange landscape
- WCCLS
- Emergency Management
- Parks board map updating
- Washington Co /P&W crossing coordination
- Budget
- East side tank property location
- YMCA meeting
- Wooftner meetings
- Envision Meeting

Public Works Crews are working on the following projects/tasks:

- Mowing Galloway trail
- Cross Connection
- Locates
- Facilities maintenance
- Water samples
- Construction inspection - Sunset Ridge... chlorinating samples
- Valve exercise program
- Weed spraying
- Mowing
- Play ground structure repair
- Vehicle maintenance
- Leak repair 309th and Commercial
- Installation of hanging pots
- Irrigation repair

Future reports will include tasks accomplished and those pending. If there is any other information you may want to see in the report, please let me know.

**City of North Plains
Police Department
5/29/15**

TO: Blake Boyles, City Manager
City Council
Department Heads

FROM: Bill Snyder, Police Chief

SUBJ.: May 2015 DEPARTMENT REPORT

Reserve Officer Eric Shafer graduated from the reserve academy May 28th. The ceremony was well attended!

We will be conducting interviews during the week of June 8th.

NPPD is continuing to prepare for the Hood to Coast Run. We are raising funds for Providence Medical Center. We plan to have a BBQ dinner auction on June 6th at 6PM at Jessie Mays. Doors open at 5PM. Please attend if you can!



Activity	2015 May	2015 Apr	2015 Mar	2015 FEB	2015 Jan	2014 Dec	2014 Nov	2014 Oct	2014 Sept	2014 Aug	2014 July	2014 June	2014 May	2014 Apr	2014 Mar	2014 Feb	2014 Jan	2013 Dec	2013 Nov	2013 Oct	2013 Sep	2013 Aug	2013 July	2013 June	2013 May	2013 April	2013 March	2013 Feb	2013 Jan
Agency Assist	1		3	2	2		3		1	1	2	1			1	3	3	NA	-	5	-	1	1	-	4	-	1	1	-
Animal Bite/Complaint							1					-	-	-	-	-	-	-	-	1	-	1	-	-	1	-	-	-	-
Arson - Possible												-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
Assault		1 arrest		1		2	1	1		1		-	2	1	-	-	-	NA	-	-	1	-	-	1	1	-	-	1	-
Burglary				1			2	1			1	-	1	-	1	-	-	NA	-	-	1	1	-	1	-	-	1	1	1
Child Abuse					1							-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	1
Child Neglect							2		1			-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	1
Criminal Mischief	1		1					1	1		1	2		3	-	-	-	-	-	-	-	1	-	-	1	1	2	1	2
Death Investigation							1					-	-	-	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	1
Detox Arrest												-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
Drug Arrest				1					1	1	2	-	1	2	1	1	2	NA	4	-	-	1	1	3	2	2	2	1	1
Drug Investigation		1				1						-	2	1	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-
DUII		1	1	1					1	1	1	-	1	-	-	1	-	NA	-	-	2	-	1	1	1	-	1	-	-
False Information Arrest												-	-	-	-	-	-	NA	1	-	-	-	-	-	-	-	-	-	-
Forgery								1				-	-	-	-	-	-	-	1	-	1	-	-	-	-	-	-	-	-
Found Property												-	-	-	-	1	1	NA	2	2	1	1	1	1	1	-	-	1	-
Fraud			1	1		1	1					-	1	4	-	-	1	NA	-	-	-	-	-	-	-	-	-	-	-
Furnishing Alcohol to Minor	arrest2											-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-
Harrassment			arrest1						1		1	1	1	-	1	-	1	NA	-	1	1	-	-	1	-	1	-	1	-
Hit and Run											1	-	-	-	1	-	-	NA	1	-	1	-	-	1	1	1	1	1	-
Identity Theft												-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
Information Report	2	1	2	1	2	4	2	1		4	1	-	-	3	1	-	4	NA	2	-	3	1	2	7	-	3	3	1	3
Interfering Arrest								1			1	-	-	-	-	-	-	-	-	1	1	-	-	-	-	-	-	-	-
Littering Arrest												-	-	1	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
Menacing Arrest												-	-	1	-	-	-	NA	-	-	1	-	-	-	-	-	-	-	-
Police Mental Hold							1			1	1	-	-	1	-	-	-	NA	-	-	-	-	-	-	-	-	-	1	-
Police Protective Custody												-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	-
Possession of Weapon								1																					
Rape II	1											-	1	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-
Reckless Driving												-	-	-	-	2	-	NA	-	-	-	-	-	1	-	-	-	-	-
Recovery of Stolen Property												-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-
Runaway	1	1				1		1		1		-	-	1	-	-	-	NA	2	-	-	-	-	-	2	-	-	-	-
Sex Abuse III		1 arrest1		1		Arrest 1	1	1			1																		
Stalking Arrest												-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	-	-
Stolen Vehicle (UUV)				1								-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1
Theft	2	1	1	2			3	2	1	2		2	2	1	1	1	2	NA	1	6	2	1	3	-	-	1	1	-	2
Theft-Arrest			1																										
Traffic Related Reports				1				1				-	1	2	-	-	-	NA	-	-	-	-	-	-	-	-	-	-	-
Trespass II					3					1		-	-	-	-	1	-	NA	-	-	-	-	-	-	-	-	-	-	-
Vehicle - Accident									1	2	1	-	-	-	-	2	-	NA	1	3	3	-	1	-	1	-	-	-	-
Vehicle - Accident (Fatal)												-	-	-	1	-	-	NA	-	-	-	-	-	-	-	-	-	-	-
Vehicle - Eluding Arrest												-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-
Vehicle - Stolen										1		-	-	-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	1
Vehicle - Unlawful Entry					1			2			1	-	-	-	-	-	-	-	-	-	-	-	1	3	-	1	2	2	-
Vehicle - Tow									1			-	1	-	3	1	1	NA	-	-	-	-	-	-	-	-	-	-	1
Violation Release Arrest				1								-	-	-	-	-	-	-	-	-	1	-	-	-	-	-	-	-	-
Warrant arrest	1	1	2						1			-	-	-	-	1	1	NA	1	-	-	1	4	-	-	1	1	1	1
Welfare Check	1		2									-	2	-	1	-	1	NA	1	-	2	-	1	1	1	2	-	5	-
Total Arrests/Reports/Investigations	10	8	16	13	9	10	18	14	10	16	13	8	16	21	12	15	19	NA	18	21	20	11	21	20	18	17	15	17	15
Total Patrol Hours	358	210	286.00	353.50	341.00	178.50	136.50	262.00	340.00	318.00	320.00	244.25	210.50																
Total Reserve Hours	153	141.5	114.50	127.00	222.00	89.50	134.50	147.50	131.50	121.50	152.50	136.50	79.50																

City of North Plains - Library Department – June 1, 2015

TO: Acting City Manager Blake Boyles and City Council Members
FROM: Debbie Brodie, Library Director
SUBJECT: DEPARTMENT REPORT

Statistics for the Month of April, 2015:

The Library checked out **4,433** physical items – books, magazines, DVDs, and other media, while **271** e-books were checked out by North Plains' card holders.

There were **2,755** people who came into the Library during open hours.

The Library's public computers were used for **338** hours, while patrons accessing their own laptops and other devices logged **120** hours of wireless usage.

The Library has **222** Facebook "friends," and the website was viewed **1,512** times.

Since July 1, **918** people have attended Storytimes, **294** people have attended the First Friday Flicks, **665** people have attended a Wacky Wednesday (summer)/Super Saturday (school year), and **397** people came to LEGO Palooza days.

Since July 1, **450** people have attended one or more Art Receptions, Book Club meetings, Author Lectures, Writers' Group meetings, classes, and Library Volunteer Recognition events.

Full statistics may be viewed at www.nplibrary.org under Library Board/Library Statistics.

SUMMER READING PROGRAM LINEUP OF ACTIVITIES

Summer Reading 2015! It's that time again! Sign up for the Summer Reading Program at the North Plains Public Library starting **Monday, June 1**. This year's general theme is HEROES, the children's slogan is EVERY HERO HAS A STORY, the teen slogan is UNMASK, and the adult slogan is ESCAPE THE ORDINARY.

ADULTS:

New this year, Library Staff, Library Board members, and Library Volunteers are issuing a challenge to the adults of greater North Plains to reach a goal of collectively reading one million pages by the end of summer – Library Folk versus our Reading Public. There will be weekly contests with prize drawings. The program will run through August 31. Look for the Library table at the North Plains Ice Cream Social on **Thursday, June 4**, where goodie bags and information will be distributed. Let the friendly competition begin!

PRESCHOOLERS AND FAMILIES:

On **Wednesday, June 24** at 11:30 a.m. there will be a free Summer Reading Program event for the littlest ones in our community and their families. The **Little Tykes Summer Reading Kickoff** will take place at the Jessie Mays Community Hall. Come to sing fun and engaging songs with Greta Pedersen. Her “Get Ready to Read...with Music” program is designed to develop language and pre-reading skills in your child. An award-winning singer and educator, Greta will offer quick and easy tips with songs, movement, and sign language. For 0-5 year olds. (This event is in lieu of Storytime this day at the Library.)

TEENS:

On **Thursday, June 25** at 3 p.m. at the Jessie Mays Community Hall there will be a free Summer Reading Program kickoff event for teens. Wendy Rover will demonstrate the **Art of Henna with Roving Horse Henna**. This two-hour workshop will feature a slide show and mixing and style demonstrations. Henna objects, artifacts, and books will be available to explore. Instruction in henna technique will be given, and henna application will be available for all participants either on fabric, paper, or skin. . This program is for those entering grades 6-12 only and is limited to first 30 teens to arrive.

On **Thursday, July 16** at 3 p.m. at the Jessie Mays Community Hall, there will be a **Teen Trivia Contest**. How well do you know *Harry Potter*, the *The Hunger Games*, or *The Lightning Thief*? If you're a fan of YA books, don't miss Story Trivia! Test your knowledge for fabulous prizes like books, book-themed prize packs, gift certificates, and more! After the game, Portland authors Robin Herrera, Chris Struyk-Bonn, and Mary Elizabeth Summer will be on hand to read from their books and answer a few audience questions. If you're a reader, you're a winner! This teen event is open to those entering grades 6-12.

On **Thursday, August 6** at 3 p.m. at the Jessie Mays Community Hall, teens are invited to attend **Brad Clark's Comic Workshop**. Discover the process of creating comics! There will be games and activities for everyone, including writing, drawing and “inking” contests. Attendees will receive a free comic book! Cosplay attire is encouraged. This event is open to those entering grades 6-12 and is limited to the first 20 teens to arrive.

SCHOOL-AGED CHILDREN AND FAMILIES:

Wacky Wednesday. During the summer months, our popular Super Saturdays are replaced with Wacky Wednesdays! Join us at the Jessie Mays Community Hall each Wednesday afternoon at 1 p.m. throughout the summer for an hour of free entertainment and fun. The Library sponsors programs for children as part of its Summer Reading activities. Four performers are provided by the Washington County Cooperative Library Services (WCCLS). This year's lineup includes:

- **June 24 Alphabeticians**

Enjoy fun music for kids and families! Come sing, dance, and learn the alphabet backwards!! Lyrical surprises and first rate musicianship! Smart, funny, catchy, and joyful! All ages welcome. Free popcorn!

- **July 1 Border Collie Herding Demonstration (provided by WCCLS)**

Watch rescued border collies play football, basketball, baseball, soccer, perform skits, and show off their world-class Frisbee skills! All ages welcome. Free popcorn!

- **July 8 Chuck Cheesman**

Get up and move with Chuck Cheesman! Original and traditional songs will be performed with guitar, banjo and ukulele! Don't miss the fun. All ages welcome. Free popcorn!

- **July 15 Angel Ocasio (provided by WCCLS)**

Come see a high energy, very funny, one man variety show packed with physical comedy, jokes, juggling, and comedy magic! All ages welcome. Free popcorn!

- **July 22 Stages Theater Troupe Presents "Harmony High"**

Join us for a fun musical theater experience. You just can't get enough of this crazy school! New students of Harmony High -- Michael, Michele, and Junior -- are about to discover that music and singing is where it is at. Even the students in detention are singing the blues. All ages welcome. Free popcorn!

- **July 29 Alex Zerbe – Zaniac (provided by WCCLS)**

With the energy of 1,000 suns, The Zaniac bounces from one end of the stage to the other like an untamed rubber band. A two-time Guinness World Record holder, Alex Zerbe is a master of physical comedy, juggling and magic. All ages welcome. Free popcorn!

- **August 5 Amazing Food Detective**

The sleuth is on the case in the "Amazing Food Detective" – an interactive play that helps youngsters understand the importance of a healthy diet and exercise. Kaiser Permanente's troupe of professional actor-educators engage students as they discover together what foods give lasting energy and what it means to be physically active. All ages welcome. Free popcorn!

- **August 12 LEGO Palooza**

Come sample our newest school year program -- Lego Palooza! This special summer edition runs from 1-2 p.m. We'll provide the LEGOs; you provide your imagination to build fantastic creations. Ages 3 and up are welcome. Free popcorn!

- **August 19 Reptile Man**

Celebrate the end of summer and the end of the Summer Reading Program with the Reptile Man. Meet snakes, turtles, lizards, and more! You don't want to miss this party! All ages welcome. Free popcorn!

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

- **June 3** Storytime with Miss Marion: Flowers that Bloom in the Spring

- **June 10** Storytime with Teacher Barbara: Clothing

- **June 17** Special Guest Storytime: Rosemary Lombard brings her Turtles!
- **June 24** In lieu of the usual Storytime at the Library, the Little Tykes Summer Reading Kickoff will take place at the Jessie Mays Community Hall. Come to sing fun and engaging songs with Greta Petersen. Her “Get Ready to Read...with Music” program is designed to develop language and pre-reading skills in your child. An award-winning singer and educator, Greta will offer quick and easy tips with songs, movement, and sign language. For 0-5 year olds.

Writers’ Group. Share your writing projects and receive feedback from peers on **Thursday, June 4** at 6:30 p.m. New members are welcome to join. (This is not a teacher/trainer-led class.)

First Friday Flick – Join us on the first Friday of each month at the Jessie Mays Community Hall at 6 p.m. for a FREE movie showing. On **Friday, June 5**, come watch a PG-rated animated, family action movie in which fairies, goblins, imps, and elves battle over a powerful potion. This fairy tale musical was inspired by "A Midsummer Night's Dream." All ages welcome. Popcorn is provided.

Friends of the Library. There will be a general meeting of the Friends on **Monday, June 8** at the Library from 7:30-9 p.m. New members are welcome to attend.

Library Book Club. The Book Club will meet at the Library on **Wednesday, June 24** beginning at 7:30 p.m. to discuss *Falling From Horses* by Molly Gloss. In this new novel from the best-selling author of *The Hearts of Horses* and *Jump-Off Creek*, a young ranch hand escapes a family tragedy and travels to Hollywood to become a stunt rider. Along the way, he meets a young woman who also harbors dreams of making it in Hollywood - as a writer. New members are welcome. Refreshments will be served.

Note: The Library Book Club does not meet in July or August.

Art Exhibit. The art exhibit in **June** will be a showing of local children’s art created at the Super Saturday Pizza and Paint Palooza Party. Superheroes will be featured as it is the theme of the 2015 Summer Reading Program.

Quilt Display. “Hats for Sofia” is the quilt on display above the checkout desk throughout the month of **June**. It was designed by Susan Branch and made by local resident Ruth Voelker for her first granddaughter. Ruth acquired the pattern years before and enjoyed both the quest to coordinate the fabrics and the opportunity to learn the technique for making a prairie point border. It was quilted by Stephanie Hinsvark and finished in 2014.

Save the Date! Author Molly Gloss will be visiting the North Plains Public Library on Saturday, July 25 at 7 p.m. as part of the “An Evening with an Author” series sponsored by the Friends of the Library.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: May 27, 2015
To: Mayor and City Council
From: City Manager Blake Boyles
Subject: Resolution No.1891 authorizing the City of North Plains Fourth of July Committee requests for street closure and amplified music and the waiver of fees associated for the 2015 Fourth of July Festivities

Request: Council adopt Resolution No.1891 authorizing the City of North Plains requests for the 2015 Fourth of July Celebration.

Background: The City of North Plains has organized a Fourth of July Celebration since July 2012.

The Fourth of July Committee would like to structure of the Fourth of July Celebration similar to the 2014 season. Specifically, they are planning to:

- Have the Fourth of July Celebration booths set up on Commercial Street between Main Street and 314th Avenue.
- The hours of operation of the Celebration would be 6:00 a.m. to 9:00 p.m. on Saturday, July 4. This will require street closures on Commercial Street between Main Street and 314th Avenue; and Main Street and North Avenue along the parade route.
- Work closely with downtown businesses to provide music entertainment and food/drink options.
- Provide band with amplified music. The North Plains Fourth of July Committee is requesting the waiver of fees for the amplified music permit

Fiscal Impact: If the requests are granted the City will not receive the fee revenue for street closures and amplified music. City staff is keeping track of the expenses associated with this event and will report back to Council after the event.

Environmental Issues: No environmental issues are associated with this item.

Recommendation: Council to adopt Resolution No.1891 authorizing the City of North Plains requests for the 2015 Fourth of July Celebration

Sample Motion: I move to adopt Resolution No.1891.

Attachments: Resolution No. 1891

RESOLUTION NO. 1891

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS,
OREGON, AUTHORIZING STREET CLOSURES AND AN AMPLIFIED MUSIC
PERMIT FOR THE 2015 FOURTH OF JULY CELEBRATION**

WHEREAS, the City of North Plains is sponsoring and preparing for its fourth year of operations for the Fourth of July Celebration; and

WHEREAS, the Fourth of July Celebration Committee is requesting approval for street closure on the day of the event for Commercial Street between Main Street and 313th from 6:00 a.m. to 9:00 p.m.; and

WHEREAS, a request is also submitted for the approval for street closure for the Fourth of July parade on the day of the event for the route submitted for the hours of the parade; and

WHEREAS, the event will be providing musical entertainment that will be requiring a permit for amplification; and

WHEREAS, Municipal Code Chapter 4.10.160(B)(8) requires a permit be granted for the broadcast or amplification of programs of music, news, speeches, or general entertainment as a part of a national, State or city event, public festivals, or outstanding events of a noncommercial nature; and

WHEREAS, the application fee for the amplified music permit of \$125.00 is being requested to be waived since this is a city sponsored event.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:**

- Section 1.** Approves the Amplified Music Permit for the 2015 Fourth of July Celebration from 9:00 a.m. - 9:00 p.m.
- Section 2.** Approves the waiver of fee for the Amplified Music Permit for the 2015 Fourth of July Celebration from 9:00 a.m. - 9:00 p.m.
- Section 3.** Approves the street closure requests for the 2015 Fourth of July Celebration as submitted.
- Section 4.** This Resolution shall become effective immediately upon adoption by the City Council.

INTRODUCED AND ADOPTED this 1st day of June, 2015.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, City Recorder