



# City of North Plains

31360 NW Commercial St. North Plains, OR 97133

Ph. 503-647-5555 Fax 503-647-2031

Email: [info@northplains.org](mailto:info@northplains.org)

## GLENCOE ROAD BANNER APPLICATION

### Applicant Information

Organization: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street \_\_\_\_\_ Apartment/Unit # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: ( ) - \_\_\_\_\_

### Banner/Event Information

Banners must comply with the following specifications:

- Constructed of any type of durable material;
- Semi-circular wind holes (half moon slits) are required;
- Metal grommets (#3) or larger at all corners, and every 24 inches along the top and bottom of the banner;
- Size of the banner will be between twenty (20) to forty (40) feet in length and 4 feet in vertical height.

Dates Requested: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ - \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Size of Banner: \_\_\_\_ ft. x 4 ft.

Name of Event: \_\_\_\_\_

Date(s) of Event: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ - \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Location of Event: \_\_\_\_\_

501(c)(3) number: \_\_\_\_\_

In the area below, show exactly what your banner will say and location of logos/images:

Will the logo of any commercial organization be on the banner?  Yes  No

Has the banner been previously displayed on Glencoe Road?  Yes  No

### Signatures

***I have read the City of North Plains NW Glencoe Road Banner Policy:***

Date: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_

### FOR OFFICE USE

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Approved:  Yes  No

Estimate Date for Hanging: \_\_\_\_\_