

**City of North Plains  
Urban Renewal Agency (URA) Board of Directors  
March 17, 2014 Special Session  
MINUTES**

1. **CALL TO ORDER:** Chairperson Lenahan called the meeting to order at 7:02 p.m.

2. **ROLL CALL:**

**Directors present:** Chair Teri Lenahan, David Hatcher, Michael Broome, Michael Demagalski, Glen Warren, and Robert Kindel, Jr.

**Excused:** Charlynn Newton

**Staff present:** Executive Director Martha DeBry, Finance Director Rachael Lembo, Chief of Police Bill Snyder, Public Works Director Blake Boyles, Management Analyst Jennifer Knowles, Deputy City Recorder Margaret Reh

3. **CONSENT AGENDA**

A. Special Session Agenda Approval

B. March 3, 2014 – Special Session URA Board of Directors Minutes Approval

Motion by Warren and a second by Demagalski to approve the Consent Agenda. The motion was approved unanimously.

4. **PUBLIC COMMENT**

There was no public comment forthcoming.

5. **PUBLIC HEARING:**

None Scheduled

6. **NEW BUSINESS:**

A. Discussion URA FY 2012-13 Financial Statements from auditors Pauly Rodgers and Co, PC.

Finance Director Rachael Lembo presented the Financial report received from Auditors Pauly Rodgers and Co. Because we had expenditures over \$150,000 in FY 2012-13 the URA was required to have a Review instead of filing a one page statement directly to the State. A review is less in scope than an audit, where instead of having to pull many documents and transactions for the Auditors, it is more of a question asking of staff and analytics.

Lembo lead Council through the reports and clarified all questions asked.

B. Consider adoption of URA Resolution No. 14-0002 approving the URA FY 2013-14 Supplemental Budget

Finance Director Rachael Lembo presented the FY 2013-14 Supplemental Budget to

the Council. The budget message and the budget was distributed to the URA Board and was posted on the city website at [www.northplains.org](http://www.northplains.org).

Motion made by Kindel. Seconded by Demagalski to approve URA Resolution No. 14-0002 adopting the URA FY 2013-14 Supplemental Budget. The motion was approved unanimously.

7. **ADJOURNMENT** – Chairperson Lenahan adjourned the meeting at 7:17 p.m.



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Teri Lenahan, Chairperson



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Margaret L. Reh, Deputy City Recorder

Date approved: 06/02/2014