

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING**
North Plains Senior Center
31450 NW Commercial Street
Monday, December 15, 2014 – 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
 - A. Approval of regular session agenda
 - B. Approval of minutes of 12/01/2014 Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION**
None Scheduled
7. **STAFF REPORTS**
Staff reports will be provided by the Public Works Director and the Chief of Police
8. **PUBLIC HEARING:**
None Scheduled
9. **NEW BUSINESS:**
 - A. Adoption of Resolution No.1866 canvassing results of the general election held on November 4, 2014.
 - B. Adoption of Resolution No.1867 selecting Cogan, Owens & Greene to conduct the visioning process for Comprehensive Plan.
 - C. Review of the Check Register
 - D. Adoption of Resolution No.1868 declaring surplus equipment and abandoned items.
10. **UNFINISHED BUSINESS:**
None Scheduled

11. ORDINANCES:

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. CITY MANAGER REPORT

13. COUNCIL REPORTS

- A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.
- B. January 2015 Council Calendar

14. ADVICE/INFORMATION ITEMS:

- Christmas Holiday, Thursday, December 25-City offices and Library closed
- December 26th, City Hall closed
- New Years' Day Holiday, Thursday, January 1, 2014-City offices and Library closed
- North Plains Annual Crab Feed on Saturday, January 17, 2015 at Jessie Mays
- Martin Luther King, Jr. Holiday, Monday, January 19-City offices and Library closed
- An Evening with an Author: Robin Cody, January 24, 2014 at @Salia^

15. ADJOURNMENT:

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

The following City Council Meetings are scheduled to be held at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon.

The meetings will be held on the following dates at 7:00 p.m.:

Monday, January 5, 2015

Tuesday, January 20, 2015

Monday, February 2, 2015

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Monday, December 1, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher led the flag salute.
3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan, Councilors: Charlynn Newton, Michael Broome, and Glen Warren
Excused: Robert Kindel, Jr., and Michael Demagalski

Staff present: City Manager Martha DeBry; Chief of Police Bill Snyder; Library Director Debbie Brodie; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 11/03/2014 Council meeting

Motion by Broome and seconded by Warren to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

6. **PRESENTATIONS:**
 - A. Proclamation declaring December 10, 2014 as Human Rights Day and December 7-13, 2014 Human Rights Week

Salma Ahmed and Lee Blevins of the Human Rights Council of Washington County thanked the Council for their support in promoting and publicly acknowledging the importance of human rights in our communities.

Motion by Lenahan and seconded by Warren to declare December 10, 2014 as Human Rights Day and the week of December 7-13, 2014 as Human Rights Week. The motion was approved unanimously.

7. **STAFF REPORTS:**

Public Works Director. Blake Boyles was absent but had submitted a written report which was included in the council packet.

Chief of Police. Chief Snyder reported Hillsboro Chief Dobrowolski is working with contacts at Taser to provide a presentation on body worn cameras. It may be possible that a grant could be written that could provide 100 cameras for officers in Washington County. This may be a long process.

Library Director. Debra Brodie was pleased to report the library has a Christmas tree up in the lobby. The tree was donated by Loch Lolly and decorated by the Friends of the Library.

The library is getting set up for a holiday fundraiser. They will have two tables full of craft items that have been donated by community crafters. Brodie encouraged the Council to visit the library and check out the wares.

8. **PUBLIC HEARINGS:**
None Scheduled

9. **NEW BUSINESS:**

A. Interview Parks Board Applicant Joanna Orgill and adoption of Resolution No. 1859 appointing Orgill to the North Plains Parks Board

The Council interview Joanna Orgill for one of the open positions on the North Plains Parks Board.

Motion by Warren and seconded by Newton to adopt Resolution No.1859 appointing Joanna Orgill to the North Plains Parks Board. The motion was approved unanimously.

B. Adoption of Resolution No.1860 Re-appointment of Heather LaBonte to Planning Commission position for another four year term.

LaBonte appeared before the Council for re-appointment. Administrative rules allow the Council to reappoint members who request it without an open application process. The Council thanked LaBonte for her service and elected to re-appoint her to the Planning Commission.

Motion by Broome and seconded by Warren to adopt Resolution No.1860 re-appointing Heather LaBonte to the North Plains Planning Commission. The motion was approved unanimously.

C. Adoption of Resolution No.1861 approving agreement with NPEA for Elephant Garlic Festival Event Planning Services.

DeBry pointed out the NPEA signed the agreement but had returned it with some revised language. DeBry wanted the Council to be aware of the changes and how it may affect the City being able to adhere to the agreement. Discussion ensued. Council agreed the terms of the agreement are acceptable as written.

Motion by Lenahan and seconded by Newton to adopt Resolution No.1861 approving an agreement with the North Plains Events Association to operate the Elephant Garlic Festival 2015-2019. The motion was approved unanimously.

D. Review of the 2014 Pumpkin Run costs and expenses and adoption of Resolution No.1862 allocating funds to the North Plains PTO.

DeBry presented the staff report and described how the event played out. There were less participants in the run this year than last year. The total amount being donated to the PTO is \$186.00.

Motion by Broome and seconded by Warren to adopt Resolution No.1862 allocating a donation to the North Plains Parent Teacher Organization of funds raised at the 2014 Pumpkin Run. The motion was approved unanimously.

E. Discussion on review and providing comment on Washington County Land Use applications.

A few times each month the City will receive notices from Washington County regarding land use applications. These can be for ordinances, specific projects or zoning actions. With rare exceptions, all of the notices are applicable to properties outside of the City of North Plains. Typically staff offers no comments unless the County has specifically requested that the City provide comments. DeBry will mention pertinent applications to Council as they come up.

Recently Councilor Lenahan was concerned that Council was only advised verbally in a meeting of the project for a Hindu learning center, but not provided with the County notice or asked to make comments. This led Lenahan to inquire of the process the City makes in responding to these "Request for Comment" forms for applications received from the County. Discussion ensued regarding various venues in which County disseminates information on land use.

Council directed staff to forward all application notices via e-mail in her weekly reports.

F. Review and adoption of Resolution No.1863 approving a donation match to the funds raised at the dance on November 8, 2014 for the Food Pantry Canopy.

A fundraiser dance was held in November to raise funds to build a protective canopy over the driveway in front of the food pantry. The City Council had agreed to make a matching donation for the project. Only \$144.00 was raised at the dance. With the matching donation from City Council there is \$288.00 for the project. This would not be enough to cover expenses which is estimated to be \$750.00. Discussion ensued.

A suggestion was made to contact Wayne Holm at Oregon Canadian Forest Products to see if he would be interested in donating wood for the project. Russ Sheldon was in the audience and received a text from Mr. Holm asking who the contact person would be regarding donating the wood for the project. Holms would like to see this move forward. Mr. Holm should contact Glen Warren.

Motion by Warren. Seconded by Newton to adopt Resolution No.1863 allocating a donation for the North Plains Food Pantry canopy. The motion was approved unanimously.

G. Discussion and decision authorizing designated signers for plat maps.

DeBry presented the staff report. Staff is seeking direction from Council regarding who shall sign plats on behalf of Council, the Planning Commission and administrative decisions.

City staff has signed plats subsequent to Planning Commission and administrative approvals. All plats are reviewed by either staff or the Commission and the actual signature is a formality subsequent to an approval. A signer can be a designee of either the Planning Commission or the City Council. The plat signing designee is a matter of preference for the City and not a requirement of law. If this task of acquiring a final signature is sent back to the Planning Commission, it is adding a step to what is an administrative act. Discussion ensued.

North Plains Municipal Code is not clear on who makes the designation. The City Attorney will look into this further. Another section of code is in conflict with this portion of the code. Looks like there are two approval processes. Council would like legal to bring this back for further review.

H. Approve Resolution No.1864 encouraging the curtailment of open burning and wood burning in appliances lacking air pollution control equipment

DeBry presented the staff report and introduced Peter Brandom and Sarah Armitage of the City of Hillsboro. Background information was included in the packet distributed to the Council and posted on the website.

There is growing concern in Washington County that air pollution is increasing. Two monitoring stations suggest that air quality is diminishing as a result of open burning of woody materials. If Washington County records high levels of particulate matter (PM2.5) it will be ordered to conform with strict Environmental Protection Agency rules to reduce emissions. This could affect economic development in North Plains and other Washington County communities. Washington County Public Health has initiated a program to educate citizens in Washington County about PM2.5 and its health impacts. Open burning, which includes agricultural burning, backyard burning, and land clearing, contributes significantly to local air pollution and threatens the health and well-being of North Plains' residents and other persons. Burning wood in fireplaces and fire burning appliances that lack air pollution control equipment also contributes significantly to local air pollution.

Leslie Lanzar, Recology, approached Council and reminded everyone that Nature's Needs will accept all yard debris from North Plains' residents for no charge. All a North Plains resident needs to do is show their identification for this free service. This service will be beneficial in the curtailment of open burning.

This resolution is to encourage cooperation among all citizens to help improve our air quality.

It was suggested to revise the third paragraph of Resolution No. 1864 by omitting the line that states "and threatens the health and well-being of North Plains' residents and other persons".

Motion by Lenahan. Seconded by Warren to adopt Resolution No.1864 encouraging the curtailment of open burning and wood burning in appliances lacking air pollution control equipment, as amended. The motion was approved unanimously.

I. Approval of Resolution No.1865 Accepting Dedication of Public Rights of Way and Easements in the McKay Fields Subdivision

DeBry presented the staff report. Staff is recommending the Council accept the dedication of public right of way and easements in the McKay Fields subdivision.

Motion by Warren and seconded by Broome to adopt Resolution No.1865 accepting dedication of public rights of way and easements in the McKay Fields subdivision. The motion was approved unanimously.

10. **UNFINISHED BUSINESS:**
None Scheduled

11. **ORDINANCES:**

FIRST READING:
None Scheduled

SECOND READING:
None Scheduled

12. **CITY MANAGER REPORT**

DeBry was on vacation this past week.

DeBry asked which Councilors were going to participate in the Jingle through North Plains' parade. The Mayor expressed concern about the lights turning off when the gas pedal is used. DeBry stated she would advise Public Works Director Boyles about the concern.

13. **COUNCIL REPORTS**

Mayor Hatcher announced there will be a Council Christmas party at the close of the December 15 Council meeting. Council will go through the regular agenda. This will be a potluck. City Staff is invited to participate along with the new Councilors and the outgoing Councilors.

Warren stated the skate park in Rainier is still functioning and still has the same insurance. This skate park is made out of the same material that the North Plains temporary skate park was made out of. Rainier is having great success with their skate park.

Warren talked to staff regarding the \$25,000 for the skate park. It is still listed along with the walking trail. Warren wants to see the \$25,000 to be a separate line item for the skate park only. He does not want to have the walking trail included on the same line item. It was noted that the line item was approved by the Budget committee to include both the skate park and the walking trail.

Warren stated that heroin is rampant in this town and it makes him angry. Snyder encouraged Warren to tell those who know the users to consult with the police.

Lenahan inquired of the status of the hiring of a planning consultant. DeBry stated they interviewed three planning firms. Cogan, Owens, Cogan came out on top. Martha met with Kirsten Green to help scope the plan for the Comprehensive Plan update.

Broome inquired about the 76 Station sign that is half burned out. Staff will look into contacting them to repair it.

14. ADVICE/INFORMATION ITEMS:

- Jingle Through North Plains on Thursday, December 4, @ 6:30 at Jessie Mays
- Christmas Holiday, Thursday, December 25-City offices and Library closed
- New Years' Day Holiday, Thursday, January 1, 2014-City offices and Library closed
- North Plains Annual Crab Feed on Saturday, January 17, 2015 at Jessie Mays

15. ADJOURNMENT: Council adjourned the meeting at 9:32 p.m.

David Hatcher, Mayor

Margaret L. Reh, City Recorder

Date approved _____

Margaret Reh

From: Martha DeBry
Sent: Friday, December 05, 2014 9:20 AM
To: Margaret Reh
Subject: FW: response to your call
Please include in next council packet
Kindest regards,
Martha DeBry
City Manager
North Plains, OR

From: Bill Snyder
Sent: Friday, December 05, 2014 9:11 AM
To: Martha DeBry
Subject: FW: response to your call
Thought this was nice.
William Snyder
Chief of Police
North Plains Police Department
31360 NW Commercial Street
North Plains, OR 97133
Ph# (503) 647-5555

From: Bynon, Jason [<mailto:BynonJ@trimet.org>]
Sent: Thursday, December 04, 2014 7:54 PM
To: Bill Snyder
Subject: RE: response to your call

Chief Snyder,

I would like to take a moment and let you know that your department has been nothing but professional and friendly since my family and I have bought a house in the city of North Plains. My wife and I were looking for a small town feel that is close to the "Big City", and North Plains has fit that perfectly. When my wife and I were house shopping we made contact with a female police officer and she provided and the info we were asking about and then some. That officer made us feel that the North Plains was the place for us. After moving in the neighborhood made us very welcome. While out talking with a lot of the neighborhood residents when a city of North Plains police vehicle went rolling through. A North Plains Police Officer exited his vehicle greeted everyone said hi to the kids, (and the dogs...lol) it was GREAT! Then Halloween came and when I was in the streets of my neighborhood I saw two individuals dressed in dark clothing approaching kids at random. So, I made it my business because that is just who I am made contact with the two individuals which turned out to be two police cadets from the North Plains Police department. I thought that was GREAT!

Chief Snyder thank you for what you and your staff is doing. It really seems that your staff really cares about the citizens within the city and I thank you for your staff providing a safe enouncement for my family to feel safe as we take one day at a time. Please sir if there is anything I can do for you and or your staff please let me know..... I know law enforcement hasn't been in the public trust, but you have my family's trust. Please be safe in your duties and please spread my thoughts to your staff..... THANK YOU!

Respectfully,

Jason Bynon

Dispatch
Shop Steward, ATU local 757

(O) 503-962-7375

(F) 503-962-8181

(E) bynonj@trimet.org

(Union E-mail) jgbynon@yahoo.com



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From: Bill Snyder [<mailto:Bills@northplains.org>]

Sent: Tuesday, December 02, 2014 9:54 AM

To: Bynon, Jason

Subject: response to your call

Mr. Bynon,

Thank you for your comments by voicemail. Here is my email. Take care!

William Snyder
Chief of Police
North Plains Police Department
31360 NW Commercial Street
North Plains, OR 97133
Ph# (503) 647-5555



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: December 15, 2014
To: City Council
From: City Manager Martha DeBry
Subject: Approval of Resolution No. 1866 November 4, 2014, General Election Canvassing Results

Request: Council to approve the canvassing results of the November 4, 2014 General Election.

Background: Council elections occurred for three councilor positions during the General Election. Following each election, Washington County provides election results to be canvassed to the City, which is a requirement of State law (ORS 222.270).

Fiscal Impact: Approval of results has no fiscal impact.

Recommendation: That Council approve Resolution No. 1866 canvassing results of the general election held in the City of North Plains, Oregon, on November 4, 2014.

RESOLUTION NO. 1866

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS,
OREGON, CANVASSING RESULTS OF THE GENERAL ELECTION HELD IN THE
CITY OF NORTH PLAINS, OREGON, ON NOVEMBER 4, 2014**

WHEREAS, a General Election was held on November 4, 2014, wherein the legal voters of the City of North Plains, Oregon, voted during the election of three persons to the councilor positions,

WHEREAS, the Washington County Elections Manager has filed with the City Recorder/Elections Official of the City of North Plains an Abstract of the votes of the election, and it is necessary that the City Council now canvass the results of the election as follows:

COUNCILOR ELECTION

That the legal voters of the City of North Plains, Oregon, at said General Election of November 4, 2014, cast the following votes for three (3) members of the City Council:

<u>CANDIDATES</u>	<u>NUMBER OF VOTES CAST</u>
Sherrie L. Simmons:	460
Sandi King	298
Scott Whitehead:	294
Glen A. Warren:	219
Michael (Mike) L. Broome	211
Greg M. Kuhn	176
Write In:	60

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:

- Section 1:** That the Abstract of Votes of the Washington County Election Manager is approved and the results of the General Election are set forth above.
- Section 2.** Sherrie L. Simmons, Sandi King and Scott Whitehead are deemed to be duly elected to the City of North Plains City Council for terms beginning January 1, 2014, through December 31, 2017.
- Section 3.** This Resolution shall become effective immediately upon adoption by the City Council.

INTRODUCED AND ADOPTED this 15th day of December, 2014.

CITY OF NORTH PLAINS, OREGON

David Hatcher, Mayor

ATTEST:

Margaret L. Reh, City Recorder



WASHINGTON COUNTY
OREGON

November 24, 2014

REC'D DEC 01 2014

City Recorder
City of North Plains
31360 NW Commercial St
North Plains OR 97133

Enclosed you will find a copy of the Abstract of Votes for City of North Plains relating to the General Election held on November 4, 2014.

Sincerely,

Mickie Kawai
Elections Manager

MK/tk

	VOTES	PERCENT
PRECINCTS COUNTED (OF 161)	161	100.00
REGISTERED VOTERS - TOTAL	292,115	
BALLOTS CAST - TOTAL	199,137	
VOTER TURNOUT - TOTAL		68.17

US Senator
 Vote for 1

Mike Montchalin (LBT)	6,383	3.36
Jeff Merkley (DEM)	106,769	56.20
Christina Jean Lugo (PAC)	3,918	2.06
James E Leuenberger (CON)	2,562	1.35
Monica Wehby (REP)	69,406	36.54
WRITE-IN	933	.49
Over Votes	22	
Under Votes	9,144	

US Representative, 1st District
 Vote for 1

Steven C Reynolds (PAC)	7,537	4.05
Jason Yates (REP)	64,200	34.54
Suzanne Bonamici (DEM)	106,096	57.08
James Foster (LBT)	7,629	4.10
WRITE-IN	410	.22
Over Votes	22	
Under Votes	13,243	

Governor
 Vote for 1

Dennis Richardson (REP)	81,484	42.69
Chris Henry (PRO)	1,700	.89
Aaron Auer (CON)	1,618	.85
John Kitzhaber (DEM)	98,203	51.45
Paul Grad (LBT)	3,344	1.75
Jason Levin (PAC)	3,612	1.89
WRITE-IN	911	.48
Over Votes	20	
Under Votes	8,117	

State Senator, 13th District
 Vote for 1

Kim Thatcher (REP)	9,727	55.00
Ryan Howard (DEM)	7,920	44.78
WRITE-IN	38	.21
Over Votes	3	
Under Votes	2,038	

State Senator, 15th District
 Vote for 1

Caitlin Mitchel-Markley (LBT)	3,593	9.04
Chuck Riley (DEM)	18,156	45.69
Bruce Starr (REP)	17,869	44.97
WRITE-IN	116	.29
Over Votes	3	
Under Votes	2,544	

State Senator, 16th District
 Vote for 1

Perry R Roll (LBT)	430	6.14
Betsy Johnson (DEM)	4,170	59.52
Andrew (Drew) Kaza (IND)	1,291	18.43
Bob Ekstrom (CON)	1,067	15.23
WRITE-IN	48	.69
Over Votes	0	
Under Votes	1,469	

State Senator, 17th District
 Vote for 1

John Verbeek (REP)	14,085	37.01
Elizabeth Steiner Hayward (DEM)	23,792	62.52
WRITE-IN	177	.47
Over Votes	3	
Under Votes	4,711	

State Senator, 19th District
 Vote for 1

Richard Devlin (DEM)	6,210	95.83
WRITE-IN	270	4.17
Over Votes	0	
Under Votes	3,529	

State Representative, 24th District
 Vote for 1

Ken Moore (DEM)	2,132	45.82
Kohler Johnson (LBT)	167	3.59
Jim Weidner (REP)	2,345	50.40
WRITE-IN	9	.19
Over Votes	0	
Under Votes	476	

State Representative, 25th District
 Vote for 1

Bill Post (REP)	0	
Josh Smith (PAC)	0	
Chuck Lee (IND)	1	100.00
WRITE-IN	0	
Over Votes	0	
Under Votes	1	

	VOTES	PERCENT
State Representative, 26th District		
Vote for 1		
John Davis (REP)	10,072	57.63
Chuck Huntting (LBT)	735	4.21
Eric D Squires (DEM)	6,614	37.85
WRITE-IN	55	.31
Over Votes	1	
Under Votes	2,247	

	VOTES	PERCENT
State Representative, 27th District		
Vote for 1		
Robert D Martin (LBT)	3,861	18.49
Tobias Read (DEM)	16,820	80.53
WRITE-IN	206	.99
Over Votes	2	
Under Votes	4,504	

	VOTES	PERCENT
State Representative, 28th District		
Vote for 1		
Lars D H Hedbor (LBT)	3,302	18.27
Jeff Barker (DEM)	14,582	80.67
WRITE-IN	193	1.07
Over Votes	2	
Under Votes	4,085	

	VOTES	PERCENT
State Representative, 29th District		
Vote for 1		
Susan McLain (DEM)	9,751	53.74
Mark Richman (REP)	8,321	45.86
WRITE-IN	73	.40
Over Votes	3	
Under Votes	1,558	

	VOTES	PERCENT
State Representative, 30th District		
Vote for 1		
Kyle Markley (LBT)	1,860	8.92
Dan Mason (REP)	8,518	40.85
Joe Gallegos (DEM)	10,426	50.00
WRITE-IN	50	.24
Over Votes	5	
Under Votes	1,716	

	VOTES	PERCENT
State Representative, 31st District		
Vote for 1		
Robert Miller (LBT)	127	3.79
Larry C Ericksen (REP)	1,518	45.29
Brad Witt (DEM)	1,694	50.54
WRITE-IN	13	.39
Over Votes	0	
Under Votes	495	

	VOTES	PERCENT
State Representative, 32nd District		
Vote for 1		
Rick Rose (REP)	2,074	51.15
Deborah Boone (DEM)	1,963	48.41
WRITE-IN	18	.44
Over Votes	0	
Under Votes	573	

	VOTES	PERCENT
State Representative, 33rd District		
Vote for 1		
Mark W Vetanen (LBT)	3,237	20.53
Mitch Greenlick (DEM)	12,422	78.79
WRITE-IN	107	.68
Over Votes	0	
Under Votes	3,494	

	VOTES	PERCENT
State Representative, 34th District		
Vote for 1		
Ken Helm (DEM)	13,475	66.09
Brenden King (REP)	6,807	33.38
WRITE-IN	108	.53
Over Votes	2	
Under Votes	3,116	

	VOTES	PERCENT
State Representative, 35th District		
Vote for 1		
Margaret Doherty (DEM)	15,018	80.18
John S Gerboth (LBT)	3,544	18.92
WRITE-IN	169	.90
Over Votes	3	
Under Votes	4,330	

	VOTES	PERCENT
State Representative, 37th District		
Vote for 1		
Gerritt Rosenthal (DEM)	3,981	44.15
Julie Parrish (REP)	5,008	55.55
WRITE-IN	27	.30
Over Votes	0	
Under Votes	993	

	VOTES	PERCENT
Judge of the Circuit Court, 20th Dist.		
Vote for 1		
Ricardo J Menchaca	105,487	97.50
WRITE-IN	2,709	2.50
Over Votes	3	
Under Votes	90,810	

VOTES PERCENT

VOTES PERCENT

Judge of the Circuit Court, 20th Dist.

Vote for 1
 Beth L Roberts. 102,420 97.70
 WRITE-IN. 2,407 2.30
 Over Votes 4
 Under Votes 94,178

City of Beaverton Council Pos 5

Vote for 1
 Marc San Soucie 17,103 97.48
 WRITE-IN. 442 2.52
 Over Votes 0
 Under Votes 14,336

City of Banks Mayor

Vote for 1
 Peter C Edison. 383 93.87
 WRITE-IN. 25 6.13
 Over Votes 0
 Under Votes 181

City of Cornelius Mayor

Vote for 1
 Jeffrey C Dalin 1,886 93.32
 WRITE-IN. 135 6.68
 Over Votes 0
 Under Votes 903

City of Banks Council Pos 1

Vote for 1
 Daniel L Keller 368 96.59
 WRITE-IN. 13 3.41
 Over Votes 0
 Under Votes 208

City of Cornelius Council

Vote for 2
 Jose Orozco. 1,523 48.24
 Harley E Crowder 1,542 48.84
 WRITE-IN. 92 2.91
 Over Votes 0
 Under Votes 2,691

City of Banks Council Pos 3

Vote for 1
 Mark W Walsh 368 97.35
 WRITE-IN. 10 2.65
 Over Votes 0
 Under Votes 211

City of Durham Council

Vote for 2
 Christopher Hadfield. 386 48.49
 Gery Schirado 389 48.87
 WRITE-IN. 21 2.64
 Over Votes 0
 Under Votes 372

City of Banks Council Pos 5

Vote for 1
 Mark L Gregg 380 97.69
 WRITE-IN. 9 2.31
 Over Votes 0
 Under Votes 200

City of Forest Grove Mayor

Vote for 1
 Timothy Marble. 3,301 48.75
 Peter B Truax 3,408 50.33
 WRITE-IN. 62 .92
 Over Votes 0
 Under Votes 871

City of Beaverton Council Pos 1

Vote for 1
 Lacey Beaty. 17,437 97.29
 WRITE-IN. 485 2.71
 Over Votes 0
 Under Votes 13,959

City of Forest Grove Council

Vote for 3
 Ron Thompson 2,737 15.89
 Aldie Howard 2,039 11.84
 Tom (TJ) L Johnston 2,893 16.80
 Tom Beck. 2,699 15.67
 Nathan Thomas Paul Seable 1,930 11.21
 Alexander E LaFollett 1,758 10.21
 Malynda Wenzl 3,017 17.52
 WRITE-IN. 148 .86
 Over Votes 30
 Under Votes 5,675

City of Beaverton Council Pos 2

Vote for 1
 Betty Bode 17,412 97.04
 WRITE-IN. 532 2.96
 Over Votes 0
 Under Votes 13,937

VOTES PERCENT

VOTES PERCENT

City of Gaston Mayor

Vote for 1		
Tony Hall	91	57.59
Richard Sager	58	36.71
WRITE-IN.	9	5.70
Over Votes	0	
Under Votes	40	

City of King City Council

Vote for 4		
Robert D Olmstead.	1,045	30.61
William E Barber	1,009	29.55
Kenneth W Gibson	1,041	30.49
WRITE-IN.	319	9.34
Over Votes	0	
Under Votes	4,578	

City of Gaston Council Pos 4

Vote for 1		
Jerry Spaulding	114	94.21
WRITE-IN.	7	5.79
Over Votes	0	
Under Votes	77	

City of Lake Oswego Council

Vote for 3		
Jackie Manz.	0	
Matt Keenen.	0	
Ed Brockman.	2	33.33
Joe Buck.	2	33.33
Jeff Gudman.	2	33.33
WRITE-IN.	0	
Over Votes	0	
Under Votes	0	

City of Gaston Council Pos 5

Vote for 1		
NO CANDIDATE FILED	0	
WRITE-IN.	49	100.00
Over Votes	0	
Under Votes	149	

City of North Plains Council

Vote for 3		
Sandi King	298	17.35
Greg M Kuhn.	176	10.24
Michael (Mike) L Broome.	211	12.28
Sherrie L Simmons.	460	26.78
Scott Whitehead	294	17.11
Glen A Warren	219	12.75
WRITE-IN.	60	3.49
Over Votes	6	
Under Votes	928	

City of Gaston Council Pos 6

Vote for 1		
NO CANDIDATE FILED	0	
WRITE-IN.	32	100.00
Over Votes	0	
Under Votes	166	

City of Rivergrove Council

Vote for 3		
Mary D Mann.	8	25.00
Heather L Kibbey	11	34.38
Carolyn M Bahrman.	10	31.25
WRITE-IN.	3	9.38
Over Votes	0	
Under Votes	25	

City of Hillsboro Council Ward 1 Pos A

Vote for 1		
Darell Lumaco	16,243	97.24
WRITE-IN.	461	2.76
Over Votes	1	
Under Votes	12,665	

City of Sherwood Mayor

Vote for 1		
Krisanna Clark.	3,388	52.76
Linda Henderson	2,963	46.14
WRITE-IN.	71	1.11
Over Votes	2	
Under Votes	723	

City of Hillsboro Council Ward 2 Pos A

Vote for 1		
Monte Akers.	4,713	35.15
Kyle Allen	8,532	63.64
WRITE-IN.	162	1.21
Over Votes	3	
Under Votes	340	

City of Hillsboro Council Ward 3 Pos A

Vote for 1		
Steve Callaway.	15,934	97.50
WRITE-IN.	408	2.50
Over Votes	1	
Under Votes	13,027	

	VOTES	PERCENT
City of Sherwood Council		
Vote for 3		
Bill G Millington	1,507	9.49
Sally D Robinson	2,322	14.63
Jennifer S Harris	2,126	13.39
Daniel C King	2,052	12.93
Jennifer Kuiper	2,824	17.79
Dean Boswell	1,334	8.40
Bill Butterfield	1,781	11.22
Ross Schultz	1,356	8.54
Paul E Lindsley	436	2.75
WRITE-IN	136	.86
Over Votes	18	
Under Votes	5,549	

	VOTES	PERCENT
City of Tigard Mayor		
Vote for 1		
John Cook	12,933	96.59
WRITE-IN	457	3.41
Over Votes	1	
Under Votes	6,209	

	VOTES	PERCENT
City of Tigard Council		
Vote for 2		
Tom Anderson	5,452	23.21
John Goodhouse	6,381	27.16
Carl Switzer	3,556	15.14
Marc T Woodard	7,820	33.29
WRITE-IN	281	1.20
Over Votes	10	
Under Votes	15,700	

	VOTES	PERCENT
City of Tualatin Mayor		
Vote for 1		
Lou Ogden	4,220	55.72
Jan Giunta	3,327	43.93
WRITE-IN	27	.36
Over Votes	2	
Under Votes	793	

	VOTES	PERCENT
City of Tualatin Council Pos 1		
Vote for 1		
Nancy M Petit	2,263	37.27
Frank Bubenik	3,776	62.19
WRITE-IN	33	.54
Over Votes	0	
Under Votes	2,297	

	VOTES	PERCENT
City of Tualatin Council Pos 3		
Vote for 1		
Jackie Pride	2,754	45.57
Wade Brooksby	3,257	53.90
WRITE-IN	32	.53
Over Votes	0	
Under Votes	2,326	

	VOTES	PERCENT
City of Tualatin Council Pos 5		
Vote for 1		
Nancy Grimes	4,452	97.04
WRITE-IN	136	2.96
Over Votes	0	
Under Votes	3,781	

	VOTES	PERCENT
City of Wilsonville Council		
Vote for 2		
Scott Starr	93	50.54
Charlotte Lehan	85	46.20
WRITE-IN	6	3.26
Over Votes	0	
Under Votes	140	

	VOTES	PERCENT
Tualatin Soil & Water District		
Director At Large 2		
Vote for 1		
Aubrey Harris	72,534	64.15
Stephen Baron	39,100	34.58
WRITE-IN	1,443	1.28
Over Votes	320	
Under Votes	85,541	

	VOTES	PERCENT
Tualatin Soil & Water District		
Director Zone 3		
Vote for 1		
Thomas Dierickx	94,072	97.77
WRITE-IN	2,143	2.23
Over Votes	2	
Under Votes	102,721	

	VOTES	PERCENT
Tualatin Soil & Water District		
Director Zone 4		
Vote for 1		
John A McDonald	56,658	51.40
Loren Behrman	52,247	47.40
WRITE-IN	1,320	1.20
Over Votes	42	
Under Votes	88,671	

VOTES PERCENT

Tualatin Soil & Water District
 Director Zone 5
 Vote for 1
 Matt Pihl 96,071 97.79
 WRITE-IN. 2,167 2.21
 Over Votes 4
 Under Votes 100,696

Soil and Water, West District
 Director, At Large 1
 Vote for 1
 Weston Miller 28 96.55
 WRITE-IN. 1 3.45
 Over Votes 0
 Under Votes 42

Soil and Water, West District
 Director, At Large 2
 Vote for 1
 Shawn S Looney. 27 96.43
 WRITE-IN. 1 3.57
 Over Votes 0
 Under Votes 43

Soil and Water, West District
 Director, Zone 4
 Vote for 1
 NO CANDIDATE FILED 0
 WRITE-IN. 4 100.00
 Over Votes 0
 Under Votes 67

Soil and Water, West District
 Director, Zone 5
 Vote for 1
 Terri Preeg Riggsby 25 96.15
 WRITE-IN. 1 3.85
 Over Votes 0
 Under Votes 45

State Measure 86
 Dedicated Fund
 Vote for 1
 Yes 78,854 42.45
 No. 106,925 57.55
 Over Votes 26
 Under Votes 13,204

VOTES PERCENT

State Measure 87
 Judges
 Vote for 1
 Yes 112,414 61.22
 No. 71,199 38.78
 Over Votes 18
 Under Votes 15,378

State Measure 88
 Driver Card
 Vote for 1
 Yes 66,055 34.03
 No. 128,054 65.97
 Over Votes 17
 Under Votes 4,883

State Measure 89
 Equality of Rights
 Vote for 1
 Yes 126,306 67.71
 No. 60,223 32.29
 Over Votes 31
 Under Votes 12,449

State Measure 90
 Top Two
 Vote for 1
 Yes 60,419 32.27
 No. 126,826 67.73
 Over Votes 57
 Under Votes 11,707

State Measure 91
 Marijuana
 Vote for 1
 Yes 108,846 55.40
 No. 87,638 44.60
 Over Votes 18
 Under Votes 2,507

State Measure 92
 Food Labeling
 Vote for 1
 Yes 94,799 48.36
 No. 101,217 51.64
 Over Votes 37
 Under Votes 2,956

34-221 Washington County
 Vehicle Fee
 Vote for 1
 Yes 86,710 46.18
 No. 101,067 53.82
 Over Votes 39
 Under Votes 11,193

34-222 Washington County
 Charter Amendment
 Vote for 1
 Yes 82,568 52.52
 No. 74,659 47.48
 Over Votes 23
 Under Votes 41,759

34-232 City of Banks
 Annexation 172.93 acres
 Vote for 1
 Yes 342 60.21
 No. 226 39.79
 Over Votes 0
 Under Votes 21

34-233 City of Banks
 Annexation 27.5 acres
 Vote for 1
 Yes 340 60.07
 No. 226 39.93
 Over Votes 0
 Under Votes 23

34-226 City of Beaverton
 General Obligation Bond
 Vote for 1
 Yes 13,953 46.89
 No. 15,807 53.11
 Over Votes 4
 Under Votes 2,117

34-225 City of King City
 Local Option Levy
 Vote for 1
 Yes 1,445 75.73
 No. 463 24.27
 Over Votes 1
 Under Votes 89

34-227 City of Sherwood
 Charter Amendment
 Vote for 1
 Yes 4,866 82.66
 No. 1,021 17.34
 Over Votes 0
 Under Votes 1,260

34-228 City of Sherwood
 Charter Amendment
 Vote for 1
 Yes 4,452 75.01
 No. 1,483 24.99
 Over Votes 0
 Under Votes 1,212

34-229 City of Sherwood
 Charter Amendment
 Vote for 1
 Yes 3,619 65.07
 No. 1,943 34.93
 Over Votes 0
 Under Votes 1,585

34-230 City of Sherwood
 Charter Amendment
 Vote for 1
 Yes 3,551 60.36
 No. 2,332 39.64
 Over Votes 1
 Under Votes 1,263

34-231 City of Sherwood
 Charter Amendment
 Vote for 1
 Yes 5,153 85.24
 No. 892 14.76
 Over Votes 1
 Under Votes 1,101

3-452 City of Lake Oswego
 Charter Amendment
 Vote for 1
 Yes 2 100.00
 No. 0
 Over Votes 0
 Under Votes 0

VOTES PERCENT

26-159 City of Portland
General Obligation Bond

Vote for 1		
Yes	378	72.55
No.	143	27.45
Over Votes	0	
Under Votes	44	

26-160 Metro
Charter Amendment

Vote for 1		
Yes	112,374	74.45
No.	38,574	25.55
Over Votes	40	
Under Votes	32,377	

26-161 Portland School District
Local Option Levy

Vote for 1		
Yes	898	67.22
No.	438	32.78
Over Votes	1	
Under Votes	131	

34-224 Tigard-Tualatin School District
Local Option Levy

Vote for 1		
Yes	22,616	72.52
No.	8,572	27.48
Over Votes	2	
Under Votes	1,918	

3-455 West Linn-Wilsonville School District
Local Option Operating Tax

Vote for 1		
Yes	118	68.60
No.	54	31.40
Over Votes	0	
Under Votes	32	

3-456 West Linn-Wilsonville School District
General Obligation Bond

Vote for 1		
Yes	113	65.70
No.	59	34.30
Over Votes	0	
Under Votes	32	



I, Richard W. Hoberacht, Director of Assessment and Taxation and Ex-Officio County Clerk for Washington County, do hereby certify this to be a true and correct copy of the original.

Date: November 21, 2014
 By: [Signature]
Manager

01 = REGISTERED VOTERS - TOTAL
02 = BALLOTS CAST - TOTAL

TOTAL PERCENT
292,115
199,137

03 = VOTER TURNOUT - TOTAL

TOTAL PERCENT
68.17

	01	02	03
0301 301	1678	1308	77.95
0302 302	2173	1405	64.66
0303 303	956	606	63.39
0304 304	2833	1869	65.97
0305 305	889	589	66.25
0306 306	623	420	67.42
0307 307	1679	1164	69.33
0308 308	168	123	73.21
0309 309	4484	2976	66.37
0310 310	1618	1206	74.54
0311 311	630	431	68.41
0312 312	749	569	75.97
0313 313	6	5	83.33
0314 314	309	233	75.40
0315 315	947	756	79.83
0316 316	762	567	74.41
0317 317	951	710	74.66
0318 318	2498	1717	68.73
0319 319	1118	676	60.47
0320 320	2718	1735	63.83
0321 321	307	198	64.50
0322 322	358	255	71.23
0323 323	3098	1926	62.17
0324 324	453	329	72.63
0325 325	3	2	66.67
0326 326	1769	1312	74.17
0327 327	3485	2222	63.76
0328 328	1303	920	70.61
0329 329	3604	2347	65.12
0330 330	1251	884	70.66
0331 331	2279	1401	61.47
0332 332	2028	1460	71.99
0333 333	3537	1846	52.19
0334 334	142	110	77.46
0335 335	4443	3220	72.47
0336 336	2770	1897	68.48
0337 337	4002	2568	64.17
0338 338	4589	2924	63.72
0339 339	2603	1372	52.71
0340 340	3207	2224	69.35
0341 341	325	251	77.23
0342 342	64	43	67.19
0343 343	4436	3103	69.95
0344 344	4174	2699	64.66
0345 345	27	14	51.85
0346 346	280	225	80.36
0347 347	60	46	76.67
0348 348	28	22	78.57
0349 349	2586	1567	60.60
0350 350	3124	2054	65.75
0351 351	2555	1484	58.08
0352 352	885	489	55.25
0353 353	2031	1380	67.95
0354 354	3858	2823	73.17
0355 355	3099	2147	69.28
0356 356	1841	1150	62.47

01 = REGISTERED VOTERS - TOTAL
02 = BALLOTS CAST - TOTAL

TOTAL PERCENT
292.115
199.137

03 = VOTER TURNOUT - TOTAL

TOTAL PERCENT
68.17

(CONTINUED FROM PREVIOUS PAGE)

	01	02	03
0357 357	1569	. 984	62.72
0358 358	2071	1362	65.77
0359 359	2275	1352	59.43
0360 360	2790	1650	59.14
0361 361	1731	. 965	55.75
0362 362	3610	2682	74.29
0363 363	3364	2347	69.77
0364 364	4323	3107	71.87
0365 365	2904	2246	77.34
0366 366	2022	1336	66.07
0367 367	3724	2541	68.23
0368 368	3834	2519	65.70
0369 369	1863	1263	67.79
0370 370	2210	1613	72.99
0371 371	2318	1628	70.23
0372 372	1728	1328	76.85
0373 373	309	. 248	80.26
0374 374	13	. 12	92.31
0375 375	269	. 188	69.89
0376 376	1949	1378	70.70
0377 377	2329	1682	72.22
0378 378	1736	1225	70.56
0379 379	3539	2368	66.91
0380 380	2268	1724	76.01
0381 381	783	. 515	65.77
0382 382	3209	2019	62.92
0383 383	1424	1049	73.67
0384 384	2339	1737	74.26
0385 385	3069	2197	71.59
0386 386	2838	2210	77.87
0387 387	1044	. 627	60.06
0388 388	265	. 156	58.87
0389 389	2368	1560	65.88
0390 390	3765	2611	69.35
0391 391	335	. 193	57.61
0392 392	191	. 128	67.02
0393 393	637	. 502	78.81
0394 394	226	. 144	63.72
0395 395	2528	1731	68.47
0396 396	821	. 584	71.13
0397 397	2435	1738	71.38
0398 398	842	. 648	76.96
0399 399	2262	1559	68.92
0400 400	2945	2022	68.66
0401 401	1704	1311	76.94
0402 402	1035	. 712	68.79
0403 403	3774	2764	73.24
0404 404	2654	1901	71.63
0405 405	4570	3238	70.85
0406 406	3195	2070	64.79
0407 407	1663	1282	77.09
0408 408	4340	3289	75.78
0409 409	2741	1838	67.06
0410 410	2923	1945	66.54
0411 411	2730	1632	59.78
0412 412	1838	1319	71.76
0413 413	904	. 575	63.61

01 = REGISTERED VOTERS - TOTAL
02 = BALLOTS CAST - TOTAL

TOTAL PERCENT
292.115
199.137

03 = VOTER TURNOUT - TOTAL

TOTAL PERCENT
68.17

(CONTINUED FROM PREVIOUS PAGE)

	01	02	03
0414 414	578	408	70.59
0415 415	480	404	84.17
0416 416	1739	1171	67.34
0417 417	1213	809	66.69
0418 418	1954	1344	68.78
0419 419	1711	1403	82.00
0420 420	3218	2307	71.69
0421 421	289	192	66.44
0422 422	27	20	74.07
0423 423	2978	1954	65.61
0424 424	4182	2969	70.99
0425 425	1013	728	71.87
0426 426	311	242	77.81
0427 427	29	19	65.52
0428 428	1431	928	64.85
0429 429	1908	1221	63.99
0430 430	1970	1508	76.55
0431 431	1285	989	76.96
0432 432	318	162	50.94
0433 433	2151	1516	70.48
0434 434	3655	2471	67.61
0435 435	3793	2712	71.50
0436 436	2113	1547	73.21
0437 437	52	43	82.69
0438 438	236	162	68.64
0439 439	182	141	77.47
0440 440	1482	864	58.30
0441 441	67	53	79.10
0442 442	815	577	70.80
0443 443	22	14	63.64
0444 444	1365	945	69.23
0445 445	689	462	67.05
0446 446	3739	2622	70.13
0447 447	2106	1439	68.33
0448 448	436	232	53.21
0449 449	97	56	57.73
0450 450	71	51	71.83
0451 451	789	470	59.57
0452 452	2205	1264	57.32
0453 453	49	21	42.86
0454 454	839	538	64.12
0455 455	95	71	74.74
0456 456	29	20	68.97
0457 457	2252	1472	65.36
0458 458	2671	2047	76.64
0459 459	2870	2001	69.72
0460 460	2356	1266	53.74
0461 461	2717	1749	64.37



I, **Richard W. Hobernichts**, Director of Assessment and Taxation and Ex-Officio County Clerk for Washington County, do hereby certify this to be a true and correct copy of the original.

Date: November 21, 2014

By: Richard W. Hobernichts
Manager

City of North Plains Council

VOTES PERCENT

VOTES PERCENT

Vote for 3

- 01 = Sandi King
- 02 = Greg M Kuhn
- 03 = Michael (Mike) L Broome
- 04 = Sherrie L Simmons
- 05 = Scott Whitehead

298 17.35
 176 10.24
 211 12.28
 460 26.78
 294 17.11

- 06 = Glen A Warren
- 07 = WRITE-IN
- 08 = OVER VOTES
- 09 = UNDER VOTES

219 12.75
 60 3.49
 6
 928

01	02	03	04	05	06	07	08	09
298	176	211	460	294	219	60	6	928

0330 330





CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: December 7, 2014
To: City Council
From: City Manager Martha DeBry
Subject: Approval of Resolution No.1867 Selection of Cogan, Owens & Greene to conduct the visioning process for Comprehensive Plan and allocating funds to cover costs.

Request: Council consider retaining Cogan, Owens, & Greene (Cogan, Owens) for the visioning process related to the Comprehensive Plan.

Background: At the October 15, 2014 joint meeting of the Planning Commission and City Council, a recommendation was made to obtain the assistance of a consulting firm to define the vision of the community. A clear vision of the future is essential to create a Comprehensive Plan for the next 20 years.

A request for qualifications (RFQ) was sent to planning firms in the Portland area. The RFQ requested proposals for assistance with the preparation of the Comprehensive Plan and routine processing of planning applications. Three firms responded and were interviewed by a panel that included Mayor Hatcher, Council President Lenahan, City Manager Martha DeBry and Planning Commission Chairman Stewart King. Cogan, Owens was the highest ranked firm based on experience and approach to the project.

Under the RFQ proposal, Cogan, Owens role would focus on the Comprehensive Plan and a smaller firm called 3J would assist with routine planning. Both firms are well qualified to perform the work, and have adequate staffing to provide services to North Plains.

Staff met with Kristin Greene, the managing principal of Cogan, Owens to discuss the development of cost proposal for visioning associated with the Comprehensive Plan. (A copy of the proposal is included in Council's packet.) Cogan, Owens plan is to work with a Vision Steering Committee (which will need to be appointed), in addition to conduct a series of interviews with community members, meetings with Council and the Planning Commission, and surveys to create and review two visioning workshops where the public would shape the vision of the City. Cogan, Owens would then prepare a final report with action items. The process will require almost 9 months from beginning to finish.

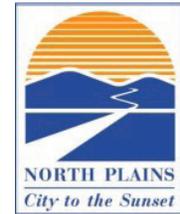
Fiscal Impact: The estimated cost of the visioning process is \$46,655 most of which would need to be allocated from the General Fund contingency this year, and the balance budgeted in the next year. Staff is estimating the FY14 expense at \$39,000.

For routine planning 3J is estimated to cost \$6,000 between now and the end of the year. While \$4,000 is available for planning consultants in this fiscal year, and additional \$2,000 would need to be allocated from the contingency. The McKay Creek Crossing subdivision has been sent to their office for review and will consume almost \$3,600 by itself.

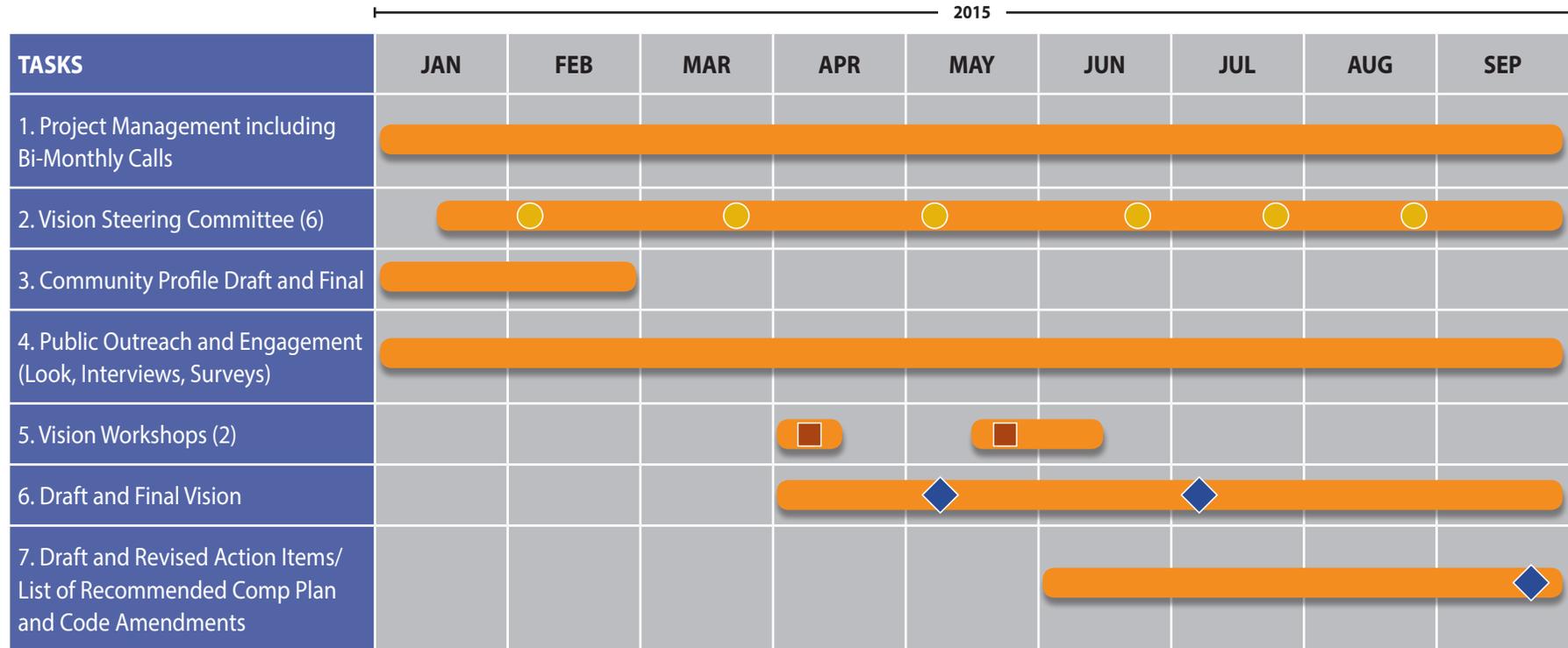
It should be noted, these costs will effectively increase the City's expenses to exceed annual revenues. The exact impact on the General Fund balance will not be determined until billings are received and all revenues are known. If approved, these changes will be reflected in a supplemental budget.

Recommendation: Council adopt Resolution No.1867 allocating \$41,000 from the contingency for planning consultants, and authorizing the City Manager to enter into an agreement with Cogan, Owens and Greene for community visioning.

Sample Motion: I move to adopt Resolution No. 1867.



North Plains Vision Schedule – Discussion Draft



- VSC Meetings
- Vision Workshop
- ◆ Deliverables

North Plains Vision for Comp Plan Update	Cogan Owens Greene						Total
	KG	Assc	Graphics	Admin	Exp	COC Subtotal	
Tasks	\$175	\$85	\$90	\$85			
1. Project Management	36			9		\$7,065	\$7,065
2. Vision Steering Committee	36	24			\$100	\$8,440	\$8,440
3. Community Profile	4	26	4			\$3,270	\$3,270
4. Public Outreach and Engagement	52	38	18		\$500	\$14,450	\$14,450
5. Vision Workshops	30	30			\$50	\$7,850	\$7,850
6. Draft and Final Vision	12	6				\$2,610	\$2,610
7. Draft and Final Action Items	12	6	4			\$2,970	\$2,970
Total Hours	182	130	26	9		347	
Total Dollars	\$31,850	\$11,050	\$2,340	\$765	\$650	\$46,655	\$46,655

Comments

Assumes 9 months; bimonthly calls and invoicing
 Assumes 6 meetings; city provides printing and refreshments
 Draft and final
 6 interviews; 6 community conversations including four meetings w/
 PC and Council; two e-surveys; content for communications
 Two (2) community workshops

RESOLUTION NO. 1867

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON,
SELECTING COGAN, OWENS & GREENE TO CONDUCT THE VISIONING PROCESS
FOR THE COMPREHENSIVE PLAN**

WHEREAS, the City conducted a request for qualifications process to obtain long-term and routine planning services; and

WHEREAS, the three respondents were interviewed by Mayor Hatcher, Council President Lenahan, Planning Commission Chairman King and City Manager DeBry; and

WHEREAS, Cogan, Owens & Greene appeared to best meet the needs of the community; and

WHEREAS, a scope of work to prepare a community vision was presented by Cogan, Owens and Greene; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF NORTH PLAINS, OREGON, AS FOLLOWS:**

Section 1. The City Manager is authorized to enter into an agreement with Cogan, Owens and Greene for the scope of work described in Attachment A; and

Section 2. A total \$41,000 shall be reallocated from the General Fund contingency to account 110-465-330000.

INTRODUCED AND ADOPTED this 15th day of December, 2014.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, City Recorder

**City of North Plains Vision to Comprehensive Planning
Draft Scope of Work
December 9, 2014**

Task 1. Project Management

The COC Team and City staff will hold a project kickoff meeting to agree on a refined scope of work, schedule, budget, and roles and responsibilities for COC and City staff. We will collect relevant background materials, including the existing adopted Comprehensive Plan, and agree on a preliminary list of key stakeholder groups and potential candidates for a Vision Steering Committee. COC and City staff also will refine public engagement and communications tools and strategies.

Throughout the vision process, COC and the City project manager will hold bi-weekly project management phone calls to track progress on key tasks and deadlines, identify unanticipated issues and develop alternative approaches as needed. We expect these not to exceed 30 minutes per call. To ensure accountability and conformance with the project budget, we will prepare monthly progress reports and invoices that describe the activities undertaken, estimate the percent completion of each task, and track expenditures and hours.

Task 2. Vision Steering Committee

A successful vision process will create a shared sense of ownership vision among North Plains citizens. We will convene and facilitate up to six (6) meetings of a Vision Steering Committee that represents a broad cross-section of community interests, stakeholders and perspectives. The Steering Committee will review and comment on work products, guide public outreach and engagement efforts, act as liaisons to specific constituencies or interest groups, help host public events and encourage community members to participate in the process, and act as champions of the ultimate vision and action items that emerge from this process.

The COC Team will develop Steering Committee charter that establishes roles, shared ground rules and decision-making procedures. City staff will prepare draft agendas on which COC will provide comments. The City will be responsible for notifying Steering Committee members, coordinating meeting logistics, printing materials and preparing meeting summaries.

Task 3. Community Profile

It is important that everyone who participates in this vision process has a shared understanding of North Plains as it exists today including future trends. We will assess the City in terms of current demographic, social and cultural, economic, educational, recreational and other pertinent factors. We will begin our research with background materials provided by the City, including the City's Comprehensive Plan, information on related efforts from local organizations, results of recent planning efforts, Census data and other relevant sources. We will prepare community profile and trends report in easy-to-read format. Information will be presented using text, tables, graphs, illustrations, maps and photos. A formatted executive summary be distributed widely through the project website and local newspaper.

Task 4. Public Outreach and Engagement

The COC Team will prepare and help implement a Public Outreach and Engagement Plan to guide efforts throughout the vision process. We will encourage community-wide participation by providing a range of online and in person opportunities for participation. We will build upon existing City mechanisms for community engagement; establish community engagement objectives; identify City stakeholders and their issues and concerns; describe the array of tools and activities best suited to inform and engage stakeholders. COC will provide written summaries of public outreach results.

Potential community outreach and communications tools and activities include, but are not limited to:

Community Conversations. We recommend taking the vision process out to community groups through a few community conversations with key stakeholder groups at their regular meetings. We have scheduled up two. City staff or leaders may wish to hold more based on this pattern and materials. The conversations will provide community members with information about the project and engage them in discussion about what they value about North Plains today and what could make it a better place to live in the future.

Web-based Questionnaires. We will develop two (2) online questionnaires to supplement in-person community engagement activities. The questionnaires will provide an alternative opportunity to comment for those who may not come to a meeting. The first questionnaire will coincide with the community conversations. The second questionnaire will run concurrent with Vision Summit #2 to confirm the vision and identify action items including comprehensive plan amendments.

Planning Commission and Council Hearings. The COC Team will help prepare for and assist at up to four (4) vision work sessions with Planning Commission and City Council members and seek their guidance on the vision and implementation actions.

Communication Tools

We will work with City staff to use a variety of methods to notify residents about public events and other opportunities to be involved in Vision process. Within available resources, we will work with staff to finalize the scope of services:

- Vision logo. At the outset of the project, we will create a project identity that is unique and compelling. This “look” will appear on all project materials and provide continuity and visibility for the vision process.
- Project Website. City staff will design and administer an informative, accessible and interactive website. COC will provide content for the site including project overview and timeline, important contacts, schedules for public events, opportunities for public engagement, updates on the project’s status, and the ability to view or download documents.
- Social media. The City will update the Facebook page – ideally once per week associated with the Vision process.

- Media contacts. We will prepare media releases to local newspapers for the City to distribute and assist with media relations.
- Meeting flyers. We will ask the Steering Committee to help identify locations and contacts to assist in publicizing public events and other opportunities for involvement.
- Electronic mailing list. The City will maintain a database of e-mail addresses of people who express interest in the planning process. We will prepare content for e-newsletter posts for the City to distribute to help notify people about events and activities. Interested community members will have several opportunities to join the mailing list, such as on the project website and at public meetings and events.

Task 5. Vision Workshops

COC will work with City staff and the Steering Committee to host two Vision Workshops. At Vision Workshop #1, we will present information gathered through research and community outreach activities and engage people in an exercise to identify important themes that will align with comprehensive plan chapters and frame the vision. At Vision Workshop #2, participants will confirm the draft vision and identify action items to implement the vision. COC will design, facilitate and prepare a summary of workshop results. City staff will be responsible for notifying the public, coordinating workshop logistics and printing materials.

Task 6. Draft and Final Vision

Following Vision Workshop #1, we will work with City Staff to use themes identified through community outreach activities to draft a vision for the future of North Plains. These themes provide context for understanding community concerns and priorities and may encompass issues such as community identity and character, desired housing and transportation options, economic development, community aesthetics, sustainability, health, agriculture, tourism and other issue areas. Comments gathered through the process also will be used to identify preliminary vision implementation or action items. We will revise the draft vision to incorporate comments from City staff, the Steering Committee and gathered at Vision Workshop #2, guidance from Planning Commission and Council and through the second community questionnaire.

Task 7. Draft and Final Action Items

Following Community Workshop #2, we will summarize comments and guidance to date to develop discussion draft implementation and action items including suggested Comprehensive Plan and possibly code amendments. We will revise the draft action items to incorporate comments from City staff and the Steering Committee.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: December 15, 2014
To: Mayor and City Council
From: City Manager Martha DeBry
Subject: November 2014 Check Register

Background: At the second City Council meeting of each month staff provides a print out of the check register showing the checks that were issued the previous month.

To assist Council with reviewing the check register, the account prefixes for departments are below:

110-411	Culture and Recreation
110-419	General Government
110-421	Police
110-433	Public Works
110-452	Parks
110-455	Library
110-465	Planning
111-000	Streets
210-000	Water
130-000	TDT Tax Fund
131-000	Parks Capital
132-000	Traffic Impact Fee
009-000	Vehicle and Equipment Reserve Fund
113-000	Urban Renewal Agency

There are two types of checks showing on these reports. There are recurring checks that were automatically paid to the vendors and checks that are cut for an expense for that current month. Council can differentiate between the two by looking at the Check Number column. If the check is a five digit number, the check was generated for a one-time payment. If the check number begins with a zero, it is an automatically generated recurring check on a monthly basis.

Fiscal Impact: The register reflects actual expenses of the City. All payments to vendors, consultants and other agencies are shown on the registers, as well as reimbursements to employees. Payroll checks are the only expenses not reflected on the register.

Recommendation: This item is informational only.

Accounts Payable

Transactions by Account

User: mre
 Printed: 12/10/2014 - 9:29AM
 Batch: 00000.00.0000

2014 November Check Register

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-000-100000	Petty Cash	Band 11/08/2014	11/13/2014	22551	300.00	
		Vendor Subtotal for Section 2:000			300.00	
110-000-200001	ASI Flex - Auto Pay	ASI Deductions for Pay Date	11/13/2014	0	156.25	
		Vendor Subtotal for Section 2:000			156.25	
110-000-200001	ING - State of OR Plan	pay date 10.24.2014	11/13/2014	0	1,250.00	
		Vendor Subtotal for Section 2:000			1,250.00	
110-000-200004	PERS Deposit		11/13/2014	0	9,459.04	
		Vendor Subtotal for Section 2:000			9,459.04	
110-000-464103	Petty Cash	Cash Bank for Dance 11/08/2014	11/13/2014	22551	50.00	
		Vendor Subtotal for Section 2:000			50.00	
110-411-300103	Petty Cash	Dance Food and Drinks	11/13/2014	22551	43.58	
		Vendor Subtotal for Section 2:411			43.58	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-411-300103	RICHARD THOMPSON	Dance on 11/08/2014	11/13/2014	0	300.00	
		Vendor Subtotal for Section 2:411			300.00	
110-411-300106	NP SENIOR CENTER	Cookies	11/13/2014	22548	77.07	
		Vendor Subtotal for Section 2:411			77.07	
110-411-300106	VISA/ CARDMEMBER SERVICE	Masters - Shirts	11/13/2014	22559	549.50	
110-411-300106	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	42.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	Dollar Tree	11/13/2014	22559	10.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	WA Co Health Division	11/13/2014	22559	42.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	Dollar Tree	11/13/2014	22559	18.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	Albertsons	11/13/2014	22559	12.98	
110-411-300106	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	38.93	
110-411-300106	VISA/ CARDMEMBER SERVICE	Dollar Tree	11/13/2014	22559	16.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	Award Specialties	11/13/2014	22559	40.00	
110-411-300106	VISA/ CARDMEMBER SERVICE	Trophies 2 Go	11/13/2014	22559	48.26	
110-411-300106	VISA/ CARDMEMBER SERVICE	Lowes	11/13/2014	22559	11.96	
110-411-300106	VISA/ CARDMEMBER SERVICE	Walmart	11/13/2014	22559	6.94	
110-411-300106	VISA/ CARDMEMBER SERVICE	Blooming Junction	11/13/2014	22559	23.50	
		Vendor Subtotal for Section 2:411			860.07	
110-419-310000	CLEAN WATER SERVICES	09/01-10/31 Yellow House 048068-07	11/13/2014	0	92.72	
110-419-310000	CLEAN WATER SERVICES	09/01-10/31 City Hall 0557858-01	11/13/2014	0	217.22	
110-419-310000	CLEAN WATER SERVICES	09/01-10/31 055764-04	11/13/2014	0	22.95	
110-419-310000	CLEAN WATER SERVICES	09/01-10/31 Kaybern 055765-04	11/13/2014	0	8.10	
		Vendor Subtotal for Section 2:419			340.99	
110-419-310000	NW NATURAL GAS CO.	09/26-10/28 City Hall 452946-7	11/13/2014	0	24.95	
110-419-310000	NW NATURAL GAS CO.	09/26-10/28 Yellow House 2752977-5	11/13/2014	0	11.85	
		Vendor Subtotal for Section 2:419			36.80	
110-419-310000	PORTLAND GENERAL ELECTRIC	09/30-10/28 City Hall 29756-2234087	11/13/2014	0	315.55	
110-419-310000	PORTLAND GENERAL ELECTRIC	09/30-10/28 Yellow House 297576512	11/13/2014	0	31.68	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					347.23	
		Vendor Subtotal for Section 2:419			347.23	
110-419-330000	OREGON STATE POLICE	Finger Prints for Tracy, Sherry Lynn	11/13/2014	22550	33.00	
		Vendor Subtotal for Section 2:419			33.00	
110-419-330104	MOONLIGHT BPO	Newsletters	11/13/2014	22546	492.00	
		Vendor Subtotal for Section 2:419			492.00	
110-419-330105	ADP, INC.		11/13/2014	0	179.73	
		Vendor Subtotal for Section 2:419			179.73	
110-419-330106	SERVICE AMERICA COMMERCL	City Hall	11/13/2014	22554	195.00	
		Vendor Subtotal for Section 2:419			195.00	
110-419-340101	TEMP CONTROL MECHANICAL		11/13/2014	22556	309.00	
		Vendor Subtotal for Section 2:419			309.00	
110-419-610000	Petty Cash	USPS postage	11/13/2014	22551	5.75	
		Vendor Subtotal for Section 2:419			5.75	
110-419-610000	THAYER COMPANY		11/13/2014	22557	220.18	
		Vendor Subtotal for Section 2:419			220.18	
110-419-610000	VISA/ CARDMEMBER SERVICE	amazon - microphone	11/13/2014	22559	47.48	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-419-610000	VISA/ CARDMEMBER SERVICE	Cashncarry	11/13/2014	22559	124.64	
110-419-610000	VISA/ CARDMEMBER SERVICE	amazon	11/13/2014	22559	30.43	
110-419-610000	VISA/ CARDMEMBER SERVICE	USPS - Certified Mail	11/13/2014	22559	7.82	
110-419-610000	VISA/ CARDMEMBER SERVICE	pacific lamp	11/13/2014	22559	59.90	
110-419-610000	VISA/ CARDMEMBER SERVICE	harbor freight	11/13/2014	22559	27.98	
		Vendor Subtotal for Section 2:419			298.25	
110-419-621000	ASIFlex	ASI Flex period ending	11/13/2014	22540	15.00	
		Vendor Subtotal for Section 2:419			15.00	
110-421-300000	VISA/ CARDMEMBER SERVICE	Hot Lava Baking-SunRiver	11/13/2014	22559	14.15	
110-421-300000	VISA/ CARDMEMBER SERVICE	Giovannis Mtn Pizza-OSSA Conf	11/13/2014	22559	31.97	
110-421-300000	VISA/ CARDMEMBER SERVICE	Comfort Suites Salem-OSSA Conf	11/13/2014	22559	182.60	
110-421-300000	VISA/ CARDMEMBER SERVICE	Space Age Sisters	11/13/2014	22559	42.66	
110-421-300000	VISA/ CARDMEMBER SERVICE	Sharis-OSSA Conf	11/13/2014	22559	17.28	
110-421-300000	VISA/ CARDMEMBER SERVICE	Sharis-OSSA Conf	11/13/2014	22559	16.28	
110-421-300000	VISA/ CARDMEMBER SERVICE	Ram Restaurant-OSSA Conf	11/13/2014	22559	20.77	
		Vendor Subtotal for Section 2:421			325.71	
110-421-330000	VISA/ CARDMEMBER SERVICE	Amazon - Camera	11/13/2014	22559	394.99	
		Vendor Subtotal for Section 2:421			394.99	
110-421-330108	T-MOBILE	09/21-10/20	11/13/2014	22558	186.41	
		Vendor Subtotal for Section 2:421			186.41	
110-421-340000	DUYCK'S GARAGE	Oil Change on Tahoe	11/13/2014	22542	46.00	
		Vendor Subtotal for Section 2:421			46.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-421-350000	VISA/ CARDMEMBER SERVICE	Oregon Association Chiefs	11/13/2014	22559	95.00	
		Vendor Subtotal for Section 2:421			95.00	
110-421-610000	LEEDWAY, LLC	Body Armor - E.Shafer	11/13/2014	22545	649.95	
		Vendor Subtotal for Section 2:421			649.95	
110-421-610000	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	11.32	
110-421-610000	VISA/ CARDMEMBER SERVICE	Award Specialties- plaque	11/13/2014	22559	119.60	
110-421-610000	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	13.99	
		Vendor Subtotal for Section 2:421			144.91	
110-421-610224	CHEVRON	Police	11/13/2014	0	740.06	
		Vendor Subtotal for Section 2:421			740.06	
110-433-300000	VISA/ CARDMEMBER SERVICE	paypal-CPAWC workshop reg Boyles	11/13/2014	22559	35.00	
		Vendor Subtotal for Section 2:433			35.00	
110-433-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 PW 297576-3336402	11/13/2014	0	44.94	
		Vendor Subtotal for Section 2:433			44.94	
110-433-340000	ONE CALL CONCEPTS, INC.		11/13/2014	22549	21.12	
		Vendor Subtotal for Section 2:433			21.12	
110-433-340000	PRECISION OUTDOOR POWER E	Cover, Support, Sleeve	11/13/2014	22552	23.95	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					23.95	
		Vendor Subtotal for Section 2:433				
110-433-340000	VISA/ CARDMEMBER SERVICE	Amazon - Brush Grubber	11/13/2014	22559	89.99	
110-433-340000	VISA/ CARDMEMBER SERVICE	lowes	11/13/2014	22559	26.79	
110-433-340000	VISA/ CARDMEMBER SERVICE	batteries plus	11/13/2014	22559	61.97	
					178.75	
		Vendor Subtotal for Section 2:433				
110-433-610000	Petty Cash	Leaf Vac Snap	11/13/2014	22551	8.00	
110-433-610000	Petty Cash	Chevron - 9v batteries	11/13/2014	22551	4.99	
					12.99	
		Vendor Subtotal for Section 2:433				
110-433-610000	VISA/ CARDMEMBER SERVICE	amazon - reading light bulb	11/13/2014	22559	26.84	
110-433-610000	VISA/ CARDMEMBER SERVICE	a1 tarps - trunk tarp	11/13/2014	22559	54.90	
					81.74	
		Vendor Subtotal for Section 2:433				
110-433-610224	CHEVRON	Public Works	11/13/2014	0	12.10	
					12.10	
		Vendor Subtotal for Section 2:433				
110-433-610224	SUNSHINE INC.		11/13/2014	22555	825.06	
					825.06	
		Vendor Subtotal for Section 2:433				
110-452-310000	CLEAN WATER SERVICES	09/01-10/31 JMCH 055722-01	11/13/2014	0	231.22	
					231.22	
		Vendor Subtotal for Section 2:452				
110-452-310000	COMCAST	11/09-12/08	11/13/2014	0	46.13	
					46.13	
		Vendor Subtotal for Section 2:452				

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-452-310000	NW NATURAL GAS CO.	09/26-10/28 JMCH 453042-4	11/13/2014	0	92.83	
		Vendor Subtotal for Section 2:452			92.83	
110-452-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 JMCH 2 97576-3626588	11/13/2014	0	63.17	
110-452-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Chamber 10 20234-3332	11/13/2014	0	16.14	
110-452-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Chamber2 762100 0	11/13/2014	0	15.17	
		Vendor Subtotal for Section 2:452			94.48	
110-452-340000	RON-JONS UNLIMITED, INC.		11/13/2014	22553	166.00	
		Vendor Subtotal for Section 2:452			166.00	
110-452-340000	VISA/ CARDMEMBER SERVICE	Lowes swaging tool	11/13/2014	22559	54.96	
110-452-340000	VISA/ CARDMEMBER SERVICE	Farmington Gardens - Grass	11/13/2014	22559	45.12	
		Vendor Subtotal for Section 2:452			100.08	
110-455-310000	CLEAN WATER SERVICES	09/01-10/31 Library 082993-01	11/13/2014	0	153.72	
		Vendor Subtotal for Section 2:455			153.72	
110-455-310000	COMCAST	NPPL 11/03-12/02	11/13/2014	0	87.56	
		Vendor Subtotal for Section 2:455			87.56	
110-455-310000	NW NATURAL GAS CO.	09/26-10/28 Library 1651678-3	11/13/2014	0	100.06	
		Vendor Subtotal for Section 2:455			100.06	
110-455-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Library 137997-8213477	11/13/2014	0	386.40	
		Vendor Subtotal for Section 2:455			386.40	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-455-330106	SERVICE AMERICA COMMERCL	Library	11/13/2014	22554	175.00	
		Vendor Subtotal for Section 2:455			175.00	
110-455-340000	VISA/ CARDMEMBER SERVICE	Farmington Gardens - Grass	11/13/2014	22559	63.92	
		Vendor Subtotal for Section 2:455			63.92	
110-455-610000	Petty Cash	buter croiss	11/13/2014	22551	5.99	
110-455-610000	Petty Cash	binder ring	11/13/2014	22551	3.49	
		Vendor Subtotal for Section 2:455			9.48	
110-455-610000	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	112.89	
110-455-610000	VISA/ CARDMEMBER SERVICE	Barnes and Noble	11/13/2014	22559	20.00	
110-455-610000	VISA/ CARDMEMBER SERVICE	PCH Cables	11/13/2014	22559	40.21	
110-455-610000	VISA/ CARDMEMBER SERVICE	Michaels-frame	11/13/2014	22559	179.83	
110-455-610000	VISA/ CARDMEMBER SERVICE	Office Depot datebook	11/13/2014	22559	26.99	
110-455-610000	VISA/ CARDMEMBER SERVICE	Future Dreams	11/13/2014	22559	25.00	
		Vendor Subtotal for Section 2:455			404.92	
110-455-640000	Genealogical Society of Washington	1900 Census for Washington County	11/13/2014	22543	23.95	
		Vendor Subtotal for Section 2:455			23.95	
110-455-640000	INGRAM LIBRARY SERVICES		11/13/2014	22544	71.56	
		Vendor Subtotal for Section 2:455			71.56	
110-455-640000	VISA/ CARDMEMBER SERVICE	Amazon-millon dollar arm/a million w	11/13/2014	22559	71.60	
110-455-640000	VISA/ CARDMEMBER SERVICE	Amazon	11/13/2014	22559	17.99	
110-455-640000	VISA/ CARDMEMBER SERVICE	Amazon - capt america/x men	11/13/2014	22559	48.92	
110-455-640000	VISA/ CARDMEMBER SERVICE	Amazon-blended/godzilla/draft day/m	11/13/2014	22559	61.90	
110-455-640000	VISA/ CARDMEMBER SERVICE	Amazon Earth to Echo	11/13/2014	22559	14.96	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
		Vendor Subtotal for Section 2:455			215.37	
		Subtotal for Section 1: 110			21,210.30	
111-433-640000	PORTLAND GENERAL ELECTRIC	Claxtar	11/13/2014	0	0.00	
111-433-640000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Abt ES NW Main 297576	11/13/2014	0	15.17	
111-433-640000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Glencoe & Highland 297576	11/13/2014	0	23.17	
111-433-640000	PORTLAND GENERAL ELECTRIC	10/08-11/06 Street Lights 297576-125	11/13/2014	0	1,816.20	
111-433-640000	PORTLAND GENERAL ELECTRIC	Curtis	11/13/2014	0	0.00	
111-433-640000	PORTLAND GENERAL ELECTRIC	09/29-10/29 Main & Wascoe 297576-1	11/13/2014	0	15.17	
		Vendor Subtotal for Section 2:433			1,869.71	
		Subtotal for Section 1: 111			1,869.71	
210-433-310000	CLEAN WATER SERVICES	09/01-10/31 Pump House 055699-01	11/13/2014	0	27.00	
		Vendor Subtotal for Section 2:433			27.00	
210-433-310000	NW NATURAL GAS CO.	09/26-10/28 Pump House 453113-3	11/13/2014	0	44.11	
		Vendor Subtotal for Section 2:433			44.11	
210-433-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Water 297576-8196009	11/13/2014	0	48.53	
210-433-310000	PORTLAND GENERAL ELECTRIC	09/30-10/29 Pump House 297576-262	11/13/2014	0	543.69	
		Vendor Subtotal for Section 2:433			592.22	
210-433-330104	MOONLIGHT BPO	October statement printing and postage	11/13/2014	22546	451.41	
210-433-330104	MOONLIGHT BPO	Printing and mailing water bills	11/13/2014	22546	451.26	
		Vendor Subtotal for Section 2:433			902.67	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
210-433-330112	ALEXIN ANALYTICAL LABORAT		11/13/2014	22539	58.00	
		Vendor Subtotal for Section 2:433			58.00	
210-433-610000	NAPA AUTO PARTS		11/13/2014	22547	94.37	
		Vendor Subtotal for Section 2:433			94.37	
210-433-610000	VISA/ CARDMEMBER SERVICE	lowes-orange/pink flagging	11/13/2014	22559	49.99	
210-433-610000	VISA/ CARDMEMBER SERVICE	pollard Water	11/13/2014	22559	91.69	
		Vendor Subtotal for Section 2:433			141.68	
210-433-610600	CITY OF HILLSBORO - Water Dep	11,653.00 units	11/13/2014	22541	14,333.19	
		Vendor Subtotal for Section 2:433			14,333.19	
				Subtotal for Section 1: 210	16,193.24	
				Report Total:	39,273.25	



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: December 11, 2014
To: City Council
From: City Manager Martha DeBry
Subject: Adoption of Resolution No. 1868 declaring surplus equipment and abandoned personal property and authorizing sale or disposal of such property

Request: Council consider Resolution No.1868 declaring certain found property as surplus, and declaring three iPads II's as surplus.

Background: The City occasionally receives property found at parks, in the streets or other public facilities. The property listed on Resolution No.1868 has been stored by the City for more than 30 days and no one has stepped forward to claim it. In accordance with Municipal Code 1.15, the Council can declare the property as surplus, allowing the Police Chief to dispose of the items either through sale or donation.

The iPads II's have been in use since May 2012 for the purpose of providing access to electronic packets. Incoming Councilors have indicated that they have equipment for accessing packets. As a gesture of good will, the iPads can be given to the outgoing councilors as gift from the community for their service or they can be sold.

Fiscal Impact: The City will offer the items for sale or donation. Any revenue will be remitted to the General Fund.

Sample Motion: I move to adopt Resolution No. 1868.

Attachment – Resolution

RESOLUTION NO. 1868

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON, DECLARING SURPLUS EQUIPMENT AND ABANDONED PERSONAL PROPERTY AND AUTHORIZING SALE OR DISPOSAL OF SUCH PROPERTY

WHEREAS, the North Plains Police Department has acquired various abandoned personal property items; and,

WHEREAS, Municipal Code Chapter 1.15—Abandoned Personal Property states that the Chief of Police may deem the appropriateness of the disposal of such property; and,

WHEREAS, a detailed list of the property to be disposed of and an estimate of the value of each item shall be compiled; and,

WHEREAS, the City Council is being asked to approve the disposition of such property on the list; and,

WHEREAS, the Chief of Police shall dispose of said property according to the guidelines set forth in the Municipal Code.

WHEREAS, a list of surplus items and values has been assembled to include:

- Red duffle bag with miscellaneous clothing items, \$1
- Silver bicycle, unknown make/model, serial # RMC 24469542, \$1
- Purple bicycle, “La Jolla Street Cruiser”, serial # GS110329941, value of \$10
- Red scarf, \$0
- Purple Unicorn pillow pet, \$0
- Two toned grey zip up hoody, \$0
- Black children’s mittens, \$0
- Cheetah Print backpack with purple accents, \$0
- Metal water bottle, \$0
- Leather credit card holder, \$0
- 8 gb iPod, \$10
- Grey men’s print t-shirt, , \$0
- Flowered Aeropostale zip up hoody, \$0
- Red and blue jacket, \$0
- Squirrel finger puppet, \$0
- White earphones, \$0
- Lanyard with ring and keys, \$0
- Adventure Time lanyard with keys, \$0
- Black framed narrow glasses, \$0
- Wire framed glasses, \$0
- Grey fedora with black bling, \$0
- (3) iPad II’s with cases, \$85 each (\$255)

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON, declares as surplus miscellaneous abandoned personal property and authorizes its sale, donation or disposal.

INTRODUCED AND ADOPTED this 15th day of December, 2014.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, City Recorder

January 2015 Council Calendar

Meeting	Primary	Alternate	Note	Date
City Council			7:00 p.m. at North Plains Senior Center	01/05
First Friday Flick at Jessie Mays Community Hall! Movie in the Hall			6:00 p.m.	01/02
Washington County Office of Community Development Policy Advisory Board	Kindel		2 nd Thursday @ 7 p.m.	01/08
Washington County Coordinating Committee (WCCC)	Hatcher	DeBry	2 nd Monday @ 12 noon	01/12
Planning Commission	Simmons		2 nd Wednesday @ 7 p.m.	01/14
North Plains Senior Center Crab and Steak Feed			Seating at 3:00; 4:30 and 6:00 at Jessie Mays	01/17
Holiday: Martin Luther King, Jr. Day			Monday, City Offices Closed	01/19
City Council	Tuesday		7:00 p.m. at North Plains Senior Center	01/20
Library Board	King		3 rd Wednesday @ 7 p.m.	01/21
An Evening with an Author: Robin Cody	Author of "Ricochet River" and "Voyage of a Summer Sun"		7:00 p.m. at the Library	01/24
Metro Policy Advisory Committee (MPAC)	Hatcher		4 th Wednesday @ 5 p.m.	01/28
Parks Board			4 th Wednesday @ 6 p.m.	01/28
Metropolitan Area Communications Commission (MACC)	DeBry			