

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Tuesday, September 3, 2013 – 7:00 P.M.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
 - A. Approval of regular session agenda
 - B. Approval of minutes of 08/19/2013 Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION:**
7. **PUBLIC HEARING:**
None Scheduled
8. **NEW BUSINESS:**
 - A. Discussion on direction to take regarding the City newsletter and advertising
 - B. Discussion regarding Street Fee In Lieu
 - C. Approval of Resolution No. 1800 Waiver of fee for temporary for Street Closure on September 7th for a fundraiser for Doernbecher Children’s Hospital.
 - D. Presentation to Council of the new Events Website
 - E. Presentation of a new city event: North Plains Pumpkin Run and Costume Parade
9. **UNFINISHED BUSINESS:**
10. **ORDINANCES:**
FIRST READING:
None Scheduled.

SECOND READING:

None Scheduled.

11. STAFF REPORTS

Staff reports will be provided by the City Manager, Public Works Director, Police Chief, and Library Director

12. COUNCIL REPORTS

A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.

B. September 2013 Council Calendar

13. ADVICE/INFORMATION ITEMS:

- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m. Last market is Saturday, September 28, 2013.
- Benefit Dance and Country Music Show from 7:00 p.m. to 11:00 p.m. at Jessie Mays Community Hall.

14. ADJOURNMENT:

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

City Council Meetings are normally scheduled to be held at the North Plains Senior Center. They will be held at 31450 NW Commercial Street, North Plains, Oregon, on the following dates at 7:00 p.m.:

Monday, September 16, 2013

Monday, October 7, 2013

Monday, October 21, 2013

**CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, August 19, 2013 7:00 P.M.**

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher conducted the flag salute
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Charlynn Newton, Glen Warren, Michael Broome, Michael Demagalski, and Robert Kindel, Jr.

Staff present: City Manager Martha DeBry, Police Chief Bill Snyder, Public Works Director Blake Boyles, Library Director Debra Brodie, Deputy City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/15/2013 Council meeting

Motion by Broome. Seconded by Warren to approve the Consent Agenda as presented. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

Justin King, 31270 NW Kaybern Street, addressed the Council concerning the lack of City Center signage out on Highway 26. DeBry advised that the City has acquired a couple of signs stating North Plains is open for business. These signs have yet to be installed

Judy Dreis, 31001 NW Highland Court, addressed the Council concerning safety issue of people tripping on the threshold of the main doorway at Jessie Mays. Boyles will look into it.

Hatcher asked Dreis how the dance went. She stated that over 100 people attended.

6. **PRESENTATION:**
 - A. **Proclamation to the North Plains Community Garden Club**

Sue Cropp, Bunny Leuthold, Suzanne Dailey, Nancy Haskin and Vickie DeVlaeminck, all members of the North Plains Community Garden Club, were in attendance to receive a Proclamation notice from the Mayor and City Council. This proclamation acknowledged the beautiful work the Garden Club has done with the garden wall at the corner of Glencoe and Commercial Streets, with the hanging baskets in town, and with flower bed outside the Community Garden. Mayor Hatcher expressed his true appreciation for what the Garden Club has done to help beautify the community.

The ladies, in return, complimented the Public Works Department and Blake Boyles for the all the assistance his department has given the Garden Club. They said they could not have done it without Public Works.

Motion by Demagalski. Seconded by Lenahan to adopt the North Plains Garden Club Proclamation. The motion was approved unanimously.

B. Brenda Bottema to present the details of the non-profit organization “Lucky to Serve” to Council.

Mayor Hatcher had invited Ms. Bottema to attend the Council meeting after he became aware of a non-profit organization she had established five years ago. Bottema wanted to increase the level of awareness of **Lucky to Serve**, a non-profit that is dedicated to improving the lives of needy children and their families in the North Plains area. Since the inception of this non-profit, many individuals and organizations have assisted with providing children with toys at Christmas time. Bottema was asking the Council to help her get the word out to families in the North Plains area who could use assistance. Council and staff agreed to have applications available at City Hall for individuals who would be eligible to participate.

7. **PUBLIC HEARING:**
None Scheduled

8. **NEW BUSINESS:**
A. Adoption of Resolution No. 1797 Surplus Personal Property

DeBry stated that staff is asking for authorization to dispose of surplus personal property that has been found at parks, in the streets or other public facilities. The property listed on Resolution No. 1797 has been stored by the City for more than 30 days and no one has stepped forward to claim it. Hatcher asked how we were planning on disposing it. The Chief explained that we need to donate or auction the items.

Motion by Kindel. Seconded by Warren to adopt the Resolution No. 1797 Surplus Personal Property. The motion was approved unanimously.

B. Adoption of Resolution No. 1798 approving the Springbrook Accounting System Upgrade to version 7.15

DeBry presented the staff report. Lembo has been looking into upgrading the Springbrook accounting software. The City is currently on version 6.07 and is looking to upgrade to version 7.15. Springbrook will host the upgrade and install the software on each computer. Hatcher stated that he thought we were going to switch to a different software since we are only utilizing a part of this software, and this purchase was not in the current budget. Lembo stated that she researched various programs and evaluated many factors, including the costs of retraining staff and the IT support of various packages. A key feature of the upgrade is the ability to export reports to Excel. Lembo agreed with Hatcher that the budget did not specifically address this purchase. Staff is asking Council for the authorization to purchase the software and the funds could be allocated with the supplemental budget.

Lenahan inquired about the IT savings. DeBry stated that we shouldn't need to upgrade our servers for a long time and that our IT issues have improved since new computers were purchased. DeBry could not quantify if the IT savings at this time.

Hatcher had more questions regarding the costs up to \$46,000. DeBry stated that the Resolution is asking for the authorization to enter into a contract for those four years, with only a portion allocated each year. Lenahan commented that the amount to work that needs to be done up front explains why the costs are greater on the front end.

Motion by Demagalski. Seconded by Kindel to adopt the Resolution No. 1798 approving the Springbrook Accounting System Upgrade to version 7.15. The motion was approved unanimously.

C. Adoption of Resolution No. 1799 approving the Extension of Workers' Compensation Coverage to Volunteers of the City Of North Plains, Oregon

DeBry explained that our insurance broker, WSC, asked us to update our resolution. C. Aldrich tracks the volunteer hours for the library and reports on them monthly. Lenahan asked if we should list all public events on this policy. DeBry explained the effect that claims from volunteers could have on our experience rating which in turn affects our rates for regular employees. Our regular employees are at a greater risk—especially Public Works and the Police Department. We do have waivers for volunteers that are signed for the parade entries, car shows and the alcohol monitors. We need to be more diligent in getting waivers signed for other events in which we use volunteers.

Lenahan asked about the unanticipated projects and notifying CIS. DeBry stated that we will need to give at least a two week written advanced notice of any new events with a list of volunteers we want covered. This can be done without a new resolution.

Council discussed the events that are listed on the resolution. It was decided that the Holiday Jingle should be removed from the list of covered events since it is actually sponsored by the North Plains Events Association.

Motion by Demagalski. Seconded by Warren to adopt the Resolution No. 1799 approving the Extension of Workers' Compensation Coverage to Volunteers of the City of North Plains, Oregon, after removing the Holiday Jingle from Section 1, Item E of the Resolution. The motion was approved unanimously.

D. Presentation of July Check Register

Council reviewed the Check Register reports for July and asked a few clarifying questions regarding the number of Verizon phones the Police Department uses.

E. Presentation of FY2013 Preliminary Actuals

Finance Manager Lembo presented the preliminary budget actuals to the Council. The Audit begins on Wednesday and Lembo wanted to inform the Council of the highlights presented in

the staff report. DeBry pointed out that the additional income came in to the water fund even though we did not have a water rate increase in the previous fiscal year. The increase in growth and construction has helped ease the water budget. Hatcher asked further about the proposed water rate increase—he stated that it seems that we don't need to do the increase. Lembo advised the rate increase is to build on savings so we can use it on capital projects. Boyles added that a lot of the increased revenue was from hydrant sales of outside sources which is not reliable income.

Hatcher asked for more clarification on the property tax collections and the status of collection of delinquent taxes. Lembo stated the collection of delinquent taxes is a small portion of what we collect in tax revenue.

Hatcher asked Lembo if she put this whole packet together herself—if it was her work. When she answered in the affirmative, Hatcher thanked her for all her nice work.

F. Review of Fourth of July, 2013 expenses

DeBry stated that we do have most of the actuals from the Fourth of July. In the report DeBry put down many of the comments on different aspects of the event. She advised while some things can improve but we had a lot of great things happen that day. The overall perception from residents was that it was a wonderful event and a tradition worth continuing. Staff wanted to get back to Council quickly to touch base about the actual costs of the Fourth of July Celebration. Council members commented on how their family members enjoyed the festivities of the event.

Hatcher expressed some confusion on the net revenue appearing like it is \$15,700 in the hole. DeBry stated the Recology Fund was to provide \$13,000 per our agreement this year. This year the event cost \$2,711. Hatcher commented on the expense of the fireworks and that the money from Recology would not necessarily go toward fireworks in the future. He stated that we need to figure out how to shrink the expenses. DeBry stated the other option is to grow the revenues in the coming year, and a decision on fireworks would need to be made by October.

G. Discussion on direction to take regarding the City newsletter

Lenahan moved to defer the discussion on the City newsletter to the next Council meeting. Second by Warren. The motion was unanimously approved.

H. Review of OLCC application for transfer of ownership of the Rogue Brew Pub

The new owners of the Rogue Brew Pub, Michael and Maria Basile have applied for the transfer of ownership license from OLCC and are looking for the approval from the Council as part of the OLCC process. They are doing business as the Forgetful Elephant, LLC. Motion by Lenahan. Seconded by Newton to approve the OLCC application for the Forgetful Elephant, LLC. The motion was approved unanimously.

9. UNFINISHED BUSINESS:

The Council consider the renewal of employment contract with City Manager, Martha DeBry. Hatcher clarified that this contract had gone to the City Attorney and the amended language

reflects the changes to approve a six-month severance package and a total of two weeks administrative leave.

Hatcher asked for a motion. Motion by Broome. Seconded by Warren to approve the employment contract with City Manager Martha DeBry. The vote was split 6-1 with Lenahan voting against.

10. ORDINANCES:

FIRST READING:

A. None Scheduled.

SECOND READING:

B. None Scheduled

11. STAFF REPORTS

City Manager DeBry had nothing to report.

Chief Snyder reported they have been working with the surrounding law enforcement agencies, including the Oregon State Police and the Washington County Sheriff's Office, on an on-going case for the past eight months. Several arrests were made on August 13, 2013. Chief Snyder will be going before a grand jury for an indictment of three individuals for possession and distribution of heroin.

The department has brought in a new Reserve Officer to replace Nick Steele. Mr. Duncan had 34 years in with the Sheriff's department and Snyder feels he will be a great asset.

Hatcher asked Snyder how the Garlic Festival went from the perspective of the Police Department. Snyder reported it went well. He said they tried to keep a low profile since people were there to enjoy themselves and the Police didn't want to put a damper on that.

DeBry and Snyder wanted to approach the Council regarding putting a series of security cameras on Commercial Street. As the City increases activities on the street, having some extra eyes could be beneficial. The cameras that could be used for night purposes also. DeBry stated there are grants available from CIS, and Snyder said it would be under \$5000. Hatcher asked Snyder to come back with more information.

Public Works Director Boyles reported on the Claxtar Street project. The sidewalks and aprons should all be poured in the next two weeks. The contractor thinks they will be done by the end of August. There were some storm drain issues that slowed the project up a little.

Library Director Debbie Brodie submitted a written report. She wanted to specifically address the changes to the upcoming Library Board meetings. The August 21, 2013 meeting has been changed to August 28, 2013. Teri Lenahan will attend this meeting. The September meeting has been cancelled. The October meeting will be held on October 2, 2013 in conjunction with the Banks Library Boards. A presentation by WCCLS Director Eva Calcagno will be given at

that time. It will take place at the North Plains Public Library. Hatcher agreed to attend the October Library Board meeting.

5. PUBLIC COMMENT (Cont.):

Lincoln Israel, 10205 NW Curtis Street asked Council to consider not making Curtis Street a through street with a division between the old and new subdivisions. Israel sees this as becoming a safety issue as more traffic enters the street. Hatcher stated they can take a look at it later at another meeting.

12. COUNCIL REPORTS

The September 2013 Council Calendar was distributed in the packets for Council to review.

Mayor's Report: Hatcher reported on the Farmer's Market and the Concerts in the Park. He feels it would be nice to see all the Councilors supporting these events. He stated that a lot of work has gone into organizing these and the Council needs to support them. He informed the Council there are two more concerts. He stated the last Concert in the Park is the Garcia Birthday Band—a tribute band to the Grateful Dead. He challenged everyone to wear their tie-dyed clothing and come on out to the concert on the August 30, 2013 at 6:30. These concerts are good family fun and are great for our community.

Council Reports:

Lenahan suggested again that the minutes may be a little more detailed than they have been. She is aware that the audio recording of the minutes are available on-line that she could go back to, but would like the convenience of having them documented in the written minutes.

Warren stated he would like to see an item put on an agenda about moving the Garlic Festival from Jessie Mays Community Park to Main Street. He has talked with a number of his neighbors and they are tired of having it in their neighborhood. If it isn't changed they will start gathering names on a petition.

13. ADVICE/INFORMATION ITEMS:

- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.
- Remainder of the Concerts in the Park—Friday evenings at 6:30 during August

14. ADJOURNMENT: Mayor Hatcher adjourned the meeting at 9:15 p.m.

David Hatcher, Mayor

Margaret L. Reh, Deputy Recorder

Date approved _____



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 13, 2013
To: City Council
From: City Manager Martha DeBry
Subject: Discussion of direction of City Newsletter

Request: Council discuss optional uses of City Newsletter.

Background: Since transitioning to Moonlight BPO in January 2011, the City has been able to include a 3-page (printed on front and back) black and white newsletter in the water customer bills (about 750 are mailed). Additionally the newsletter is emailed to another 304 recipients, and hard copies are provided to the Highland Court and Senior Plaza. Typically the newsletter is 6 pages, but it has expanded on occasion to 8 or 10 pages to promote local events like the Knights of Pythias—Support Our Troops or North Plains Elementary Bingo night. The City pays a nominal charge to add an additional sheet. The City has not charged non-profits for space in the newsletter.

In recent months the newsletter has been drafted in Microsoft Word by volunteer Marrina Abeln, and then edited by the City Manager. The Library typically provides all the written copy for its article, as does the North Plains Senior Center. Other groups like the Parent Teacher Organization of North Plains Elementary have regularly offered additional information. Other staff have acted as proofreaders.

The newsletter appears to be effective at promoting attendance at community events, and provides some photos and comments about social occasions in town.

Recently, the City's only newspaper the Beacon was discontinued indefinitely. As a result the City's newsletter may be the only monthly publication that reaches the entire community. This also means that local organizations and businesses do not have a means to target advertising towards North Plains residents.

Staff is asking Council to consider if the newsletter should be adapted to help fill some of the void left by the Beacon. Among the changes that could be considered are:

- Expand the size to provide more coverage of local events and history
- Allow residents to submit articles and photos for the newsletter
- Select residents to act as either editors or columnists for the newsletter
- Allow business advertisements; this can be limited to local businesses
- Allow organizations outside of North Plains to announce events for a fee
- Print extra copies for free distribution at local businesses and city facilities

Fiscal Impact: To accurately assess the fiscal impact of these changes staff would need direction from the Council. Expanding the size of the newsletter will vary on the number of pages published and associated postage costs. Business advertisements can help offset the cost of the newsletter, postage and water bill printing in general. Fees can be set based on City costs for production and mailing. Printing additional copies can be absorbed by the copy allowance for the City Hall copier.

Recommendation: Council provide direction so staff can develop a newsletter policy.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 28, 2013
To: Mayor and City Council
From: City Manager Martha DeBry
Subject: Street Fee in Lieu

Request: Council discuss options for the Street Fee in Lieu charge.

Background: On April 15, 2013, Council approved Resolution No. 1783 suspending the Street Fee in Lieu for 6 months (until October 31, 2013) while staff evaluated the fee.

The fee in lieu of street improvements (Fee in Lieu) was started in 1998. As configured today the Fee in Lieu was adopted through resolution in 2004. When first proposed there were some concerns about the approach of requiring half street improvements, but no substantive change was ever made to the fee which was indexed in May 2007 and July 2011.

When it was first introduced the Fee in Lieu was anticipated to add \$9,575 to the cost of a project that had a 50 foot frontage. Today it would add \$10,250 to a project with a 50 foot frontage. That is calculated based on the highest charge at \$205/foot which is for 16' half street improvement, with curb, gutter, sidewalk and storm drain. There are three other tiers of the fee, with the lowest Fee in Lieu charge being \$82.34/foot (For comparison 50 ft at \$82.34 is \$4,117.) In most instances the resident could install sidewalks, storm drains and curbs on their own rather than paying the Fee in Lieu. Generally, there was preference in the past to charge the Fee in Lieu as a condition of approval to avoid creating patches of repaired new street among older unrepaired sections. This is more of an aesthetic concern, than a safety or preservation measure.

The purpose of the fee is to fund street and sidewalk improvements on existing streets. (It does not apply to projects that dedicate streets like subdivisions.) Since its inception in 1998 the fee has accumulated approximately \$162,300 in funding.

The fact that the Fee in Lieu is not accomplishing its intended purpose is cause for concern. Typically, the City must establish a nexus between its fees and the service/projects it provides. In this instance funds have been collected for almost 15 years, and no tangible projects have been completed.

The Fee in Lieu is also known to be a detriment to the City's development and economic growth. Functionally the fee has made construction of infill housing or major remodels prohibitive. In the months since the fee was reduced/waived the City has seen a significant increase in applications for new in-fill homes. The reduction of this fee more than any other SDC reduction has prompted strong interest in building projects in North Plains. The fee reduction has also enabled improvements by some businesses. (It should be noted that discouraging development keeps the City's assessed valuation low, and does nothing to preserve or improve streets.)

A similar fee is not used in the cities of Hillsboro, Banks, Forest Grove or Cornelius. Having a unique fee is not inherently negative, and many communities have unique fees that facilitate community priorities like downtown development and public art. Unfortunately the City has not realized a benefit from the fee to date, nor does it have a clear plan to create such a benefit.

Because street maintenance is a fundamental service offered by the City of North Plains to its residents, requiring such a significant fee for ordinary projects that will not change traffic patterns seems inappropriate. For example the remodel of house does not necessarily mean the new house will generate more trips per day. While construction itself can have an impact on the street, the City has not established a connection between that impact and this fee. (Builders are required to pay a county-wide Transportation Development Tax when the use of a property is changed.)

At this time, there is a patch work of sidewalks in the community. It is not uncommon to see gaps in sidewalks. Pacific Street between 320th and Main and Lenox Street between Main and Timeric are two streets that have examples of such a patchwork. Staff has not been able to identify a city-wide plan for sidewalk installation and maintenance for the City. While the Comprehensive Plan recommended the development of such a plan, it is still a task that needs to be accomplished by staff. A related task is developing a pavement management plan that specifically identifies the streets to be rehabilitated and the timeframe for rehabilitation. Without this piece of the puzzle it is not possible to ensure the Street Fee In Lieu contribution will be used in conjunction with a street improvement project in a timely manner.

Options

Council has several options it can consider:

- 1) Continue the fee, and ensure projects are implemented within a specific time frame.
- 2) Eliminate the fee, and develop a plan for the use of collected funds.
- 3) Modify fee
- 4) Continue to suspend fee for one year

Staff is recommending the elimination of the fee, as the benefit of development and increased valuations is largely offset by the incremental damage construction has on local streets and the general aesthetic improvement to neighborhoods. In the past 15 years the fee has not yielded enough revenue to perform meaningful projects that improve streets, add sidewalks or storm water improvements. Increasing or lowering the fee will not be effective until the City has plans for street and sidewalk

improvements. A continued suspension would allow more time to study the issue, if Council believes the fee should be reinstated at some point in the future when additional planning information is available.

Uses for Fee in Lieu Revenues Collected to Date

The City should identify specific uses for the fees collected to date. Ideally the uses should benefit the homebuilders that provided the funding. The fee has been paid by residents on the following streets:

Street	Number of projects	Funds
Hillcrest	7	\$44,336
313 th	3	\$23,645
Lenox	2	\$10,371
Wascoe	2	\$11,934
Pacific	2	\$8,531
Claxtar	1	\$21,300
309 th	1	\$16,385
314 th	1	\$5,325
	Total fees	\$141,827
	Interest	\$20,510
	Total	\$162,337

Staff recommends that projects be identified that provide benefit to the streets from which the funds originated, which include the following street segments:

Street	Locations
Hillcrest	311 th to 313 th
Hillcrest	Corner of 318 th
313 th	Pacific to Highland
314 th	Cottage to Claxtar
Lenox	Terminus
Wascoe	319 th to 318 th
Wascoe	Main to 318 th

Claxtar Street funds will be applied to the Claxtar Street project currently underway, which is providing half street improvements.

Fiscal Impact: Since the Fee in Lieu can only be used for capital purposes, elimination of the fee has no fiscal impact on the operations of the City. The elimination of the fee will reduce future available funding.

Environmental Issues: There are no environmental issues associated with this fee.

Sample Motion: I move to direct staff to prepare a resolution to eliminate the Street Fee in Lieu and a project list for the expenditure of funds collected to date.



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 28, 2013

To: City Council

From: City Manager Martha DeBry

Subject: Council to approve Resolution No. 1800 waiving fees associated with the September 7, 2013 fundraising event sponsored by the Last Waterin' Hole.

Request: Approve requests by Last Waterin' Hole to waive fees for fundraising event to benefit the Doernbecher Children's Hospital.

Background: The Last Waterin' Hole is proposing to conduct a fundraising event for Doernbecher Children's Hospital on September 7, 2013. Owner Lyn Davis is requesting that the City waive the fee for the temporary liquor license and street closure. She has made similar requests in the past for fundraisers benefitting the Senior Center. The event will include food and drink service, and live music. The section of NW Main Street between NW Kaybern Street and NW Commercial Street will be closed from 10:00 a.m. to 11:00 p.m. A band will provide music in the afternoon and early evening hours, while food and beverages are sold. Prior fundraising events ran smoothly, and there were no complaints about the location, duration or noise from the event.

The applicant is requesting the following:

- Waiver of temporary liquor license application processing fee of \$35.00
- Authorization and waiver of Street Closure Permit Special Event fee of \$300.00

Fiscal Impact: By waiving the fees, the City will forgo \$335.00 in revenue.

Sample Motion: I move to adopt Resolution No. 1800 waiving fees associated with the September 7, 2013 fundraising event sponsored by the Last Waterin' Hole, and authorizing the street closure.

RESOLUTION NO. 1800

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON,
APPROVING THE WAIVER OF FEES AND CLOSURE OF MAIN STREET BETWEEN
COMMERCIAL AND KAYBERN STREETS FOR DOERNBECHER CHILDREN'S HOSPITAL
FUNDRAISER SPONSORED BY LAST WATERIN' HOLE**

WHEREAS, the Last Waterin' Hole is proposing to conduct a fundraising for Doernbecher Children's Hospital; and

WHEREAS, the event requires a section of NW Main Street between NW Kaybern Street and NW Commercial Street will be closed from 10:00 a.m. to 11:00 p.m.; and

WHEREAS, a band will provide live music in the afternoon and evening; and

WHEREAS, for the past eight years the Last Waterin' Hole have held fundraising events to benefit the North Plains Senior Center; and

WHEREAS, service of alcohol and noise at these past events have not created an issue.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF NORTH PLAINS, OREGON, that Main Street may be closed on September 7, 2013; the fees associated with the closure are waived and the application fee for temporary liquor license are waived.

INTRODUCED AND ADOPTED this 3rd day of September, 2013.

CITY OF NORTH PLAINS, OREGON

BY: _____
David Hatcher, Mayor

ATTEST:

BY: _____
Margaret L. Reh, Deputy City Recorder

**City of North Plains
Police Department
8/28/13**

**TO: Martha DeBry, City
Manager
City Council
Department Heads**

FROM: Bill Snyder, Police Chief

SUBJ.: DEPARTMENT REPORT

We made arrests regarding a drug related case we've been working for the past several months.

The following are the numbers regarding criminal reports/activity for August:

Activity	2013 Aug
Warrant arrests	1
Traffic crash	0
Stolen vehicle	1
Drug/possession arrest	3
Information reports	1
Unlawful vehicle entry	1
Welfare check	0
Criminal Mischief	1
Recovered stolen	1
Theft	1
DUII arrest	1
Child Neglect	1
Agency assist/arrest	1
Found property	1

City of North Plains

Public Works Department

8/29/2013

TO: Martha DeBry, City Manager

City Council

Department Heads

FROM: Blake Boyles, Public Works Director

SUBJECT: DEPARTMENT REPORT

(I was actually out of the office most of the month of July for health related issues), but the time I was here and in the hospital on my Ipad, I was working on the following:

- CDBG Project Management –NW Claxtar St –Storm, curb and sidewalk coordination. Paving within the week.
- Construction coordination with ODOT on interchange/ pedestrian trail working on Easement
- Glencoe Pedestrian Tunnel coordination
- East side reservoir cost evaluation, possible real estate property locations
- Highland Ct Subdivision coordination
- 314th Pedestal coordination

Public Works Crews are working on the following projects/tasks:

- Building Maintenance – Install letters on City Hall bldg
- Service installation and repair
- Monthly meter reading
- Equipment Maintenance
- Street surface evaluation/prep for crack sealing
- Trail path mowing
- Sidewalk repair 309th
- Curb repair
- Claxtar St Project inspection
- Mowing of Parks and watering of baskets

Future reports will include tasks accomplished and those pending. If there is any other information you may want to see in the report, please let me know.-

City of North Plains - Library Department - September 3 – October 7, 2013

TO: Martha DeBry, City Manager, and to City Council Members
FROM: Debbie Brodie, Library Director
SUBJECT: DEPARTMENT REPORT

Library Card Sign-up Month. Since 1987, Library Card Sign-up Month has been held each September to mark the beginning of the school year. It is a time when the American Library Association and libraries across the country remind parents that a library card is the most important school supply of all.

Back by popular demand at the North Plains Public Library is the Lucky Barcode Number Contest. Each week, beginning on September 3, a poster inside the Library will feature a random list of the last three digits of patron barcodes. Patrons who come in during the week and show that their cards have the matching last three numbers may choose to receive a prize of either a Fannie May candy bar (assorted flavors available) or a small bag of apples (donated by Mark Susbauer of Mason Hill Orchards) as a prize. The list of numbers will change weekly, and the program will last through September.

Holiday Closure. The Library will be closed on Monday, **September 2** in observance of Labor Day.

Storytimes. Children ages 0-6 are invited to participate every Wednesday at 11:30 a.m. in the children's section of the Library.

September 4	Storytime with Miss Marion
September 11	Storytime with Children's Librarian Kay
September 18	Special Guest Storytime: Representative Joe Gallegos
September 25	Storytime with Youth Librarian Jackie

Writers' Group. Share your writing projects and receive feedback from peers on Thursday, **September 5** at 6:30 p.m. New members are welcome to join.

First Friday Flick. The G-rated film from Walt Disney to be shown on **September 6** at 6 p.m. features the adventures of five amazing puppies. An ordinary day at the farm turns extraordinary when the five discover mysterious rings that grant them each a unique super power. Seating is limited. Refreshments will be served.

Friends of the Library Meeting. There will be a regular meeting of the Friends on Monday, **September 9** at the Library at 7:30 p.m. New members are welcome to attend.

Library Book Club. The Orchardist by Amanda Coplin will be discussed on Thursday, **September 19**. At the turn of the twentieth century, in the foothills of the rural Pacific Northwest, reclusive orchardist William Talmadge tends to his apples and apricots. One day, two teenaged girls, one pregnant, steal his fruit. They later return, settling on Talmadge's land, protected until trouble comes in the form of men with guns. This is an astonishing debut novel about a man who disrupts the harmony of his ordered life by opening his heart and letting in the world. This meeting will begin at 7:00 p.m. at the Library. New members are welcome. Refreshments will be served.

Library Board Meeting. The September meeting of the Library Board has been cancelled. The next meeting will be held on Wednesday, October 2 at the North Plains Public Library. It will begin at 6 p.m.

with a potluck dinner shared with members of the Banks City Library. The informational meeting to follow will feature an orientation to WCCLS by Eva Calcagno.

Craft Night. The Craft Guild will resume meeting after a summer break on Thursday, **September 26** at the Library. Bring your knitting, crocheting, or other personal craft projects from 6-7:30 p.m. for an evening of camaraderie and dedicated handiwork time.

Lucas Duyck Drawings on Exhibit. Local teen artist, Lucas Duyck, will be exhibiting his work at the Library through the month of September. He is a self-taught artist, who has been honing his skills at Glencoe High School. Much of his hand-drawn and computer-enhanced artwork is characterized by colorful graphics, lively characters, and imaginative themes inspired by his favorite anime and manga characters.

Lucas is a volunteer at the North Plains Public Library and a staff member of the upcoming 2013 Kumoricon, an anime convention held in Vancouver, WA over the Labor Day weekend. He also enjoys reading, gaming, whittling, fishing, and hunting.

Quilt Display. The September quilt on display over the checkout desk is titled, "And the Flag Was Still There." This is a patriotic quilt designed and made by Paula DiNovo in recognition of rescue and recovery efforts and the resilience of Americans after the 9/11 attacks.

Raffle Winners. The raffle drawing for the showpiece quilt donated by The Westside Quilters Guild was held on Sunday, August 11 at the Jessie Mays Community Hall during Summer Fest & Garlic Out West. The winner was Ken Crocker. The Library made \$498.00 between October 2012 and August 2013 from this raffle quilt.

The Ducky Basket raffle concluded on Thursday, August 15. Items for this basket were donated by Patti Claska. The winner was Jonas Rodemack.

September 2013 Council Calendar

Meeting	Primary	Alternate	Note	Date
Labor Day Holiday—Library and City Hall Closed				9/2
City Council			Tuesday 7:00 p.m.	9/3
North Plains Farmer's Market			314 th Street & Commercial	9/7
Washington County Coordinating Committee (WCCC)	Hatcher	DeBry	2 nd Monday @ 12 noon	9/9
Planning Commission	Demagalski		2 nd Wednesday @ 7 p.m.	9/11
Washington County Office of Community Development: Policy Advisory Board	Kindel	Demagalski	2 nd Thursday @ 7 p.m.	9/12
North Plains Farmer's Market			314 th Street & Commercial	9/14
City Council			7:00 p.m.	9/16
Library Board: SEPT MEETING CANCELLED			3 rd Wednesday @ 7 p.m.	9/18
North Plains Farmer's Market			314 th Street & Commercial	9/21
Benefit Dance and Country Music Show			Jessie Mays Community Hall	9/21
Metro Policy Advisory Committee (MPAC)	Hatcher	Newton	4 th Wednesday @ 5 p.m.	9/25
Parks Board			4 th Wednesday @ 6:30 p.m.	9/25
North Plains Farmer's Market	(Last one of the season)		314 th Street & Commercial	9/28
Metropolitan Area Communications Commission (MACC)	Warren	Lenahan		
Northwest Oregon Area Commission on Transportation (NWACT)	Lenahan	DeBry		