

**PRELIMINARY AGENDA
REGULAR SESSION
CITY OF NORTH PLAINS, CITY COUNCIL MEETING
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, July 15, 2013 – 7:00 P.M.**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **CONSENT AGENDA:** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)*
 - A. Approval of regular session agenda
 - B. Approval of minutes of 07/1/2013 Council meeting
5. **PUBLIC COMMENT:** *(Persons wishing to speak on matters not on the agenda may be recognized at this time. Speakers must complete a “Public Comment Registration form” on the information table and return it to the City Recorder. You are not required to give your address when speaking to the City Council, only your name. Presentations are limited to five minutes.)*
6. **PRESENTATION:**
 - A. Senator Bruce Starr presenting a legislative wrap-up
 - B. Fill-the-Boot Proclamation: Muscular Dystrophy Association—Wally David, Fill-the-Boot Coordinator
7. **PUBLIC HEARING:**

None Scheduled
8. **NEW BUSINESS:**
 - A. Council to proclaim Tuesday, August 6, 2013 as National Night Out
 - B. Council to review the June Check Register
 - C. Council to discuss renewing of contract with City Manager
9. **UNFINISHED BUSINESS:**

None Scheduled
10. **ORDINANCES:**
FIRST READING:

None Scheduled.

SECOND READING:

None Scheduled.

11. STAFF REPORTS

Staff reports will be provided by the City Manager, Public Works Director, Police Chief, and Library Director

12. COUNCIL REPORTS

A. Council reports will be provided by the Mayor and City Councilors on meetings attended and other items.

B. August 2013 Council Calendar

13. ADVICE/INFORMATION ITEMS:

- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.
- Summer Fest and Garlic Out West Festival August 9-10-11, 2013
- Concerts in the Park—Friday evenings at 6:30 during August

14. ADJOURNMENT: (The August 5, 2013 meeting has been cancelled)

North Plains City Council meetings are accessible for disabled individuals. The City will also endeavor to provide services for persons with impaired hearing or vision and other services, if requested, at least 48 hours prior to the meeting. To obtain services, please call City Hall at (503) 647-5555

City Council Meetings are normally scheduled to be held at the North Plains Senior Center. They will be held at 31450 NW Commercial Street, North Plains, Oregon, on the following dates at 7:00 p.m.:

Monday, August 19, 2013

Monday, September 3, 2013

Monday, September 16, 2013

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, July 1, 2013 7:00 P.M.

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:09 p.m.
2. **PLEDGE OF ALLEGIANCE:** None as flag salute was already conducted during URA Board Meeting.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Demagalski, Charlynn Newton, and Robert Kindel, Jr.

Absent excused: Glen Warren, Michael Broome

Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Library Director Debbie Brodie, Account Clerk Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 06/17/2013 Council meeting

Motion by Kindel. Seconded by Demagalski to approve the Consent Agenda as presented. The motion was approved unanimously.

Former Mayor Henry Drexel passed away last Wednesday and Hatcher had asked Kindel to share a few words about Hank.

5. **PUBLIC COMMENT:**

Cindy Sagar, 10365 NW 317th, addressed Council regarding congestion and parking issues at the Corner of 317th and Pacific Streets. This is the area surrounding the ingress and egress at the Oak Meadows Neighborhood. With the increased development in the area, they are seeing a large increase in traffic. Individuals are parking vehicles on Pacific Street which is causing poor visibility clearance. Sagar wanted to alert the Council of the potential hazards and hoping to get some help in addressing this issue.
6. **PRESENTATION:**

None Scheduled
7. **PUBLIC HEARING:**

None Scheduled

8. NEW BUSINESS:

- A. Council to consider Resolution No. 1793 appointing Stephanie Farris to the North Plains Public Library Board of Directors.

The North Plains Library Board had conducted interviews at the June Library Board Meeting. The Board is recommending Council to appoint Stephanie Farris. Council asked Farris, who was in attendance, a few questions regarding her desire to be on the Library Board.

Kindel thanked her for applying.

Motion by Demagalski. Seconded by Lenahan to approve Resolution No.1793 appointing Stephanie Farris to the North Plains Public Library Board of Directors. The motion was approved unanimously.

- B. Council to consider Resolution No. 1794 which appoints members to the North Plains Parks Board.

Council recently adopted Municipal Code section 1.40 which provides that Council can appoint a Parks Board which will assist in the oversight of parks and recreation programs in North Plains.

The City has received applications from residents Brandon Willson and Hildegard Miles; Planning Commission Doug Nunnenkamp and Planning Commission Heather LaBonte for appointment to the Board.

Motion by Demagalski. Seconded by Kindel to approve Resolution No.1794 appointing members to the North Plains Parks Board with a minor change to the wording on the Resolution. The Resolution should read "Council may appoint up to two members of the City Council to sit as a voting member of the Parks Board" instead on "appoint one Councilor." The motion was approved unanimously.

- C. Council to consider Resolution No. 1795 approving the waiver of fees and closure of Main Street between Main and Kaybern for Senior Center fundraiser sponsored by Last Waterin' Hole.

For the past eight years a "Poker Run" has been held to benefit the North Plains Senior Center. Last year the Waterin' Hole hosted the event which raised over \$3,000 for the Center that helps the North Plains community by providing meals on wheels, low-cost lunches, and a food pantry.

The Council is being asked to waive fees associated with the July 20th fundraising event sponsored by the Last Waterin' Hole, and authorizing the street closure and temporary liquor license approval recommendation to the OLCC.

Motion by Kindel. Seconded by Demagalski to approve Resolution No.1795 approving the waiver of fees and closure of Main Street between Main and Kaybern for Senior Center fundraiser sponsored by Last Waterin' Hole. The motion was approved unanimously.

- D. Council to consider Resolution No. 1796 approving the lease purchase of a new police vehicle and authorizing the City Manager to execute a lease agreement related to the lease purchase at a vehicle cost not to exceed \$34,533.90

DeBry presented the staff report. The 2013-14 budget includes the funds for the purchase of a full-fitted police car. This resolution is authorizing the City Manager to enter into an agreement to lease purchase a new police vehicle. Having a fleet of new vehicles has successfully reduced the departments repair costs.

Discussion by Council ensued. DeBry reiterated to Council that issuing authorization to purchase had to happen before the purchase could be made. Staff doesn't obtain a lease agreement before the purchase is made. A bill of sale is received and it will be months later after the vehicle is built to our specification and when we take ownership of the vehicles.

Motion by Demagalski. Seconded by Kindel to approve Resolution No.1796 approving the lease purchase of a new police vehicle and authorizing the City Manager to execute a lease agreement related to the lease purchase at a vehicle cost not to exceed \$34,533.90. The motion was approved unanimously.

- E. Council to discuss August City Council meeting dates. Generally only one meeting is held in August.

Hatcher stated that Council usually take a day off in August and wanted a consensus from Council if that is what they wanted to do and which meeting did they want to cancel. Council decided there will be no meeting August 5, 2013.

9. UNFINISHED BUSINESS:

10. ORDINANCES:

FIRST READING:

- A. None Scheduled.

SECOND READING:

- B. None Scheduled

11. STAFF REPORTS

DeBry gave a report on the status of preparations for the 4th of July Celebration.

DeBry reported staff received the paperwork for new subdivision on Pacific Avenue—near the Cottage Point at the end of Claxtar. This is a one acre parcel of land that will be a seven lot subdivision.

DeBry reported for Boyles that the Claxtar Street project is moving along well.

Snyder submitted his report in writing to the Council. He also reported that J.Peterson is in full capacity in the new position.

The Construction Zone grant has been extended by the State for the Overpass project. The State has been very pleased with the job the North Plains Police have been doing and increased the hours with this grant.

Brodie thanked the Council for approving the appointment of Stephanie Farris.

Brodie reported the sign-ups for the Summer Reading Program are going very well this year. The Library will have a table set up on the 4th of July in front of the building with the Spin-and-Win Spinner so children can sign up and spin for prizes at the same time.

Brodie will be attending the July 10, 2013 Knights of Pythias meeting. The Knights want to give the library \$700.00 toward the purchase of e-readers.

Hatcher asked Doug Nunnenkamp, who was in attendance, if he would update the Council on the Farmer's Market. Nunnenkamp stated there have been four to six vendors at the Market. Berries are what are in season now. There will be more vendors later in the season as more product is harvested. He shared that there are about 60 children who have signed up to be "Sprouts". The "Sprouts" will be getting involved in the various events in the community.

Nunnenkamp also informed Council that the Farm Truck show is being reduced from what they were initially planning. They will not be needing to shut down Commercial Street. They will incorporate the farm trucks with the vendors on 314th with the Farmer's Market.

12. COUNCIL REPORTS

The July 2013 Council Calendar was distributed in the packets for Council to review.

Kindel stated he was watching the trestle work going in at the construction site at the Hwy 26 overpass project. He was asked about the footbridge that is going in under the bridge. Hatcher stated that ODOT is constructing the trail beneath the bridge. There are two pieces we are working on: 1) need to get the money finalized and 2) we need to get the easement rights. Hatcher stated DeBry is working on the easement rights.

Newton reported the Senior Center has requested assistance from Public Works on a few items—including some water seepage problems.

13. ADVICE/INFORMATION ITEMS:

- July 4th Celebration: 07/04/13 Commercial Street from Main to 311th
- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.

14. **ADJOURNMENT:** Mayor Hatcher adjourned the meeting to a work session at 7:48 p.m.

David Hatcher, Mayor

Margaret L. Reh, Deputy Recorder

Date approved _____

City of North Plains
Oregon

Proclamation

Muscular Dystrophy Association 2013
Fill-the-Boot

WHEREAS, Washington County Fire District 2 has been working with the Muscular Dystrophy Association in their fight against neuromuscular disease; and

WHEREAS, “Fill-the-Boot” is an opportunity for Oregon fire fighters to ask community members to drop donations into their fire boots to help local families served by MDA in the state. This year marks the 59th anniversary of the partnership between firefighters and MDA in the fight against muscle wasting diseases; and

WHEREAS, Washington County Fire District 2 has spent many hours collecting money on the streets for this campaign; and

WHEREAS, firefighters, locally and nationally, are the largest contributors to the MDA. Washington County Fire District 2 Firefighters collected \$5,521.86 in 2012 to help in the fight against 43 different types of neuromuscular diseases.

NOW, THEREFORE, I, David Hatcher, by virtue of the authority vested in me as the Mayor of the City of North Plains, do hereby proclaim, September 7 & 8, 2013 as:

Washington County Fire District 2 “Fill-the-Boot” Days for the City of North Plains.

Given unto my hand this 15th day of July, 2013.

Signed,

David Hatcher
Mayor

City of North Plains
Oregon

Proclamation

National Night Out 2013

WHEREAS, the National Association of Town Watch is sponsors a nationwide crime, drug and violence prevention program on August 6, 2013 entitled National Night Out; and

WHEREAS, the North Plains Police Department, Washington County Sheriff and numerous local businesses are proudly supporting the community event; and

WHEREAS, it is essential that all residents of the City of North Plains be aware of crime prevention programs and recognize the impact that their participation can have on reducing crime, drug use, and violence in our town; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the National Night Out program.

NOW, THEREFORE, the Mayor and City Council of the City of North Plains, Oregon do hereby proclaim August 6, 2013 is National Night Out and we encourage all residents to participate in the event by joining other community members at Jessie Mays Community Park, hosting block parties and making an effort to meet their neighbors.

Given unto my hand this 15th day of July, 2013.

David Hatcher
Mayor

Check Register: Auto Pay
Accounts Payable
 Transactions by Account and Department



User: Pam
 Printed: 07/11/2013 11:35 AM
 Batch: 000-00-0000

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-000-200003	ING - State of OR Plan	TThurber xxx-xx-1634	06/30/2013	400	276.92	
110-000-200003	ING - State of OR Plan	TThurber xxx-xx-1634	06/30/2013	411	276.92	
110-000-200005	CIS - EBS TRUST	July Premiums	06/30/2013	416	18.24	
Subtotal for Dept: 000					572.08	
110-421-210000	CIS - EBS TRUST	July Premiums	06/30/2013	416	1,165.63	
110-421-610224	CHEVRON	PD 05/06/13 - 06/05/13	06/30/2013	391	645.69	
110-421-610224	CHEVRON	Tax Exempt Filing Fee (from last post)	Uncommitted	417	6.46	
Subtotal for Dept: 421					1,817.78	
110-452-310000	COMCAST	JMCH 6/9/13 - 7/8/13	06/30/2013	413	46.08	
110-452-310000	NW NATURAL GAS CO.	Jessie Mays - 4/26 - 5/28/13	06/30/2013	395	92.50	
110-452-310000	PORTLAND GENERAL EL	JMCH 4/30/13 - 5/30/13	06/30/2013	405	48.77	
Subtotal for Dept: 452					187.35	
110-455-210000	CIS - EBS TRUST	July Premiums	06/30/2013	416	23.81	
110-455-310000	NW NATURAL GAS CO.	Library - 4/26 - 5/28/13	06/30/2013	397	71.41	
Subtotal for Dept: 455					95.22	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					Subtotal for Fund: 210	11,896.68
610-000-200001	ASIFlex	Pay Date 06/07/2013	06/30/2013	399	160.98	
610-000-200001	ASIFlex	Pay Date 6/21/2013	06/30/2013	412	160.98	
610-000-200004	PERS Deposit	Invoice # 690467	06/30/2013	392	6,785.84	
610-000-200004	PERS Deposit	UAL and Side Accounts	06/30/2013	392	1,399.36	
610-000-200004	PERS Deposit	Inv 696599	06/30/2013	415	6,719.19	
610-000-200004	PERS Deposit	UAL and Side Accounts	06/30/2013	415	1,384.43	
610-000-200005	CIS - EBS TRUST	July Premiums	06/30/2013	416	22.28	
					Subtotal for Dept: 000	16,633.06
610-413-210000	CIS - EBS TRUST	July Premiums	06/30/2013	416	1,603.68	
					Subtotal for Dept: 413	1,603.68
610-415-210000	CIS - EBS TRUST	July Premiums	06/30/2013	416	2,869.89	
610-415-330000	ADP, INC.	Proc Chrg for Pd Ending 06/02/2013	06/30/2013	398	179.35	
610-415-330000	ADP, INC.	Process Chrgs for Pd ending 6/16/2013	06/30/2013	414	212.45	
					Subtotal for Dept: 415	3,261.69
610-419-310000	NW NATURAL GAS CO.	City Hall - 4/26 - 5/28/13	06/30/2013	393	25.31	
610-419-310000	NW NATURAL GAS CO.	Yellow House - 4/26 - 5/28/13	06/30/2013	394	17.22	
610-419-310000	PORTLAND GENERAL EL	Yellow House 4/30/13 - 5/30/13	06/30/2013	403	31.75	
610-419-310000	PORTLAND GENERAL EL	City Hall 4/30/13 - 5/30/13	06/30/2013	406	329.85	
					Subtotal for Dept: 419	404.13
610-433-210000	CIS - EBS TRUST	July Premiums	06/30/2013	416	4,469.20	
610-433-310000	PORTLAND GENERAL EL	Public Works 430/13 - 5/30/13	06/30/2013	407	55.33	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					4,524.53	
					26,427.09	
					42,476.01	

Check Register: Manual Checks

Accounts Payable

Transactions by Account and Department

User: Pam
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 Batch: 000-00-0000



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-000-100200	LEXIPOL, LLC	Law Enforc Policy Manual 7/1/13-6/30/14	06/06/2013	21166	1,950.00	
110-000-100200	WCCCA	1st Qtr Dispatch Fee FY 13/14	06/06/2013	21226	3,015.00	
Subtotal for Dept: 000					4,965.00	
110-421-207000	OR. DEPT. OF REVENUE-	April 2013	06/06/2013	21172	43.00	
110-421-207000	WA. CTY - FINANCE (cour	April 1 - April 30, 2013	06/06/2013	21178	18.00	
110-421-300000	VISA/ CARDMEMBER SE	Merchandise return - OPOA	06/11/2013	21196	-125.00	
110-421-300000	VISA/ CARDMEMBER SE	Elmers plus Bal forw \$.01	06/11/2013	21196	16.99	
110-421-300000	VISA/ CARDMEMBER SE	Fuddruckers	06/11/2013	21196	14.39	
110-421-300000	VISA/ CARDMEMBER SE	OPOA	06/11/2013	21196	15.64	
110-421-330000	OCCUPATIONAL HEALT	DPSST Police Exam	06/26/2013	21220	239.00	
110-421-330000	USA MOBILITY	TThurber pager - 05/01/13 - 05/31/13	06/11/2013	21195	25.87	
110-421-330000	VERIZON WIRELESS	PD 5/7/13 - 6/6/13 - Aircards	06/20/2013	21211	240.08	
110-421-330000	VERIZON WIRELESS	PD 5/8/13 - 6/7/13 - JPollard, TThurb	06/20/2013	21211	113.38	
110-421-340000	DUYCK'S GARAGE	PD	06/20/2013	21203	49.50	
110-421-340000	THE SIGN CO.	Apply vinyl to roof of Ford Vic	06/06/2013	21177	388.00	
110-421-610000	911 Supply LLC	PD - Embro, etc - SFreshner	06/11/2013	21197	340.46	
110-421-610000	BLUMENTHAL UNIFORM	PD - Pant, Shirt, Emb - SFreshner	06/11/2013	21200	105.98	
110-421-610000	BLUMENTHAL UNIFORM	Freshner Emblem, shirt and pants hemming	06/20/2013	21216	36.00	
110-421-610000	LEEDWAY, LLC	Concealable Body Armor	06/06/2013	21165	689.95	
110-421-610000	LEEDWAY, LLC	Concealable Body Armor	06/06/2013	21165	689.95	
110-421-610000	VISA/ CARDMEMBER SE	Frame Central of Portland	06/11/2013	21196	11.24	
110-421-610000	VISA/ CARDMEMBER SE	Wa Co Copies/Forms	06/11/2013	21196	10.00	
110-421-610000	VISA/ CARDMEMBER SE	Bi-Mart	06/11/2013	21196	9.98	
110-421-610000	VISA/ CARDMEMBER SE	Armament Lea - LED Holder	06/11/2013	21196	35.55	
110-421-610000	VISA/ CARDMEMBER SE	Safet Smart Gear - Safety Vests	06/11/2013	21196	85.10	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-421-610000	WATERSHED, INC.	PD Jacket	06/06/2013	21179	308.87	
110-421-610000	WATERSHED, INC.	PD - Jacket - SFreshner	06/11/2013	21212	323.06	
110-421-610100	911 Supply LLC	Name Tape, Shirt	05/22/2013	21154	86.99	
110-421-610224	SUNSHINE INC.	PD 5/1/13 - 5/31/13	06/06/2013	21175	332.04	
110-421-610224	SUNSHINE INC.	PD 10% discount	06/06/2013	21175	-3.32	
Subtotal for Dept: 421					4,100.70	
110-452-310000	PORTLAND GENERAL EL	Chamber JMCH	06/11/2013	21193	14.06	
110-452-310000	PORTLAND GENERAL EL	Chamber JMCH	06/11/2013	21193	13.03	
110-452-340000	METRO NEW HOLLAND	Adapter, Washer, Oil	06/06/2013	21167	59.57	
110-452-340000	METRO NEW HOLLAND	Cable	06/06/2013	21167	16.43	
110-452-340000	METRO NEW HOLLAND	Fluid Disp	06/11/2013	21189	6.89	
110-452-340000	METRO NEW HOLLAND	Finance Charge	06/11/2013	21189	2.00	
110-452-340000	NAPA AUTO PARTS	Spark Plug	06/11/2013	21190	14.94	
110-452-340000	RON-JONS UNLIMITED, I	2 Standard Toilets weekly	06/06/2013	21194	166.00	
Subtotal for Dept: 452					292.92	
110-455-300000	VISA/ CARDMEMBER SE	Vancouver Parking	06/06/2013	21196	8.40	
110-455-300000	VISA/ CARDMEMBER SE	Vancouver Parking	06/06/2013	21196	8.47	
110-455-310000	COMCAST	LIBR 6/3/13 - 7/2/13	06/06/2013	21157	86.95	
110-455-310000	PORTLAND GENERAL EL	Library - 4/29/13 - 5/29/13	06/12/2013	21193	353.43	
110-455-330000	GLEAMING THE VIEW	Window Cleaning - Standard I/O	06/12/2013	21184	250.00	
110-455-330000	KIND CARE	Light Soil Carpet Cleaning	06/06/2013	21164	325.00	
110-455-330000	SERVICE AMERICA COM	JUNE Janitorial - Library	06/06/2013	21207	175.00	
110-455-330000	UNIQUE MANAGEMENT	4 - 5-15 Placements	06/12/2013	21210	35.80	
110-455-340000	CANON SOLUTIONS AM	Monthly Billing 5/14/2013 - 6/14/2013	06/26/2013	21217	86.80	
110-455-340000	DeLAGE LANDEN	LIBR 5/15/13 - 6/14/13	06/06/2013	21159	137.00	
110-455-610000	BRODIE, DEBRA	REIMBURSEMENT - USPS postage	06/20/2013	21201	2.83	
110-455-610000	BRODIE, DEBRA	REIMBURSEMENT - \$Tree, Adult Program	06/20/2013	21201	5.00	
110-455-610000	BRODIE, DEBRA	REIMBURSEMENT - Bales, Adult Program	06/20/2013	21201	2.69	
110-455-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	18.40	
110-455-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	2.40	
110-455-610000	VISA/ CARDMEMBER SE	Label Outfitters	06/06/2013	21196	51.93	
110-455-610000	VISA/ CARDMEMBER SE	Emerald Gardens - Roni Andrews	06/06/2013	21196	57.50	
110-455-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	8.06	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
110-455-610000	VISA/ CARDMEMBER SE	Dollar Tree - Fundraising Expense	06/06/2013	21196	5.00	
110-455-610000	VISA/ CARDMEMBER SE	Highsmith - Dig into Reading t's	06/06/2013	21196	47.75	
110-455-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	7.20	
110-455-610000	VISA/ CARDMEMBER SE	Amazon.com	06/06/2013	21196	18.99	
110-455-610000	VISA/ CARDMEMBER SE	Office Depot	06/06/2013	21196	53.99	
110-455-610000	VISA/ CARDMEMBER SE	Bales - Fundraising Expense	06/06/2013	21196	14.82	
110-455-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	2.83	
110-455-610000	VISA/ CARDMEMBER SE	Dollar Tree	06/06/2013	21196	6.00	
110-455-640000	BAKER & TAYLOR	Library Materials	06/12/2013	21182	11.64	
110-455-640000	BAKER & TAYLOR	Library Materials	06/12/2013	21182	21.80	
110-455-640000	BAKER & TAYLOR	Library Materials	06/20/2013	21215	438.09	
110-455-640000	BRODIE, DEBRA	REIMBURSEMENT - Odessey Ment, Adult Pr	06/20/2013	21201	10.00	
110-455-640000	INGRAM LIBRARY SERV	Library Materials	06/12/2013	21186	17.37	
110-455-640000	INGRAM LIBRARY SERV	Library Materials	06/12/2013	21186	16.79	
110-455-640000	INGRAM LIBRARY SERV	Library Materials	06/12/2013	21205	453.53	
110-455-640000	INGRAM LIBRARY SERV	Library Materials	06/12/2013	21205	92.72	
110-455-640000	VISA/ CARDMEMBER SE	Amazon - Returned Product Credits	06/06/2013	21196	-3.00	
110-455-640000	VISA/ CARDMEMBER SE	Amazon.com	06/06/2013	21196	94.82	
110-455-640000	VISA/ CARDMEMBER SE	Amazon.com	06/06/2013	21196	14.99	
110-455-700000	3M	Tag Dispenser, Handheld Barcode Reader	06/06/2013	21153	1,243.23	
Subtotal for Dept: 455					4,184.22	
110-465-360000	HILLSBORO ARGUS	31-018-01-DR - Legal Notice	06/11/2013	21185	260.49	
Subtotal for Dept: 465					260.49	
Subtotal for Fund: 110					13,803.33	
111-433-770101	MURRAY, SMITH & ASS	NW Claxtar Street Pavement and Waterline	06/26/2013	21219	2,049.72	
Subtotal for Dept: 433					2,049.72	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
610-000-200002	AFLAC	JULY Premiums	06/20/2013	21199	243.09	
Subtotal for Dept: 000					941.63	
610-411-300100	AUDIO ENTERTAINMEN	BALANCE MC/Music & Entertainment	02/27/2013	21214	800.00	
610-411-300100	HILLSBORO ARGUS	Garage Sale Advertisement	06/11/2013	21185	324.44	
610-411-300100	NORTH PLAINS EVENTS	FY13	06/11/2013	21191	4,600.00	
610-411-300100	VISA/ CARDMEMBER SE	Clean Up Day	06/06/2013	21196	35.42	
610-411-300101	IMPACT SIGN CO.	Herb and Cindy Hirst - 4th of July bnr	06/26/2013	21218	50.00	
610-411-300101	IMPACT SIGN CO.	4th of July Schedule banner	06/26/2013	21218	75.00	
Subtotal for Dept: 411					5,884.86	
610-412-330000	BEERY, ELSNER & HAM	Community Dev - McKay Fields, Polygon	06/11/2013	21183	684.00	
610-412-330000	BEERY, ELSNER & HAM	General - Highland Court proof	06/11/2013	21183	75.00	
610-412-330000	BEERY, ELSNER & HAM	Public Safety - Trespass/tenancy	06/11/2013	21183	38.00	
610-412-330000	BEERY, ELSNER & HAM	Personnel - Harassment Issue	06/11/2013	21183	3,178.59	
Subtotal for Dept: 412					3,975.59	
610-413-300000	OREGON STATE POLICE	Fingerprints	06/26/2013	21221	33.00	
610-413-300000	VISA/ CARDMEMBER SE	ICMA Internet - Annual Dues	06/06/2013	21196	626.21	
Subtotal for Dept: 413					659.21	
610-414-360000	COMMUNITY NEWSPAP	2-Notices of Public Hearing/UR and NP	06/06/2013	21158	247.50	
Subtotal for Dept: 414					247.50	
610-415-300000	STATE OF OR. - CORP. DI	Notary - MReh	06/20/2013	21208	40.00	
610-415-330000	MOONLIGHT BPO	Statement Processing MAY	06/06/2013	21168	121.35	
610-415-330000	MOONLIGHT BPO	Postage MAY	06/06/2013	21168	289.86	
610-415-330000	MOONLIGHT BPO	Newsletter MAY	06/06/2013	21168	462.00	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
					Subtotal for Dept: 415	913.21
610-416-330000	MURRAY, SMITH & ASS	McKay Fields Subdiv SD-VAR-07-0006	06/06/2013	21169	2,028.00	
610-416-330000	MURRAY, SMITH & ASS	Highland Ct Subdiv SD/VAR 06-0024	06/06/2013	21169	667.00	
					Subtotal for Dept: 416	2,695.00
610-419-310000	XO COMMUNICATIONS	City Hall 5/18/13 - 6/17/13	05/29/2013	21180	590.09	
610-419-330000	TYCO INTEGRATED SEC	LIBR 7/1/13 - 7/31/13	06/20/2013	21198	63.98	
610-419-330000	TYCO INTEGRATED SEC	City Hall 7/1/13 - 7/31/13	06/20/2013	21198	201.98	
610-419-330000	KIND CARE	Carpet Cleaning - City Hall	06/11/2013	21187	243.00	
610-419-330000	SERVICE AMERICA COM	JUNE Janitorial - City Hall	06/06/2013	21207	195.00	
610-419-330000	VISA/ CARDMEMBER SE	Survey Monkey.com	06/06/2013	21196	204.00	
610-419-340000	ABS, FINANCE	Contract Payment - 2 copiers	05/29/2013	21155	690.00	
610-419-340000	TEMP CONTROL MECHA	Contract Billing 06/01/13 - 06/30/13	06/06/2013	21176	309.00	
610-419-610000	HINES GROWERS, INC.	Plants for City Hall	06/20/2013	21204	145.75	
610-419-610000	OR. COFFEE ROASTER, I	5# coffee	06/20/2013	21206	37.50	
610-419-610000	THAYER COMPANY	Office Supplies	06/11/2013	21209	231.51	
610-419-610000	VISA/ CARDMEMBER SE	Hanks - cards	06/06/2013	21196	5.97	
610-419-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	47.26	
610-419-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	6.45	
610-419-610000	VISA/ CARDMEMBER SE	UPS	06/06/2013	21196	13.78	
610-419-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	11.30	
610-419-610000	VISA/ CARDMEMBER SE	USPS	06/06/2013	21196	12.00	
610-419-621000	ASIFlex	For the Period Beginning 05/01/2013	06/11/2013	21181	18.75	
610-419-720000	VISA/ CARDMEMBER SE	Home Depot	06/06/2013	21196	28.65	
					Subtotal for Dept: 419	3,055.97
610-433-300000	VISA/ CARDMEMBER SE	Pay Pal - nwor@pnws-awwa.org	06/06/2013	21196	195.00	
610-433-300000	VISA/ CARDMEMBER SE	Pay Pal	06/06/2013	21196	195.00	
610-433-310000	AT&T WIRELESS SERVIC	PW 05/06/13 - 06/05/13	06/26/2013	21213	31.69	
610-433-330000	LEGACY LABORATORY	Toxicology Client - C Gorman	06/11/2013	21188	19.00	
610-433-330000	ONE CALL CONCEPTS, I	Oregon Utility Notification Center MAY	06/06/2013	21171	46.20	

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
610-433-340000	NATURE'S NEEDS	Service from 4/26/13 - 5/25/13	06/06/2013	21170	7.90	
610-433-340000	VISA/ CARDMEMBER SE	Home Depot - Auger	06/06/2013	21196	150.00	
610-433-340000	VISA/ CARDMEMBER SE	Lowes - Cup Hooks	06/06/2013	21196	3.58	
610-433-340000	VISA/ CARDMEMBER SE	Millers Mini Mix Concrete	06/06/2013	21196	200.00	
610-433-340000	VISA/ CARDMEMBER SE	Best Buy - Cedar Wood Chips	06/06/2013	21196	288.00	
610-433-340000	VISA/ CARDMEMBER SE	Joann - Punch out Letters	06/06/2013	21196	5.98	
610-433-340000	VISA/ CARDMEMBER SE	Wilco-Ag - Cornerstone Plus	06/06/2013	21196	68.27	
610-433-340000	VISA/ CARDMEMBER SE	Harbor Freight - Batteries, duct tape	06/06/2013	21196	26.97	
610-433-340000	VISA/ CARDMEMBER SE	Parr Lumber - 2x10	06/06/2013	21196	215.20	
610-433-340000	VISA/ CARDMEMBER SE	Home Depot - Auger	06/06/2013	21196	-48.00	
610-433-340000	VISA/ CARDMEMBER SE	Bi Mart	06/06/2013	21196	12.57	
610-433-340000	VISA/ CARDMEMBER SE	USA Blue Book	06/06/2013	21196	50.71	
610-433-340000	VISA/ CARDMEMBER SE	Lowes	06/06/2013	21196	57.92	
610-433-340000	VISA/ CARDMEMBER SE	Lowes	06/06/2013	21196	11.85	
610-433-610000	The PARR COMPANY	24 - Ground Conta	06/11/2013	21192	533.76	
610-433-610000	VISA/ CARDMEMBER SE	Sanderson Safety	06/06/2013	21196	96.93	
610-433-610224	FERRELLGAS	Site total - Shop	06/06/2013	21161	75.00	
610-433-610224	SUNSHINE INC.	PW 5/1/13 - 5/31/13	06/06/2013	21175	1,012.23	
610-433-610224	SUNSHINE INC.	PW 10% discount	06/06/2013	21175	-10.13	
Subtotal for Dept: 433					3,245.63	
Subtotal for Fund: 610					21,618.60	
Report Total:					43,451.89	



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: July 8, 2013
To: City Council
From: City Manager Martha DeBry
Subject: Review of City Manager Contract

Request: Council consider renewing the City Manager's contract.

Background: Included in Council's packet is a copy of the City Manager's contract which expired on June 30, 2013. At the June 17, 2013 meeting Council voted to increase the salary to \$83,018 per year.

The Mayor and City Manager have discussed some potential modifications for the contract including:

- A change in administrative leave (IV.C) – Currently it is at 40 hours per year. Administrative leave is different from other leaves as the employee is not entitled to cash out any unused leave. Vacation accrual for the City Manager is currently 96 hours per year. See Employee Handbook page 61:
http://www.northplains.org/images/stories/media/Employee_Handbook_832011.pdf
- A change in severance package if termination is for a reason other than cause. Currently the contract provides up to 4 months' salary.
- The term of the contract should be determined. Typical terms are yearly, biannually, or automatic year-to-year renewal until revised.

Fiscal Impact: Administrative leave does not have a direct fiscal impact as it is time off for a salaried position. The severance package would only have a budgetary impact if termination occurs for a reason other than cause.

Recommendation: Council discuss proposed changes for the City Manager's contract.

EMPLOYMENT AGREEMENT
between
THE CITY OF NORTH PLAINS, OREGON
and
MARTHA DEBRY

THIS EMPLOYMENT AGREEMENT is made and entered this 20th day of June, 2011, by and between the CITY OF NORTH PLAINS, OREGON (hereinafter referred to as "CITY") and MARTHA DEBRY (hereinafter referred to as "EMPLOYEE").

WITNESSETH

WHEREAS, CITY and EMPLOYEE desire a written agreement creating a professional and businesslike relationship serving as the basis for effective communication and to avoid misunderstanding;

NOW THEREFORE, in consideration of mutual covenants herein contained and for the consideration herein specified, CITY and EMPLOYEE mutually agree:

SECTION I. EMPLOYMENT, DUTIES AND AUTHORITY.

- A. The CITY has agreed to employ EMPLOYEE as its City Manager and EMPLOYEE has agreed to accept said employment. EMPLOYEE understands and agrees that she is for all purposes an at-will employee.
- B. The authority of EMPLOYEE, consistent with state law, the NORTH PLAINS City Charter and pertinent ordinances shall include, but not be limited to, the following:
 - 1. the overall management, administration and direction of City operations;
 - 2. the hiring, disciplining and firing of all City employees/agents except Municipal Judge and City Attorney;
 - 3. the negotiation, execution and administration of City contracts within budget appropriations pursuant to City policy and ordinance;
 - 4. providing policy advice to the City Council and other elected officials;
 - 5. maintaining open communications with the community to thereby foster both responsive and courteous public services; and
 - 6. other duties as the City Council may, from time to time, assign.
- C. The Mayor and the other members of City Council (collectively City Council) acknowledge and agree to the principle of non-interference in the City's administration as a necessary component to orderly and efficient implementation of Council policy. The City Council agrees to direct concerns and communications relating to administration through the City Manager. EMPLOYEE agrees to respond in a timely manner to all inquiries from the City Council whether made individually or collectively.

SECTION II. TERM.

- A. This Agreement shall commence on July 1, 2011, and continue thereafter for a period of two (2) years until June 30, 2013, unless sooner terminated consistent with the terms of this Agreement.
- B. Nothing in this Agreement prevents, limits or otherwise interferes with the right of the City Council to terminate the services of EMPLOYEE at any time, subject only to the provisions set forth in this

Agreement.

- C. Nothing in this Agreement prevents, limit or otherwise interferes with the right of EMPLOYEE to resign at any time from her position with CITY, subject only to the provisions set forth in this Agreement.
- D. EMPLOYEE agrees to remain in the exclusive employ of the CITY during the term of this Agreement.

SECTION III. TERMINATION AND SEVERANCE.

- A. Termination without Cause. This Agreement may be terminated by either the CITY or EMPLOYEE for any reason whatsoever upon giving thirty (30) calendar days' written notice to the other party.
- B. Termination for Cause. EMPLOYEE's employment with CITY may be terminated immediately in the sole discretion of the CITY (acting by and through its City Council) upon the occurrence of any of the following events:
 - 1. EMPLOYEE fails or refuses to comply with the written policies, standards and regulations of the CITY that are now in existence or that may from time to time be established;
 - 2. The CITY has reasonable cause to believe EMPLOYEE has committed fraud, misappropriated City funds, goods or services to either her own or some other private third party's benefit and/or other act(s) of misconduct which the City Council believes is/are detrimental to the City and/or its interests; or
 - 3. EMPLOYEE fails to perform faithfully or diligently her duties as City Manager.

- C. Not For Cause Termination. In the event EMPLOYEE is involuntarily terminated by the CITY before the expiration of this Agreement (albeit EMPLOYEE is willing and able to perform those duties) for reasons other than those set out above in subsection III(B), then in that event, EMPLOYEE shall be entitled to and CITY agrees to pay a severance consistent with the following schedule:

- For anytime during the period between July 1, 2011 to and including December 31, 2011, a sum equal to the value of one (1) month's salary;
- For anytime during the period between January 1, 2012 through and including June 30, 2012, a sum equal to two (2) months' salary;
- For anytime during the period between July 1, 2012 through and including December 31, 2012, a sum equal to three (3) months' salary; or
- For anytime during the period between January 1, 2013 through and including June 30, 2013, a sum equal to four (4) months' salary.

Payment of the above severance shall be made monthly, each payment being the value of one month's salary or portion thereof to which EMPLOYEE has accrued a right (assuming entitlement thereto consistent with the graduated schedule). The right to said payment shall cease if, during the period of the scheduled payments, EMPLOYEE accepts employment with another employer (including self-employment). EMPLOYEE has an affirmative obligation to notify the CITY upon acceptance of other employment.

- D. If the CITY reduces the salary or other financial benefits of EMPLOYEE in greater percentage than an applicable across the board reduction for all unclassified employees of the CITY, or if EMPLOYEE resigns at the request of the City Council (for reasons other than those set out in subsection III(B)), then EMPLOYEE may deem this Agreement to be involuntarily terminated without cause and shall then be entitled to severance pay consistent with subsection (C) of this section. Termination or resignation in good standing shall entitle EMPLOYEE to a lump sum payment equivalent to all accrued vacation benefits, consistent with the benefits accorded other unclassified employees.

- E. If EMPLOYEE voluntarily resigns her position with the CITY before expiration of this Agreement, then EMPLOYEE shall give the CITY at least thirty (30) calendar days' written notice in advance, excluding accrued vacation, and EMPLOYEE shall make herself available to serve during this period. The City Council, however, has the discretion to decide whether EMPLOYEE shall continue to serve in her position during the notice period.

SECTION IV. SALARY, HOURS OF WORK, VACATION AND SICK LEAVE.

- A. Salary. Commencing on July 1, 2011 and for the remainder of this Agreement, the CITY agrees to pay EMPLOYEE Seventy-Four Thousand, Five Hundred Fifty Six Dollars and ⁰⁰/₁₀₀ (\$74,556.00) as a yearly salary to be paid in installments at the same interval as CITY pays its other employees. It is understood by CITY and EMPLOYEE that EMPLOYEE's yearly salary is subject to adjustment based on the City Council's annual review of EMPLOYEE's performance and budgetary considerations.
- B. Moving Expense. CITY will pay EMPLOYEE Four Thousand dollars and ⁰⁰/₁₀₀ (\$4,000.00) to cover costs associated with her relocation.
- C. Hours of Work/Administrative Leave. It is recognized that EMPLOYEE must devote a great deal of time outside the normal office hours to the business of the CITY. EMPLOYEE may take up to a maximum of forty (40) hours per calendar year (in not more than eight (8) hour increments) as Administrative Leave to be used at EMPLOYEE's discretion during the term of this Agreement. EMPLOYEE shall not be entitled to receipt of monetary compensation for any unused accrued Administrative Leave.
- D. Vacation. EMPLOYEE will not accrue monthly entitlement to vacation leave for the period between July 1, 2011 through June 30, 2012, but shall be deemed to have vested entitlement to forty-eight (48) hours of vacation leave as of July 1, 2012 which she may avail herself of at any point thereafter. Thereafter and for the remainder of the Agreement's term, EMPLOYEE shall accrue vacation leave at the rate of eight (8) hours per month to the maximum amount allowable under the Personnel Handbook.
- E. Holidays. EMPLOYEE shall accrue holiday benefits at the same rate as established for other similarly situated non represented City employees consistent with the provisions of the City's most current Personnel Policies.
- F. Sick Leave. EMPLOYEE shall accrue, without limit, sick leave at the rate of eight (8) hours per month; however, in the event of termination (voluntary or otherwise) EMPLOYEE shall not be entitled to receipt of monetary compensation for any unused accrued sick leave.

SECTION V. RETIREMENT, DISABILITY, LIFE AND HEALTH INSURANCE.

- A. Retirement. The CITY agrees to pay and transmit the required employer contribution into the defined benefit pension plan portion of the Oregon Public Service Retirement Plan (OPSRP) in the amount set by the Oregon Public Employees Retirement Board consistent with the terms of ORS 238A.220 (2011). Furthermore, CITY agrees, consistent with the terms of ORS 238A.335 (2011), to be responsible for and pay the six percent (6%) employee contribution.
- B. Health Insurance. The CITY agrees to pay, consistent with the eligibility requirements of the plans, the insurance premiums for medical (including prescription coverage), dental and vision benefit coverage for EMPLOYEE. Payment of insurance premiums for coverage of other eligible members of EMPLOYEE's family shall be done consistent with the then current CITY policy.

- C. Disability and Life Insurance. CITY agrees to pay the premium(s) for the following:
- a term life insurance policy in the amount of Twenty Thousand Dollars (\$20,000.00);
 - an accidental death and dismemberment policy in the amount of Twenty Thousand Dollars (\$20,000.00); and
 - a long term disability policy in a monthly amount not to exceed Three Thousand Dollars (\$3,000.00) with a ninety (90) day waiting period.

SECTION VI. PROFESSIONAL DEVELOPMENT AND EXPENSE.

- A. The CITY encourages the professional growth and development of EMPLOYEE and encourages participation, as she deems appropriate, in professional associations, short courses, seminars and conferences including, but not limited to: membership in the International City Management Association (ICMA), the League of Oregon Cities (LOC) and the Oregon City County Management Association (OCCMA). The CITY expects EMPLOYEE to attend the LOC Annual Conference. EMPLOYEE may attend the ICMA Northwest Regional Conference as long as the conference is held in Oregon and funds permit her attendance to both it and the LOC conference. The CITY shall permit a reasonable amount of time for EMPLOYEE to attend and the CITY shall pay for the direct costs necessary for travel, subsistence and registration subject to reasonable availability of funds and as approved in the annual budget.
- B. In the event EMPLOYEE uses her personal vehicle on CITY business, the CITY shall provide monthly vehicle expense reimbursement at the then current IRS mileage rate.
- C. The CITY recognizes that certain expenses are incurred by EMPLOYEE on behalf of the CITY and agrees to reimburse or pay said expenses upon receipt of appropriate confirmation.

SECTION VII. ANNUAL GOAL-SETTING AND PERFORMANCE EVALUATION.

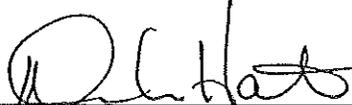
- A. The Mayor and City Council shall periodically identify concerns to EMPLOYEE either by informal discussions with EMPLOYEE or more formally. The City Council shall meet with EMPLOYEE at least annually prior to February 28 for the purpose of setting City Council goals and priorities. The City Council and EMPLOYEE shall meet at least annually (not later than April 1) to evaluate and assess the performance of EMPLOYEE in meeting or progressing towards the goals formally adopted by the City Council for the prior year as well as the exercise of authority granted in Section I of this Agreement. These annual evaluations shall be in closed Executive Session and consistent with Oregon's Public Meetings Law.
- B. In the event the CITY determines that the performance of EMPLOYEE is unsatisfactory in any respect or needs significant improvement in any area, the CITY shall describe these concerns in writing and in reasonable detail or with specific examples so as to be objective and positive in nature.

SECTION VIII. GENERAL PROVISIONS.

- A. Professional Liability. The CITY agrees to defend, hold harmless and indemnify EMPLOYEE from any and all demands, claims, suits, actions and legal proceedings brought against EMPLOYEE in her individual capacity, or in her official capacity as agent and employee of the CITY, consistent with the terms of the Oregon Tort Claims Act (ORS 30.260 to 30.300).

- B. Nothing shall restrict the ability of the CITY and EMPLOYEE to amend or adjust the terms of this Agreement. However, no amendment or adjustment shall be valid unless in writing and signed by both the CITY and EMPLOYEE. EMPLOYEE reserves the right to discuss the terms of this Agreement with the City Council as a whole in either closed Executive Session or open Regular Session as state law allows and as EMPLOYEE deems appropriate.
- C. Severability. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable and shall not be affected, and shall remain in full force and effect.
- D. The rights and duties of CITY and EMPLOYEE shall survive termination of this Agreement.
- E. Mediation. Should any dispute arise between the parties regarding the terms of this Agreement, it is agreed that such dispute is required to be submitted to a mediator prior to arbitration. The parties shall exercise good faith efforts to select a mediator who shall be compensated equally by both parties. Mediation will be conducted in Portland, Oregon, unless both parties agree otherwise. Both parties agree to exercise good faith efforts to resolve disputes covered by this section through this mediation process. If either party requests mediation and the other party fails to respond within ten (10) days or if the parties fail to agree on a mediator within ten (10) days, a mediator shall be appointed by the presiding judge of the Washington County Circuit Court upon request of either party.
- F. Arbitration. In the event the parties have a dispute concerning the terms of this Agreement, the terms and conditions of the employment relationship or the violation of any federal, state or local law relating to the employment relationship (and they have not otherwise resolved the matter through the mediation process set out in subsection (E) above) then the dispute shall be resolved by arbitration in accordance with the then effective arbitration rules of (and by filing a claim with) the Arbitration Service of Portland, Inc., and judgment upon the award rendered pursuant to such arbitration may be entered in any court having jurisdiction thereof. Each party shall bear equally the expense of the arbitrator and all other expenses of conducting the arbitration. Each party shall bear its own expenses for witnesses, depositions and attorneys.
- G. Integration. This Agreement contains the entire Agreement between the parties and supersedes all prior written or oral discussions or agreements regarding the same subject.

IN WITNESS WHEREOF, the CITY OF NORTH PLAINS, OREGON has caused this Agreement to be signed and executed by its Mayor; MARTHA DEBRY has signed and executed this Agreement, both in duplicate, the day and year first written above.

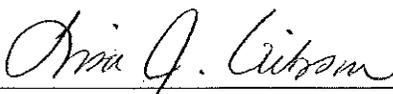


 David Hatcher - Mayor



 Martha DeBry

ATTEST:



 Lisa J. Gibson, City Recorder

August 2013 Council Calendar

Meeting	Primary	Alternate	Note	Date
Concerts in the Park			6:30 Corey Mitchell Project	8/2
North Plains Farmer's Market			314 th Street & Commercial	8/3
City Council - CANCELLED			7:00 p.m.	8/5
National Night Out			6:30 p.m. Jessie Mays Park	8/6
Washington County Office of Community Development: Policy Advisory Board	Kindel	Demagalski	2 nd Thursday @ 7 p.m.	8/8
Summer Fest and Garlic Out West			Jessie Mays Community Park	8/9-8/11
North Plains Farmer's Market			314 th Street & Commercial	8/10
Washington County Coordinating Committee (WCCC)	Hatcher	DeBry	2 nd Monday @ 12 noon	8/12
Planning Commission	Broome		2 nd Wednesday @ 7 p.m.	8/14
Concerts in the Park			6:30 Sambafeat	8/16
North Plains Farmer's Market			314 th Street & Commercial	8/17
Senior Center Dance			6:30 Jessie Mays Hall	8/17
City Council			7:00 p.m.	8/19
Library Board	Demagalski		3 rd Wednesday @ 7 p.m.	8/21
Concerts in the Park			6:30 Responsible Party	8/23
North Plains Farmer's Market			314 th Street & Commercial	8/24
Metro Policy Advisory Committee (MPAC)	Hatcher	Newton	4 th Wednesday @ 5 p.m.	8/28
Parks Board			4 th Wednesday @ 6:30 p.m.	8/28
Concerts in the Park			6:30 Garcia Birthday Band	8/30
North Plains Farmer's Market			314 th Street & Commercial	8/31
Metropolitan Area Communications Commission (MACC)	Warren	Lenahan		
Northwest Oregon Area Commission on Transportation (NWACT)	Lenahan	DeBry		