

**CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION AGENDA
WEDNESDAY, August 20, 2014, 6:00 P.M.
NORTH PLAINS SENIOR CENTER, 31450 NW Commercial Street**

1. **CALL TO ORDER**
2. **FLAG SALUTE**
3. **ROLL CALL**
4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Regular Session Agenda
 - B. Approval of July 23, 2014 Regular Session Minutes
5. **UNFINISHED BUSINESS**
 - A. Continue discussion on direction to take with Jessie Mays Community Hall Remodel
6. **NEW BUSINESS**
 - A. Discussion of revisions to Parks and Recreation Capital Facilities Master Plan (Supporting documents for this discussion were distributed at the July 23, 2014 Parks Board meeting with the Parks Board Packet)
7. **ADDITIONAL BUSINESS**
Time allowed for Board members to bring up old, unfinished or additional issues before the meeting is closed.
8. **ADJOURNMENT**

If you require special accommodations to permit your attendance at a meeting, please contact the City Recorder by calling (503) 647-5555 or e-mailing margaret@northplains.org before 4:00 p.m., five calendar days prior to the meeting.

City Parks Board Meetings are tentatively scheduled to be at the North Plains Senior Center, 31450 NW Commercial Street, North Plains, Oregon, on the 4th Wednesday of the month.
The next three meetings are scheduled to be held on the following dates at 6:00 pm:

September 24, 2014

October 22, 2014

November 26, 2014

**CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
JULY 23, 2014, 6:00 P.M.
NORTH PLAINS SENIOR CENTER
31450 NW COMMERCIAL STREET**

1. Charlynn Newton called the meeting to order at 6:00 p.m.
2. Newton led the pledge of allegiance.
3. **ROLL CALL**
Board Members: Charlynn Newton, Teri Lenahan, Heather LaBonte, Doug Nunnenkamp and Hildegard Miles.

Staff: City Manager Martha DeBry, Public Works Director Blake Boyles, City Recorder Margaret Reh.

Visitors: Sid Scott, Jennifer Marsicek, Miles Woofter, Jonathan Bolch.

4. **CONSENT AGENDA**
 - A. Approval of Regular Session Agenda
 - B. Approval of June 18, 2014 Regular Session Minutes

One correction was made to Agenda Item No. 5A of the minutes from June 18, 2014—the Beaverton High School should be recorded as Southridge High School. Motion by Lenahan. Second by LaBonte to approve the Consent Agenda with the correction to the minutes. Motion was approved unanimously.

5. **UNFINISHED BUSINESS**
 - A. Interview of Scott Edwards Architecture

Sid Scott and Jennifer Marsicek of Scott Edwards Architecture (SEA), a Portland based Architecture firm addressed the Board. SEA is one of the firms invited by the Parks Board to present their bid for the feasibility study portion of the Jessie Mays Community Hall remodel project. Presentation was made. The Board asked clarifying questions and thanked SEA for their interest in the project. The Board informed SEA they would be informed in the next few weeks of the Boards decision for the feasibility study.

- B. Re-Interview of Woofter Architects

Miles Woofter and Jonathan Bolch of Woofter Architecture had been requested to appear before the Parks Board a second time as two of the Parks Board members were not in attendance for the first interview. It was felt that the whole Board needed to meet the Woofter team. Different aspects and approaches for community outreach for the project were discussed.

6. **NEW BUSINESS**

A. **Decision on Architect Firm to Remodel Jessie Mays Community Hall**

The Board discussed the pros and cons of the various architect firms that were interviewed for the feasibility study portion for the Jessie Mays Community Hall remodel. Motion by LaBonte. Second by Nunnenkamp to award the feasibility contract to Woofter Architecture and to make this recommendation to the City Council at the next Council Meeting.

B. **Revision of Parks and Recreation Capital Facilities Master Plan**

Motion by Lenahan. Second by Nunnenkamp to defer the discussion on the revisions of the Parks Master Plan to the next meeting. The motion carried unanimously.

7. **ADDITIONAL PARKS BOARD BUSINESS**. None discussed.

8. **ADJOURNMENT:** The consensus of the group was to move the August 27 meeting up one week to August 20 due to conflicts in scheduling. The meeting will begin at 6:00 p.m. at the North Plains Senior Center. The meeting was adjourned at 8:35 pm.

Charlynn Newton, Parks Board Chair

Margaret L. Reh, City Recorder

Date approved: _____



CITY OF NORTH PLAINS

31360 NW Commercial Street, North Plains, Oregon 97133

Date: August 20, 2014
To: North Plains Parks Board of Directors
From: Public Works Director Blake Boyles
Subject: Remodel of Jessie Mays Community Hall Progress

Request: Continue discussion regarding the needs assessment and conceptual designs for the remodel of Jessie Mays Community Hall.

History: At the August 4, 2014 City Council meeting the North Plains City Council approved the recommendation of the Parks Board awarding the contract to Woofter Architecture for the facility needs assessment and preliminary conceptual design. This portion of the project is not to exceed more than \$12,280.

Fiscal Impact: None at this time.

Environmental Issues: None

Recommendation: Staff suggests the Parks Board make a list of ideas we can give Woofter at our initial design meeting that will give them areas to focus on and meet our needs.