

MINUTES

City Council - REGULAR Session Meeting

Monday, July 18, 2016 North Plains Senior Center 7:00 PM

COUNCIL PRESENT:

Mayor David Hatcher; Council President Teri Lenahan; Councilors:
Larry Gonzales, Robert Kindel, Jr., Charlynn Newton, Sherrie
Simmons, Scott Whitehead

STAFF PRESENT: City Manager Blake Boyles; Interim Chief of Police Jesse Baker

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 CONSENT AGENDA:

- a) Approval of July 18, 2016 City Council Regular Session Agenda
- b) Approval of July 5, 2016 City Council Minutes.

Motion to approve the Consent Agenda. Moved by Councilor Kindel. Second by Councilor Simmons. Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming.

5 PRESENTATION

Eat Smart, Waste Less Challenge presentation by Pam Vergun, Program Educator, Washington County Solid Waste and Recycling Program

- a) Mayor Hatcher introduced Pam Vergun to the Council. Hatcher met Vergun at the North Plains Thursday Marketplace. He thought it would be good for the Council to experience what Vanessa VanDomelen has brought to the market here in North Plains.

Pam Vergun, Program Educator and Thomas Egleston, Senior Program Coordinator for Washington County Solid Waste and Recycling Program presented statistics and tips on keeping food from becoming garbage. Sensible food purchases keep costs low and assist in protecting our environment. The Council was offered the opportunity to participate in a challenge Washington County is conducting to work hard on not letting food spoil.

6 STAFF REPORTS

- a) Chief of Police Monthly Department Report

Interim Chief of Police Jesse Baker updated the council on department staffing. Ryan Ohlmann has been hired into the full time position effective July 1, 2016. Eric Shafer has taken a full time job with the City of Vernonia. Matt Glem is our part time officer

Baker is in the process of recruiting three lateral reserve officers for the police department reserve program. Baker will begin his training with the police academy on August 15.

Baker informed the Council of some cases they are having with fraud and also vehicles speeding on Hillcrest.

Baker updated the Council on the status of National Night Out scheduled for Tuesday, August 2, 2016. This event will include a free bike rodeo again being hosted by the Hillsboro Optimist Group. The Knights of Pythias will be providing free bicycle helmets. TVF&R will have a presence as they are now working with Washington County Fire District 2. There will be many public safety agencies present. This is a free event for the community. Discussion ensued.

Baker has met with North Plains Elementary School regarding their need for a resource officer. Baker is partnering with the school to develop a school resource officer program.

Baker informed the Council the E-ticket system is back in service. This has made Washington County and the courts happy. A brief discussion ensued.

Baker and Boyles began a discussion regarding acts of violence against police officers. The City of Portland has decided they will work with two officers in every vehicle. Baker is now a member of the Chief's Council. Baker stated the North Plains Police department will be taking some precautions and may not be as approachable when performing routine duties. For the most part the department will continue business as normal.

Gonzales inquired about the high speed pursuit the department and the City of Cornelius was involved with that came through town. Baker described a few details to the Council. Baker understands the Council wants to be informed during these incidents and Baker is willing to keep them informed, but asked the Council members to give it a bit of time prior to calling and asking questions when they are in the middle of an event.

b) Public Works Director's Monthly Department Report

Boyles informed the Council the number of water utility service meters installed in town are nearing 1000. Staff is seeing an increase in the amount of door hangers that are needing to go out due to delinquent accounts. This is putting an increased work load burden on both office staff and public works.

The Library and City Hall will be getting a new coat of stain in the next few weeks.

Staff is getting things prepped for Jessie Mays and the Garlic Festival. Boyles stated he is hoping to have 311th Avenue between Commercial and Hillcrest resurfaced prior to the Garlic Festival.

7 NEW BUSINESS:

- a) Adopt Resolution No.1949 Declaring Obsolete or Non-Functioning Police Equipment Surplus and Authorizing Sale or Disposal of Such Property

Interim Chief of Police Jesse Baker explained the background on the items listed on the surplus list.

Motion to adopt Resolution No.1949 Declaring Obsolete or Non-Functioning Police Equipment Surplus and Authorizing Sale or Disposal of Such Property. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

- b) Council to Discuss and Consider Setting a Date to Conduct Public Hearings for Annexation Applications.

Boyles presented the staff report. Boyles was asking Council to set a date to conduct the public hearings for the annexation applications.

Newton suggested to not cancel the August 15 Council meeting if that could expedite the process. Lenahan would like to wait for the Planning Commission to complete the revisions to the Neighborhood Community Zone. Paul Elsner stated there is not anything improper with waiting until the code work is done. This could benefit the Council to have longer to read through what the Planning Commission submits. Annexation approval is not contingent on the adoption of the Neighborhood Community Zone code. The idea is to have this code in place and effective so it can be seen in context. This will make the process linear. Council wants to get the code in place then look at the annexation applications.

Consensus was to wait until the Neighborhood Community Zone has been revised by the Planning Commission and approved by ordinance by the City Council. The public hearing will be scheduled after this process is complete. The tentative date is Monday, November 7, 2016.

- c) Review of the June 2016 check register.

Council reviewed the items on the June 2016 Check Register. This item was informational only. No action was taken.

8 ORDINANCES:

- a) First Reading

Introduction and first reading of Ordinance No. 428— An Ordinance of the City Council of the City of North Plains, Oregon, amending Ordinance No. 426 in relation to Chapter 6.30 of the North Plains Municipal Code temporarily prohibiting the establishment of marijuana facilities within the city and declaring an emergency, by title only for the first time.

Motion to read Ordinance No.428 by title only for the first time. Moved by Councilor Kindel. Second by Councilor Lenahan. Motion was approved unanimously.

- b) Second Reading

None Scheduled

9 CITY MANAGER REPORT

Boyles reported he is working with FEMA and flood mapping. A final set of plans will be produced shortly. We have two subdivisions, Sunset Terrace and McKay Creek Crossing that will be included in this mapping as having potential flooding issues.

Boyles has met with the property owners for the reservoir site. They are interested to see what the city will develop on the property as they live across from the property.

The office had to close early due to being short staffed last week. The early closing was posted on the website, facebook and at the front door. Rachael Lembo will be keeping office hours two days a week and this could help with staffing the office.

Boyles gave a progress report on the mural project.

10 COUNCIL REPORTS

No reports were presented by the Council.

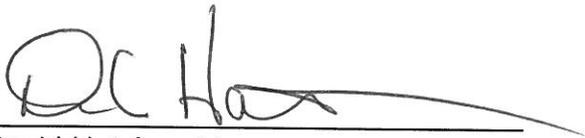
Pam Verdadero, Director of Land Acquisitions with Polygon Northwest, asked for clarification of how long after Council receives the Planning Commission recommendation on the Neighborhood Community Zone code that a public hearing will be scheduled. Council confirmed that the public hearing will be on November 7, 2016 to hear the annexation applications.

11 ADVICE/INFORMATION ITEMS:

August 2: National Night Out
August 12-14: Elephant Garlic Festival

12 ADJOURNMENT:

Mayor Hatcher adjourned the Regular Session of the City Council at 8:11 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date Approved 08/01/2016