



MINUTES

City Council - REGULAR Session Meeting

Monday, November 2, 2015 North Plains Senior Center 7:00 PM

COUNCIL PRESENT:

Mayor David Hatcher; Council President Teri Lenahan; Councilors:
Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons,
Scott Whitehead

STAFF PRESENT:

Director of Public Works/City Manager Blake Boyles; Library Director
Debra Brodie; City Recorder Margaret Reh

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 CONSENT AGENDA:

- a) Approval of regular session agenda
- b) Approval of minutes of 10/19/2015 Council meeting.

Motion to approve the Consent Agenda. Moved by Councilor Simmons. Second by Councilor Kindel. Motion was approved unanimously.

4 PUBLIC COMMENT:

- a) Maureen Hicks and Michael Colombo, 31465 NW Claxtar Street, North Plains, Oregon, presented a proposal to the Council for a "North Plains Laugh Fest." They were proposing a night of comedy for citizens of North Plains in January or February. This could include participants from grade school to grand parents. Hicks gave more details of her proposal to the Council.

Hatcher asked for this to be added as an agenda item to the next Council meeting so it could be discussed further. Hicks will follow up with staff regarding the availability of Jessie Mays and have this as part of the proposal brought back to the Council.

5 PRESENTATION:

- a) Mayor Hatcher reported he had just arrived from the Veterans' Salute event sponsored by the North Plains Historical Society. He said it was well attended. He had read a proclamation at the event and wanted to present it as an item before the Council.

Motion to adopt the proclamation of November 2, 2015 as a day to "Salute of Veterans." Moved by Councilor Simmons. Second by Councilor Lenahan. Motion was approved unanimously.

- b) Sherrie Simmons, President of the North Plains Events Association, presented a check in the amount of \$1425.89 to the City. This check fulfills Item Number 14 of the

agreement between the NPEA and the City to give the City \$1000 plus 10% of the net proceeds from the North Plains Elephant Garlic Festival event by November 1st of each year of the contract.

6 STAFF REPORTS

- a) Library Director Debra Brodie updated the Council on library events. The library celebrated the conclusion of the Lifetime Arts program on Friday, October 30, 2015 with an art exhibit of all the participants work.

The North Plains Garden Club has donated \$500 to the library for the purchase of books.

The library is conducting a raffle for a ceramic rooster in time for the holidays.

7 PUBLIC HEARING: None Scheduled

8 NEW BUSINESS:

- a) Review FY2015-16 Property Tax Valuations provided by Washington County

Boyles presented the staff report. Staff just received the tax information actuals from Washington County and the amount was lower than what was estimated. The City's property tax revenue will be about \$15,000, 4%, short of the budgeted amount. The URA's property tax revenue will be about \$7,000, 4%, short of the budgeted amount. This is due to estimating the taxable value of homes in the new developments. A short discussion ensued.

- b) Adoption of Resolution No.1909 approving Agreement with the Friends of North Plains Public Library to use property at 31311 NW Commercial Street for On-Line Book Sale fundraising operations.

The Friends of North Plains Public Library and the City have been in negotiations regarding the use of the city owned property at 31311 NW Commercial Street. There were concerns of the possibility of mold at the unit. Boyles had conducted tests and have found the building clear. The Agreement between the two parties was completed and accepted.

Motion to adopt Resolution No.1909 approving Agreement with the Friends of North Plains Public Library to use property at 31311 NW Commercial Street for On-Line Book Sale fundraising operations. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

- c) Consider the waiver of fees for use of Jessie Mays for the Jingle Thru North Plains.

Motion to approve the waiver of fees associated with the use of Jessie Mays Community Hall for the annual Jingle Thru North Plains on Thursday, December 3, 2015. Moved by Councilor Kindel. Second by Councilor Lenahan. Motion was approved unanimously.

- d) Consider the waiver of fees for the use of Jessie Mays for the North Plains Senior Center Crab Feed.

Community Hall for the North Plains Senior Center annual Crab Feed in January.
Moved by Councilor Lenahan. Second by Councilor King. Motion was approved unanimously.

- e) Discussion on protocol, process and policy regarding the waiver of fees for the use of Jessie Mays Community Hall.

Boyles presented the staff report. The City Manager has the authority to waive fees for the use of Jessie Mays Community Hall when the applicant meets various conditions. The conditions were listed in the staff report Council received tonight. Council had asked to be kept apprised of when these waivers were taking place. Staff is seeking direction on how Council wanted to be notified. Discussion ensued. The consensus of the Council was for Boyles to notify Council in his weekly report of any authorization of the waiver of fees for the use of Jessie Mays that met those conditions.

9 UNFINISHED BUSINESS: None Scheduled

10 ORDINANCES:

- a) First Reading
None Scheduled
- b) Second Reading
None Scheduled

11 CITY MANAGER REPORT

Boyles stated the Public Works crew will begin the leaf pick-up during the next week.

Boyles gave an update on the housing developments throughout town.

The money for the trail design project was going to be release in the next few weeks, so the trail project just north of Highway 26 and east of Glencoe Road can begin.

The transfer of ownership of 307th Avenue from Washington County to the City of North Plains has been completed.

There will be another eagle scout project from a local boy scout which will enhance the turtle pond by adding a basking floatation device for the turtles.

12 COUNCIL REPORTS

Lenahan stated the Forest Grove City Council will be making a decision to take in food waste in their recycle bins. This could end up at Nature's Needs just east of North Plains. This could increase an odor issue again.

Whitehead inquired how the police surveys were coming along. Whitehead was also curious about the ad on the website that the police department is looking to hire reserves. Whitehead was wondering how this was going to be funded.

13 ADVICE/INFORMATION ITEMS:

- Country Dance at Jessie Mays Community Hall on Saturday, November 14 from 7:30-11:00 p.m.
- Veterans Day, Wednesday, November 11: City Offices closed
- Thanksgiving Holiday, Thursday, November 26 and Friday, November 27: City Offices closed.
- Jingle Thru North Plains, Thursday, December 3 at Jessie Mays at 6:30 p.m.

14 EXECUTIVE SESSION

Hatcher adjourned to Executive Session at 8:15 p.m. in accordance with ORS 192.660(2)(i) to discuss employee performance evaluations.

15 ADJOURNMENT:

Council adjourned their Executive Session at 9:10 p.m. Mayor Hatcher adjourned the Regular Session of the City Council at 9:10:10 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date Approved 11/16/2015