

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION

North Plains Senior Center
31450 NW Commercial Street
Tuesday, September 2, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher led the flag salute.
3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan, Councilors: Charlynn Newton, Robert Kindel, Jr., Michael Broome and Glen Warren

Excused: Michael Demagalski

Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder; Public Works Director Blake Boyles; Library Director Debra Brodie; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
 - A. Approval of regular session agenda
 - B. Approval of minutes of 08/18/2014 Council meeting

Motion by Broome and seconded by Warren to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**

Paul Schmitz, 30852 NW Brooking Court, appeared before the Council with a concern about the connectivity of the new housing developments going in on West Union. He inquired about the measures being taken to address pedestrian safety. Hatcher deferred the inquiry to the City Manager.

DeBry stated the City is working with the County to get pedestrian access on the south side of West Union Road. The City does have an easement in the field adjacent to the property. The County does have money set aside for small projects and staff is working with the county to see if we are eligible for some of that funding. The City wants to make connectivity improvements to that area but are about a year or so out in trying to get something together. Houses will start to be built in October and we won't have the connectivity issues addressed before that.

6. **PRESENTATIONS:**

- A. Swearing in of Police Officer Matt Glem

North Plains Police Chief William Snyder introduced Matt Glem to the Council. Officer Glem is the police department's new part-time hire. Officer Glem was in the army for 7.5 years, he worked with the Hillsboro police department for 3.5 years, and also has a couple of private ventures under his wings. He is now a part of the North Plains Police Department. Chief

Snyder swore in Office Glem. This was followed by a round of applause. Officer Glem introduced his family and friends that were in attendance for the ceremony.

B. Proclamation for Muscular Dystrophy Association (MDA) and the "Fill the Boot" fundraiser by Washington County Fire District 2.

Mayor Hatcher read the proclamation to the audience. Trevor Herb, Washington County Fire District #2 (WCFD2), was in attendance. Hatcher commented on the significant increase in monies raised between 2012 and 2013. Herb stated WCFD2 received national recognition from MDA for the 75% increase in monies raised from that prior year. The increase was greatly due to the location change and the date change. They are now using the four way stop on the corner of Glencoe and Commercial Street in North Plains and it is the same weekend as the Warrior Dash at Horning's Hideout. Herb thanked the City for the support in this fundraiser. Public Works donates signs for the WCFD2 to use.

Motion by Lenahan. Second by Broome to proclaim Saturday, September 6, 2014 as the MDA Fill-the-Boot day.

(Recorder note: Councilor Kindel arrived at 7:09)

7. STAFF REPORTS:

Public Works Director. Blake Boyles reported the leak detection company was in town and found four leaks—two of which have already been repaired. Also, the tie in for the extension of the water line on North Avenue to Timeric has been completed. With this completion residents in the area should see an increase in water pressure from 50 psi to 75 psi. Public Works crew is continuing to work on striping and crack sealing.

Chief of Police. Chief Snyder reported on the Hood to Coast results and expressed his appreciation for the support of the Council. He stated along with this fundraiser going to a great cause it was also a very positive exposure for the agencies involved.

Snyder is working on various agreements with different agencies. He is keeping DeBry informed of the agreements he is working on. Staff will be coming to Council for approval at future meetings for these agreements.

The department is pushing forward on the training program being developed.

Library Director: Brodie reported that library employee, Sam Ramirez, was a part of the Hood to Coast team.

Brodie reported 288 sign-ups for the children's Summer Reading Program which was a significant increase from past years. Circulation is continuing to go well. The library had their first month of surpassing 6000 items in check-outs with a total of 6022 in July.

8. PUBLIC HEARINGS:

None Scheduled

9. NEW BUSINESS:

A. Fourth of July Reconciliation

DeBry stated staff wanted to deliver the final numbers for the 2014 Fourth of July event. Council had asked for the preliminary numbers at an earlier Council meeting. This was a follow-up to that report. Discussion ensued. No decision was made as this was informational only.

B. Approve Resolution No. 1852 Intergovernmental Agreement with Washington County Consolidated Communications Agency (WCCCA)

DeBry presented the staff report stating this document is basically updating the agreement and changing the terms that have been established with WCCCA. Chief Snyder clarified questions the Council had.

Motion by Kindel. Second by Warren to adopt Resolution No. 1852 approving the Intergovernmental Agreement with Washington County Consolidated Communications Agency (WCCCA). Motion carried unanimously.

C. Approve Resolution No. 1853 Meter Reading Contract with Metereaders, LLC

Public Works Director Boyles presented the staff report. The water meter reading has been a duty of the Public Works department for years. Public Works have been using a handheld Badger Meter Reader for the past 12 years but it crashed in April. Boyles and Finance Director Lembo researched options for meter reading. After assessing options they are proposing to Council to contract with Metereaders, LLC to conduct the monthly meter readings. Discussion ensued.

Motion by Broome. Second by Warren to adopt Resolution No. 1853 approving contracting with Metereaders, LLC for our water meter reading. The motion was approved unanimously.

D. Discussion and selection of beneficiary organization for Pumpkin Fun Run event in October

DeBry presented the staff report. Last year for the first annual Pumpkin Fun Run the Friends of the North Plains Public Library were the beneficiaries of the proceeds raised at the event. Council requested they select the benefitting organization this year. A suggested list of organizations were presented in the staff report. Discussion ensued. The consensus of the Council was to have the North Plains Elementary Parent Teacher Organization be the beneficiary for the 2014 Pumpkin Fun Run. DeBry will check with the PTO to see what their needs are.

E. Discussion of Vanderzanden property on Commercial Street

DeBry presented the staff report. John Rankin submitted an appraisal for the Vanderzanden property on Commercial Street east of 311th. Council had inquired a few months ago about the cost of purchasing the property.

The property is now zoned at R2.5 and is likely to be developed as R2.5 unless someone else purchases the property. It has been zoned commercial in the past. It is possible to check with the owners about rezoning. The higher value use would be commercial, but it is easier to quantify if it is residential. Rankin is representing Frank Vanderzanden, the owner of the property. Kindel is concerned that being zoned residential isn't the best use for the property. This area would be the transitional strip that would connect downtown to the Glencoe corridor. Discussion ensued.

Council requested staff to come back with a report on what the estimated financial burden would be to the City if we make this purchase. Council wants to see the numbers of what the payments would be on a 20 year loan if we purchased the property for \$450,000 and what the payments would be if we purchased the property for \$350,000.

F. July Check Register

Council reviewed the items on the July Check Register. Council asked that staff send an update on the amount of fines still being collected from when the City had Court. Other clarifying questions were asked by the Council and were satisfactorily answered by staff.

10. UNFINISHED BUSINESS: None Scheduled

11. ORDINANCES:

FIRST READING:
None Scheduled

SECOND READING:
None Scheduled

12. CITY MANAGER REPORT

Irene Kay's 100th birthday celebration will be on Sunday, September 7 from 2:00 to 6:00 on Sunday.

DeBry reported the Planning Commission has been discussing the details of the Comprehensive Plan and the zoning map updates. Staff will work on scheduling a joint study session with the City Council and the Planning Commission.

Staff is coordinating with Woofter Architecture to schedule times they can start working with the Parks Board on the Jessie Mays master plan project. The contract has been sent to Woofter for the project.

13. COUNCIL REPORTS

Warren inquired why the other 2014 City Council candidates were not in attendance at this meeting. Candidate Sherrie Simmons was in the audience. Warren was under the impression that it was a requirement that once an individual decided to run for office, they

were required to attend the Council meetings. Staff informed Warren that it is not a requirement. Kindel stated it is beneficial for a candidate to attend some Council meetings before the election to get a feel for what the meetings entail.

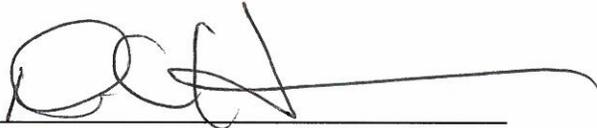
Broome and Warren received a quote from Parr Lumber for the cost of materials for the proposed Food Pantry canopy. The estimate is \$755.25. Broome is coordinating a fundraising dance to raise money for this project. Broome would like the Council to match what is raised at the dance to help pay for the project. Hatcher suggested Broome bring this request back as an agenda item at the next meeting.

We are still having issues on the city website with the old ghost site showing up. The Hillsboro IT department is working on it.

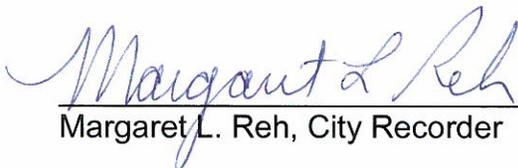
14. ADVICE/INFORMATION ITEMS:

- Irene Kay's 100th Birthday Party 2-6 p.m. at the Senior Center on Sunday, September 7, 2014.
- Artist's Reception 6-7:30 p.m. at the Library on Friday, September 12, 2014.
- Council Candidate Forum at Jessie Mays at 6:30 p.m. on Tuesday, September 30, 2014

15. ADJOURNMENT: Mayor Hatcher adjourned the City Council Regular Session at 8:53 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 09/15/2014