

CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION

Jessie Mays Community Hall
30975 NW Hillcrest Street
Monday, May 19, 2014

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:01 p.m.
2. **PLEDGE OF ALLEGIANCE:** Mayor Hatcher led the flag salute.
3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Broome, Charlynn Newton, Robert Kindel, Jr., and Glen Warren

Excused Absent: Michael Demagalski

Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Public Works Director Blake Boyles, City Recorder Margaret Reh

4. **CONSENT AGENDA:**

- A. Approval of regular session agenda
- B. Approval of minutes of 05/05/2014 Council meeting

Motion by Broome and seconded by Warren to approve the Consent Agenda. The motion was approved unanimously.

5. **PUBLIC COMMENT:**
None were forthcoming

6. **PRESENTATION:**
A. Proclamation: May as National Bike Month

Bruce Buffington of the Northwest Bicycle Safety Council thanked the Mayor and Council for the long running relationship the city has with the cycling events that come through North Plains. Of the eleven cities involved, North Plains has the most bicyclists going through town—it is a very bike friendly town. Buffington gave a brief report on the bicycle events and programs offered in this area. The Beaverton, Banks and Beyond bicycle event has run annually since 2008 and has become a great educational tool for bicycle safety.

Motion by Lenahan and seconded by Broome to approve the proclamation declaring the month of May, 2014 as National Bike Month. Motion carried unanimously.

Mayor Hatcher read the proclamation in its entirety and presented the proclamation to Buffington. A copy of the proclamation will be posted on the bulletin board in front of city hall.

7. STAFF REPORTS

Public Works: DeBry reported that Public Works Director Boyles has returned from a successful shoulder surgery and is working part time. He reported we passed the water audit and received a stamp of approval that our water system is in good shape.

Police Dept: Snyder reported the Foot Patrol had their first successful fundraiser for the Hood-to-Coast relay over the weekend. The second fundraiser is a pancake breakfast on Saturday, June 14 at Applebee's on 185th from 8:00-10:00 a.m. Advanced tickets are on sale at city hall, on-line, or you can purchase a ticket from one of the team members for \$10.00.

Library Director: Library Director Brodie continues on her medical leave. Once she has been cleared to drive she will return to work.

8. PUBLIC HEARING: None Scheduled

9. NEW BUSINESS:

A. Discussion of City Manager's performance review process

Lenahan reminded Council that it is time for the annual evaluation of the City Manager. Lenahan instructed Council on the process. Evaluation forms will be hand delivered to each Council member within the next two weeks. Council will consolidate comments in an Executive Session on June 2. DeBry will be called into the meeting after they have compiled their comments. Previously established goals and objectives will be a part of the evaluation.

B. OLCC License Request for sale of hard liquor

DeBry stated they have been doing outreach to the community and one issue that has come up is the North Plains Market would like to obtain a license to sell hard liquor at the store. The Market has tried unsuccessfully to obtain a license. City staff was advised that if the City Council submitted a letter supporting the issuance of license, OLCC may allow businesses in town to compete for a non-exclusive license. Discussion ensued. Council would like Chief Snyder to research how selling hard liquor may affect his staff and department's workload.

Motion by Lenahan to table the OLCC license request conversation until the next City Council meeting after Chief Snyder reports back. Second by Newton. The motion passed with a split vote of 4-2 with Kindel and Warren voting against.

C. Approval of Fireworks show for 4th of July

DeBry presented the staff report. In order to secure the date for the show, the City must present a deposit of 25% of the show costs by June 1, 2014, which in this case would be \$1,250. If the City pays this deposit and then withdraws for any reason it will be obliged to

pay 50% of the show cost or \$2,500. This year the City will need to fund the fireworks. As of this time \$150 have been received in donations for a fireworks show. Articles were included in the past two City newsletters requesting donations. DeBry was seeking direction from Council if they wanted to move forward with paying the deposit. Discussion ensued.

Hatcher stated that people are disappointed when hearing that we may not have a fireworks show this 4th of July. He recommended that money come out of the Council's contingency fund to cover the cost of a fireworks show for the 2014 Fourth of July celebration. DeBry stated that \$5000 is being recommended in the FY2014-15 budget for a fireworks show. Hatcher could see increasing the line item by \$5000 from the Council contingency and then Council would take ownership of the fireworks show.

Motion by Kindel to increase the fireworks line item in the FY 2014-15 budget from \$5,000 to \$10,000. Second by Warren. A discussion ensued regarding the approval of next year's budget which will be reviewed on June 2. The motion failed.

A second motion was made by Kindel to approve and authorize an increase of \$2,500 in the fireworks line item in the FY2013-14 budget to cover the deposit. This will be transferred from the Council contingency fund. Second by Warren. Discussion ensued. Motion approved unanimously.

David wants to make it very clear that the money for the fireworks is coming out of the Council contingency.

D. Approval of Resolution No. 1834 Abandonment of temporary easement on 321st Avenue

DeBry presented the staff report. The fire department has stated they do not need this easement for access and the City has no use for it. Discussion ensued.

Motion by Lenahan. Second by Broome to approve Resolution No. 1834 abandoning a temporary easement on 321st Avenue. Motion carried unanimously.

The city will need to record this change with the County.

E. Adoption of Resolution No. 1835 approving sale of street light poles to PGE

DeBry presented the staff report. Discussion ensued.

Motion by Broome. Second by Warren to approve Resolution No.1835 allowing the sale of the four (4) light poles to PGE, with the profits going toward the payment of future street light power costs. Motion carried unanimously.

F. Discussion of Parks Master Plan regarding McKay Creek Corridor

DeBry presented the staff report which included the Parks Master Plan-2005; Parks Master Plan-2009 and the Trails Plan. Discussion ensued. Natural areas were tied to the goal of creating a linear park and acquiring open space. Goal 5 addresses the conservation of open

space and exploring the possibility of acquiring land abutting McKay Creek. It needs to be decided if the current Council has the same vision as that discussed back in 2005 and 2009 that includes the McKay Creek corridor. It was suggested to have the Parks Board revisit the Parks Master Plan and make a recommendation to the Council.

Motion by Lenahan to direct the Parks Board to begin a review of the Parks Master Plan and update and report back to Council. Second by Warren. The motion was approved unanimously.

G. Discussion of developer incentives for property on 307th

DeBry is seeking Council's direction on how they would like to see the property east of 307th be developed, what type of incentives could be offered to the developer, and what Council would like DeBry to convey to the developer regarding the property. Discussion ensued. This property would include more riparian frontage along McKay Creek that could be included in the proposed McKay Creek Greenway Trail. In order to develop a path that would not be flooded out annually, it was suggested to not follow the contour of the river but create a linear path just out of the flood plain. Hatcher stated he would be more willing to spend money here than the flood plain in the McKay Fields development. This portion could be developed more immediately as we already have inroads to the creek near this property.

Council directed DeBry to inform the developer there are no incentives available for developing this property. Council would like to see the undevelopable property deeded over to the City for use of open space. The builder would not be able to build on the entire ten acres. Council would like to see the non-buildable property given to the city.

H. Discussion of Vanderzanden property on Commercial Street

DeBry wanted to follow up with council regarding the approval of a two year extension from the Planning Commission for the property on Commercial Street between Glencoe and 311th. Council asked if, in two years, this property is not approved for another extension what will happen to the property. DeBry stated they wouldn't have an approved project to develop. It is zoned R2.5 and includes a little more than an acre. A 14-unit townhome project has been approved for the property. The property owner has expressed a desire to sell the property. Discussion ensued.

No decision was made. This item was informational only.

I. Discussion of Bark for Your Park competition

DeBry presented the staff report. PetSafe is offering a competition for five grants that could be used to fund dog parks in local communities. This is a nationwide competition. North Plains has been nominated. Although the nomination was made is close to the end of the competition, having our name out there may increase our odds of winning in a future competition.

Past successful applicants have had very specific land already picked out prior to entering the competition. With increased community support and if we continue to look for land that

may be developed for a dog park our odd of winning are increased. The Parks Board has been discussing potential sites for a dog park.

10. UNFINISHED BUSINESS:

A. Discussion of Smokehouse Summit Event

Mayor Hatcher thanked Management Analyst Knowles for being so patient and waiting for two hours to present her status report to the Council. The report for the Smokehouse Summit event scheduled for June 7th and 8th was distributed to the Council. Knowles went over the schedule of events with the Council and highlighted various aspects of the program. A great deal of excitement has been generated for the event. It is going to be a big event for our community.

11. ORDINANCES:

FIRST READING:

None Scheduled

SECOND READING:

None Scheduled

12. CITY MANAGER REPORT

The FY2014-15 budget is scheduled to be recommended for Council approval by the North Plains Budget Committee at the June 2 City Council meeting.

Department Heads are slowly returning to work from medical leaves.

Preparation is underway for the next set of Council meetings; Planning Commission doesn't have any projects in line. Staff is playing catching up after all the Council and Budget meetings these past months.

Adventures without Limits (AWL) has a rafting trip planned for North Plains residents on Saturday, May 24, 2014. They have kept their prices quite low for our residents. AWL will also have a presence at the Smokehouse Summit.

13. COUNCIL REPORTS

Councilor Warren will be attending the Planning Commission on June 11 and Broom will be attending the Library Board meeting on June 18.

North Plains Senior Center will be holding their grand re-opening on Wednesday, May 28; the first week of June is going to be very busy with City Council on Monday; North Plains Thursday Market on Thursday; Ice Cream Social on Thursday with the Summer Reading Program kick-off along with it; and then the Smokehouse Summit on the weekend. North Plains is a happening place.

Broome has the word out to see if there is an interest in having a dance for the teens in North Plains. He has suggested it be called the North Plains Band Stand. A survey will be set up on Facebook in the near future.

14. **ADVICE/INFORMATION ITEMS:**

- Sandy River Rafting Trip: Register on-line. Taking off from Jessie Mays parking lot at 8:30 a.m. on Saturday, May 24.
- Memorial Day: City offices closed, Monday, May 26.

15. **ADJOURNMENT:** Mayor Hatcher adjourned the meeting at 9:24 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date approved 06/02/2014