

MINUTES

City Council - REGULAR Session Meeting

Monday, November 16, 2015 North Plains Senior Center 7:00 PM

COUNCIL PRESENT:

Mayor David Hatcher; Council President Teri Lenahan; Councilors:
Robert Kindel, Jr., Sandi King, Charlynn Newton, Sherrie Simmons,
Scott Whitehead

STAFF PRESENT:

Director of Public Works/City Manager Blake Boyles; Chief of Police Bill
Snyder; City Recorder Margaret Reh

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 CONSENT AGENDA:

- a) Approval of regular session agenda
- b) Approval of minutes of 11/02/2015 Council meeting

Councilor Lenahan had one addition to Agenda Item 5B of the November 2, 2015 minutes. The sentence will now read: This check fulfills Item Number 14 of the agreement between the NPEA and the City to give the City \$1000 plus 10% of the net proceeds from the North Plains Elephant Garlic Festival event by November 1st of each year of the contract. This change will be made to the approved copy. Motion to approve the Consent Agenda with the suggested addition. Moved by Councilor Lenahan. Second by Councilor Kindel Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming.

5 PRESENTATION: None Scheduled

6 STAFF REPORTS

- a) Library Director's Monthly Department Report

Library Director Debra Brodie's staff report was submitted in writing as she only attends one City Council meeting per month. Hatcher informed the Council that the library is celebrating an "unbirthday" party at the library recognizing all the volunteer staff. Hatcher encouraged the City Council to attend this event on Wednesday, November 18, 2015 from 5:00 to 7:00 at the library.

- b) Chief of Police Monthly Department Report

Chief Snyder reported Eric Shafer has begun his training at the Police Academy. Snyder also reported the department has an opportunity to participate in training in dealing with threats at schools.

c) Public Works Director's Monthly Department Report

Boyles provided an update on the subdivision developments throughout town. Sunset Terrace will be hooking up to the water system during the next few months.

Boyles updated Council on the leak repair in the water tank. He explained the process of repairing leaks in water tanks. They were not able to completely repair this leak but have reduced it significantly. Boyles has some other options they will look into for the final repair.

A surveyor began work today which initiates the development of the Ghost Creek project. This project will connect the east and west sides of Glencoe using the trail underpass at Highway 26.

7 PUBLIC HEARING: None Scheduled**8 NEW BUSINESS:**a) Discussion and review of proposal from Maureen Hicks for a community night of comedy.

Maureen Hicks, 31465 NW Claxtar Street, North Plains, Oregon, had appeared before the Council on November 2, 2015 and presented a proposal to hold a "Night of Comedy." At that time Mayor Hatcher asked that this be added as an agenda item and for her to return to discuss the event with dates being specified. Hicks submitted her proposal and it was included in the Councilor's agenda packet. This will be a night of comedy for citizens of North Plains. It will take place in January. Contestants will attend three rehearsal sessions on January 19, 22, and 26, 2016. The performance will be held on Friday, January 29, 2016. This will be a family-friendly event and will be open to all. Price of admission will be two canned good items. Pizza and cookies will be donated by Gerald's Italian Eatery enabling pizza by the slice and cookies to be available for purchase the night of the performance and all proceeds will go to the North Plains Food Pantry. Discussion ensued. There was no action on this item as it was informational only.

b) Adoption of Resolution No.1911 approving the purchase of gift certificates for employee holiday gifts.

Boyles presented the staff report. This is something the Council has been doing annually and is being presented for Council's approval for 2015.

Motion to adopt Resolution No.1911 approving the purchase of gift certificates for employee holiday gifts. Moved by Councilor Lenahan. Second by Councilor King. Motion was approved unanimously.

c) Discussion and review of appraisal for the undevelopable property at McKay Creek Crossing along McKay Creek

Boyles presented the staff report. The developer of the property located at 9660 NW 307th has offered to sell the non-buildable 5.96 acre creek frontage parcel to the City of North Plains for \$45,000. The North Plains Parks Board had reviewed this issue

and provided a recommendation to not purchase the non-buildable lands within the development known as McKay Creek Crossing nor to use or swap SDC funds as a means to acquire it. This piece of property consists of three tracks of which two are land locked. They are on the east side of the creek and therefore not accessible for maintenance or development of any type of park. The City already has an easement dedicated for a linear trail through this property. Discussion ensued regarding acquiring this property for future use vs. little value to the City at this time.

Motion to support the recommendation of the North Plains Parks Board to not purchase the non-buildable lands within the development known as McKay Creek Crossing which is for sale. Moved by Councilor Kindel. Second by Councilor Whitehead. Motion was approved by a 5/1 split vote with Hatcher voting against.

d) Review of the October 2015 check register.

Council reviewed the items on the October Check Register. The staff report included a list of account numbers with the corresponding departments to help clarify some questions Council may have while reviewing the check register. A few questions were asked by the Council and were satisfactorily answered by staff.

e) Adoption of Resolution No.1912 re-appointing Doug Nunnenkamp to the North Plains Planning Commission

The North Plains Planning Commission forwarded their recommendation to the City Council to re-appoint Doug Nunnenkamp to another term on the Planning Commission. Administrative rules allow the Council to reappoint members who request it without an open application process. Mr. Nunnenkamp was not able to be in attendance at this meeting.

Motion to adopt Resolution No.1912 reappointing Doug Nunnenkamp to the North Plains Planning Commission. Moved by Councilor Simmons. Second by Councilor Lenahan. Motion was approved unanimously.

9 UNFINISHED BUSINESS: None Scheduled

10 ORDINANCES:

- a) First Reading
None Scheduled
- b) Second Reading
None Scheduled

11 CITY MANAGER REPORT

Boyles met with Cindy Hirst of the North Plains Chamber of Commerce and discussed the ODOT limitations of directional signage options on the freeway.

Councilor Simmons requested an update on the mural project in the downtown area. Discussion ensued.

Councilor Lenahan has previously spoken to the Council about the possibility of Recology accepting residential food waste from Forest Grove residents. The City of Forest Grove will

hold a public forum on Wednesday, December 9, 2015 to receive public input at the Community Auditorium, 1915 Main Street from 6:30 to 8 p.m. Any of the Councilors are welcome to attend.

12 COUNCIL REPORTS

Council would like Boyles to schedule Recology to attend the December 7, 2015 City Council meeting. This would be a way to be introduced to the new staff members.

Council decided they would have their annual Christmas potluck party at the end of the December 21, 2015 Council meeting.

13 ADVICE/INFORMATION ITEMS:

- Adult Game Night, Friday, November 20 at Jessie Mays at 7:00 p.m.
- Thanksgiving Holiday, Thursday, November 26 and Friday, November 27: City Offices closed.
- Jingle Thru North Plains, Thursday, December 3 at Jessie Mays at 6:30 p.m.
- First Friday Flick, Friday, December 4, at Jessie Mays at 6:00 p.m.
- Community Country Dance, Saturday, December 5 @ Jessie Mays at 7:30 p.m.
- North Plains Historical Society, Monday, December 7 at Jessie Mays at 1:00 p.m.
- Christmas Holiday, Friday, December 25: City Offices Closed
- New Year's Holiday, Friday, January 1, 2016: City Offices Closed

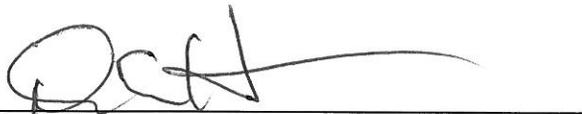
14 Executive Session

a) Executive Session:

Mayor Hatcher adjourned into Executive Session at 8:00 p.m. in accordance with ORS 192.660(2)(i) to discuss the employee performance evaluation of the City Manager.

15 ADJOURNMENT:

Mayor Hatcher adjourned the Executive Session and then the Regular Session of the City Council at 10:35 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date Approved 12/07/2015