MINUTES

PARKS BOARD - REGULAR Session Meeting
Wednesday, February 24, 2016 North Plains Senior Center 6:00 PM

BOARD MEMBERS PRESENT: Chairperson Doug Nunnenkamp; Board Members: Patti Burns, Heather LaBonte, Teri Lenahan, Joanna Orgill

MEMBERS EXCUSED: Evan King

STAFF PRESENT: City Recorder Margaret Reh

1 CALL TO ORDER

Chair Nunnenkamp called the meeting to order at 6:00 p.m.

2 PLEDGE OF ALLEGIANCE

Chair Nunnenkamp lead the Board in the flag salute.

3 CONSENT AGENDA:

a) Approval of regular session agenda

b) Approval of minutes of 01/27/2016 Regular Session Parks Board meeting.

Motion to approve the Consent Agenda. Moved by Parks Board Member LaBonte. Second by Parks Board Member Lenahan. Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming.

5 NEW BUSINESS:

a) Review of the Parks and Recreation-Community Walking Trails

A brief discussion ensued regarding the history of the Parks Advisory Committee and the sub-committee who worked on the Community Walking Trails Plan. At the time of its inception, this plan was developed as an appendix to the Parks & Recreation Facilities Master Plan. The Parks Board began the process of working through the documents and providing revisions.

6 UNFINISHED BUSINESS:

a) Review of the revisions completed at the January 27, 2016 Parks Board meeting of the North Plains Parks and Open Space Master Plan.

Discussion and review on this topic were tabled until staff receives the completed maps that are being revised by Murray, Smith and Associates.

7 ADDITIONAL BUSINESS

a) Review of the Parks Capital Fund (131) budget report.

This report was provided as informational only. No decision was required.

b) Parks Board Comments

Inquiry was made of the status of the Jessie Mays Renovation project. It was requested that this be an agenda item for the March meeting.

Discussion ensued regarding how new developments are deviating from the parks and trails guidelines that are laid out in the Comprehensive Plan. The applicant and staff need to make sure that every aspect of the Comprehensive Plan is followed—including the parks and trails requirements. The current Parks Plan has been in place since 2011. A master plan needs to provide the guidelines. The Parks Board has been overlooked for many years, but what we have been doing in the past few years has been very important. We clearly have a place at the table now. With all the growth happening, the Parks Board would like to be a part of the pre-application process to ensure the required park land is implemented.

The Parks Board would like to see a formula established for what the park space needs are in new development. An analysis or a study must be done and there needs to be a process in place to implement and enforce the required park land. The Parks Board would like to explore methods of having a developer donate a specified amount of park land in the initial design review of new development. The Parks Board would like to work with the City Manager and the City Planner to develop this plan.

An inquiry was made regarding the materials used in the trail system. Would it be feasible to use split logs or planks instead of bark chips in the wetland areas. This may help prevent the need to blow bark chips every year. This would need to be researched.

Chair Nunnenkamp stated that the Parks Board would like to continue to meet at the North Plains Senior Center for all future meetings instead of City Hall.

8 CITY MANAGER REPORT

No report as the City Manager was absent.

9 ADJOURNMENT:

Chair Nunnenkamp adjourned the meeting at 7:57 p.m.

The next meeting of the Parks Board will be Wednesday, March 23, 2016 at 6:00 p.m. at the North Plains Senior Center.

Submitted By:

Margaret L. Reh

Margaret L. Reh, City Recorder

Date Minutes Approved 03/23/2016