



MINUTES

City Council - REGULAR Session Meeting

Wednesday, July 5, 2017 North Plains Senior Center 7:00 PM

**COUNCIL
PRESENT:**

Mayor Teri Lenahan; Council President Sherrie Simmons;
Councilors: Larry Gonzales, Robert Kindel, Jr., Cameron Martinez,
Russ Sheldon, Garth Eimers

**COUNCIL
EXCUSED:**

N/A

STAFF PRESENT:

City Manager Don Otterman; City Recorder Lori Lesmeister

1 CALL TO ORDER

Mayor Lenahan called the Regular Session of the City Council to order at 7:00 pm

2 PLEDGE OF ALLEGIANCE

Mayor Lenahan led the Council in the flag salute.

3 ROLL CALL

4 CONSENT AGENDA:

(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

- a) Approval of July 5, 2017 City Council Regular Session Agenda
- b) Approval of June 19, 2017 City Council Minutes.

Motion to approve the Consent Agenda.

Moved by Councilor Kindel. Second by Councilor Simmons.

Motion was approved unanimously.

5 PUBLIC COMMENT:

a)

Charlynn Newton requested re-appropriation of \$47,000 from the General Fund (Recology fees) be moved to the Cultural and Recreational activities - specifically Fireworks for the 4th of July annually.

b)

Lisa Seggerman, resident of North Plains, stated that there is a house near hers that is scheduled to be demolished. She would like to know what the city's responsibility is with regards to the demolition as she has concerns regarding possible lead paint, mold, asbestos etc. upon demolition. City Manager Otterman stated that Washington County is responsible for this and the city will contact them and let them know of her concerns.

- c) Lisa Seggerman, resident of North Plains, lives next door to a house that is scheduled to be demolished and she asked if the city has any involvement in the process as she has concerns about possible asbestos, lead paint, and/or mold during the demolition process. City Manager Otterman stated that Washington County issues the permits for demolition and also does inspections after the process is complete. Otterman said that the city will contact the county regarding the concerns and she asked that the information be given to Councilor Martinez (her niece) who will pass the information on to her.
- d) Michael Basile, Chairman of the 4th of July Parade Committee for the Knights of Pythias, reported that the 4th of July parade was a success. The Knights would like to thank Blake Boyles for getting the banners up in a timely manner and for his public works department assistance, as well as Mayor Lenahan, Councilor Simmons and Councilor Martinez for assisting with parade registration and for helping with the judging and handing out of the awards, and Chief Baker and his team on their motorcycles for helping with the parade. The Knights are looking forward to the 2018 parade. Basile also wanted to mention that both the July 1st Car Show and Pancake Breakfast were also a big success.

6 PRESENTATION - NONE

7 STAFF REPORTS

- a) Library Director's Monthly Department Report
Will Worthey gives his Library Report at the 2nd meeting of each month
- b) Chief of Police Monthly Department Report
Chief Baker gives his Police report at the 2nd meeting of each month
- c) Public Works Director's Monthly Department Report
The Highland Court water project started this week. Still working with the company that we got the Pedestrian signs from as there are still issues with them. The Graffiti coat will go on the murals when Allison starts work on this year's murals. The informational signs should be placed at the mural in the next 1-2 weeks. Landscaping will go in when the temps drop a bit, it is too hot for new planting at the moment.

Starting the Highland Court water project today. The interpretive signs at the Mural should be installed this week. The landscaping will be done when the temperatures go down a little, the heat would be too hard on new planting. Graffiti coat on the mural will be done when this year's murals are being done. The mural group needs to meet and approve the drawings and then the project will start.

8 PUBLIC HEARING: NONE

9 NEW BUSINESS:

- a) Renewing Doug Nunnencamp's and Patti Burns' appointments to Parks Board

Single motion to reappoint Doug Nunnencamp and Patti Burns to the North Plains Parks Board

Moved by Councilor Simmons. Second by Councilor Eimers.
Motion was approved unanimously.

10 UNFINISHED BUSINESS:

a) Recology Contract

Questions and discussion ensued. Council requested that this be brought back to the next Council Meeting July 17, 2017 and to invite a representative from Recology to attend that meeting. Questions and discussion ensued.

b) Usage of Golf Carts during City Events

Questions and discussion ensued. Council has questions about insurance, age limits of drivers, and which specific events allow use of golf carts. Council requested that this be looked into further by City Manager Otterman and bring it back to a later Council Meeting.

c) Update/Discussion on odor issue from Van Dyke buildings

Last update from the owner is they are in the process of moving the last 30 tons of product out of the warehouse. Discussion ensued.

d) For informational purposes: Discuss the timeline for the Supplemental Budget process

City Manager Otterman gave a brief update on the timeline for the Supplemental Budget process. The plan is to have the Supplemental Budget completed by August for early September approval by Council

e) For informational purposes: Discuss/update the search and timeline for a new City Manager

City Manager Otterman went over a draft timeline from Local Government Personnel Institute (LGPI) for the processing of finding/hiring a new city manager. Questions and discussion ensued. Mayor Lenahan wants to make sure that the Selection Committee that was formed to help in the process to hire a new city manager be included in the process. Councilor Eimers stated that he feels that LGPI is driving this process and his understanding through the Selection Committee meetings would be that the Committee would drive the process for the reasons of a) the Selection Committee taking ownership and is participating in the process and the decisions, and 2) to save money through the process by the Committee doing some of the steps in the process themselves.

11 ORDINANCES: NONE

12 CITY MANAGER REPORT

a) Motion for moving Blake Boyles back to Public Works Director

Move that City Council implement Section III, Subsection D of Blake Boyles' contract as City Manager dated December 21, 2015 by moving Boyles back to the position of Public Works Director under the terms outlined in that agreement.

Moved by Councilor Sheldon. Second by Councilor Eimers.

Motion was approved unanimously.

- b) Discussion for Council: What priorities would you like to discuss in the coming months?

* Hiring a new City Manager

* Finalizing the 2017-2018 Budget

* Look into HR practices including a Salary Survey, personnel needs over the next 3-5 years and reviewing the Employee Handbook

* Look into options to update the city website

* Update on the purchase of the property on the corner of Glencoe and Commercial

* Put together a package to market the City through information from the Vision Implementation Group specifically to bring in a grocery store

13 COUNCIL REPORTS

- a) Council reports will be provided by the Mayor and City Councilors on meetings attended and other items

- b) Review July 2017 Council Calendar
Councilor Simmons will attend the Planning Commission meeting on July 12, 2017 and Mayor Lenahan will now attend the Planning Commission meeting on October 11, 2017.

14 ADVICE/INFORMATION ITEMS:

- a) Washington County Notice of Public Hearing *for informational purposes only*
- b) Councilor Kindel thanked Blake Boyles for his service as City Manager over the past two years.

15 ADJOURNMENT:

Mayor Lenahan adjourned the Regular Session of the City Council at 8:22 pm

Teri Lenahan, Mayor

Lori Lesmeister, City Recorder

Date Approved _____