

MINUTES

City Council - REGULAR Session Meeting

Monday, May 16, 2016 Jessie Mays Community Hall 7:00 PM

**COUNCIL
PRESENT:**

Mayor David Hatcher; Council President Teri Lenahan; Councilors:
Robert Kindel, Jr., Charlynn Newton, Sherrie Simmons, Scott
Whitehead

STAFF PRESENT:

City Manager Blake Boyles; Library Director Debra Brodie; City
Recorder Margaret Reh

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 CONSENT AGENDA:

- a) Approval of 05/16/2016 City Council Regular Session Agenda
- b) Approval of minutes of 05/02/2016 Council meeting

Motion to approve the Consent Agenda. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

4 PUBLIC COMMENT: None were forthcoming.

5 PRESENTATION

- a) Proclamation: Be the Match -- Fight Against Cancer

Nathan Kust, Tualatin Valley Fire and Rescue #17 approached the Council. Last year the fire department conducted a "Be The Match" campaign to locate a blood marrow donor for Christopher Duran Hernandez who was battling leukemia. They successfully found a donor, but unfortunately his health declined and he was unable to receive the transplant. Christopher has since passed away, but the fire department will continue with this event. The fire department is hosting the "CHRISTOPHER'S FIGHT: Be the Match, Save a Life" event. This event is scheduled for Saturday, June 11, 2016 in partnership with *Be The Match* and *American Red Cross*. The City Council proclaimed the second weekend of June as Christopher Duran Hernandez Cancer Fight Weekend in North Plains.

Motion by Kindel. Second by Newton to approve the proclamation and have it signed by the mayor. Motion was unanimously approved.

Mayor Hatcher read the proclamation into record.

6 STAFF REPORTS

- a) Library Director Brodie's written monthly department report was included in the Council Agenda Packet.
- b) Public Works Director Boyles walked the Council through his monthly report.
- c) Officer Baker presented the police department report to the Council. He stated it is business as usual, they are doing just fine. They have had officers on duty seven days a week, granted not 24 hours, but coverage is provided every day. The police department passed their LEDS audit.

This is National Police Week. Baker presented the Council with a list of 36 officers across America that have been killed in the line of duty in 2016. He asked that the Council review it as a way of paying respect for those officers.

7 NEW BUSINESS:

- a) Discussion and approval of Resolution No. 1936 regarding permitting a 4th of July parade in North Plains

Mike Basile, Knights of Pythias Parade Coordinator, approached the Council. Basile stated after the Council determined the City would not have a Fourth of July Celebration this year, a group of citizens rallied around to at least still provide a parade. The Knights of Pythias will be sponsoring and operating the parade. Basile was requesting the Council's blessing on this endeavor.

Basile submitted a list of items that would need Council's approval. This list was submitted with the Council's Agenda Packet. Discussion ensued.

There was discussion regarding providing liability insurance for the event.

Kindel stated the Council had determined they would not sponsor the Fourth of July. Having this parade will present some confusion to the public. There isn't any money budgeted for this event. The line item was removed for any Fourth of July activity. Kindel stated there will be some monetary issues associated with this proposed event. This could end up costing about \$2,500 to sponsor this. Discussion ensued.

Hatcher suggested we use the donation line item from the budget to pay for some of these expenses. The Pythians will need to provide the liability insurance. The city will purchase a banner to hang from the spires on Glencoe. It will be a banner that can be used annually if the City decides to continue with Fourth festivities.

Dan Stinchfield, 31004 NW Hillcrest Street, North Plains, Oregon, commented on the increase in growth in the town and felt it was important to bring a connection to the new people in this community. He would appreciate a partnership between the City and the Knights of Pythias to keep the Fourth of July parade and the other Fourth activities going.

Motion to approve Resolution No. 1936 as amended to include a certificate of insurance provided by the Knights of Pythias, authorizing the City of North Plains to approve the street closure and amplified music permits with the waiver of fees for the

2016 Fourth of July parade. Moved by Councilor Lenahan. Second by Councilor Simmons. Motion was approved unanimously.

Motion to approve a donation of \$2500 to the Knights of Pythias to come out of either the FY2015-16 Donation Fund or Recology fund to sponsor the 2016 Fourth of July parade. Moved by Councilor Simmons. Second by Councilor Whitehead. Motion was approved unanimously. (Recorder's Note: The Pythians had an insurance policy in place they will able to use for this event and the City purchased a banner that can be used annually, so issuing a check was not necessary.)

b) Discussion of Police Department and presentation of the options for the operations of the Department

Mayor Hatcher explained the process of how the Council would be proceeding with this agenda item. Hatcher asked Boyles to present the staff report. The breakdown of options were included in the Council packet.

Jeff Morri, Undersheriff, Washington County Sheriff Office was present to answer any questions the Council might have regarding using their services. Morri has spoken with Boyles in detail regarding what their agency could offer.

Hatcher disclosed that Councilor Simmons, Mayor Hatcher and Boyles met with Undersheriff the week prior and got filled in on the options they had.

Kindel asked why the County does not use police reserves. Morri stated it is not part of their practice, mostly to do with being a self-insured agency. However, they do use reserves for ceremonial events, similar to North Plains' Garlic Festival and parades.

Councilor Lenahan stated that in the appearance of any conflict of interest that she personally knows Undersheriff Morri. Her husband had worked for the County for 27 years and worked closely with Jeff.

Lenahan was bringing this to light for two reasons. The first is full disclosure. The second is that there are rumors going around town is that her husband wants to be the next Chief of Police. She reassured the audience this is the furthest thing from his mind and Lenahan was sure Undersheriff Morri could attest to that. In light of this disclosure Lenahan stated she will choose to remain in this conversation as her family will not benefit from going with the County for police coverage.

Other questions were asked and answered by Undersheriff Morri and staff. The details of this lengthy discussion were captured in the audio recording of the meeting: 051616 City Council Audio Minutes at the 47:00 mark and are posted on the City website at www.cityofnp.org. The audio minutes are available at the following URL: http://cityofnp.org/files/8814/6350/5150/051616_City_Council_Audio_Minutes.mp3

Hatcher opened the floor for comments from the public.

Doug Nunnenkamp, 13740 NW Pumpkin Ridge Road, North Plains, Oregon, talk in favor going with Option C in retaining our current police department, cars and

equipment and growing from within. Jesse has been a part of our community for a while. It is important for the people or our community and children in our community to have that connection to our law in town. Nunnenkamp would like to see that interaction continue.

The consensus of the Council was to support the choice of the City Manager to move forward with Option C for the police department. Boyles will work with the Finance Manager and incorporate the funding of Option C into the FY2016-17 Budget Proposal.

This discussion was informational only. This decision is under the purview of the City Manager.

c) Discussion regarding the Fee in Lieu fund and options for use.

Boyles presented the staff report. During the last budget committee meeting, Finance Manager Rachael Lembo had brought forward that the street fund was in the red. The improvement to Claxtar Street was the main cause of this deficit. Lembo had presented an option to transfer some money from the contingency to get it back in the black. The budget committee did not want to go that route.

So staff presented another option to use the money from the Street Fee in Lieu fund to assist in eliminating the Street fund deficit. The proposal is to use the \$141,154 from the Street Fee in Lieu Fund to help bring the Street Fund back in the black and would enable public works to complete two future repair projects scheduled in the Street Capital projects.

The first proposed project would include Pacific Street from Glencoe to Curtis Street. A good portion of that road has been improved with the completed developments and will be further improved with Kemmer Meadows development going in. This proposed project would improve the remainder of Pacific to Glencoe, making it safer and more drivable until the next piece of Eggiman property is sold. At that time the street would be fully improved to city standards with curb and sidewalks.

The second project would be 311th Avenue between Hillcrest and Commercial Street. It is in need of improvement.

There is money that has not been touched in a number of years in the Street Fee in Lieu fund. Boyles gave some historical information regarding the Fee in Lieu program. Boyles further explained how staff could move forward with projects in the future. Discussion ensued.

Boyles and Lembo have run this by legal and there is not a problem with doing this.

Consensus was to have the budget document to be updated to have \$20,000 to remain in the Fee in Lieu fund for possible future projects. Transfer \$121,000 into the Street Fund. \$40,000 would go toward the work on two capital improvement projects.

\$80,000 would go toward the deficit and bring street fund in the black. This would leave about \$25,000 in operations as a cushion in the Street Fund.

d) Update on Glencoe Road and Commercial Street Wall Design

Boyles presented a staff report. Boyles shared informational with the Council regarding this project. Discussion ensued. No action was taken. This is a URA item that will be discussed at the next URA meeting.

e) Review of the April 2016 check register.

Council reviewed the items on the April 2016 Check Register. Questions were asked and answered by staff.

Whitehead would like Boyles to ask Officer Baker why he had a tire repaired instead of replacing it.

Kindel wanted Boyles to ask Lembo to prepare a report that states what has been collected in TDT credits and what we have ended up with.

8 ORDINANCES:

a) First Reading

None Scheduled

b) Second Reading

Ordinance No. 427— An Ordinance of the City Council of the City of North Plains, Oregon, Amending Sections 16.005, 16.020, 16.025, 16.030, 16.125, 16.135, 16.150 and 16.170 of the City of North Plains Zoning and Development Ordinance, Chapter 16 of the Municipal Code. This item is for second reading and adoption. (First reading was at the May 2, 2016 Council meeting.)

Motion by Kindle. Second by Lenahan to read Ordinance No.427 for the second time by title only. Motion was unanimously approved.

Mayor Hatcher read Ordinance No.427 for the second time by title only.

Motion by Kindle. Second by Lenahan to adopt Ordinance No.427. Motion was unanimously approved.

9 CITY MANAGER REPORT

Boyles updated the Council on the mural project status. There will be a meet-the-artist opportunity at the first Thursday Marketplace / Ice Cream Social on Thursday, June 2, 2016. Travis Fields will have posters showing the artwork. He will be starting the project shortly after that.

The FY2016-17 Budget proposal will be presented at the June 20, 2016 City Council meeting.

Mayor Hatcher will not be present at the June 20, 2016 meeting. Councilor Lenahan will chair the meeting.

10 COUNCIL REPORTS

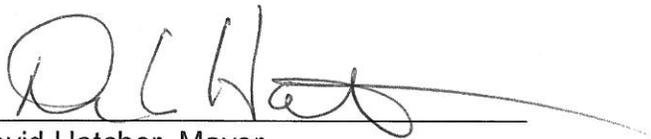
No reports were discussed.

11 ADVICE/INFORMATION ITEMS:

Ice Cream Social/Thursday Marketplace Kickoff, Thursday, June 2, 2016
Vision Implementation Work Group, Thursday, June 9, 2016 at 7:00 p.m.

12 ADJOURNMENT:

Mayor Hatcher adjourned the Regular Session of the City Council at 9:34 p.m.



David Hatcher, Mayor



Margaret L. Reh, City Recorder

Date Approved 06/06/2016