

**CITY OF NORTH PLAINS PARKS BOARD
REGULAR SESSION MINUTES
October 22, 2014, 6:00 P.M.
North Plains Senior Center
31450 NW Commercial Street**

1. **CALL TO ORDER:** Vice Chair Hildegard Miles called the meeting to order at 6:04 p.m.
2. **FLAG SALUTE:** Miles led the pledge of allegiance.
3. **ROLL CALL:**
Board Members: Vice Chair Hildegard Miles; Teri Lenahan, Heather LaBonte, and Doug Nunnenkamp.

Excused Absence: Charlynn Newton

Staff: Public Works Director Blake Boyles, City Recorder Margaret Reh.

Visitors: Patti Burns, Sherrie Simmons, Norma Tucker, David Hatcher

Woofter Architecture: Jonathan Bolch, Miles Woofter, Willis DeWitt

4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Regular Session Agenda
 - B. Approval of September 24, 2014 Regular Session Minutes
 - C. Approval of October 15, 2014 Special Session Minutes

Motion by Nunnenkamp. Second by Lenahan to approve the Consent Agenda. Motion was approved unanimously.

5. **UNFINISHED BUSINESS**
 - A. Continue discussion with Woofter Architecture Firm regarding the facility needs assessment and preliminary conceptual design for Jessie Mays Park

Miles Woofter, of Woofter Architecture, laid out his proposed agenda for their presentation for the night. It was suggested to stay broad in this phase of the process and not get bogged down with the details.

Woofter inquired of the Board what they see the function of the park to be and what events and crowds are expected to be accommodated. As the town grows, are we expecting to be able to accommodate everyone and all events at Jessie Mays? Is it possible that as growth continues a new building may be constructed in another location that would hold larger crowds? What do we need now and what will the needs be in the next ten years?

The three design concepts that were presented at the Chili Cook-off were discussed in more detail. Woofter stated the structural engineer examined the building and found the existing building to be sound and in no need of structural improvement or repairs. The bones of the building are good. They reported the existing wood timbers extend up beyond the dropped ceiling and are in great shape. There is a possibility of raising the ceiling and exposing the beams.

Woofter presented all three schemes and the strategies on how to attack the building.

- A. Porches and extended covered space all around the building.
- B. Expanding and making a double-wide building.
- C. Create an L-shape by adding a completely new structure adjacent to the north side of the building.

Woofter provided slides of samples of features in other parks in the Portland area to give a visual of what some concepts may look like and some features that may work at Jessie Mays Park.

Discussion ensued regarding the various options for parking around the park. The space between the rows in the existing lot can be shortened to make more room; the parking lot could be moved to the southeast corner of the park; it is possible to install 90° parking spaces around the perimeter of the park; close off the street and perhaps vacate 309th and use the right-of-way to extend parking.

Discussion ensued on creating better pedestrian access—this would improve the perimeter circulation with sidewalks around the park and some meandering pathways through the park. Also discussed the various access points and entrances to the park.

The Board would like staff to continue to compile the information from the questionnaires as they come in both from the various organizations and individuals.

Members of the North Plains Events Association were in attendance at the meeting and stated what their needs and wants would be with the remodel of the building and the park.

Smaller groups could be accommodated in a meeting room that could be constructed to the south of the building.

Consensus of the group was a preference for Concept A for the building, which would extend the roofline around the perimeter of the whole building. This would be an effective way to use the existing structure—expand the space and capture more area. The Board discussed two options—one side could become enclosed and the second side could be left as a covered porch; or the extensions on both sides of the existing building could become enclosed areas, not porches. They suggested the walls become a bank of windows and doors looking out at the park on both sides. This design seemed the most flowing. It was suggested to install an outdoor stage off the northeast corner of the building, where the ball park is now located. The kitchen could be opened up to be a concession window to the outside.

The Board has agreed that this will be a phase in project.

Concern was indicated that the issue of providing a more inviting entrance has not really been addressed. The entrance to the building was the major issue that initiated this remodel project being taken on. The Board expressed that Woofter work on a concept that truly improves the entrance to the building.

It was decided the Board will meet on Wednesday, November 19, 2014 at 6:00 p.m. Woofter will integrate comments and consolidate in to one preferred site and building concept for preliminary review by the Board at the November 19 meeting. Reviewing this preferred concept at this meeting will put the Board in a better position to approve the concept and proceed with finalizing one scheme.

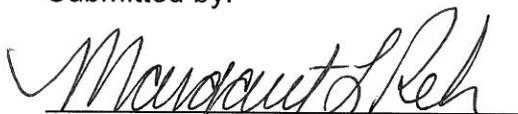
A second meeting with the Board and Woofter Architecture will be held on Tuesday, December 2, 2014 at 6:00 p.m. The Board will present their comments. Woofter can finalize the Feasibility Study by December 16. At this last meeting for the Feasibility study, additional renderings and draft architectural, structural, civil engineering, and landscape narratives will be reviewed. All documentation will be in the reports. They will also provide a price concept to give an idea of the rough magnitude of what it will cost.

6. **NEW BUSINESS**
None Scheduled

7. **ADDITIONAL PARKS BOARD BUSINESS.** None discussed.

8. **ADJOURNMENT:**
The meeting was adjourned at 8:19 p.m.

Submitted by:


Margaret L. Reh, City Recorder

Date Minutes Approved: 11/19/2014