

CITY OF NORTH PLAINS PARKS BOARD
SPECIAL SESSION MINUTES
December 2, 2014, 6:00 P.M.
North Plains Senior Center
31450 NW Commercial Street

1. **CALL TO ORDER:** Chair Charlynn Newton called the meeting to order at 6:00 p.m.
2. **FLAG SALUTE:** Newton led the pledge of allegiance.
3. **ROLL CALL:**
Board Members: Chair Charlynn Newton; Vice Chair Hildegard Miles; Heather LaBonte; Joanna Orgill

Excused Absence: Doug Nunnenkamp and Teri Lenahan

Staff: Public Works Director Blake Boyles

Visitors: Carolyn Leavitt; Patti Burns; Norma Tucker

4. **CONSENT AGENDA** *(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Parks Board.)*
 - A. Approval of Special Session Agenda
 - B. Approval of November 19, 2014 Regular Session Minutes

Motion by LaBonte. Second by Miles to approve the Consent Agenda. Motion was approved unanimously.

5. **NEW BUSINESS**
None Scheduled

6. **UNFINISHED BUSINESS**
 - A. Discussion and review of updated plans for Jessie Mays remodel submitted by Woofter Architecture

The Board reviewed the revised draft site and building plans for the Jessie Mays Community Park submitted by Woofter Architecture. Input received from the City, from citizens and non-profit organizations had been sent to the firm to be incorporated into the plans.

Woofter suggested that at this point in time the Board will want to continue to think big and not scale back—capture everything that the community deserves. Woofter reiterated that this is a conceptual design and it not intended to address all the minute details of construction. The Board asked clarifying questions and discussed the features that were presented.

Woofter explained that once the Board approves the conceptual plan, Woofter they will provide the feasibility report with a written narrative of process they have completed; will provide imagery and appendices that includes all feedback they have received from this process. They hope to provide this report with all the backup by Friday, December 12.

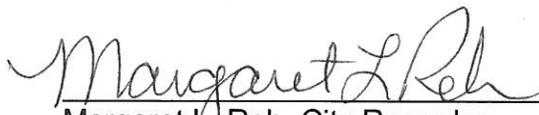
Motion by LaBonte. Second by Miles to approve the conceptual plan so that Woofter Architects could move ahead with the final feasibility study report.

The Board inquired if Woofter will assist in finding means of funding for this project and if that was part of the feasibility study. Woofter stated is not part of the contract. Discussion ensued regarding possibilities of financial assistance but no definitive organization was mentioned.

7. **ADDITIONAL PARKS BOARD BUSINESS.** The Parks Board discussed scheduling a special session meeting for January 7, 2015 so all board members could be present to discuss the final feasibility study submitted by Woofter.

8. **ADJOURNMENT:**
The next meeting will be held on Wednesday, January 7, 2015 at 6:00 p.m. at the North Plains Senior Center. The meeting was adjourned at 7:43 p.m.

Submitted by:


Margaret L. Reh, City Recorder

Date Minutes Approved: 01/07/2015