



MINUTES

City Council - REGULAR Session Meeting

Monday, November 21, 2016 North Plains Senior Center 7:00 PM

COUNCIL PRESENT:

Mayor David Hatcher; Council President Teri Lenahan; Councilors: Larry Gonzales, Robert Kindel, Jr., Charlynn Newton, Sherrie Simmons, Scott Whitehead

COUNCIL EXCUSED:

N/A

STAFF PRESENT:

City Manager Blake Boyles; Chief of Police Jesse Baker; Finance Manager - TBD ; City Recorder Lori Lesmeister

OTHER

Heather Austin, 3J Consulting; Spencer Parsons of Beery Elsner Hammond;

1 CALL TO ORDER

Mayor Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2 PLEDGE OF ALLEGIANCE

Hatcher led the Council in the flag salute.

3 ROLL CALL

4 CONSENT AGENDA:

(The items on the Consent Agenda are normally considered in a single motion. Any item may be removed for separate consideration upon request by any member of the Council.)

- a) Approval of November 21, 2016 City Council Regular Session Agenda

With the correction, per Legal Counsel Spencer Parsons, to add (2)(f) to Item 15B of the Agenda - Executive Session Topic regarding legal counsel

- b) Approval of November 7, 2016 City Council Minutes.

Motion to approve the Consent Agenda. Moved by Councilor Kindel. Second by Councilor Lenahan. Motion was approved unanimously.

5 PUBLIC COMMENT:

None were forthcoming

6 PRESENTATION

7 STAFF REPORTS

- a) Library Director's Monthly Department Report

Circulation is up 14% for September 2016 vs September 2015

- b) Chief of Police Monthly Department Report
Chief Baker presented a graph of the number of calls to date this year (160) vs 2015 (112).
There will be 3 Reserve Officers to swear in when Chief Baker is back from his training in 2 weeks.
- c) Public Works Director's Monthly Department Report
Leaf pickup finished up today. The street sweeper is scheduled for Dec. 1, 2016

8 PUBLIC HEARING:

- a) Cynthia Hirst with Kent Apartments/North Plains Senior Plaza regarding its Tax Exempt Status

Cindy Hirst - 31817 NW Lennox Street North Plains, OR 97133. Hirst stated that in filing the paperwork for tax exempt status for 2015 they missed the deadline due to a mistake in dates. She stated that they will be filling out the city application and turning it in to Blake Boyles on December 1, 2016, along with a \$100 deposit. From that date, there is a time limit of 60 days to complete the process. Legal Counsel states that it will require an ordinance and they will work on getting that to Council for the December 5, 2016 meeting. Councilor Kindel asked if we need to consider it an "emergency" and have both readings at the one meeting would we able to do that. Boyles said yes, this is possible. Hirst respectfully requested that Council do this if possible as there are time constraints. Hirst stated that if Council doesn't have the Ordinance completed/approved by December 5, 2016 she requests that Council write a letter stating that Council is 'in process' of approving an ordinance and it will be completed by the City Council Meeting January 17, 2017. Boyles stated that a letter will be provided if we do not have the Ordinance ready for a vote at the Dec. 5, 2016 Council Meeting.

9 NEW BUSINESS:

None scheduled

10 UNFINISHED BUSINESS:

None scheduled

11 ORDINANCES:

- a) First Reading by title only:
Introduction and first reading of Ordinance No. 434 Marijuana Development Standards implementing the Council's decision in City File Number 16-107
- b) First Reading by title only:
Introduction and first reading of Ordinance No. 433 East Annexation Area implementing the Council's decision in City File Number 16-061
- c) First Reading by title only:
Introduction and first reading of Ordinance 435 Public Notice Code Ordinance implementing the Council's decision in City File Number 16-106

12 CITY MANAGER REPORT

- a) We are in the process of the Audit this week. We will go the October and November check registers at the Dec. 5, 2016 meeting
- b) Working on the Pedestrian Path Project on West Union Road. Working to see if we are able to use TDC funds for this project. Also working on the Ghost Creek Trail Project.
Lori Lesmeister has been hired as City Recorder.
We have 4 interviews set up for Monday Nov. 28, 2016 for the Finance position.

13 COUNCIL REPORTS

- a) Council reports will be provided by the Mayor and City Councilors on meetings attended and other items
- b) Review December 2016 Council Calendar

14 ADVICE/INFORMATION ITEMS:

15 EXECUTIVE SESSION

Adjourn to Executive Session in accordance with ORS 192.660(2)(h)(2)(f) regarding the legal rights and duties of a public body.

Adjourn to Executive Session in accordance with ORS 192.660(2)(e) regarding real property transactions.

- a) EXECUTIVE SESSION TOPIC - in accordance with ORS 192.660(2)(e) regarding real property transactions.
- b) EXECUTIVE SESSION TOPIC - in accordance with ORS 192.660(2)(h)(2)(f) regarding legal counsel with regards to possible litigation.

16 ADJOURNMENT:

Mayor Hatcher adjourned the Regular Session of the City Council at 8:25 p.m.

David Hatcher, Mayor

Lori Lesmeister, City Recorder

Date Approved _____