CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
NORTH PLAINS SENIOR CENTER
31450 NW Commercial
Monday, June 17, 2013 7:00 P.M.

1. **CALL TO ORDER:** Mayor David Hatcher called the meeting to order at 7:08 p.m.

2. **PLEDGE OF ALLEGIANCE**: None as flag salute was already conducted during URA Board Meeting.

3. **ROLL CALL:** Mayor David Hatcher; Council President Teri Lenahan; Councilors: Michael Broome, Michael Demagalski, Charlynn Newton, Glen Warren and Robert Kindel, Jr.

   Staff present: City Manager Martha DeBry, Chief of Police Bill Snyder, Public Works Director Blake Boyles, Library Director Debbie Brodie, Account Clerk Margaret Reh

4. **CONSENT AGENDA:**

   A. Approval of regular session agenda

   B. Approval of minutes of 06/03/2013 Council meeting

Motion by Broome, seconded by Warren to approve the Consent Agenda as presented. The motion was approved unanimously.

5. **PUBLIC COMMENT:**
   There were none forthcoming

6. **PRESENTATION:**
   None Scheduled

7. **PUBLIC HEARING:**
   None Scheduled

8. **NEW BUSINESS:**
   A. Discussion of Washington County proposal to implement a Road Maintenance Fee on Vehicle Registrations.

DeBry stated that this item came before the Washington County Coordinating Committee and they are being asked for a recommendation to give to the Washington County Board of Commissioners. This is a proposed vehicle registration fee to support road maintenance that may be imposed on Washington County vehicles along with the existing vehicle registrations. Identifying a new source of funding for road maintenance is important as gas taxes are likely to decline in future years as more vehicles become highly fuel efficient or require no gas at all. Vehicle registrations provide a direct nexus between car use and road maintenance.

This fee will only be used for road maintenance. DeBry is looking for a recommendation from Council to forward on to the Coordinating Committee. The recommendation should provide direction regarding if these fees would be taken to the voters on a countywide basis or if the Washington County Board of Commissioners impose this fee.

Discussion ensued. The Council felt there needed to be more outreach and discussion on this issue at the Board level. The Council would like to see this go out to the voters—they did not feel that the Board of Commissioners should impose the fee.

B. Council to review May 2013 Check Register

Council reviewed the Check Register. Lenahan questioned the purchase of the desktop computers. DeBry explained the need for the computers throughout the departments.

9. UNFINISHED BUSINESS:

A. 4th of July Festivities Planning Update

A map of the proposed layout for the festivities was submitted with the Council packet. As of June 11, 2013 the City has 33 vendors signed up, including a variety of food booths, crafts and community organizations. Car show registrations are anticipated to increase in the coming weeks, with more 100 vehicles registering on the day of the show. Activities are scheduled throughout the day. We are keeping the Senior Center as the hub of all the festivities. The music will be set up in front of the Community Garden. There is a website set up for this event at www.NP4July.org. We are in the need of much more volunteer help.

B. Council to discuss and provide direction regarding a discount water rate structure.

DeBry presented her staff report. Council had asked DeBry to provide further direction regarding offering water discounts to residents in need. DeBry submitted an inquiry to the League of Oregon Cities - City Managers' list serve. Of the 23 cities that responded, 8 offered programs. After discussion, Council decided that it would be very difficult to implement and manage this type of program. Staff will continue the practice that is now in place to work with customers on an as-needed basis in the management of their water bill. Council did not want DeBry to pursue discounts any further.

10. ORDINANCES:

FIRST READING:

A. None Scheduled.

SECOND READING:

B. None Scheduled

11. STAFF REPORTS

DeBry reported the City is a recipient of $1,000 grant from the Cultural Coalition of Washington

County to be used with the Concerts in the Park. This grant will help us secure a wider range of bands to perform during the August Concerts in the Park.

There will be a community outreach meeting conducted by the Hindu Education Center that is proposed off of Beach Road immediately south of North Plains.

DeBry informed the Council of the Hillsboro School District's decision to have half time principals at four of the elementary schools in the district—North Plains being one of them. The North Plains PTO is looking into options to increase funding to get a full time principal. There has been discussion of partnering with the City in working with this issue.

Boyles reported the department is continuing to work on the 4th of July projects.

DR Horton has put the asphalt down on the roads around the development.

The Highway 26 easement project is slowing down a bit. A scope of work and the cost of the project is being completed. There are a few issues with eminent domain that need to be worked on.

Snyder reported the Police Department has been very busy with calls these past few weeks.

Brodie reported that the library has been very busy with the Summer Reading Program now in full swing. There are programs for all ages with many activities and prizes for participants. This Summer Reading Program was established to promote literacy during the summer months.

First Friday Flick will take place on July 5th and they will be showing the movie "Oz-The Great and Powerful."

Brodie reported she is hiring a new employee to help backfill the hours that Reh is now dedicating to the job at City Hall. The library will have nine paid part-time employees.

12. COUNCIL REPORTS

The July 2013 Council Calendar was distributed in the packets for Council to review.

Hatcher asked Boyles if he had heard anything back from the Eagle Scouts regarding the project on Wascoe and Main Streets. Boyles explained he has not heard back yet.

Hatcher reported he attended the Farmer's Market on Saturday. He said 175 people had already been though by 11:00 a.m.

Kindel reported on the Chamber of Commerce meeting. Kindel, Mitch Ward, Stewart King, and Russ Sheldon were elected as new Directors. It was a fairly contentious meeting. The Treasurer was asked to step down and she refused. The viability of the Oregon Garlic Festival in Banks is being questioned and the Chamber will need to make a decision by July 1st if they are going to continue with the festival in Banks. Kindel said the Chamber will be meeting again on 7/1/13 at 5:30 and he will report to the Council the outcome of that meeting.

13. ADVICE/INFORMATION ITEMS:

- July 4th Celebration: 07/04/13 Commercial Street from Main to 311th
- Farmer's Market: Saturdays from 9:00 a.m. to 1:00 p.m.

14. EXECUTIVE SESSION:

All members of the audience and staff were asked to leave the chambers for the Executive Session. Hatcher informed DeBry they will notify her when she should return. Hatcher adjourned the meeting into executive session at 8:35. DeBry was invited back into the Executive Session at 9:45.

Hatcher opened the Council meeting to the public at 10:50. Hatcher asked for confirmation from DeBry regarding her current salary. Motion by Warren. Seconded by Lenahan to increase DeBry's salary to Step D in the salary range. The motion was approved unanimously.

15. ADJOURNMENT: Mayor Hatcher adjourned the meeting at 10:54 p.m.

David Hatcher, Mayor

Martha DeBry, City Manager/Recorder

Date approved 7/1/13