CITY OF NORTH PLAINS, CITY COUNCIL MEETING
MINUTES REGULAR SESSION
North Plains Senior Center
31450 NW Commercial Street
Tuesday, February 17, 2015

1. **CALL TO ORDER:** Mayor David Hatcher called the Regular Session of the City Council to order at 7:00 p.m.

2. **PLEDGE OF ALLEGIANCE**: Mayor Hatcher led the flag salute.

3. **ROLL CALL:** Mayor David Hatcher, Council President Teri Lenahan, Councilors: Robert Kindel, Jr., Sherrie Simmons, Scott Whitehead

   Absent: Charlynn Newton, Sandi King

   Staff present: City Manager Martha DeBry; Public Works Director Blake Boyles; Chief of Police Bill Snyder; City Recorder Margaret Reh

4. **CONSENT AGENDA:**
   A. Approval of regular session agenda
   B. Approval of minutes of 02/02/2015 Council meeting

In the item regarding motorcycles, Lenahan asked that the term "issues" be replaced with "questions and concerns."

Motion by Lenahan. Second by Simmons to approve the Consent Agenda with correction to the minutes stated above by Lenahan. The motion was approved unanimously.

5. **PUBLIC COMMENT:**
   None were forthcoming.

6. **PRESENTATION:**
   None Scheduled

7. **STAFF REPORTS:**

Public Works Director. Blake Boyles stated he is working with Lembo on collecting budget numbers for the FY2015-16 budget cycle.

Boyles is working with PGE and the street lighting at Sunset Ridge. He met with Polygon Homes and PGE and have arrived at an agreement that works for all parties.

Boyles, Mayor Hatcher and Council President Lenahan met with ODOT regarding the interchange planting design and worked on new drawings. ODOT will provide copies of the drawings.

Boyles submitted an application for a grant to the Oregon Transportation Growth Management program. This would provide funds to update the transportation system plan.

Crews have been working on valve maintenance and street repairs throughout town.

The Sunset Ridge development has progressed to the point of installing the water tie-ins.

Chief of Police.
Snyder informed the Council there will be a Hood to Coast fundraiser coming up in May that he wanted to invite all the Council to. Officer Freshner is organizing the event.

Snyder encouraged the Councilors and Mayor to do a ride along with one of the officers. Snyder asked that they just give him a call to set it up.

Snyder is researching various current community policing models to present to the Council.

Snyder want to alert Council that Office Ryan Ohlmann made an arrest on Saturday, wherein force was used to subdue a suspect.

8. PUBLIC HEARING:
None Scheduled

9. NEW BUSINESS:
A. Consider adoption of Resolution No. 1876 Surplus 2005 Silver Crown Victoria

Snyder suggests that we take the vehicle out of rotation and put it up for sale. This leaves the two Chargers and two Tahoes in the police fleet, along with the truck that is used for training. Revenues will be placed in the general fund.

Motion by Simmons. Second by Lenahan to adopt Resolution No. 1876 declaring 2005 Crown Victoria surplus. Motion was approved unanimously.

B. Review of the January 2015 Check Register

Council reviewed the items on the 2015 January Check Register. Lenahan questioned the gift cards that were charged to account 110-419-500000. She stated a belief that employee recognition was to be charged to the new HR line item (110-419-330115). DeBry stated the new HR line item is for recruitment, physicals, background checks, etc. The Employee Recognition has been a part of the budget for several years.

Hatcher inquired why we were already paying Scott Aldrich for the Fourth of July Coordinator position. DeBry explained the basics of the contract with Aldrich which includes paying 10% per month, with the balance being paid off in July. DeBry will send a copy of the contract out to the Council.

C. Discussion on setting 2015-2016 City Council Goals

Council had asked to go through this process of goal setting. Copies of goals from past years were distributed to help with suggestions. It is important to set goals for the next fiscal year so resources and the budget can be tailored to align with the goals of the Council. Discussion ensued. A list was compiled of possible goals after which each Councilor prioritized their top choices.

- Signage in town-- Glencoe / Commercial business signs (David, Butch, Sherrie, Scott)
- Façade improvement program for businesses-revitalize (Teri, Sherrie, Scott)
- Sidewalk Creation Program-identify neighborhoods that need them (Scott, Teri)
- Mural at Van Dykes corrugated tin buildings (Butch, David)
- More Police presence during the hours of 5-7 p.m. (David, Sherrie)
- Neighborhood Watch-reorganized/renewed, up and running/Cert (Sherrie)
- Classes for the community-yoga, painting-after business hours (Sherrie)
- Revitalize downtown (Butch)
- Downtown Parking Lot (Teri)
- Glencoe Crosswalks-lights-Commercial at 311th and Commercial Street and Main-where is the largest pedestrian traffic? (Teri)

Other suggestions for goals that were discussed:
- Glencoe Road / Railroad Crossing
- What to do regarding having teenage activities-outreach and do a survey 11-12 yrs and up to see what they would want in town. Get feedback from the kids. Give them something to do without having to go to Hillsboro or Forest Grove. Open up Jessie Mays more. A lot of kids live outside city limits-draw them in; Boys/Girls Club / work collaboratively with the School District; YMCA
- Continued search for a grocery store.
- Update Fee Schedule
- Walking Trails development with lighting
- Increase code enforcement
- More emergency preparedness
- Provide economic development-incentives

Trista Papen was in the audience and Mayor Hatcher asked her if she had anything to add. She really like the idea of the revitalization of Jessie Mays, the sidewalk creation program; and would like to see attention be given to the crossing at Highland Court. Papen is passionate about the community and stated that she loves what the Council is doing.

The Council concurred that some of these ideas are multi-year projects and some are underway already, so they did not rise to the top and include them in their goals:
- Comprehensive Plan update is underway
- Jessie Mays renovation is in process; with hiring of architect the next step.
- Pedestrian connectivity between east expansion development and North Plains proper is in the planning process.
- Water Source tower / Water tank location to be identified.

10. <u>UNFINISHED BUSINESS</u>:
None Scheduled

11. ORDINANCES:

FIRST READING:
None Scheduled

SECOND READING:
None Scheduled

12. CITY MANAGER REPORT

DeBry was gone for most of the week because of a family emergency.

The public hearing for the McKay Creek Crossing subdivision has been continued by the Planning Commission. There are attorneys already involved in this. No decision has been made by the Planning Commission. Hatcher asked what the Commission's concerns were: DeBry indicated 1.) the application includes a request for a variance on the buffer on the riparian corridor; 2.) an issue regarding the walking trail that was not delineated on the map; and 3.) the development of more small lots. DeBry noted that the City must review the application in light of the rules as they are today, not the way we want them to be. Denying the variance would not force denial of the application. A short discussion ensued.

The next Community Vision steering committee meeting will be held on Tuesday, March 31, 2014 at 6:30 p.m. at the Washington County Fire Station in North Plains.

Hatcher inquired about the current negotiations between Recology and Washington County. The County holds the 10 year franchise with Recology that is up for renegotiation in 2015. One of the conditions of the franchise is that they have a good neighbor agreement with North Plains. This allows us to get the tonnage fee. DeBry has met with the County and they are aware of our concerns. Discussion ensued.

Council inquired about the use of golf carts throughout town. This was a prior topic of discussion for the Council. Council would like to bring it back as an agenda item.

13. COUNCIL REPORTS

Kindel briefly talked about the status of the Washington County Fire District #2 and their administration relationship with the City of Hillsboro Fire Department. The administration contract was severed between the two organizations as of the end of the month. The Fire District will need to hire their own fire chief. A bond measure may be on the horizon. Rodney Lintz has recently been hired by the City of Banks as their new fire chief.

Lenahan reported the Community Development Block Grants were determined and the calls will be going out.

Lenahan inquired about the posting for a janitor position at the library. She advocated selecting a different janitorial service if there is dissatisfaction with the current level of service. Discussion ensued.

Whitehead reported he was the ex officio at the Planning Commission meeting on February 11, 2015, in which the public hearing for the McKay Creek Crossing took place. He reported the Planning Commission felt some of the language that is in the Code wasn't clear. The Commission wants the attorney to research the definition of some of the language that is in the Code before they move forward. Whitehead reported there was discussion regarding the pros and cons of the subdivision perhaps being 48 lots instead of 58 lots. Also, there were concerns of livability issues with the development being next to Recology. Street parking was another concern of the Commission. There was also concern regarding the street trees that were going to be installed. The Commission is concerned that the buyer may not like the street tree that had been planted in front of their house.

14. **ADVICE/INFORMATION ITEMS**:
    - Volunteer Recognition Spaghetti Dinner, Thursday, April 9 at 6:00 p.m. at Jessie Mays

15. **ADJOURNMENT:** Council adjourned the meeting at 8:48 p.m.

David Hatcher, Mayor

Margaret L. Reh, City Recorder

Date approved 03/02/2015